

CITY COUNCIL
GIL MCDOUGAL, MAYOR
MICHAEL YOUNG, MAYOR PRO TEM
SHIRLEY MARCHMAN
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MOMTAHAN

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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MEETING MINUTES OF THE CITY COUNCIL

Holt-Bishop Justice Center, 101 Main Street
Tuesday, April 13, 2021 | 6:00 pm

Meeting Call to Order (Mayor Gil McDougal)

Mayor Gil McDougal called the meeting to order at 6:00 pm.

Present: Mayor Gil McDougal, Mayor Pro Tem Michael Young, Councilwoman Shirley Marchman, Councilman Danny Carter, Councilwoman Leslie McPherson, and Councilman Matthew Momtahan.

Invocation: Pastor Barry Thompson, Midway Church

Pledge of Allegiance: Officer Thomas Thornhill, Villa Rica Police Department

Ceremonial Presentations (Mayor & Council)

City Clerk Alisa Doyal was recognized for receiving the Clerks Masters Education Management Development Program Certificate.

Guest Speakers:

- **University of West Georgia Strategic Plan – Dr. Brendan B. Kelly, President**
- **Keep Carroll Beautiful – Martyna Griffin, Executive Director**

Adoption of Agenda (Mayor Gil McDougal)

Councilman Michael Young made the request to table Agenda Item C4, D1, and E1, and Councilman Matthew Momtahan requested to add C6-Temple Street One-way Conversion Concept Video. Councilman Danny Carter moved to adopt the amended agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Matthew Momtahan, Councilman
AYES:	Carter, Momtahan, Marchman, McPherson, Young

Council Updates (Subjects of General Interest and Concern)

None.

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)

One public comment.

A. Consent Agenda (Mayor Gil McDougal)

Mayor Gil McDougal presented the Consent Agenda Items for approval.

1. Reappointment of Janice McGhee to Cemetery Commission (Term: 04/01/2021-03/31/2024).
2. Appoint Doug Lang to Historic Preservation Commission.
3. Appoint Angelia O'Neal to Historic Preservation Commission.
4. Revision to Grass Height Restriction as Pertaining to the Nuisance Code for the City of Villa Rica.
5. 2021 Pine Mountain Gold Museum Staff Training.
6. 2021 Main Street Staff Training.
7. 2021 Community Development Grant Disbursement for Thomas A. Dorsey Birthplace Festival.
8. Approval of Items for Auction.
9. Approval of Professional Services Agreement with Gilbert, Harrell, Sumerford & Martin Law Firm.
10. Proposal with Dan Reuter to Assist with Annexation and Related Services.
11. 2021 Professional Services Agreement with RCS Productions, Inc.
12. Renew Lease Agreement of Old Library to Southeastrans for One Year.
13. Approval of Professional Services Agreement with EXP US Services, Inc.
14. Proposal by TRC and Bob McGinnis to Obtain Easements for Sewer Line Installation.
15. Surplus Item to Sell.
16. Fork Lift Purchase.
17. Conners Road Booster Pump Station Upgrade.
18. Trojan UV System Annual Maintenance Agreement.
19. Approval of Work Order 17003.13 with Brennan Jones to Design Lift Station on North Van Wert Road.
20. 2021 HR Training.
21. 2021 Budget Amendments #102-123
22. Renewal with GIRMA for Property Liability Insurance for the Period of May 1, 2021 to May 1, 2022.
23. Approval of Revised Intergovernmental Agreement (IGA) with Carroll County Tax Commissioner.

Councilman Michael Young moved to adopt the Consent Agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Michael Young, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Young, Carter, Marchman, McPherson, Momtahan

B. Governing Body (Mayor Gil McDougal)

1. Approval of Minutes
 - a. Meeting Minutes of March 9, 2021.
 - b. Special Called Meeting Minutes of March 26, 2021.

Councilman Michael Young moved to approve the Meeting Minutes of March 9, 2021 and the Special Called Meeting Minutes of March 26, 2021.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Michael Young, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Young, Marchman, Carter, McPherson, Momtahan

2. Sponsorship of Clean Up Event by Keep Carroll Beautiful

Councilman Michael Young moved to approve a sponsorship of \$1,000 to Keep Carroll Beautiful for their 2021 recycling event in Villa Rica.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Michael Young, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Young, Carter, Marchman, McPherson, Momtahan

C. Community Development (Bobby Elliott, Director)

1. RA-02-20: Rezoning for 450 Edge Road, Parcel #01450250026 and Public Hearing (Ronald Johnson, Planning and Zoning Specialist)
Councilman Danny Carter moved to return this item to the Planning and Zoning Commission for their review as it has been changed.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Matthew Momtahan, Councilman
AYES:	Carter, Momtahan, Marchman, McPherson, Momtahan

2. VA-05-21: Variance Request for ServPro, Parcel #01470250019-Veteran's Memorial Highway and Public Hearing (Ronald Johnson, Planning and Zoning Specialist)
Councilman Michael Young moved to table the variance request from ServPro/Ricky Wilson of Villa Rica, GA to get the Sidewalk Bank Ordinance presented to the Council.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Michael Young, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Young, Carter, Marchman, McPherson, Momtahan

3. VA-04-21: Variance Request for Winchester Real Estate Investment Company, Parcel# V07 0140003 (Ronald Johnson, Planning and Zoning Specialist)
Public Hearing: One citizen made a public comment.
Councilwoman Leslie McPherson moved to approve the variance request from Winchester Real Estate Investment Company of Villa Rica, GA to encroach into the 75' impervious buffer by no more than 29,895 sq. ft. and the 50' stream buffer by no more than 21,809 sq. ft. as indicated in the supplied encroachment plan exhibit, with the condition that this approval shall be revoked should the Georgia Department of Environmental Protection Division or US Army Corps of Engineers deny requests to disturb the 25' stream buffer or any wetland areas.

RESULT:	ADOPTED (VOTE:4-1)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Danny Carter, Councilman
AYES:	McPherson, Carter, Marchman, Momtahan
NAYS:	Young

4. Ordinance to Revise Section 400 of the City of Villa Rica Development Regulations, Section 403.11, Wastewater Lift Stations (Bobby Elliott, Director)
Tabled until the May 11, 2021 Regular City Council Meeting per the motion to Adopt the Agenda.
5. Amendment to Article 3 to the Villa Rica Zoning Ordinance (Chris Montesinos, Deputy Director)
Informational presentation only.

6. Temple Street OneWay Conversion Concept Video (Chris Montesinos, Deputy Director)
Informational presentation only.

D. Economic Development (Janet Chumley, Manager)

1. Replace an Existing Member of Convention and Visitors Bureau Board (Sharon Dupont, Tourism Manager)
Tabled until the May 11, 2021 Regular City Council Meeting per the motion to Adopt the Agenda.

E. Utilities (Pete Zorbanos, Director)

1. Resolution of Support for changes to State Highway System and Acceptance of Two Roadways
Tabled until the May 11, 2021 Regular City Council Meeting per the motion to Adopt the Agenda.

F. Finance (Sarah Andrews, CFO)

1. Financial Update: February 2021

G. City Manager (Tom Barber)

1. Approval of Task Order Number One with EXP US Services, Inc.
Councilman Michael Young moved to approve task order number one with EXP US Services, Inc. for conceptual design services, not to exceed the cost of \$10,000.00, and to authorize the Mayor and City Clerk to take the necessary steps to execute the task order.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Michael Young, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Carter, Young, Marchman, McPherson, Momtahan

City Manager's Report (Tom Barber)

City Manager Tom Barber gave an update of city projects.

Executive Session (David Mecklin, City Attorney)

City Attorney David Mecklin announced the Council will be going into Executive Session to discuss the following:

1. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(D).
2. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code Section 50-14-3(b)(2).

Councilman Michael Young moved to go into Executive Session, seconded by Councilman Danny Carter. Vote: 5/0.

Councilman Danny Carter moved to return to Regular Session, seconded by Councilman Matthew Momtahan.

Councilman Danny Carter moved to extend the City Manager's annual contract for a salary of \$150,000.00 per year and a monthly car allowance of \$650.00 per month. Councilwoman Shirley Marchman seconded the Motion. Vote: 5/0. The vote was unanimous.

Adjournment

Councilman Shirley Marchman moved to adjourn, seconded by Councilwoman Leslie McPherson. Vote: 5/0. The vote was unanimous. Mayor Gil McDougal adjourned the meeting.


Alisa Doyal, City Clerk


Gil McDougal, Mayor