

CITY COUNCIL  
GIL MCDUGAL, MAYOR  
MICHAEL YOUNG, MAYOR PRO TEM  
SHIRLEY MARCHMAN  
DANNY CARTER  
LESLIE MCPHERSON  
MATTHEW MOMTAHAN

# City of Villa Rica



CITY MANAGER: TOM BARBER  
CITY CLERK: ALISA DOYAL  
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY  
VILLA RICA, GA. 30180  
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## MINUTES OF THE CITY COUNCIL MEETING

Holt-Bishop Justice Center, 101 Main Street  
Tuesday, February 9, 2021 | 6:00 pm

### Meeting Call to Order (Mayor Gil McDougal)

Mayor Gil McDougal called the meeting to order at 6:00 pm.

**Present:** Mayor Gil McDougal, Mayor Pro Tem Michael Young, Councilwoman Shirley Marchman, Councilman Danny Carter, and Councilman Matthew Momtahan. Councilwoman Leslie McPherson was absent.

**Invocation:** Councilwoman Shirley Marchman

**Pledge of Allegiance:** Mayor Gil McDougal

### Ceremonial Presentations (Mayor & Council)

Mayor Gil McDougal recognize the February Employee Anniversaries:

1. Jason Ira O'Neal – 5 Years of Service (Police Officer)
2. Thomas Alan Thornhill, Jr. – 5 Years of Service (Police Officer)
3. Anthony Charles Allen – 5 Years of Service (Police Officer)
4. Peter F. Zorbanos – 5 Years of Service (Utility Director)
5. Erin Leigh Lewis – 15 Years of Service (Water Treatment Plant Manager)
6. Keith Shaddix – 20 Years of Service (Police Captain)
7. Wendy Baskin – 20 Years of Service (GCIC/TAC Specialist)

### State of City Address – Mayor Gil McDougal

Mayor Gil McDougal presented the State of City Address.

### Adoption of Agenda (Mayor Gil McDougal)

Councilman Danny Carter moved to adopt the agenda.

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| <b>RESULT:</b>   | <b>ADOPTED (UNANIMOUS)</b>        |
| <b>MOVER:</b>    | Danny Carter, Councilman          |
| <b>SECONDER:</b> | Shirley Marchman, Councilwoman    |
| <b>AYES:</b>     | Carter, Marchman, Momtahan, Young |

**Public Comment** (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)

There were no public comments.

**Council Updates** (Subjects of General Interest and Concern)

Councilman Michael Young reminded citizens of the SPLOST Referendum on the ballot in March for Carroll County.

**A. Consent Agenda (Mayor Gil McDougal)**

Mayor Gil McDougal presented the Consent Agenda Items for approval.

1. Appointment of Councilman Matthew Momtahan to the Villa Rica Development Authority to replace Councilman Danny Carter (Term: 02/01/2021 – 01/31/2025).
2. Appointment of Councilman Michael Young to the Downtown Development Authority to replace Councilman Matthew Momtahan (Term: 02/01/2021 – 06/30/2023).
3. Appointment of Tom Flowers to the Villa Rica Development Authority to replace Deborah Matthews (Term: 02/01/2021 – 01/31/2025).
4. Reappointments to the Villa Rica Development Authority.
  - a. John Mount (Term: 02/01/2021 – 01/31/2025)
  - b. Dale Schwarzkoph (Term: 02/01/2021 – 01/31/2025)
5. Reappointment of Cheryl Bell to the Library Advisory Board (Term: 02/09/2021 – 01/31/2023).
6. Appointment of Nancy Mims to the Library Advisory Board (Term: 02/09/2021 – 01/31/2023).
7. Fee Schedule Revision of Mechanical, Electrical and Plumbing Permits MEPSs.
8. Relocation of Sanitary Sewer from Existing Library Lift Station to Private Lift Station at Southeastrans' New Facility.
9. Purchase 47 Ballistic Helmets from Safeware.
10. Purchase Equipment for Filter Room at Gold Dust Park Splash Pad.
11. Purchase of Shade Structures for Splash Pad at Gold Dust Park.
12. Purchase of Shade Structures for Splash Pad at Gold Dust Park.
13. Approve Vendor for Baseball, Softball and Football Athletic Uniforms.
14. Approve Vendor for Soccer Athletic Uniforms.
15. HVAC Replacement at City Hall.
16. HVAC Replacement at Customer Service.
17. HVAC Replacement at Gold Dust Park.
18. Emergency Replacement at Bay Spring Lift Station Pump #1.
19. FY 2021 Budget Amendments - #58-72
20. FY 2020 Budget Amendments - #111-112
21. Write Off Customer Receivables.
22. Community Foundation of West Georgia – Designated Pass Through Fund Agreement.
23. Resolution to Indicate Support for Roundabout at Intersection Hwy 78 and Hwy61/Industrial Blvd.
24. Resolution to Indicate Support for Roundabout at Intersection of Hwy 78 and Rocky Branch Road.
25. Approval of Street Lights Along Mirror Lake Blvd.
26. Three Rivers Commission – Area Agency on Aging Contract for Services.

Councilman Danny Carter made the motion to adopt the Consent Agenda.

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| <b>RESULT:</b>   | <b>ADOPTED (UNANIMOUS)</b>        |
| <b>MOVER:</b>    | Danny Carter, Councilman          |
| <b>SECONDER:</b> | Matthew Momtahan, Councilman      |
| <b>AYES:</b>     | Carter, Marchman, Momtahan, Young |

**B. Governing Body (Mayor Gil McDougal)**

1. Approval of Minutes
  - a. Special Called Council Meeting Minutes of January 8, 2021.
  - b. Special Called Villa Rica Public Facilities Authority Meeting Minutes of January 12, 2021.
  - c. Council Meeting Minutes of January 12, 2021.

Councilman Matthew Momtahan moved to approve the Special Called Council Meeting Minutes of January 8, 2021 and the Council Meeting Minutes of January 12, 2021.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Matthew Momtahan, Councilman  
**SECONDER:** Shirley Marchman, Councilwoman  
**AYES:** Momtahan, Marchman, Carter, Young

Councilman Michael Young moved to remove the Public Facilities Meeting Minutes of January 12, 2021.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Michael Young, Councilman  
**SECONDER:** Matthew Momtahan, Councilman  
**AYES:** Young, Momtahan, Marchman, Carter

### **C. Community Development (Bobby Elliott, Director)**

1. Amendment to the Villa Rica Zoning Ordinance – Residential Subdivision Design Guidelines and Public Hearing (Chris Montesinos, Deputy Director)

Public Hearing: None

Councilman Danny Carter moved to table to the March meeting.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Danny Carter, Councilman  
**SECONDER:** Matthew Momtahan, Councilman  
**AYES:** Carter, Momtahan, Marchman, Young

2. Amendment to the Villa Rica Sign Ordinance – Suspended Single-Post Signs and Public Hearing (Chris Montesinos, Deputy Director)

Public Hearing: None

Councilman Michael Young moved to approve the amendment to Section 9.27 of the Villa Rica Sign Ordinance adding Suspended Single-Post Signs as permissible structures in the CMU, C1, I1, AG and OMI zoning districts.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Michael Young, Councilman  
**SECONDER:** Danny Carter, Councilman  
**AYES:** Young, Carter, Marchman, Momtahan

3. Amendment to the Villa Rica Zoning Ordinance – Postal Service Delivery and Collection Structures and Public Hearing (Chris Montesinos, Deputy Director)

Public Hearing: None

Councilman Danny Carter moved to approve a text amendment to the Villa Rica Zoning Ordinance to include Section 8.03(2)x –Postal Service Delivery and Collection Structures.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Danny Carter, Councilman  
**SECONDER:** Michael Young, Councilman  
**AYES:** Carter, Young, Marchman, Momtahan

4. Update on the Status of the Villa Rica Livable Centers Initiative Study (Chris Montesinos, Deputy Director)

Chris Montesinos gave an update on the Villa Rica Livable Centers Initiative Study.

**D. Finance (Sarah Andrews, Chief Financial Officer)**

1. Financial Update: December 2020

Sarah Andrews, Chief Financial Officer, presented the December 2020 Financial Update.

**E. City Manager (Tom Barber)**

1. Adoption of Resolution to Participate in Debt

Councilman Michael Young moved to adopt the resolution to participate in up to \$4 million in debt to fund capital projects in accordance with the terms of the IGA dated January 19, 2021 if the referendum authorizing the continuation of the Carroll County SPLOST is passed.

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|------------------|-----------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED (UNANIMOUS)</b>        |
| <b>MOVER:</b>    | Michael Young, Councilman         |
| <b>SECONDER:</b> | Danny Carter, Councilman          |
| <b>AYES:</b>     | Young, Carter, Marchman, Momtahan |

**Executive Session (David Mecklin, City Attorney)**

City Attorney David Mecklin announced the Council will be going into Executive Session to discuss the following:

1. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or period evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).

Councilman Danny Carter moved to go into Executive Session, seconded by Councilman Michael Young. Vote: 4/0. The vote was unanimous.

Mayor Gil McDougal announced the Council will be going back into regular session. Councilman Michael Young moved to go back to regular session, seconded by Councilman Danny Carter. Vote: 4/0. The vote was unanimous. Councilman Michael Young moved to add positions of Deputy City Manager and Public Works Director effective immediately, seconded by Councilman Danny Carter. Vote: 4/0. The vote was unanimous.

**Adjournment**

Councilman Danny Carter moved to adjourn, seconded by Councilwoman Shirley Marchman. Vote: 4/0. The vote was unanimous. Mayor Gil McDougal adjourned the meeting.

  
Alisa Doyal, City Clerk

  
Gil McDougal, Mayor