

CITY COUNCIL
JEFF REESE, MAYOR
LESLIE MCPHERSON, MAYOR PRO-TEM
VERLAND BEST
DANNY CARTER
SHIRLEY MARCHMAN
GIL MCDUGAL

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, September 5, 2017 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm.

Invocation (Councilman Danny Carter)

Councilman Danny Carter led the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

- Recognition of Jamie Saylor for 15 Years of Service. Jamie is an Equipment Operator (Public Works Department).
City Employee Jamie Saylor was recognized for 15 years of service.
- Presentation of Safety & Risk Management Leadership Award to Kevin Carroll (Sergeant with the Villa Rica Police Department) from the Local Government Risk Management Services (LGRMS)
Dan Beck, Director of the Local Government Risk Management Services, presented City Employee Kevin Carroll with the Safety & Risk Management Leadership Award. Sergeant Carroll is the Safety Coordinator for the City of Villa Rica.

Adoption of the Agenda (Mayor Jeff Reese)

Mayor Reese requested amendments to the agenda: (1) Remove C1-Contracts and Agreements of the Various Carriers (2) Defer E5 and E6 Variance Requests to the October Council Meeting.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, McDougal, McPherson, Best

Council Updates (Subjects of General Interest and Concern)

City Manager's Report (Tom Barber)

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Six citizens came forward to make a public comment.

Consent Agenda

The Consent Agenda is a single item that encompasses all things the City Council would normally approve with little comment. Each of these items were discussed at the Thursday, August 31, 2017 Council Work Session, and it was the unanimous consensus of the Governing Body to place the following items on the Consent Agenda.

1. **WORK AUTHORIZATION FOR INTEGRATED SCIENCE & ENGINEERING:** Approval for the city to enter a working relationship with Integrated Science & Engineering to help us develop a strategy to become an independent water provider.
2. **BAIL BOND AGENCY APPLICATION:** Approval of application from Best Bonding Services, Inc., to operate as a Bail Bondsmen in the City of Villa Rica.
3. **COURT CONDEMNED PROPERTY:** Approval to sell a list of Court Condemned Property to the public on GovDeals.
4. **MOU READDRESSING BANKHEAD HIGHWAY:** Approval of Memorandum of Understanding between the City of Villa Rica and Douglas County to readdress U.S. Highway 78/Bankhead Highway as Veterans Memorial Highway.
5. **GOLD DUST PARK MASTER PLAN DESIGN:** Approval of the lowest bidder of Signature Tennis Courts, Inc. at bid price of \$75,500.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Verland Best, Councilman

SECONDER: Gil McDougal, Councilman

AYES: Best, McDougal, Carter, Marchman, McPherson

A. Governing Body (Mayor Jeff Reese)

1. **MEETING MINUTES:** Review of meeting minutes

- a. July 27, 2017 Special Called Meeting
- b. August 1, 2017 Monthly Meeting
- c. August 18, 2017 Special Called Meeting
- d. August 25, 2017 Special Called Meeting

RESULT: ADOPTED (UNANIMOUS)

MOVER: Verland Best, Councilman

SECONDER: Shirley Marchman, Councilwoman

AYES: Best, Marchman, Carter, McPherson, McDougal

2. **CARROLL COUNTY INMATE WORK DETAIL AGREEMENT:** Approval of the second of two agreements with Carroll County that govern the use of inmate crews for grounds maintenance.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Danny Carter, Councilman

SECONDER: Verland Best, Councilman

AYES: Carter, Best, McPherson, Marchman, McDougal

3. SALE OF CITY-OWNED PROPERTY TO GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) FOR RIGHT-OF-WAY FOR THE NORTH LOOP: Approval of sale of city-owned property to GDOT who needs the land along the proposed route of the North Loop for right-of-way.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Carter, McDougal, Best, Marchman, McPherson

4. ENGINEER POSITION TO COMMUNITY DEVELOPMENT: Approval to add an Engineer position to the Community Development department.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Verland Best, Councilman
AYES: Carter, Best, McPherson, Marchman, McDougal

B. Finance (Sarah Hefty)

1. MONTHLY FINANCIAL REPORT: July 2017
CFO Sarah Hefty presented the July 2017 Financial Report.
2. CHANGE FISCAL YEAR: Approval to change the fiscal year from January-December to October-September

RESULT: ADOPTED (UNANIMOUS)
MOVER: Verland Best, Councilman
SECONDER: Danny Carter, Councilman
AYES: Best, Carter, Marchman, McPherson, McDougal

3. CYCLE BILLING: Approval to divide-up utility customers into four sections and have separate utility billings for each section.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Best, Marchman, McDougal

4. POSSIBLE GEFA LOAN FOR CRITICAL WATER/SEWER PROJECTS: Discussion of possible GEFA loan for around \$3,000,000 in order to complete the critical water projects.
This was discussion only and no action was required.

C. Removed from the Agenda (Contracts and Agreements of the Various Carriers)

D. Moved to Consent Agenda

E. Community Development (Janet Hyde, Manager)

1. RA-03-17 REZONING REQUEST: Humberto Melendez is requesting approval of a rezoning of property located at 207 Westview Drive (3 Houses) from DT-COM (Downtown-Commercial) to DT-CMU (Downtown- Commercial Mixed Use) for use as residences.

Public Hearing: No one came forward.

RESULT: DENIED (4/1)

MOVER: Gil McDougal, Councilman, deny request.

SECONDER: Verland Best, Councilman

AYES: McDougal, Best, Marchman, Carter

NAYS: McPherson

2. LEASE OF OLD HEADSTART PROPERTY: Request from Angelette Guyton to lease old HeadStart building located at 311 Cleghorn Street for a daycare center.

RESULT: TABLED (UNANIMOUS) TO OCTOBER MEETING

MOVER: Gil McDougal, Councilman

SECONDER: Danny Carter, Councilman

AYES: McDougal, Carter, Best, Marchman, McPherson

3. DEVELOPMENT AGREEMENT WITH D.R. HORTON HOMES: Request from D.R. Horton, D.R. Horton Homes to begin permitting new houses in The Falls at Mirror Lake.

Janet Hyde requested the Council to table the request due to Items E4 & E5 being deferred to the October Council Meeting.

RESULT: TABLED (UNANIMOUS) TO OCTOBER MEETING

MOVER: Leslie McPherson, Councilwoman

SECONDER: Verland Best, Councilman

AYES: McPherson, Best, Marchman, Carter, McDougal

4. **Deferred to October Council Meeting (VA-04-17 Variance Request)**

5. **Deferred to October Council Meeting (VA-05-17 Variance Request)**

F. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. CONNERS ROAD PARK MASTER PLAN DESIGN: Approval of Falcon Design as the surveying and design professional for Connors Road Park.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Gil McDougal, Councilman, for Boundary Survey and Geotechnical only for \$20,500.

SECONDER: Danny Carter, Councilman

AYES: McDougal, Carter, Best, Marchman, McPherson

G. Economic Development/Main Street (Christopher Pike, Director)

1. DOWNTOWN CONNECTOR PLANNING SERVICES: Approval of proposal from TSW to provide planning and design services for the area around the proposed Downtown Connector.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Leslie McPherson, Councilwoman
SECONDER: Gil McDougal, Councilman
AYES: McPherson, McDougal, Best, Marchman, Carter

I. Discussion Item

1. OLD TOWN VILLAGE SUBDIVISION STREET LIGHTS – Councilwoman Leslie McPherson requested the Council consider having the street lights turned on at the subdivision and the city cover the cost of \$195.00. Because this was only a discussion item on the agenda, action will be taken at the Special Called Council Meeting on Friday, September 22, 2017.

ADJOURNMENT - There being no further business, the meeting was adjourned.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Verland Best, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Best, Marchman, Carter, McPherson, McDougal



Jeff Reese, Mayor



Alisa Doyal, City Clerk