CITY COUNCIL
GIL MCDOUGAL, MAYOR
LESLIE MCPHERSON, MAYOR PRO TEM
SHIRLEY MARCHMAN
MATTHEW MOMTAHAN
ANNA MCCOY
DANNY CARTER

City of Villa Rica

CITY MANAGER: TOM BARBER
CITY CLERK: THERESA CAMPBELL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

SPECIAL CALLED CITY COUNCIL MEETING : BUDGET WORKSHOP

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
August 22, 2023 | 10:30 AM

Meeting Call to Order (Mayor Gil McDougal)

Adoption of the Agenda (Mayor Gil McDougal)

A. Finance (Jennifer Hallman, Director)

1. 2024 Proposed Budget Presentation

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)

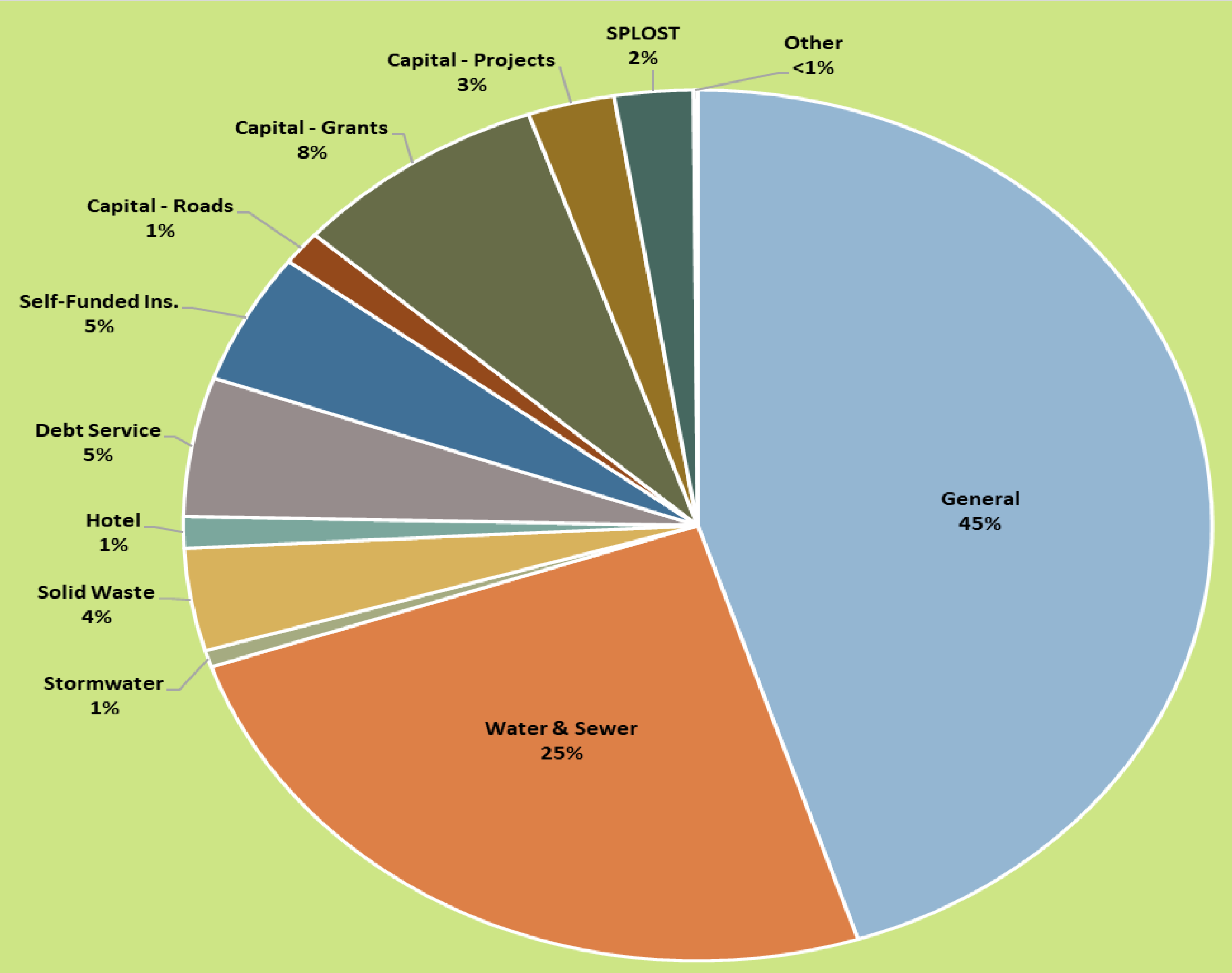
B. Adjournment (Mayor Gil McDougal)

2024 BUDGET WORKSHOP

CITY OF VILLA RICA – AUGUST 22, 2023

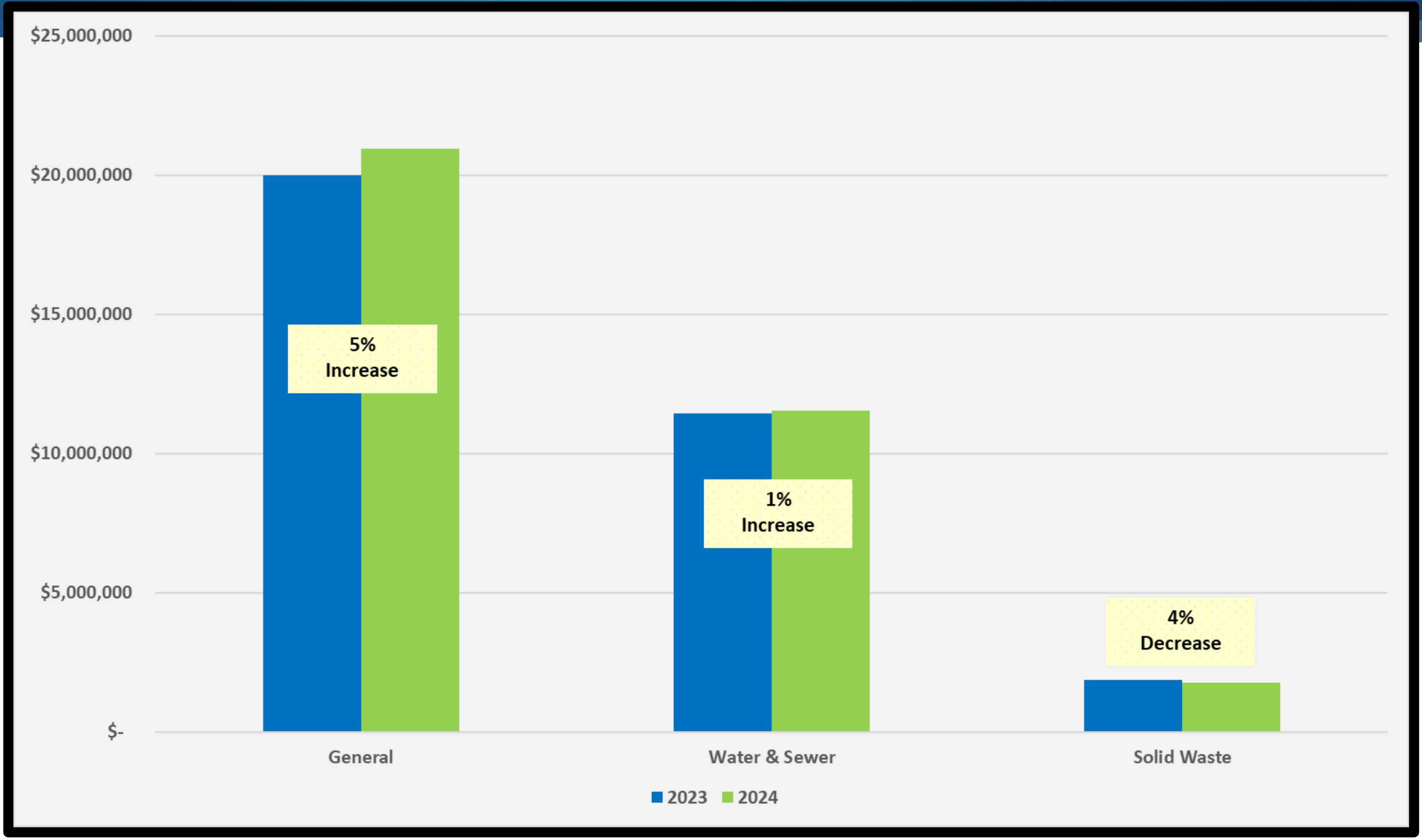
TOTAL PROPOSED 2024 BUDGET

$46.6m



TOTAL PROPOSED 2024 BUDGET

2023 vs. 2024



BUDGET NOTES - REVENUE

- 6.25 Millage
- $325k Increase in Sales Tax
- $255k Increase in Insurance Premium Tax
- $225k Increase in Occupational Tax
- $416k Decrease in Building Permits
- $168k Decrease in Court Fines
- $105k Increase in Recreation & PMGM Revenues
- $400k Increase in Interest

BUDGET NOTES - REVENUE

Proposed 5% Water Volume Rate Increase = $101k. Approx. $0.85/mth. increase for avg. customer (4,000 gal/mth.)

Sewer rate increase is needed but it is not included in FY24 budget. Our current focus is water rate adjustments.

BUDGET IMPROVEMENT REQUESTS

Requests for additional personnel, operating and/or capital

Requested: **$7.97m**

Funded: **$6.05m**

Unfunded: **$1.92m**

General Fund	$ 3,691,225	$ 2,522,725	$ 1,168,500
Cemetery	10,300	10,300	-
Stormwater	603,717	53,717	550,000
Hotel/Motel	260,000	60,000	200,000
Water/Sewer	2,020,907	2,020,907	-
SPLOST	1,318,049	1,318,049	-
Solid Waste	69,710	69,710	-
	$ 7,973,908	$ 6,055,408	$ 1,918,500

BUDGET NOTES - EXPENDITURES

- $100K Contingency
- $93,500 Branding / Logo / Website / City App Services
- $124,900 Open Records Software & Scanning Services
- $293,500 Various Maintenance & Repairs at City Facilities
- $75,000 Economic Development Professional Services

BUDGET NOTES - EXPENDITURES

- $21,123 Axon Taser 7 (5)
- $20,400 Roadway Management Technologies Software Subscription
- $100,000 Landscape Professional Services
- $79,804 Sponsorship to Crisis Response Team for Officer/Paramedic – Carroll County Mental Health Advocates
- Various Increases in Water/Sewer Fund Operations

PERSONNEL

PERSONNEL - $14.6m

Prior Year was
$14.2m
3% Increase

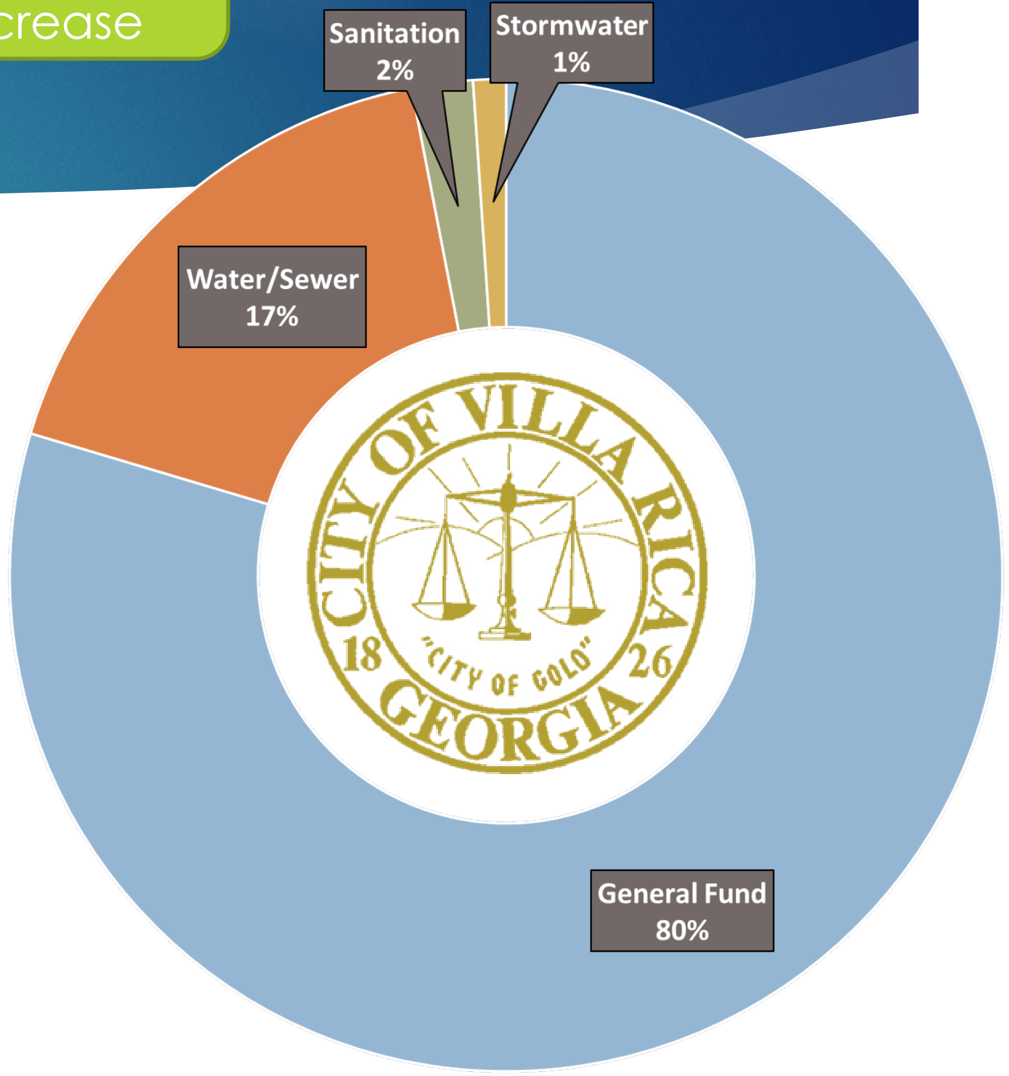
Personnel

(salary & benefits)

- Assistant City Clerk from PT to FT - $37k
- Planner I for Comm. Dev. - $62k
- PT Assistant Court Clerk - $20k
- Crime Suppression Officer - $76k
- Detective - $84k
- PT Senior Ctr. Recreation Aide - $19k
- Seasonal Athletic Maintenance - $19k
- Wastewater Maintenance Tech - $65k

Pay Adjustments

- 3% Cost of Living Adjustment (COLA) for all employees - $335k
- Partial Implementation of Salary Study - $20k
- HR Generalist to HR Manager
- Building & Project Manager to Project & Development Official



SELF-FUNDED INSURANCE

Self-Funded Insurance

- The budget is estimated @ 90% of maximum claims.
- The remaining 10% ($169k) is savings that remains in the funds.
- Current cash balance is over $1.6 million

$638k Administrative Fees

+

$1.57m Estimated Claims & Wellness Expenses

→

$2.27m Expense

CAPITAL BUDGET

PROPOSED CAPITAL – EQUIPMENT & VEHICLES

Information Svcs.

Server & SAN Replacement - $140k

Building Maint.

F-250 Truck - $45k

Police

Arete K-9 - $16k

Portable Radios (6) - $22k

Recreation

Scoreboard Replacements:

Gold Dust (4) & VPlex (9) - $115k

Scorer Stands:

Gold Dust (2) & VPlex (2) - $25k

Fitness Court - $155k

Utility Vehicle - $9k

Streets

Pothole Patcher - $97k

Mulcher - $42k

Track Loader - $144k

Grounds

72" Mowers (2) - $31k

20' Equip. Hauler - $6k

F-250 Crew Cab - $62k

Utility Vehicle - $9k

Total Equipment & Vehicles =

$918,000

PROPOSED CAPITAL – SITE IMPROVEMENTS

Renovation:

City Hall - $60k

Old Library - $75k

VPlex

Security System - $8k

Training Ctr Reno - $45k

Outdoor Workout Station - $10k

Gold Dust

Aerobics HVAC - $27k

Walking Trail Lights - $25k

Gym Bleachers - $100k

The Mill:

Grade & Gravel Parking Lot behind Police Dept. - $60k

(Funded with Hotel/Motel Product Dev. funds)

Total Site Improvements =

$410,000

PROPOSED CAPITAL – WATER

HD Williams Waterline Ext. - $125,000

Maple Street Waterline Ext. - $100,000

Cleghorn Force Main Redirect - $650,000

Church Street Waterline Replacement - $350,000

Water Plant Driveway Paving

$45,635

Water Plant Filter Remediation - $30,000

Pump & Motor Replacements - $42,000

Lake Cowan & Lake Paradise Dam Repairs

$80,000

Total Water = $1,422,635

PROPOSED CAPITAL – SEWER

Influent Pump #4
$77,000

Lift Station Refurbishment of Control Panels
$30,000

Lift Station Pump Replacements
$50,000

ATAD Sludge Pump Replacement
$130,000

Belt Press Refurbishment
$120,000

Total Sewer = $407,000

PROPOSED CAPITAL – DIST. & COLL.

Pipe Material

$50,000

Total Dist. & Coll. = $50,000

PROPOSED CAPITAL – SANITATION & SOLID WASTE

F-250 Crew Cab with Emergency Lighting

$62,000

Total Sanitation & Solid Waste = $62,000

PROPOSED CAPITAL – STORMWATER

Stormwater Improvements

$50,000

Total Stormwater = $50,000

PROPOSED CAPITAL – ALL (excluding SPLOST)

Total Capital Funded for 2024
$3.3m

SPLOST & Road Improvement Summary

2015 Carroll SPLOST

CARROLL COUNTY 2015

Project	2023 EXPENDITURES: FY23 Budget	Current Year (07/31/23)	Encumbered (07/31/23)	FY23 Remaining Balance *	2024 BUDGET: PROPOSED	
Water and sewer, inc. debt	**$ 9,890**	**$ 9,890**	**$ -**	**$ -**	**$ -**	
Meter Replacements	$ 9,890	9,890	-			
Streets and sidewalks	**$ 797,265**	**$ 356,611**	**$ 115,662**	**$ 324,992**	**$ 29,366**	
Resurfacing (incl. Hillcrest Cemetery)	324,992	-	-	324,992	29,366	
Mirror Lake Connector	301,672	301,672	-	-	-	
Sidewalks (incl. engineering)	38,339	18,339	20,000	-	-	
GDOT Park N Ride Lots (2)	78,862	-	78,862	-	-	
Message Boards	36,600	36,600	-	-	-	
Traffic Light - Punkintown	16,800	-	16,800	-	-	
Recreation	**$ 50,875**	**$ 19,069**	**$ 31,806**	**$ -**	**$ -**	
Replacing Doors @ Gold Dust	50,875	19,069	31,806	-	-	
Total Carroll Co 2015 SPLOST	**$ 858,030**	**$ 385,570**	**$ 147,468**	**$ 324,992**	**$ 29,366**	**$ 354,358** Total Available

***After year end, all FY23 remaining balances will be rolled over to FY24 to complete various SPLOST projects.**

CARROLL COUNTY 2015

Project List

Streets and sidewalks	**$ 354,358**
Resurfacing	
Includes roadway @ Hillcrest Cemetery ($27,500)	
Sidewalks	
Total Carroll Co 2015 SPLOST	**$ 354,358**

2016 Douglas SPLOST

DOUGLAS COUNTY 2016						
2023 EXPENDITURES					2024 BUDGET	
Project	FY23 Budget	Current Year (07/31/23)	Encumbered (07/31/23)	FY23 Remaining Balance *	PROPOSED	
Transportation and streets	**$ 1,119,697**	**$ 12,507**	**$ -**	**$ 1,107,190**	**$ 88,858**	
Resurfacing		-	-		88,858	
Sidewalks		12,507	-			
Water and sewerage	**$ 11,750**	**$ 6,150**	**$ 5,600**	**$ -**	**$ 990,549**	
Water and sewer infrastructure	-	-	-	-	-	
Conners Rd Booster Pump	5,600	-	5,600	-	-	
Meter Replacements	6,150	6,150	-	-	-	
North Plant Driveway	-	-	-	-	98,000	
Weatherstone Lift Station	-	-	-	-	625,000	
F-250 (replace 1999 Ranger)	-	-	-	-	62,000	
Mini Excavator	-	-	-	-	70,000	
W/S Line Conners Rd Park	-	-	-	-	135,549	
Public Safety	**$ 342,397**	**$ -**	**$ 313,607**	**$ 28,790**	**$ 4,639**	
Handheld Portable Radios (8)	25,375	-	25,375	-	-	
Dual Purpose K9 (1)	16,000	-	16,000	-	-	
Vehicles	272,232	-	272,232	-	-	
Pending Project Allocation	28,790	-	-	28,790	4,639	
Fire and EMS	**$ 516,678**	**$ -**	**$ -**	**$ 516,678**	**$ -**	
Parks and recreation	**$ 944,073**	**$ 4,585**	**$ 3,242**	**$ 936,246**	**$ 42,896**	
Conners Road Park	727,417	865	2,135	724,417	-	
Pine Mountain	58,182	3,720	1,107	53,355	-	
Pending Project Allocation	158,474	-	-	158,474	42,896	
Total Douglas Co 2016 SPLOST	**$ 2,934,595**	**$ 23,242**	**$ 322,449**	**$ 2,588,904**	**$ 1,126,942**	**$ 3,715,846** Total Available

*After year end, all FY23 remaining balances will be rolled over to FY24 to complete various SPLOST projects.

2016 Douglas SPLOST

DOUGLAS COUNTY 2016 Project List			
Transportation and streets		$	**1,196,048**
Resurfacing			
Sidewalks			
Water and sewerage		$	**990,549**
North Plant Driveway	98,000		
Weatherstone Lift Station	625,000		
F-250 (replace 1999 Ranger)	62,000		
Mini Excavator	70,000		
W/S Line Conners Rd Park	135,549		
Public Safety			
Pending Specific Project Allocation		$	**33,429**
Fire and EMS		$	**516,678**
Parks and recreation			
Conners Road Park		$	**724,417**
Pine Mountain			**53,355**
Pending Specific Project Allocation			**201,370**
Total Douglas Co 2016 SPLOST		**$**	**3,715,846**

2021 Carroll SPLOST

CARROLL COUNTY 2021			
2021 - 2022 Summary			
Project	**SPLOST Project Length Budget**	**Amount Expended 2021 - 2022**	**Remaining SPLOST Funds**
Punkintown Road	$ 4,008,300	$ 117,132	$ 3,891,168
Transportation and streets	3,000,000	-	3,000,000
Parks and recreation	1,000,000	-	1,000,000
Economic development	1,000,000	-	1,000,000
Total Carroll Co 2021 SPLOST	**$ 9,008,300**	**$ 117,132**	**$ 8,891,168**

CARROLL COUNTY 2021					
2023 EXPENDITURES					
Project	**SPLOST Project Length Budget**	**Current Year (07/31/23)**	**Encumbered (07/31/23)**	**FY23 Remaining Balance ***	
Punkintown Road	**$ 3,891,168**	**$ 90,957**	**$ 1,399,432**	**$ 2,400,779**	
Transportation and streets	**$ 3,000,000**	**$ 32,040**	**$ 123,260**	**$ 2,844,700**	
Streets and Sidewalks	2,844,700	-	-	2,844,700	
North Ave & Elm Circle	155,300	32,040	123,260	-	
Parks and recreation	**$ 1,000,000**	**$ -**	**$ 29,100**	**$ 970,900**	
Turfplane Infield Lips, Laser Grade, Finish Drag Infield, etc.	74,600	-	29,100	45,500	
Pending Project Allocation	925,400	-	-	925,400	
Economic development	**$ 1,000,000**	**$ -**	**$ -**	**$ 1,000,000**	
Site Preparation for Economic Dev.	300,000	-	-	300,000	***Proposed in FY24 Budget**
Pending Project Allocation	700,000	-	-	700,000	
Total Carroll Co 2021 SPLOST	**$ 8,891,168**	**$ 122,997**	**$ 1,551,792**	**$ 7,216,379**	

***After year end, all FY23 remaining balances will be rolled over to FY24 to complete various SPLOST projects.**

2022 Douglas SPLOST

DOUGLAS COUNTY 2022			
2022 Summary			
Project	SPLOST Project Length Budget	Amount Expended 2022	Remaining SPLOST Funds
Transportation and streets	$ 3,000,000	$ -	$ 3,000,000
Infrastructure	4,590,000	-	4,590,000
Public Safety	1,050,000	-	1,050,000
Total Douglas Co 2022 SPLOST	**$ 8,640,000**	**$ -**	**$ 8,640,000**

DOUGLAS COUNTY 2022				
2023 EXPENDITURES				
Project	SPLOST Project Length Budget	Current Year (07/31/23)	Encumbered (07/31/23)	FY23 Remaining Balance *
Transportation and streets	**$ 3,000,000**	**$ -**	**$ -**	**$ 3,000,000**
Resurfacing		-	-	-
Sidewalks		-	-	-
Infrastructure	**$ 4,590,000**	**$ -**	**$ -**	**$ 4,590,000**
	-	-	-	-
	-	-	-	-
Public Safety	**$ 1,050,000**	**$ -**	**$ -**	**$ 1,050,000**
	-	-	-	-
	-	-	-	-
Total Douglas Co 2022 SPLOST	**$ 8,640,000**	**$ -**	**$ -**	**$ 8,640,000**

***After year end, all FY23 remaining balances will be rolled over to FY24 to complete various SPLOST projects.**

Road Improvements / Sidewalks / Resurfacing

Road Improvements/Sidewalks/Resurfacing			
Available Funds:			
2022 LMIG	$	185,632	
2023 LMIG		188,925	
2024 LMIG		212,432	
2015 CSPLOST		354,358	**Includes roadway @ Hillcrest Cemetery ($27,500)*
2016 DSPLOST		1,196,048	
2021 CSPLOST		1,000,000	
2022 DSPLOST		500,000	
Total	**$**	**3,637,395**	

DEBT SERVICE

03/01

- Principal - $1,325,000
- Interest - $585,797

09/01

- Interest - $495,784

- Total Debt Service Payment for FY24 $2,406,581

SERIES 2022 BONDS

Questions?