

CITY COUNCIL:
GIL MCDOUGAL, MAYOR
LESLIE MCPHERSON, MAYOR PRO TEM
SHIRLEY MARCHMAN
MATTHEW MONTAHAN
ANNA MCCOY
DANNY CARTER

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: THERESA CAMPBELL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

CITY COUNCIL MEETING MINUTES

Holt-Bishop Justice Center, 101 Main Street
Tuesday, January 10, 2023, | 6:00 pm

Meeting Call to Order (Mayor Gil McDougal)

Mayor Gil McDougal called the meeting to order at 6 pm.

Present: Mayor Gil McDougal, Mayor Pro Tem Matthew Momtahan, Councilwoman Shirley Marchman, Councilwoman Leslie McPherson, Councilwoman Anna McCoy, and Councilman Danny Carter.

Invocation: Community Development Director, Tracy Jarvis

Pledge of Allegiance: Officer Spencer Crawford

Ceremonial Presentations: Mayor and Council

- Judge Keith Rollins sworn in
- Mark Hannah recognized for ten years of service with Solid Waste.
- Ashley Swann recognized for ten years of service with Customer Service.
- Spencer Crawford recognized for ten years of service with Police Department.
- Mac Pilgrim and Shirley Hillsman recognized for service on Planning & Zoning Commission.

Adoption of the Agenda (Mayor Gil McDougal)

Councilman Danny Carter moved to adopt the Agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman , Councilwoman
AYES:	Momtahan, Marchman, McPherson, McCoy, Carter

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)

- Citizen Richard Craig came forward to speak about traffic safety surrounding Reid Plantation.
- Citizen Dennis Brown came forward to compliment the information in the City newsletter and ask for other avenues to be utilized to communicate with citizens.
- Citizen Connie Wood came forward to speak about concerns with safety surrounding her business, Chippie's Place, due to fires and dogs belonging to homeless encampment.
- Citizen John Keller came forward to speak of safety concerns surrounding his business, Flex TC, and West GA Volleyball due to fires and dogs belonging to homeless encampment.
- Citizen Cindy Tolbert came forward to thank the City for support of her business, Chippie's Place, as well as safety concerns due to fires and dogs belonging to homeless encampment.

- Citizen Polly Oliver came forward to speak of concern with safety on Industrial Blvd due to homeless encampment activities.
- Citizen Nanette Folsom came forward to speak of concerns with safety near Gold Dust Park due to bonfires, dogs and suspected drug sales connected to homeless encampment.
- Parks Director Tracie Ivey came forward to speak of concerns of safety with her employees and patrons leaving Gold Dust Park due to activities connected to homeless encampment.

Council Updates (Subjects of General Interest and Concern)

- Mayor Gil McDougal spoke to assure citizens that the City is performing traffic studies to address any potential safety issues around Reid Plantation. Additionally, the City is gathering information and assessing how to address the safety concerns of citizens as well as the sensitive issue of homeless encampments.
- Councilwoman Leslie McPherson addressed the citizens with safety concerns surrounding homeless encampments.
- Councilwoman Anna McCoy wanted citizens to know the Council was listening to their concerns as well as reiterating the Mayor's point that homelessness is a sensitive issue.

Consent Agenda (Mayor Gil McDougal)

1. Approval of VHB (Vanasse Hangen Brustlin, Inc.) to conduct the Long Term Water Quality Monitoring and Bio Habitat Monitoring as mandated by the Georgia Environmental Protection Division in the amount of \$28,676.00.
2. Approval of Lois Gerstenberger to be appointed to serve as the Solicitor for the Municipal Court during calendar year 2023.
3. Approval of the ordinance amending the Villa Rica Hotel/Motel Tax Ordinance.
4. Approval of the \$75,000.00 annual pledge payment to Carroll Tomorrow.
5. Establishment of qualifying fees for municipal elections to be held in 2023 as follows: Mayor - \$342 and Councilmembers - \$270.
6. Approval of the appointment of Doug Lang to the Planning and Zoning Commission for the term of 01/01/2023 to 12/31/2024.
7. Approval of the appointment of Nancy Mims to the Planning and Zoning Commission for the term of 01/01/2023 - 12/31/2024.
8. Re-appointment of Carolene Cox to a two-year staggered term 01/01/2023 - 12/31/2024.
9. Re-appointment of Ronda McCullors to a two-year staggered term 01/01/2023 - 12/31/2024.
10. Approval of the conversion of the part-time IT Technician position to a full-time IT Technician position, effective immediately.
11. Approval of the implementation of Armis Vulnerability Management Solution for an amount of \$46,132.00.
12. Approval of the upgrade and replacement of our backup solution with ThinkGard for an amount of \$37,405.40.
13. Adoption of the Resolution of Support for the 2023 RAISE Grant Program Application and 20% Match Commitment for the Villa Rica Transportation Reunification Program – Punkintown Road Upgrades and Realignment.
14. Authorization for the Mayor to approve the attached master services agreement with Lowe Engineers to provide transportation engineering services.
15. Authorize the Mayor to approve Work Order 22.12.05 with Lowe Engineers to provide design services for intersection improvements at Shoreline Parkway and Punkintown Road for an amount not to exceed \$54,635.

Councilman Danny Carter moved to adopt the Consent Agenda.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Danny Carter, Councilman
SECONDER: Anna McCoy, Councilwoman
AYES: Momtahan, Marchman, Mcpherson, McCoy, Carter

A. Governing Body (Mayor Gil McDougal)

1. Selection of Mayor Pro Tem

Councilman Danny Carter moved to appoint Councilwoman Leslie McPherson as Mayor Pro Tem for 2023.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Momtahan, Marchman, Mcpherson, McCoy, Carter

2. Mayoral Appointments of 2023 Standing Committees

Mayor Gil McDougal named the Standing Committees for 2023 with their scheduled meetings:

- Recreation: Chair Shirley Marchman, Leslie McPherson, Danny Carter with proposed meetings on the third Mondays of February, May, August, and November.
- Housing: Chair Leslie McPherson, Shirley Marchman and Anna McCoy, schedule of meetings to be determined after conferring with Dick Chambers of the Housing Authority
- Transportation and Traffic: Chair Matthew Momtahan, Danny Carter, Leslie McPherson with meetings to be determined when a staff person is named.
- Public Safety: Chair Anna McCoy, Shirley Marchman, Matthew Momtahan with proposed meetings on the second Tuesday of February, May, August, November.
- Finance: Chair Danny Carter, Matthew Momtahan, Anna McCoy with proposed meetings on the second Tuesdays of February, May, August, November.

3. Approval of November 8, 2022 City Council Meeting Minutes

Councilwoman Anna McCoy moved to approve the City Council Meeting Minutes of November 8, 2022.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Anna McCoy, Councilwoman
SECONDER: Shirley Marchman, Councilwoman
AYES: Momtahan, Marchman, Mcpherson, McCoy, Carter

4. Approval of December 13, 2022 City Council Meeting Minutes

Councilwoman Leslie McPherson moved to approve the City Council Meeting Minutes of December 13, 2022.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Anna McCoy, Councilwoman
AYES: Momtahan, Marchman, Mcpherson, McCoy, Carter

5. Approval of December 20, 2022 Special Called City Council Meeting Minutes

Councilwoman Shirley Marchman moved to approve the Special Called City Council Meeting Minutes of December 20, 2022.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Shirley Marchman, Councilwoman
SECONDER:	Matthew Momtahan, Councilman
AYES:	Momtahan, Marchman, Mcpherson, McCoy, Carter

6. First Reading of Ordinance to Redistrict Council Wards

Councilman Danny Carter moved to approve the first reading of the Ordinance to Amend the Charter of the City of Villa Rica for the Purpose of Reapportionment of Representative Districts.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Momtahan, Marchman, Mcpherson, McCoy, Carter

B. Community Development (Tracy Jarvis, Director)

1. Commerce Drive LLC dba Chevron Food Mart Application to Offer Retail Sales of Packaged Beer, Malt Beverages and Wine and Public Hearing

Councilman Danny Carter moved to approve the request of an alcohol license permit for the business of 157 Commerce Drive LLC dba Chevron Food Mart.

RESULT:	ADOPTED
MOVER:	Danny Carter, Councilman
SECONDER:	Anna McCoy, Councilwoman
AYES:	Momtahan, Mcpherson, McCoy, Carter
NAYS:	Marchman

2. Two Appointments to the Historic Preservation Commission

- a) Councilwoman Anna McCoy moved to approve the appointment of Alan White to the Historic Preservation Commission for a two-year term.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Anna McCoy, Councilwoman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Momtahan, Marchman, Mcpherson, McCoy, Carter

- b) Councilwoman Anna McCoy moved to approve the appointment of Melba Arnold to the Historic Preservation Commission for a three-year term.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Anna McCoy, Councilwoman
SECONDER:	Danny Carter, Councilman
AYES:	Momtahan, Marchman, Mcpherson, McCoy, Carter

C. Parks, Recreation & Leisure Services (Tracie Ivey, Director)

1. Appointment to Recreation Advisory Commission

Councilwoman Anna McCoy moved to appoint Jody Millians to serve on the Villa Rica Recreation Advisory Commission for the term January 1, 2023 to December 31, 2026.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Anna McCoy, Councilwoman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Momtahan, Marchman, Mcpherson, McCoy, Carter

Adjournment: Councilman Danny Carter moved to adjourn, seconded by Councilwoman Shirley Marchman. The vote was unanimous. Mayor Gil McDougal adjourned the meeting.

Mayor Gil McDougal

City Clerk Theresa Campbell