

CITY COUNCIL:
GIL MCDUGAL, MAYOR
LESLIE MCPHERSON, MAYOR PRO TEM
SHIRLEY MARCHMAN
MATTHEW MOMTAHAN
ANNA MCCOY
DANNY CARTER

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: THERESA CAMPBELL
CITY ATTORNEY: C. DAVID MECKLIN

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CITY COUNCIL MEETING MINUTES

Holt-Bishop Justice Center, 101 Main Street
Tuesday, March 14, 2023, | 6:00 pm

Meeting Call to Order (Mayor Gil McDougal)

Mayor Gil McDougal called the meeting to order at 6 pm.

Present: Mayor Gil McDougal, Mayor Pro Tem Leslie McPherson, Councilwoman Shirley Marchman, Councilwoman Matthew Momtahan, Councilwoman Anna McCoy, and Councilman Danny Carter.

Invocation: Pastor Billy Kaylor

Pledge of Allegiance: Sergeant Mike Bettikofer

Ceremonial Presentations: (Mayor & Council)

- Presentation of Achievement for Excellence in Financial Reporting for FY21 to Finance Department.
- Presentation of FY22 Financial and Compliance Audit Summary by Mauldin & Jenkins, CPAs & Advisors, Meredith Lipson, Partner.
- Recognition of Theresa Campbell for becoming a Certified Clerk with the Georgia Clerks Education Institute program through the Carl Vinson Institute of Government.
- Recognition of Shirley Hillsman for one year of service on the Planning & Zoning Commission.

Adoption of the Agenda (Mayor Gil McDougal)

Councilman Danny Carter moved to adopt the Agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)

- No one came forward

Council Updates (Subjects of General Interest and Concern)

- Councilwoman Leslie McPherson thanked Carroll County for assisting with pothole filling on Punkintown Road.

Consent Agenda (Mayor Gil McDougal)

1. Georgia Conservancy - Villa Rica Placemaking and Alleyway Activation Program Presentation
2. Keep Carroll Beautiful - Request to Use V-Plex
3. Keep Carroll Beautiful - Sponsorship for E-Recycling Event
4. Microsoft SurfacePros Available to Councilmembers for Purchase
5. Deed of Property from City to Fuqua
6. Addendum to Civic Plus Agreement and Statement of Work for Ordinance Supplementation
7. Cemetery Ordinance Revision
8. Agreement Approving Three Rivers Regional Commission to Conduct Comprehensive Planning Activities on behalf of the City of Villa Rica
9. V-PLEX Pavilion
10. AED Machines for City Buildings
11. The North Waste Water Plant Gate Project
12. Community Development Software Package
13. Supervisor Training through Georgia Municipal Association
14. Agreement for Entertainment Services
15. Modification Design of Cleghorn Force Main and Gravity Sewer
16. Modification of Design of Weatherstone Lift Station
17. Ductile Iron Pipe Purchase
18. Engineering Design of Maple Street Water Main Upgrade
19. FY23 Budget Amendments #149-153

Councilman Danny Carter moved to adopt the Consent Agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

A. Governing Body (Mayor Gil McDougal)

1. Approval of February 7, 2023, Minutes

Councilwoman Shirley Marchman moved to approve the Minutes from the January 10, 2023, City Council Meeting.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Shirley Marchman, Councilwoman
SECONDER:	Matthew Momtahan, Councilman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

B. Community Development (Tracy Jarvis, Director)

1. RA-08-22 - Brenda M. Matthews & Themis Asset Recovery, LLC - Proposed Rezoning of Four Parcels on South Street and Public Hearing (Ron Johnson, Planning & Zoning Administrator)

No one came forward for the Public Hearing

Councilman Danny Carter moved to approve the rezoning request from Brenda M. Matthews & Themis Asset Recovery, LLC of Villa Rica, GA for a rezoning from R2 to C2 as outlined by staff.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

C. Human Resources (Lena Taylor, Director)

1. Selection of firm for Classification and Compensation Study

Councilman Matthew Momtahan moved to approve Paypoint HR as the consultants for our Compensation Study with the cost not to exceed \$35,000.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Shirley Marchman, Councilwoman
SECONDER:	Matthew Momtahan, Councilman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

D. Utilities (John Bain, Director)

1. Water and Sewer Ordinance Revision and Public Hearing

No one came forward for the Public Hearing.

Councilman Danny Carter moved to approve the proposed revision to Sewer Use Ordinance section 21-78.

RESULT:	ADOPTED (UNANIMOUS)
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MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Marchman, Momtahan, McCoy, Carter

E. Finance (Jennifer Hallman, Director)

1. Financial Update for January 2023

Director Jennifer Hallman presented the Financial Update from December 2023

F. Deputy City Manager/CFO (Sarah Andrews)

1. Georgia Cities Week (April 23-29, 2023)

Deputy City Manager, Sarah Andrews, presented events for Georgia Cities Week.

G. City Manager (Tom Barber)

1. Final Approval of a Consulting Firm for the Northside Downtown Streetscape Project - Design and Engineering Phase

Councilman Danny Carter moved to authorize the Mayor to execute the agreement and contract necessary to engage Keck & Wood as the design and engineering consultant for the Northside Downtown Streetscape Project.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Marchman, Momtahan, McCoy, Carter

2. Easement Requests from Georgia Power

Councilman Matthew Momtahan moved to table this item until the April 11, 2023 Council Meeting.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: McPherson, Marchman, Momtahan, McCoy, Carter

3. Agreement with Douglas County Water Authority

Councilman Danny Carter moved to authorize the Mayor to execute a short-term water purchase agreement with the Douglasville-Douglas County Water and Sewer Authority.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McPherson, Marchman, Momtahan, McCoy, Carter

4. Agreement with Norfolk Southern for Engineering Services for the Highway 78 Downtown Pedestrian Crossing

Councilwoman Leslie McPherson moved to table this item until the April 11, 2023 Council Meeting.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Matthew Momtahan, Councilman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

5. Schedule for Walden, Ashworth and Associates

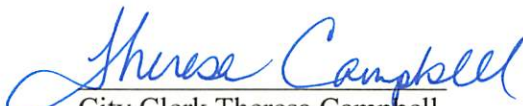
Councilman Danny Carter moved to approve the hourly fee schedule with Walden, Ashworth & Associates for use as they oversee the repair of the Mirror Lake Dam.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	McPherson, Marchman, Momtahan, McCoy, Carter

H. City Manager's Report

City Manager, Tom Barber, presented the City Manager's Report

Adjournment: Councilwoman Shirley Marchman moved to adjourn the meeting; Councilwoman Anna McCoy seconded. The vote was unanimous. Mayor Gil McDougal adjourned the meeting.


City Clerk Theresa Campbell


Mayor Gil McDougal

