

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDUGAL, MAYOR PRO TEM
SHIRLEY MARCHMAN
VERLAND BEST
DANNY CARTER
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, February 6, 2018 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm.

Present: Mayor Jeff Reese, Mayor Pro Tem Gil McDougal, Councilman Verland Best, Councilman Danny Carter, Councilwoman Leslie McPherson, and Councilwoman Shirley Marchman.

Invocation (Councilwoman Shirley Marchman)

Councilwoman Shirley Marchman led the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

Mayor Jeff Reese recognized the following employees for their service anniversaries:

1. Spencer Crawford – 5 Years
2. Charles Davis – 15 Years
3. Mark Hannah – 5 Years
4. Ashley Seann – 5 Years

Mayor Jeff Reese also recognized Matt Chavis for obtaining his Class III Wastewater License

Consent Agenda (Mayor Jeff Reese)

Mayor Jeff Reese announced there would be no Consent Agenda this month and every item will be discussed because of two councilmembers being absent at the Work Session on February 1, 2018.

Adoption of Agenda (Mayor Jeff Reese)

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	McDougal, Carter, Marchman, Best, McPherson

Council Updates (Subjects of General Interest and Concern)

Mayor Jeff Reese reported that the Bill of Redevelopment Powers has been approved and is waiting on the Governor's signature. This is the first step in allowing the citizens to vote on a Resolution to allow the creation of a Tax Allocation District (TAD) for the City of Villa Rica. Councilwoman Leslie McPherson announce that Dr. Burnett, the veterinarian who takes care of the animals at the Gold Museum, is planning to

book the MILL for a Pet Jam Event on June 9, 2018 to bring awareness with discounted packages for pets and wild life

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

One citizen came forward to make a public comment.

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes

Councilman Danny Carter made the motion to approve the Minutes of January 9, 2018 but to table the Minutes of January 18, 2018 because the Executive Session section did not state what occurred.

RESULT:	ADOPTED 1/9/2018 MINUTES (UNANIMOUS) AND TABLED 1/18/2018 MINUTES
MOVER:	Danny Carter, Councilman
SECONDER:	Gil McDougal, Councilman
AYES:	Carter, McDougal, Marchman, Best, McPherson

2. 2018 Pay Parity Adjustment

Councilwoman made the motion to increase the 2018 General Fund budget by up to \$37,700 for salary and payroll taxes, offset by a corresponding increase in building permit revenue, and we increase the 2018 Water/Sewer Fund budget by up to \$7,300 for salary and payroll taxes, offset by a corresponding increase in sewer tap fees, effective January 1, 2018.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Gil McDougal, Councilman
AYES:	McPherson, McDougal, Marchman, Best, Carter

3. Downtown Conceptual Design

Councilman Danny Carter made the motion to engage Ron Huffman of AMEC to help the City develop a unified conceptual plan for the redevelopment of downtown, in an amount not to exceed \$12,500.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Gil McDougal, Councilman
AYES:	Carter, McDougal, Marchman, Best, McPherson

4.. 2018 City Clean Up Days

Councilman Danny Carter made the motion to establish the week of September 17 as our annual cleanup week, with Wednesday, September 19 designated as the day we provide special assistance to seniors with appliance pickup.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	Carter, McPherson, Marchman, Best McDougal

At this time, Mayor Reese called House Representative Jay Collins up to speak to give an update of the City Redevelopment Powers legislation. He reported that it was in the House hopper and should pass the House soon.

B. Finance (Sarah Hefty, CFO)

1. Write-off Uncollectible Customer Balances from 2015-2017

Councilman Gil McDougal made the motion to write-off the 613 accounts deemed to be uncollectible with a total balance not to exceed \$95,661.29.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	McDougal, McPherson, Marchman, Best, Carter

2. Resolution for Change in Fiscal Year-End from December 31st to September 30th

Councilman Gil McDougal made the motion to adopt the Resolution as presented to the City Council.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	McDougal, Carter, Marchman, Best, McPherson

C. Human Resources (Stephanie Rooks, Manager)

1. Update 457(b) Plan Trustee

Councilman Gil McDougal made the motion to approve as presented.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	McDougal, McPherson, Marchman, Best, Carter.

D. Community Development (Bobby Elliott, Director)

1. ABL-01-18: Alcohol Beverage License for Walgreen's dba Rite Aid: Approval to allow applicant to sell retail package malt beverages and wine at 62 Industrial Blvd, Villa Rica, GA 30180.

Councilman Danny Carter made the motion to approve the alcohol beverage license for Walgreens dba Rite Aid located at 62 Industrial Blvd, Villa Rica.

RESULT:	ADOPTED (4/1 Vote)
MOVER:	Gil McDougal, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	McDougal, McPherson, Best, Carter
NAYS:	Marchman

2. ABL-03-18: Alcohol Beverage License for Barnwell Foods, LLC dba Jefferson's of Villa Rica:

Approval to allow applicant to pour wine, malt beverages, and distilled spirits at Jefferson's of Villa Rica, 750 W. Bankhead Hwy, Villa Rica, GA 30180.

Councilman Gil McDougal made the motion to approve the alcohol beverage license for Barnwell Foods, LLC dba Jefferson's of Villa Rica located at 750 W. Bankhead Highway, Villa Rica.

RESULT: **ADOPTED (4/1 Vote)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Best, McPherson
NAYS: Marchman

3. RA-04-17 Rezoning of Property Located At 1030 Third Street, Villa Rica - Lenise Lyons, Planning & Zoning Specialist.

After discussion, the applicant David Wiley requested the Council to table until the March meeting. Councilman Danny Carter made the motion to table until the March meeting.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Verland Best, Councilwoman
AYES: Carter, Best, Marchman, McPherson, McDougal

4. Storm Sewer Alignment To Repair Drainage At 211 South Carroll Road, Villa Rica - Proposal from Georgia & West for \$3,953.00.

Councilman Gil McDougal made the motion to approve the proposal from Georgia & West Engineering for \$3,950 to design a solution for the drainage issue at 211 S. Carroll Road, Villa Rica.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Verland Best, Councilman
AYES: McDougal, Best, Marchman, McPherson, Carter

E. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. Gold Dust Roof Replacement: Approval of contractor bid on roof replacement

Councilman Danny Carter made the motion to approve the Garland Group and Ben Hill Roofing for the purpose of replacing the administration roof section at Gold Dust park.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Marchman, Best, McDougal

2. Athletic Uniforms: Approval of vendor bid to purchase athletic uniforms

Councilman Danny Carter made the motion to approve the purchase of athletic uniforms from Gables Sporting Goods.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, Best, McDougal, McPherson

3. Soccer Uniforms: Approval of vendor to purchase soccer uniforms

Councilman Danny Carter made the motion to approve Krown USA, Inc as the soccer uniform vendor.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Best, McDougal, Marchman

4. Master Trail Plan Consultant Recommendation: Approval of a Path Foundation proposal to assist the City with developing a master trail plan.

Councilman Gil McDougal made the motion to approve the proposal to use the Path Foundation to assist the City with developing a master trail plan in the amount of \$53,450.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, Best, McPherson

F. Economic Development (Christopher Pike, Director)

1. 2018 Gold Nugget Drop Entertainment

Councilman Danny Carter made the motion to approve Option #2, Thunder Struck – AC/DC Tribute Band. There was no second.

Councilman Gil McDougal made the motion to approve Option #2, Strutter – KISS Tribute Band, Councilman Danny Carter seconded the motion.

RESULT: ADOPTED (3/1 Vote)
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman,
NAYS: McPherson
ABSTAINED: Best

2. Villa Rica Art Coalition 2018: Community Development Grant Request

Councilman Danny Carter made the motion to approve \$3,055 from the Community Development Grant Program Fund to Support the 2018 Villa Rica Arts FEST.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, Best, McPherson

G. Public Works (Pete Zorbanos, Director)

1. Considerations For Purchase Of Two Tractors & Two Bushhogs: Charles Davis, Deputy Director Public Works

Charles Davis modified the request to the purchase of One Bush Hog and One Batwing Mower. Councilman Danny Carter made the motion to approve the purchase of one bush hog and one batwing mower.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Carter, McDougal, Marchman, Best, McPherson

2. Identification of Potential Groundwater Well Locations: Tom Barber, City Manager

Councilman Gil McDougal made the motion to authorize the City Manager to engage PetroLogic Solutions to perform phase one of the attached proposal, dated January 3, 2018 for an amount not to exceed \$9,700.00.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Carter, McDougal, Marchman, Best, McPherson

3. Purchase Vehicles: Nic Griffin, Vehicle & Building Maintenance Supervisor

a. New Vehicle for Water Treatment Plant

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilman
AYES: Carter, McPherson,

b. New Two (2) Vehicles for Street Department

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Carter, McDougal, Marchman, Best, McPherson

c. New Vehicle for Building and Fleet Maintenance

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilman
AYES: Carter, McPherson, Marchman, Best, McDougal

d. New Vehicle for Distribution

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilman
AYES: Carter, McPherson, Marchman, Best, McDougal

e. New Police Dept. Transport Van

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson, McDougal

4. Cost factor for industrial BOD/TSS Surcharges: Sarah Hefty & Pete Zorbanos

Councilman Danny Carter made the motion to approve a cost factor of \$1.09 per pound to be used in the BOD/TSS surcharge calculations beginning in the March 2018 utility bills.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson, McDougal

H. Police (Chief Michael Mansour)

1. Purchase Four (4) New In-Car WatchGuard 4RE Video Systems

Councilman Gil McDougal made the motion to authorize the purchase of the four (4) WatchGuard systems for an amount not to exceed \$24,860.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, Best, McPherson

2. Purchase Four (4) New Ford Police Interceptor Sedans

Councilman Gil McDougal made the motion to approve the purchase of the four new Ford Police Interceptor Sedans from Don-Rich Ford at a cost of \$91,352 out of the Douglas County Splost.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McDougal, McPherson, Marchman, Best, Carter

I. Information Technology (Jim Chambers, Manager)

1. Enter Contract with SEEI for Monitoring

Councilman Gil McDougal made the motion to enter into an agreement with Charles Deling of Software Effect for a monthly cost of \$750.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: McDougal, Marchman, Best, McPherson, Carter

2. SyncGlobal Services for Co-Location

Councilman Gil McDougal made the motion for us to enter into an agreement with SyncGlobal provided the indemnification clause can be removed to use their data centers to accommodate our servers.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: McDougal, Marchman, Best, McPherson, Carter

3. Establish Microsoft License Agreement

Councilman Gil McDougal made the motion to establish a Microsoft License Account for inventory/audit/purchasing purposes. This purchase of \$677.50 is for 5 copies of Windows 10 Professional to upgrade several various versions of Windows Home operating systems we currently have.