

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDUGAL, MAYOR PRO TEM
SHIRLEY MARCHMAN
VERLAND BEST
DANNY CARTER
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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CITY COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, July 10, 2018 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm. Present were Mayor Jeff Reese, Mayor Pro Tem Gil McDougal, Councilmembers Shirley Marchman, Verland Best, Danny Carter, Gil McDougal and Leslie McPherson.

Invocation (Councilman Danny Carter)

Councilman Danny Carter led the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

- Recognition of Jacob Brown for 10 Years of Service
- Recognition of Michelle Capers for 15 Years of Service
- Recreation of Christopher Rowan for 5 Years of Service
- Oath of Office: Carolene Cox – Main Street Advisory Board

Adoption of Agenda (Mayor Jeff Reese)

Councilman Verland Best made the motion to adopt the agenda, seconded by Councilman Gil McDougal.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Verland Best, Councilman
SECONDER:	Gil McDougal, Councilman
AYES:	Best, McDougal, Marchman, McPherson, Carter

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Five citizens came forward to make a public comment.

Council Updates (Subjects of General Interest and Concern)

Mayor Jeff Reese expressed thanks to Christopher Pike for all his work with the City of Villa Rica. Chris has tendered his resignation with the City and has accepted a position with the City of South Fulton.

Captain Scott Parker gave an updated of the recent break-ins. Mayor Reese also expressed thanks to Captain Parker and other police officers for working on this and working with other agencies.

Councilman Gil McDougal requested a policy be put into place on when changes can be made to the agenda. His suggestion was that nothing can be added or removed from the agenda after the Work Session without the City Manager making that decision. Anything that is removed should be struck through so that we know what was on the agenda and this will allow us to be consistent. Mayor Jeff Reese agreed and stated that if we talk about it in the Work Session then it should still be on the agenda.

Consent Agenda

The Consent Agenda is a single item that encompasses all things the City Council would normally approve with little comment. Each of these items was discussed at the Thursday, July 5, 2018, Council Work Session, and it was the unanimous consensus of the Governing Body to place the following items on the Consent Agenda.

1. 2018 – 2019 GDOT Maintenance Contract Renewal
2. South Carroll Rd Drainage Improvements – Bid Proposals
3. Partially Developed Subdivisions – Sidewalk Requirements
4. Recreation Advisory Committee Appointment
5. Additional Funds for Construction of Retaining Wall at Hillcrest Cemetery by DL Masonry LLC
6. Comcast Franchise Renewal
7. Lease Agreement with Villa Rica Development Authority for Former Georgia Power Building
8. Ordinance to Provide Information Technology Fee

Councilman Danny Carter made the motion to approve the Consent Agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Gil McDougal, Councilman
AYES:	Carter, McDougal, Marchman, Best, McPherson

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes
 - a. Council Monthly Meeting of June 5, 2018.

Councilman Verland Best made the motion to approve the June 5, 2018 Minutes.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Verland Best, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Best, Carter, Marchman, McPherson, McDougal

2. Potential Opioid Litigation

Councilman Gil McDougal made the motion to adopt the Resolution regarding Opioid Crisis.

RESULT:	APPROVED (4-1)
MOVER:	Gil McDougal, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	McDougal, Carter, Best, Marchman
NAYS:	McPherson

Councilman Verland Best made the motion to authorize the Mayor to sign the agreement.

RESULT: APPROVED (4-1)
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilwoman
AYES: McDougal, Carter, Best, Marchman
NAYS: McPherson

3. Dates and Times for Council Meetings

Councilman Gil McDougal made the motion to change our meeting schedule to two voting sessions and no work session, meeting on the second and fourth Tuesday of each month, beginning October 2018. Councilman Gil McDougal withdrew his motion due to Councilwoman Shirley Marchman having an issue with one of the meeting dates. Councilman Danny Carter made the motion to table until the August meeting.

RESULT: TABLED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Best, Carter, Marchman, McPherson

4. Discussion of Senate Bill 17 – Brunch Bill

Councilman Gil McDougal made the motion to call for an election referendum in conjunction with the November ballot to place the Brunch Bill for an election.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Gil McDougal, Councilman
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson

5. Mt. Zion Water Service Delivery District

Councilman Danny Carter made the motion to approve the resolution amending a map in the Carroll County Service Delivery Strategy to correctly reflect the Mt. Zion water server delivery area.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson, McDougal

B. Finance (Sarah Hefty, CFO)

1. Financial Update: May 2018

Sarah Hefty presented the May 2018 Financial Report.

C. Human Resources (Stephanie Rooks, Manager)

1. Personnel Policy Handbook

The six new changes to the handbook were individually approved by the Council:

- Tobacco Use Policy – Councilman Gil McDougal made the motion to approve as amended, seconded by Councilman Verland Best. Vote: 5-0. Motion approved.

- Duty to report Criminal Charges and Determinations – Councilman Gil McDougal made the motion to include in the handbook, seconded by Councilman Verland Best. Vote: 5-0. Motion approved.
- Loss or damage to City Equipment (replace at employee's cost) – Councilman Gil McDougal made the motion to approve as amended, seconded by Councilman Verland Best. Vote: 5-0. Motion approved.
- Discounted facility rentals for employees – Councilman Danny Carter made the motion to offer the employees a free rental per calendar year, seconded by Councilman Verland Best.
- Tuition Reimbursement Program – Councilman Gil McDougal made the motion to adopt the Tuition Reimbursement Program as presented, seconded by Councilman Danny Carter. Vote: 4-1. Motion approved. Councilwoman Leslie McPherson opposed.
- Leave Accruals – Councilman Gil McDougal made the motion to approve as written, seconded by Councilman Danny Carter. Vote: 5-0. Motion approved.

Councilman Verland Best made the motion to adopt a resolution authorizing the City Manager and the Human Resources Manager to implement the revised personnel handbook effective 7/10/2018.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Verland Best, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Best, Carter, Marchman, McDougal, McPherson

D. Community Development (Bobby Elliott, Director)

1. ABL-05-18: Alcoholic Beverage License Request, Hixtown Brewing Co., 407 Main Street

Public Hearing: No one came forward to speak for or against.

Councilwoman Leslie McPherson made the motion to approve the alcoholic beverage application for Hixtown Brewing Co., located at 407 Main Street.

RESULT:	ADOPTED (VOTE: 4-1)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Danny Carter, Councilman
AYES:	McPherson, Carter, Best, McDougal
NAYS:	Marchman

2. FP-02-18: Townsend Village Final Plat

Public Hearing: No one came forward to speak for or against.

Councilwoman Leslie McPherson made the motion to approve the final plat application from ALA Townsend Village for Townsend Village townhomes subdivision.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Danny Carter, Councilman
AYES:	McPherson, Carter, Best, Marchman, McDougal

3. RA-03-18 – Rezoning request for property located at 414 Old Stone Road. Currently zoned R20 (Single-Family Residential) to 01 (Office Institutional)

Public Hearing: No one came forward to speak for or against.

Councilman Danny Carter made the motion to approve the applications from Steve and Theresa Pulver for 414 Old Stone Road to rezone property from Single-Family Residential to Office-Institutional

with conditions, and to amend the future land use plan from Low Density Residential to Public/Institutional.

MOVER: Danny Carter, Councilman
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson, McDougal

3. ABL-04-18: Alcoholic Beverage License Request, F & B Edge Road, LLC, 701 Edge Road

Public Hearing: No one came forward to speak for or against.

Councilman Danny Carter made the motion to approve the alcoholic beverage application for F & B Edge Road, LLC located at 701 Edge Road.

RESULT: **ADOPTED (VOTE: 4-1)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Best, McDougal
NAYS: Marchman

E. Economic Development (Christopher Pike, Director)

1. August Summer Concert Alcohol License Agreement

Councilman Gil McDougal made the motion to approve the 2018 License Agreement between the City of Villa Rica and The Olive Tree Villa Rica for the purpose of selling beer and wine at the 2018 August Summer Concert.

RESULT: **ADOPTED (VOTE: 4-2)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Best
NAYS: Marchman, McPherson

F. City Manager's Report (Tom Barber)

City Manager Tom Barber presented his report of city projects.

G. Executive Session (David Mecklin, City Attorney)

City Attorney David Mecklin requested the Council to go into Executive Session to discuss the purpose listed below.

1. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code Section. 50-14-3(b)(2).

Councilman Gil McDougal made the motion to go into Executive Session, seconded by Councilman Danny Carter. Vote: 5-0. Motion approved.

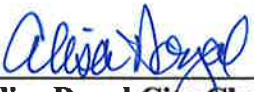
Councilman Danny Carter made the motion to go back into regular session, seconded by Councilwoman Shirley Marchman. Vote: 5-0. Motion approved.

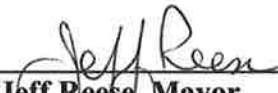
City Attorney David Mecklin reported that during Executive Session there was a discussion about the City Manager's contract and compensation. He read the motion: "We hereby resolve that the City Manager's contract be extended for the forthcoming year in accordance with a written contract between the City Manager and the City, and that the City Manager's salary be set at \$129,000 annually commencing on the beginning of the next contract year which is today. Now be it hereby resolved this

10th day of July 2018.” Councilman Gil McDougal made the motion to approve (motion quoted by City Attorney David Mecklin), seconded by Councilman Danny Carter. Vote: 5-0. Motion approved.

Adjournment

Councilman Gil McDougal made the motion to adjourn, seconded by Councilman Danny Carter. Vote:5-0. Motion approved.


Alisa Doyal City Clerk


Jeff Reese, Mayor