

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDOUGAL, MAYOR PRO TEM
SHIRLEY MARCHMAN
DANNY CARTER
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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CITY COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, November 13, 2018 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm. Present: Mayor Jeff Reese, Mayor Pro Tem Gil McDougal, and Councilmembers Danny Carter, Shirley Marchman and Leslie McPherson.

Invocation (Councilwoman Leslie McPherson)

Councilwoman Leslie McPherson gave the invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentation

Carroll County Commissioner Vicki Anderson presented Chief Michael Mansour with a check for \$57,624.00 to be used for an Explorer SUV, 18 Body Cameras, and a laptop for the cruiser.

Conner Poe, Government Relations, with Norfolk Southern presented Chief Michael Mansour a Public Safety Grant for \$5,000.00.

Adoption of Agenda (Mayor Jeff Reese)

Councilman Danny Carter made the motion to adopt the agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Carter, Marchman, McPherson, McDougal

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Three citizens came forward to make a public comment.

Council Updates (Subjects of General Interest and Concern)

Mayor Jeff Reese announced that he and Councilman Gil McDougal attended a Douglas County Commissioners Meeting and will be able to attend the Carroll County Commissioners Meetings because of the change in the Council meetings. Councilwoman Leslie McPherson stated that the roads need to be looked at on Punkintown Road and parking downtown. She reported that employees at businesses are parking all day in front of their business with a two-hour parking limit.

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes

Councilwoman Leslie McPherson made the motion to approve the Meeting Minutes of October 9, 2018 and October 23, 2018.

RESULT: **ADOPTED (VOTE: 4-0)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Danny Carter, Councilman
AYES: McPherson, Carter, Marchman, McDougal

2. Proposed 2019 Council Meetings

Councilman Gil McDougal made the motion to approve the Proposed 2019 Council Meetings.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McDougal, McPherson, Carter, Marchman

3. Proposed 2019 Holiday Schedule

Councilman Gil McDougal made the motion to approve the Proposed 2019 Holiday Schedule.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, McPherson

4. City of Villa Rica Fee Schedule

Councilman Gil McDougal made the motion to approve the City of Villa Rica Fee Schedule with the change of the Villa Rica Police Department Notary Fees to \$2.00.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, McPherson

5. Ward 2 Qualifying Dates & Early Voting Dates

Councilman Gil McDougal made the motion to approve the Proposed Ward 2 Qualifying Dates & Early Voting Dates for the Special Election that will be held March 19, 2019.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: McDougal, Marchman, Carter, McPherson

B. Finance (Sarah Hefty, CFO)

1. Continuation of Administration Services for Collection of Hotel-Motel Tax from Online Travel Companies

Councilman Danny Carter made the motion to approve the continuation of administration handled by J. Anderson Davis of Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP for the collection of hotel-motel tax from various travel companies.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Marchman, McDougal

2. Write Off Uncollectible Customer Receivables

Councilman Danny Carter made the motion to authorize staff to write off the 202 uncollectible accounts totaling \$31,850.19 as presented.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Marchman, McDougal

3. Clear Out Old Community Greenspace Fund

Councilman Danny Carter made the motion to authorize staff to transfer the balance of \$99.84 from the Community Greenspace Fund to the General Fund in the 2018 fiscal year.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Carter, McDougal, Marchman, McPherson

4. Salary Study Implementation Changes

Councilman Gil McDougal made the motion to approve the increase in the city leader position pay, taxes and benefits by \$3,510 retro to October 1, 2018.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, McPherson

5. Salary Correction and Backpay

Councilwoman Shirley Marchman made the motion to approve increasing the salary of the Director of Parks, Recreation and Leisure Services by \$3,088.16 effective November 12, 2018 and to remit the backpay of \$5,597.91.

6. Proposed 2019 Budget Amendments

Councilman Gil McDougal made the motion to approve the proposed 2019 Budget Amendments.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, McPherson

C. Parks and Recreation (Vicki Coleman, Director)

1. Gold Dust Tennis Court Light Pole Replacement
Councilman Gil McDougal made the motion to table until the next meeting.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, McPherson

2. Athletic Equipment Purchase – John Deere Bunker and Field Rake 1200A
Councilman Danny Carter made the motion to approve the purchase of a bunker and field rake through John Deere Governmental on Georgia State Contract.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Marchman, McDougal

D. Police (Michael Mansour, Chief)

1. Purchase 10 APX4000 Radios from Motorola Solutions
Councilman Danny Carter made the motion to approve the purchase of 10 APX4000 radios from Motorola Solutions for the amount of \$29,015.50.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Marchman, McPherson

E. City Manager (Tom Barber)

1. Amended Agreement for Douglas County Property Tax
Councilman Gil McDougal made the motion to approve the amended agreement with Douglas County for the collection of property taxes effective January 1, 2019.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: McDougal, Marchman, Carter, McPherson

AYES: Carter, McPherson, Marchman, McDougal

F. Police (Michael Mansour, Chief)

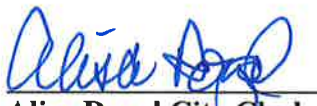
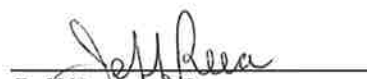
1. Carroll County School System SRO Program
Councilwoman Shirley Marchman made the motion to approve the Carroll County SRO Agreement with Carroll County Board of Education.

Executive Session (David Mecklin, Attorney)

Councilman Gil McDougal made the motion to remove Executive Session, seconded by Councilman Danny Carter. Vote: 4-0. Motion approved.

Adjournment

Councilwoman Gil McDougal made the motion to adjourn, seconded by Councilman Danny Carter. Vote: 4-0. Motion approved.


Alisa Doyal City Clerk
Jeff Reese, Mayor