

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDUGAL, MAYOR PRO TEM
SHIRLEY MARCHMAN
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MOMTAHAN

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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CITY COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, April 23, 2019 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm. Present: Mayor Jeff Reese, Mayor Pro Tem Gil McDougal, Councilman Danny Carter, Councilwoman Leslie McPherson and Councilman Matthew Momtahan. Councilwoman Shirley Marchman was absent.

Invocation (Councilman Matthew Momtahan)

Councilman Matthew Momtahan gave the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentations (Mayor and Council)

- Proclamation: 50th Anniversary of Municipal Clerks Week – May 5-11, 2019
Mayor Reese presented a Proclamation recognizing the 50th Anniversary of Municipal Clerks Week as May 5-11, 2019.
- Employee Anniversary: Officer Jessica Whitlock and Officer Chiquita Thomasson
Chief Mansour recognized Officer Jessica Whitlock and Officer Chiquita Thomasson for 5 Years of Service with the City of Villa Rica.

Adoption of Agenda (Mayor Jeff Reese)

Councilman Gil McDougal made the motion to adopt the agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	McDougal, McPherson, Carter, Momtahan

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Two citizens came forward to make a public comment.

Council Updates (Subjects of General Interest and Concern)

Mayor Reese thanked City Manager Tom Barber for their meeting (Council Retreat) last Friday and suggested that maybe they could have these on a quarterly basis.

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes – Meeting Minutes of April 9, 2019

Councilman Matthew Momtahan stated there was an error in the vote on A1. Councilman Gil McDougal made the motion to table until the next meeting.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, McPherson, Momtahan

2. Adoption of Community Revitalization Plan Prepared by Canvas Planning Group in Partnership with Villa Rica Housing Authority

Councilwoman Leslie McPherson made the motion to adopt the Community Revitalization Plan for the City of Villa Rica.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Momtahan, Carter, McDougal

B. Community Development (Bobby Elliott, Director)

1. Alcoholic Beverage License Request for Luther's Bistro LLC d/b/a Brothers Roadhouse

Public Hearing: No one came forward.

Councilman Gil McDougal made the motion to approve the alcoholic beverage application for Luther's LLC located at 901 S. Carroll Road, Villa Rica, GA 30180.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, McPherson, Momtahan

C. Economic Development (Janet Chumley, Main Street Manager)

1. June 15, 2019 Summer Concert Alcohol License Agreement for Wet Willie

Councilman Danny Carter made the motion to approve the license agreement with the Olive Tree to provide the sale of beer and wine at the 1st Summer Concert of 2019 to be held Saturday, June 15, 2019 from 8 pm until 10 pm at the MILL amphitheater.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Gil McDougal, Councilman
AYES: Carter, McDougal, McPherson, Momtahan

2. 2019 Community Development Grant Disbursements

Councilman Matthew Momtahan made the motion to approve the Main Street Advisory Board's vote to award Thomas Dorsey Foundation \$10,000 (Thomas Dorsey 25th Anniversary Festival) and the Villa Rica Golden City Lions Club \$7,040 (A Taste of Villa Rica).

RESULT: **ADOPTED (3-0, 1 ABSTAINED)**
MOVER: Matthew Momtahan, Councilman

SECONDER: Gil McDougal, Councilman
AYES: Momtahan, McDougal, Carter
ABSTAINED: McPherson

D. Utilities (Pete Zorbanos, Director)

1. Emergency Purchase for Engineering Services for Inspection of Dam Structures

Councilman Gil McDougal made the motion to approve the emergency purchase for engineering services for inspection of Dam Structures #29 and #31 to Walden, Ashworth & Associates, Inc. for the lump sum amount of \$3,000.00.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McDougal, McPherson, Carter, Momtahan

Councilman Gil McDougal made a second motion to authorize the City Manager to file the appropriate construction and maintenance application with the EPD.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McDougal, McPherson, Carter, Momtahan

2. 2019 Ford F-150 for Customer Service (Nic Griffin)

Councilman Danny Carter made the motion to allow city staff to purchase a 2019 Ford F-150 from Don-Rich Ford in the amount of \$23,950.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, McDougal, Momtahan

3. Spring A/C Filter Change and Service (Nic Griffin)

Councilwoman Leslie McPherson made the motion to allow the city to hire Action Electrical & Mechanical Contractors to complete the Spring A/C filter change and service in the amount of \$7,000.

RESULT: **ADOPTED (VOTE: 3-1)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Momtahan, Carter
NAYS: McDougal

4. Request to Surplus 2001 Ford Ranger (Nic Griffin)

Councilwoman Leslie McPherson made the motion to allow the city to surplus and sell a 2001 Ford Ranger with vin number ending in 9393.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Gil McDougal, Councilman
AYES: McPherson, McDougal, Carter, Momtahan

E. Information Technology (Jim Chambers, Manager)

1. Security Camera System Update – Phase II

Councilman Gil McDougal made the motion to utilize Relyco for Phase II of the security camera system upgrade for an amount not to exceed \$55,960.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Leslie McPherson, Councilwoman
AYES:	McDougal, McPherson, Carter, Momtahan

2. Emergency Purchase of WatchGuard ElCom

Councilman Gil McDougal made the motion to ratify the purchase of Watchguard ElCom for the price of \$42,360.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	McDougal, Carter, McPherson, Momtahan

F. Finance (Sarah Hefty, CFO)

1. Finance Update: March 2019

CFO Sarah Hefty presented the March 2019 Financial Report.

2. Utility Billing – Bad Debt (Update)

CFO Sarah Hefty updated the Council on Customer Bad Debts.

3. 2019 Budget Amendments

Councilman Gil McDougal made the motion to adopt the ordinance to approve an amendment to the budget for the fiscal year 2019 for the City pursuant to Section 2-71 of the City Charter.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Matthew Momtahan, Councilman
AYES:	McDougal, Momtahan, Carter, McPherson

4. 2020 Budget Calendar

Councilman Gil McDougal made the motion to approve the 2020 Budget and Millage Calendar as proposed.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Gil McDougal, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	McDougal, Carter, McPherson, Momtahan

5. Renewal with GIRMA for Property and Liability Insurance

Councilman Gil McDougal made the motion to approve the renewal with Georgia Interlocal Risk Management Agency for the period of May 1, 2019 to May 1, 2020 in the amount of \$248,224.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McDougal, McPherson, Carter, Momtahan

G. City Manager (Tom Barber)

1. Amendment to Agreement with P.C. Simonton & Associates

Councilman Gil McDougal made the motion to approve an amendment to the agreement with P.C. Simonton & Associates for an amount not to exceed \$27,825.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: McDougal, McPherson, Carter, Momtahan

2. To Modify the Bulk Pickup Fee Contained in the Solid Waste Ordinance

Councilwoman Leslie McPherson made the motion to modify the bulk pick-up fee schedule to allow for up to two collections of vegetation per calendar year in excess of eight cubic yards for no additional fee and no rate increase.

RESULT: **ADOPTED (VOTE: 3-1)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Danny Carter, Councilman
AYES: McPherson, Carter, Momtahan
NAYS: McDougal

3. Discussion of Contract for City Attorney

The contract will be on the June 11 Agenda to be voted on.

4. Discussion of Contract for Police Chief

The contract will be on the June 11 Agenda to be voted on.

Adjournment

Councilwoman Leslie McPherson made the motion to adjourn, seconded by Councilman Danny Carter. Vote: 4-0. Unanimous. Motion approved.


Alisa Doyal, City Clerk


Mayor Jeff Reese