

CITY COUNCIL
JEFF REESE, MAYOR
SHIRLEY MARCHMAN, MAYOR PRO TEM
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MOMTAHAN

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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CITY COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, September 10, 2019 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm. Present: Mayor Jeff Reese, Mayor Pro Tem Shirley Marchman, Councilwoman Leslie McPherson, Councilman Danny Carter, and Councilman Matthew Momtahan.

Invocation (Councilwoman Leslie McPherson)

Councilwoman Leslie McPherson gave the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

- Four employees were recognized for their anniversary with the city:
 1. Rhonda Gulledge – 5 Years of Service
 2. Wesley Paine – 5 Years of Service
 3. Stephanie Rooks – 5 Years of Service
 4. Michelle Moore – 10 Years of Service
- Employee Matt David was recognized for obtaining his Wastewater Operator Class II License.
- Nancy Mims, Member of the American Revolution, presented a Proclamation from the Mayor & Council proclaiming the week of September 17-23, 2019 as Constitution Week.

Adoption of Agenda (Mayor Jeff Reese)

Councilman Danny Carter made the motion to adopt the agenda with one amendment to add Temporary Signage Request from the Villa Rica Golden City Lions Club for the Taste of Villa Rica event.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Carter, Marchman, McPherson, Momtahan

Public Comment: Four citizens came forward and made a public comment.

Council Updates (Subjects of General Interest and Concern)

Mayor Reese recognized Commissioner Clint Chance

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes:

- a. Special Called Meeting of August 19, 2019.
- b. Meeting Minutes of August 27, 2019.

Councilman Danny Carter made the motion to approve the minutes of August 19, 2019, and the minutes of August 27, 2019.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Matthew Momtahan, Councilman
AYES:	Carter, Momtahan, Marchman, McPherson

- ### 2. Temporary Signage Request from Villa Rica Golden City Lions Club for the Taste of Villa Rica Event
- Councilwoman Shirley Marchman made the motion to approve the request from Nancy Mims as presented.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Shirley Marchman, Councilwoman
SECONDER:	Danny Carter, Councilman
AYES:	Marchman, Carter, McPherson, Momtahan

B. Community Development (Bobby Elliott, Director)

- ### 1. RA-06-18:55 & 63 Goldworth Road – Avemore (Ronald Johnson, Planning and Zoning Specialist
- Public Hearing: None

Councilwoman Leslie McPherson made the motion to approve the Final Planned Development Concept Plan application from Winchester Real Estate Investment, LLC for property located at 55 Goldworth Road and 63 Goldworth Road, and further move to approve the final rezoning from RD to Planned Unit Development, with the following six conditions to be submitted and approved within twelve (12) months of Planned Development Concept Plan approval.

1. Preliminary plat application in accordance with the requirements and depicting the following should be review and approved by Planning Commission and City Council.
 - a. Acreage or the property, proposed building footprint, and density in each proposed land use to be included in the Planned Development (commercial, residential, and institutional).
 - b. Public improvements plan showing connections to the proposed location of the Gold Nugget Trail along Bay Springs Creek.
 - c. Inter-parcel roadway stub for a potential future connection to Charleston Place.
2. Maximum number of single-family units: 250 units.
3. Maximum number of multi-family units: 325 units.
4. Zoning book, phasing plan, parking location detail for all uses, updated economic analysis, updated review letter from Three Rivers Regional Commission, updated traffic analysis, Homeowners Association covenants, and utility plan to be submitted for approval with the final Development Plan.
5. Submit a detailed plan on the proposed movement of the water tower.
6. The applicant/developer must follow all zoning tabulations and design-based representations as presented in the accompanying document titled “Avemore Master Plan”, dated July 18, 2019. This document is fully transferable and applicable to any future developer of the site.

RESULT:	ADOPTED (UNANIMOUS)
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MOVER: Leslie McPherson, Councilwoman
SECONDER: Danny Carter, Councilman
AYES: McPherson, Carter, Marchman, Momtahan

2. Transportation Master Plan RFP Recommendation (Bobby Elliott, Director)

Councilman Danny Carter made the motion to authorize the Mayor to execute a contract with Pond and Company, Inc. to complete a Transportation Master Plan for the City of Villa Rica for an amount not to exceed \$103,500 conditional on the availability of budgeted funds in the General Fund.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson

C. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. 2019 Recreation Fee Update

Councilman Danny Carter made the motion to adopt the revised recreation fee schedule that begins October 1, 2019.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, McPherson, Momtahan

D. Public Works (Pete Zorbanos, Director)

1. Waterline Extension Along Hwy 78 from Dairy Queen to Dollar Tree

Councilman Danny Carter made the motion to engage Dean Grading and Pipeline for labor only to install approximately 1500 lineal feet of ductile iron water line along the north side of Highway 78 from the Dairy Queen to the Dollar Tree in an amount not to exceed \$55,560.00

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson

E. Police (Michael Mansour, Chief)

1. Interop Mobile CAD

Councilwoman Leslie McPherson made the motion to approve the purchase of the Interop Mobile CAD System from Synergistic Software Incorporated for \$16,110.00 using the cities technology fees.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Danny Carter, Councilman
AYES: McPherson, Carter, Marchman, Momtahan

F. Finance (Sarah Hefty, CFO)

1. Update Bank Signers for Recent Changes

Councilman Danny Carter made the motion to remove Gil McDougal and add Matthew Momtahan to the bank signature cards, effective immediately.

RESULT:	ADOPTED (VOTE: 3-0, 1 Abstained)
MOVER:	Danny Carter, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Carter, Marchman, McPherson
ABSTAINED:	Momtahan

2. 2019 Budget Amendments

Councilwoman Leslie McPherson made the motion to adopt the ordinance to approve an amendment to the budget for the fiscal year 2019 for the City pursuant to Section 2-71 of the City Charter.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Danny Carter, Councilman
AYES:	McPherson, Carter, Marchman, Momtahan

3. FY 2020 Budget Discussion

CFO Sarah Hefty gave a presentation of the Proposed 2020 Budget for feedback from the Council.

4. Public Hearing for FY2020 Budget

Two residents came forward to speak.

G. City Manager (Tom Barber)

1. To Authorize the Free Use of City Facilities by Villa Rica Cluster Schools

Councilman Matthew Momtahan made the motion to authorize the City Manager to waive the rental fee for City facilities when used by schools in the Villa Rica Cluster, effective October 1, 2019.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Matthew Momtahan, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Carter, Marchman, McPherson, Momtahan

H. Executive Session (City Attorney David Mecklin)

City Attorney David Mecklin requested the Council to go into Executive Session to discuss the two Items listed below:

1. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
2. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was.

Councilman Danny Carter made the motion to go into Executive Session for the two reasons that the City Attorney stated, seconded by Councilman Matthew Momtahan. Vote was unanimous. Motion approved.

Councilwoman Shirley Marchman made the motion to reconvene to regular session, seconded by Councilman Danny Carter.

City Attorney David Mecklin reported there was no action taken by the Council in Executive Session.

Councilwoman Shirley Marchman made the motion to adjourn, seconded by Councilman Matthew Momtahan. Vote was unanimous. Motion approved. The meeting adjourned.


Jeff Reese, Mayor


Alisa Doyal, City Clerk