

CITY COUNCIL
JEFF REESE, MAYOR
SHIRLEY MARCHMAN, MAYOR PRO TEM
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MOMTAHAN

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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CITY COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, October 8, 2019 | 6:00 pm

Meeting Call to Order (Mayor Pro Tem Shirley Marchman)

Mayor Pro Tem Shirley Marchman called the meeting to order at 6:00 pm. Present: Mayor Pro Tem Shirley Marchman, Councilman Danny Carter and Councilman Matthew Momtahan. Absent were Councilwoman Leslie McPherson and Mayor Jeff Reese.

Invocation (Councilman Matthew Momtahan)

Councilman Matthew Momtahan gave the Invocation.

Pledge of Allegiance (Mayor Pro Tem Shirley Marchman)

Mayor Pro Tem Shirley Marchman led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

City Employee Chris Todd was recognized by Pete Zorbanos, Utilities Director, for obtaining the Class I Water Operator License.

Adoption of Agenda (Mayor Pro Tem Shirley Marchman)

Councilman Danny Carter made the motion to approve the agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Matthew Momtahan, Councilman
AYES:	Carter, Momtahan, Marchman

Public Comment: Three citizens came forward and made a public comment.

Council Updates (Subjects of General Interest and Concern)

There were no Council Updates.

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes:

- a. Council Meeting of September 24, 2019.

Councilman Matthew Momtahan made the motion to approve the minutes of September 24, 2019.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Matthew Momtahan, Councilman
SECONDER:	Danny Carter, Councilman

AYES:

Momtahan, Carter, Marchman

B. Human Resources (Stephanie Rooks, Director)

1. Personnel Policies Update 2019

Human Resources Director Stephanie Rooks reviewed the 2019 Update to the Personnel Policies. No action was taken.

C. Community Development (Bobby Elliott, Director)

1. South Candler Drainage Improvements

Councilman Danny Carter made the motion to select Classic Curb, Inc for the South Candler Drainage Improvements Project for the low bid on labor only for \$14,840.00

RESULT:

ADOPTED (UNANIMOUS)

MOVER:

Danny Carter, Councilman

SECONDER:

Matthew Momtahan, Councilman

AYES:

Carter, Momtahan, Marchman

D. Economic Development (Janet Chumley, Main Street Manager)

1. Request for Open Container and Use of Main Street for a Fundraiser Hosted by Uncorked and Los Cowboys

Councilman Danny Carter made the motion to allow Uncorked on Main and Los Cowboys to jointly host a fundraising event on Saturday, November 9, 2019 from 4:00 pm until 10:00 pm, and to allow 113 Main Street to 141 Main Street to be barricaded from 3:00 pm to 11:00 pm. I further move that we allow an open container of beer, wine or mixed drink to be purchased only from Uncorked on Main and Los Cowboys to be consumed only from plastic cups in the area detailed above from 4:00 pm until 10:00 pm.

RESULT:

ADOPTED (UNANIMOUS)

MOVER:

Danny Carter, Councilman

SECONDER:

Matthew Momtahan, Councilman

AYES:

Carter, Momtahan, Marchman

E. Utilities (Pete Zorbanos, Director)

1. Engineering Services for Water Line Extension along Hwy 78 from Dairy Queen to Dollar Tree

Councilman Danny Carter made the motion to engage Carter & Sloope, Inc. for engineering services for the water line along the north side of Hwy 78 from the Dairy Queen to the Dollar Tree in an amount not to exceed \$25,550.00.

RESULT:

ADOPTED (UNANIMOUS)

MOVER:

Danny Carter, Councilman

SECONDER:

Matthew Momtahan, Councilman

AYES:

Carter, Momtahan, Marchman

2. Replacement of 12-inch Butterfly Valve and Automatic Valve Actuator at Conners Road Booster Pump Station

Councilman Matthew Momtahan made the motion that we engage Goforth Williamson, Inc. to provide and install a new 12-inch butterfly valve with an automatic valve actuator in an amount not to exceed \$10,535.00

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Danny Carter, Councilman
AYES: Momtahan, Carter, Marchman

3. Resident Construction Observation Service identified as Addendum #6 to Water Treatment Plan Improvements Proposal

Councilman Danny Carter made the motion to engage Carter & Sloope, Inc. to assist the City in providing Resident Construction Observation services for various water system improvement projects in an amount not to exceed \$25,000.00.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman

F. City Manager (Tom Barber)

1. First Amendment to the Lease Agreement with Norfolk Southern

Councilman Danny Carter made the motion to approve the attached first amendment to the land lease agreement with Norfolk Southern in the amount of \$10,000, effective November 3, 2019.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman

2. To Approve an Agreement for Professional Services with Dan McRae of SeyFarth Shaw

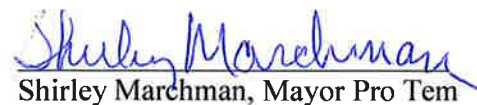
Councilman Matthew Momtahan made the motion to authorize the City Manager to engage Seyfarth Shaw, LLP to assist with the creation of a development plan and a tax allocation district for an amount not to exceed \$59,500.00.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Danny Carter, Councilman
AYES: Momtahan, Carter, Marchman

Adjournment

Councilman Danny Carter made the motion to adjourn the meeting, seconded by Councilman Matthew Momtahan. The vote was unanimous.


Alisa Doyal, City Clerk


Shirley Marchman, Mayor Pro Tem