



CITY COUNCIL MONTHLY MEETING MINUTES
Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, October 22, 2019 | 6:00 pm

CITY COUNCIL
JEFF REESE, MAYOR
SHIRLEY MARCHMAN, MAYOR PRO TEM
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MONTAHAN

Meeting Call to Order (Mayor Jeff Reese)
Mayor Jeff Reese called the meeting to order at 6:00 pm. Present: Mayor Pro Tem Shirley Marchman, Councilman Danny Carter, Councilwoman Leslie McPherson, and Councilman Matthew Montahan.

Invocation (Councilman Danny Carter)
Councilman Danny Carter gave the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)
Mayor Jeff Reese let the Pledge of Allegiance

Adoption of Agenda (Mayor Jeff Reese)
Mayor Jeff Reese requested the Council to amend the agenda to add 'Benefit Premiums and Wellness Plan' as Item #C2, 'Enhancement to Pharmacy Program' as Item #C3, and 'Update of Salary Scale' as Item C4. City Manager Tom Barber requested 'Executive Session' to be added to the agenda for purchase of real estate and legal matters. Councilman Danny Carter made the motion to adopt the agenda with the three amendments and the addition of 'Executive Session'.

RESULT:
ADOPTED (UNANIMOUS)
DANNY CARTER, Councilman
LESLIE MCPHERSON, Councilwoman
CARTER, McPherson, Marchman, Montahan
SECONDER:
AYES:

Public Comment: Four citizens came forward to make a public comment.

Council Updates (Subjects of General Interest and Concern)
Mayor Reese reminded everyone that early voting is going on now and will be at Powell Park next week. Election Day is November 5 from 7:00 am – 7:00 pm. Councilwoman Leslie McPherson reported that the escapee goat at the Gold Museum is now safely secured and thanked Tom Lyles and his two sons for watching the goat, reported a water leak was found at Dr. Ford's office on South Carroll Road by using a stethoscope on an outside pipe, she hopes the safety of Punkintown Road is addressed with the speed and the trucks on the road, and reported that Norfolk Southern increased the lease amount of the property downtown to the city by 53.5% by an inquiry that was made to fix sidewalks in the leased area.

A. Governing Body (Mayor Jeff Reese)

1. **Approval of Minutes:**

a. Meeting Minutes of October 8, 2019.

Councilwoman Shirley Marchman made the motion to approve the Meeting Minutes of October 8, 2019.

RESULT:
MOVER: Shirley Marchman, Councilwoman
SECONDER: Matthew Momtahan, Councilman
AYES: Marchman, Momtahan, Carter

B. Community Development (Bobby Elliott, Director)

1. Conditional Use Permit Application for 101 Three West Pkwy, Ste. A
City Attorney David Mecklin reported there are a couple of issues with regards to this particular application that needs further review and attention before the Council takes action. His recommendation is that the Council not act on this request until the we have completed that review. Councilman Danny Carter made the motion to table to the first meeting in November until the city attorney has completed review of laws.

RESULT:
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson

C. Human Resources (Stephanie Rooks, Manager)

1. Personnel Policies Update 2019
Councilman Danny Carter made the motion to adopt a resolution authorizing the City Manager and the Human Resources Manager to implement the revised personnel handbook, effective November 1, 2019.
- RESULT:**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson

2. Benefit Premiums and Wellness Plan
Councilman Matthew Momtahan made the motion to approve the benefit plan premiums as presented. Rates will be effective January 1, 2020 with deductions beginning in December 2019.

RESULT:
MOVER: Matthew Momtahan, Councilman
SECONDER: Danny Carter, Councilman
AYES: Momtahan, Carter, Marchman, McPherson

3. Enhancement to Pharmacy Program
Councilman Matthew Momtahan made the motion to approve the change to the pharmacy program to serve as a supplementary benefit for employees who participate in the City of Villa Rica's medical plan, effective January 01, 2020, subject to condition that it is resubmitted to the City Council prior to the renewal of 2021.

RESULT:
MOVER: Matthew Momtahan, Councilman
SECONDER: Danny Carter, Councilman
AYES: Momtahan, Carter, Marchman, McPherson

ADOPTED (UNANIMOUS)

4. Update of Salary Scale
Councilwoman Leslie McPherson made the motion to approve a 1.5 percent increase to the salary scale effective October 01, 2019.

RESULT:
MOVER: Leslie McPherson, Councilwoman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Momtahan, Marchman, Carter

D. Economic Development (Janet Chumley, Main Street Manager)

1. 2019 Gold Nugget Drop Fireworks Bids
Councilman Danny Carter made the motion to table the recommendation to award the 2020 Gold Nugget Drop Fireworks bid to Pyro Shows to the first meeting in November.

RESULT:
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson

2. Request for Hayes/Payton Wedding Party to Serve Beer and Wine at The MILL Amphitheater
Councilman Danny Carter made the motion to approve the sale of beer and wine for the Hayes/Payton wedding party on November 10, 2019 at The MILL Amphitheater from 2:00 pm – 6:00 pm.

RESULT:
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, McPherson
NAYS: Marchman

E. Utilities (Pete Zorbanos, Director)

1. Replacement of Lake Cowan Slide Gate Drain Valve and Trash Racks
Councilman Danny Carter made the motion to engage Crawford Grading & Pipeline Inc. to install a new 24 inch slide gate drain valve and trash racks for the Lake Cowan outfall structure in an amount not to exceed \$77,000.00.

RESULT:
MOVER: Danny Carter, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, McPherson, Momtahan

F. Police (Chief Michael Mansour)

1. Watchguard In-Car Camera Systems with Integrated Body Camera
Councilman Danny Carter made the motion to approve the purchase of the four in-car systems with integrated body cameras from Watchguard Video for \$28,360.00.

RESULT:
MOVER: Danny Carter, Councilman
ADOPTED (UNANIMOUS)

SECOND: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, McPherson, Momtahan

2. Motorola APX4500 800 Mhz Radio(s)
Councilwoman Shirley Marchman made the motion to approve the purchase the four in-car emergency radio systems from Motorola Solutions for \$12,456.16.

RESULT:
ADOPTED (UNANIMOUS)
MOVER: Shirley Marchman, Councilwoman
SECONDER: Leslie McPherson, Councilwoman
AYES: Marchman, McPherson, Carter, Momtahan

3. Patrol Vehicle Emergency Equipment
Councilman Danny Carter made the motion to approve the use of Metropolitan Communications to purchase and install all necessary emergency equipment in the four new patrol vehicles for the amount of \$32,908.00.

RESULT:
ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson

4. Purchase/Upgrade Portable Police Radios
Councilman Matthew Momtahan made the motion to approve the purchase of 15 Motorola APX4000 radios from Metropolitan Communications for no more than \$42,371.40.

RESULT:
ADOPTED (UNANIMOUS)
MOVER: Matthew Momtahan, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Momtahan, McPherson, Marchman, Carter

5. In-Car Ruggedized Laptop Computer
Councilman Danny Carter made the motion to purchase the three in-car laptops from SSI for \$4,350.00.

RESULT:
ADOPTED (UNANIMOUS)
MOVER: Danny Carter, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Carter, McPherson, Marchman, Momtahan

G. Finance (Sarah Andrews, CFO)

1. 2019 September Financial Report
CFO Sarah Andrews presented the 2019 September Financial Report.

H. City Manager (Tom Barber)

1. To Approve a Proposal from Keck & Wood for Additional Services for North Bypass
Councilman Danny Carter made the motion to approve the Mayor to execute an agreement with Keck & Wood for professional services for the North Bypass project for an amount not to exceed \$260,000.

RESULT:
ADOPTED (UNANIMOUS)

MOVER:
SECONDER:
AYES:

Danny Carter, Councilman
Shirley Marchman, Councilwoman
Carter, Marchman, McPherson, Momtahan

I. Executive Session (David Mecklin, City Attorney)

City Attorney David Mecklin stated that the Council will be going into Executive Session for the purpose of potential acquisition of real estate and for pending legal matters. Councilman Danny Carter made the motion to go into Executive Session, seconded by Councilman Mathew Momtahan. The vote was unanimous. Motion approved.

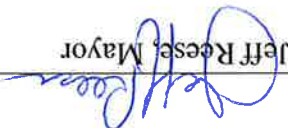
Councilman Danny Carter made the motion to reconvene, seconded by Councilwoman Leslie McPherson. The vote was unanimous. Motion approved.

City Attorney David Mecklin announced there was no action taken by the Council in Executive Session. Councilwoman Shirley Marchman made the motion to adjourn, seconded by Councilman Danny Carter. The vote was unanimous. Motion approved.

Adjournment

Councilman Danny Carter made the motion to adjourn the meeting, seconded by Councilman Mathew Momtahan. The vote was unanimous.


Alisa Doyal, City Clerk


Jeff Reese, Mayor