

CITY COUNCIL
GIL MCDUGAL, MAYOR
DANNY CARTER, MAYOR PRO TEM
SHIRLEY MARCHMAN
LESLIE MCPHERSON
MATTHEW MOMTAHAN
MICHAEL YOUNG

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

CITY COUNCIL MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Thursday, January 9, 2020 | 6:00 pm

Swearing-In Ceremony of Gil McDougal as Mayor – Honorable Anna Perry

Gil McDougal was sworn in by the Honorable Anna Perry as the new Mayor of Villa Rica.

Swearing-In Ceremony of Shirley Marchman, Ward 1 Council – Honorable Aubrey Duffey

Councilwoman Shirley Marchman was sworn in by the Honorable Aubrey Duffey to serve a new term for Ward 1 Council.

Swearing-In Ceremony of Matthew Momtahan, Ward 2 Council – Honorable Aubrey Duffey

Councilman Matthew Momtahan was sworn in by the Honorable Aubrey Duffey to serve a new term for Ward 2 Council.

Meeting Call to Order (Mayor Gil McDougal)

Mayor Gil McDougal called the meeting to order at 6:00 pm

Invocation (Pastor Matt Shaffer)

Pastor Matt Shaffer gave the invocation.

Pledge of Allegiance (Mia Feliciano)

The Pledge of Allegiance was led by Mia Feliciano.

Ceremonial Presentations (Mayor and Council)

- Oath of Office:
 1. Ellen Wynn McBrayer – Downtown Development Authority
Mayor Gil McDougal administered the Oath of Office to Ellen Wynn McBrayer as a new member of the Downtown Development.
 2. Willie Marchman – Planning and Zoning Commission
Mayor Gil McDougal administered the Oath of Office to Willie Marchman to serve a new term on the Planning and Zoning Commission.

Adoption of Agenda (Mayor Gil McDougal)

Councilman Matthew Momtahan made the motion to adopt the agenda.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Matthew Momtahan, Councilman
SECONDER: Danny Carter, Councilman
AYES: Momtahan, Carter, Marchman, McPherson, Young

Council Updates (Subjects of General Interest and Concern)

Councilwoman Leslie McPherson spoke about the great benefits the employees receive from the city being self-insured.

Public Comment: Two citizens came forward and made a public comment.

A. Governing Body (Mayor Gil McDougal)

1. Approval of Minutes:

- a. Meeting Minutes of December 10, 2019.

Councilman Michael Young made the motion to approve the minutes of December 10, 2019.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Michael Young, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Young, Momtahan, Marchman, Carter, McPherson

2. Election of 2020 Mayor Pro Tem:

Councilwoman Leslie McPherson nominated Danny Carter as the 2020 Mayor Pro Tem and made the motion.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Momtahan, Marchman, Young

3. Appointment of Standing Committees:

Mayor Gil McDougal presented the 2020 Council Standing Committee Appointments as listed below:

Recreation: Shirley Marchman, Chair
Leslie McPherson
Michael Young

Housing: Matthew Momtahan, Chair
Leslie McPherson
Shirley Marchman

Library: Leslie McPherson, Chair
Michael Young
Danny Carter

Public Safety: Danny Carter, Chair
Matthew Momtahan
Shirley Marchman

Finance: **Michael Young, Chair**
 Matthew Momtahan
 Danny Carter

4. Schedule of Council Meetings 2020:

Councilman Matthew Momtahan made a motion to adopt the Mayor's 2020 Meeting Proposal. The Mayor's Meeting Proposal was to continue meeting twice a month, the 2nd and 4th Tuesday with a Work Session at 5:00 pm through May 2020. There will be no meeting in June. Beginning in July, the schedule will revert back to one meeting per month on the 2nd Tuesday, with a work session the Thursday before the meeting date at 3:00 pm.

RESULT: **ADOPTED (VOTE: 4-1, 1 Abstained)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Momtahan, McPherson, Carter, Young
ABSTAINED: Marchman

B. Finance (Sarah Andrews, CFO)

1. Renew Hotel and Motel Revenue Administration Program for 2020.

Councilman Danny Carter made the motion to approve the continuation of the Hotel and Motel Administration Program for a cost of \$5,400.00.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson, Young

2. Update Bank Signers.

Councilman Matthew Momtahan made the motion to approve the request to update the bank signers by removing Jeff Reese and adding Gil McDougal and Michael Young effective immediately.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Danny Carter, Councilman
AYES: Momtahan, Carter, Marchman, McPherson, Young

3. Financial Update: November 2019.

CFO Sarah Andrews submitted the Financial Update of November 2019.

C. Human Resources (Stephanie Rooks, Manager)

1. Amendment of the Defined Benefit Plan

Councilman Danny Carter made the motion to approve the Ordinance redefining and restating the Defined Benefit Retirement Plan effective February 1, 2020, and authorized the Mayor and City Clerk to execute the Adoption Agreement for the Georgia Municipal Employees Benefit System effective February 1, 2020.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman

SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson, Young

D. Parks, Recreation & Leisure Services (Vicki Coleman, Manager)

1. Soccer Uniform Vendor Recommendation

Councilwoman, Leslie McPherson made the motion to approve Krown Sports as the soccer uniform vendor.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Matthew Momtahan, Councilman
AYES: McPherson, Momtahan, Marchman, Carter, Young

2. Athletic Uniform Vendor Recommendation

Councilman Michael Young made the motion to approve Gable Sporting Goods as the vendor for athletic uniforms.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Michael Young, Councilman
SECONDER: Danny Carter, Councilman
AYES: Young, Carter, Marchman, McPherson, Momtahan

E. Police Department (Michael Mansour, Chief)

1. Pawn Shop Tracking System

Councilman Danny Carter made the motion to approve Leads Online Agreement to provide the tracking service of pawn shop activity for \$2,634 per year.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, McPherson, Momtahan, Young

2. Purchase Taser Cartridges for Recertification (Keith Shaddix, Captain)

Councilwoman Leslie McPherson made the motion to approve the purchase of taser cartridges from Axon for \$5,785.20.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Shirley Marchman, Councilwoman
AYES: McPherson, Marchman, Carter, Momtahan, Young

F. Community Development (Bobby Elliott, Director)

1. Livable Centers Initiative (LCI) Planning Grant Resolution of Support. (Chris Montesinos, Deputy Director)

Councilman Danny Carter made the motion to approve the Resolution in support of the City's Livable Centers Initiative (LCI) Study grant application and to affirm its commitment to fund 20% of the project costs, should the City be selected for funding.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman
SECONDER: Matthew Momtahan, Councilman
AYES: Carter, Momtahan, Marchman, McPherson, Young

2. Zoning Map Modifications. (Chris Montesinos, Deputy Director)
Because staff did not advertise about the amendment, Chris Montesinos withdrew his request and will bring the item back at the January 28 meeting and after it has been properly advertised.

Adjournment

Councilman Danny Carter made the motion to adjourn the meeting, seconded by Councilwoman Shirley Marchman. The vote was unanimous and the meeting adjourned.


Alisa Doyal, City Clerk


Gil McDougal, Mayor