

CITY COUNCIL
GIL MCDUGAL, MAYOR
MICHAEL YOUNG, MAYOR PRO TEM
SHIRLEY MARCHMAN
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MOMTAHAN

- City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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CITY COUNCIL MEETING MINUTES

Holt-Bishop Justice Center, 101 Main Street
Tuesday, December 8, 2020 | 6:00 pm

Meeting Call to Order (Mayor Pro Tem Danny Carter)

Mayor Pro Tem Danny Carter called the meeting to order at 6:00 pm.

Present: Mayor Pro Tem Danny Carter, Councilwoman Shirley Marchman, Councilman Matthew Momtahan, Councilwoman Leslie McPherson, and Councilman Michael Young.

Absent: Mayor Gil McDougal

Invocation: Pastor Marty McClain, Teaching Pastor from West Hills Church, gave the Invocation.

Pledge of Allegiance: Officer Jason Miller, Villa Rica Police Department, led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

- Recognition of Employee Anniversary – Jerry Noel Brown was recognized for 5 years of Service with the City.
- WaterFirst Presentation by Ansley Jones, Georgia Environmental Finance Authority (GEFA) and Acceptance of Memorandum of Understanding.

Adoption of Agenda (Mayor Pro Tem Danny Carter)

Councilman Michael Young made the request to amend the agenda to add Item B2 Carroll County Intergovernmental Agreement on SPLOST.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Matthew Momtahan, Councilman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Momtahan, Marchman, Carter, McPherson, Young

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)

Four citizens made a public comment. John Hannabach let Council know the anyone who is in possession of an American Flag in poor condition can take that flag to the Mirror Lake Homeowners Association Office for the Mirror Lake Veteran's Association to properly destroy. They can be contacted at MirrorLakeVeteransAssociation@gmail.com.

Council Updates (Subjects of General Interest and Concern)

Councilman Michael Young thanked staff for all their work on the Christmas on Main event and thanked citizens for their support.

Councilwoman Leslie McPherson thanked everyone for supporting businesses during this time. She also thanked businesses for operating and opening in this environment. Finally, she thanked the City for holding events safely for our community.

A. Consent Agenda (Mayor Pro Tem Danny Carter)

Mayor Pro Tem Danny Carter presented the Consent Agenda Items for approval:

1. 2020 Main Street Advisory Board Reappointments – Reappointment of board members with staggered terms.
2. Proposed 2021 Holiday Schedule – Approve the Proposed 2021 Holiday Schedule.
3. Request for Engineering Services Identified as Addendum #10 to Water Treatment Plant Improvements – Award the contract to Carter & Sloope Engineers for engineering services for the Water Main Extension along Liberty Road, across I-20, along Mirror Lake Boulevard, to Conners Road in an amount not to exceed \$43,500.00.
4. Request for Engineering Services Identified as Addendum #13 to Water Treatment Plant Improvements Award the contract to Carter & Sloope Engineers for engineering services for the water system evaluation and planning for the Avemore Development in an amount not to exceed \$28,000.00.
5. Emergency Installation of Fire Hydrants on Edge Road – Approve Change Order #1 for emergency installation of fire hydrants along the length of Edge Road Water Main Extension for \$48,500.00.
6. 2021 Budget Amendments – Adopt ordinance amending the 2021 Budget.

Councilwoman Leslie McPherson moved to adopt the Consent Agenda.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Leslie McPherson, Councilwoman
SECONDER:	Shirley Marchman, Councilwoman
AYES:	McPherson, Marchman, Carter, Young, Momtahan

B. Governing Body (Mayor Pro Tem Danny Carter)

1. Approval of Meeting Minutes of November 10, 2020.

Councilwoman Shirley Marchman moved to approve the Meeting Minutes of October 13, 2020.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Shirley Marchman, Councilwoman
SECONDER:	Matthew Momtahan, Councilman
AYES:	Marchman, Momtahan, Carter, McPherson, Young

2. Approval of Carroll County Intergovernmental Agreement on SPLOST.

(David Mecklin, City Attorney)

Councilman Mathew Momtahan moved to adopt the Resolution authorizing the Mayor, Mayor Pro Tem, City Manager and/or City Clerk to execute the 2021 SPLOST IGA.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Matthew Momtahan, Councilman
SECONDER:	Michael Young, Councilman
AYES:	Momtahan, Young, Marchman, Carter, McPherson

C. Community Development (Bobby Elliott, Director)

1. RA-03-20 – Rezoning Request for 1305 W. Bankhead Highway and Public Hearing.
Public Hearing: None.
Councilwoman Leslie McPherson moved to approve the rezoning proposal made by Jim Chapman Communities for Parcel# V02 0070483 to be rezoned from Single-Family Agricultural (AG) to Single-Family Attached (SFA).

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Leslie McPherson, Councilwoman
SECONDER: Michael Young, Councilman
AYES: McPherson, Young, Marchman, Carter, Momtahan

2. Ordinance to Revise Section 400 of the City of Vila Rica Development Regulations, Sections 403.11, Wastewater Lift Stations.

Councilman Matthew Momtahan moved to table this until the January meeting.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Momtahan, McPherson, Marchman, Carter, Young

D. Human Resources (Stephanie Rooks, Director)

1. Personnel Policies Update
Implement Revised Personnel Handbook, effective January 1, 2021.

Councilman Michael Young moved to adopt a resolution authorizing the City Manager and the Human Resources Director implement the revised personnel handbook, effective January 1, 2021

RESULT: **ADOPTED (VOTE: 4-1)**
MOVER: Michael Young, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Young, Marchman, Carter, Momtahan
NAYS: McPherson

E. Finance (Sarah Andrews, CFO)

1. Financial Update – October 2020
CFO Sarah Andrews presented the October 2020 Financial Report.

G. City Manager (Tom Barber)

1. Adoption of PILOT (Payment in Lieu of Taxes) Agreement Related to Walton Communities Project with Villa Rica Housing Authority (David Mecklin, City Attorney)
Approval for City to enter into a PILOT Agreement related to the construction of the Legacy at Walton Trails Phase I – 490 Old Stone Road.

Councilman Michael Young moved for the City Council to adopt the PILOT Agreement with the Villa Rica Housing Authority with the appropriate changes made about the escalator for the project known as Legacy @ Walton Trails Phase 1, 490 Old Stone Road, Villa Rica, Georgia. I further move that the

Mayor, City Manager, and Clerk be authorized to execute any documents necessary to enter into said contract.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Michael Young, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Young, McPherson, Marchman, Carter, Momtahan

2. Proposed Council Meeting Schedule for 2021

To approve the proposed schedule for City Council meetings in 2021. Proposed Meetings will be held the 2nd Tuesday of each month with the Work Session at 3 pm and the Regular Meeting at 6 pm.

Councilman Matthew Momtahan moved to approve the attached meeting schedule for calendar year 2021.

RESULT: **ADOPTED (VOTE: 3-2)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Shirley Marchman, Councilwoman
AYES: Momtahan, Marchman, Young
NAYS: Carter, McPherson

3. Appointment of Members to the Convention & Visitor's Bureau Board

Appoint new board members to the Villa Rica Convention & Visitor's Bureau. Staff recommends the appointment of Melissa Garrett, Debbie Hohenstein, Alyvia Bush, Andy Amin, PG Patel, Tracie Ivey and Carl Peabody.

Councilman Matthew Momtahan moved to appoint the board members shown on the attached list for the remaining terms specified, effective January 1, 2021.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Matthew Momtahan, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Momtahan, McPherson, Marchman, Carter, Young

4. Adoption of Redevelopment Plan and Associated Tax Allocation District (TAD and Public Hearing

To approve the resolution to adopt a redevelopment plan and the associated tax allocation district for the eastside TAD.

Public Hearing: None

Councilman Michael Young moved to approve the resolution to adopt a redevelopment plan and the associated tax allocation district for the eastside TAD.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Michael Young, Councilman
SECONDER: Leslie McPherson, Councilwoman
AYES: Young, McPherson, Marchman, Carter, Momtahan

City Manager's Report (Tom Barber)

City Manager Tom Barber gave an update of city projects.

Adjournment

Councilwoman Shirley Marchman moved to adjourn, seconded by Councilman Michael Young. The vote was unanimous. Mayor Pro Tem Danny Carter adjourned the meeting.

Danny Carter, Mayor Pro Tem

Alisa Doyal, City Clerk