

CITY COUNCIL
GIL MCDOUGAL, MAYOR
SHIRLEY MARCHMAN, MAYOR PRO TEM
MATTHEW MONTAHAN
STEPHANIE WARMOTH
ANNA MCCOY
DANNY CARTER

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: THERESA CAMPBELL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

MAYOR & COUNCIL WORK SESSION AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street

December 12, 2023 | 1:00 PM

Review of the Agenda (Mayor Gil McDougal)

A. Governing Body

1. Certificate of Achievement for Excellence in Financial Reporting for FY22 (Jennifer Hallman, Director)
2. Planning and Zoning Commission Appointments
3. Housing Authority Appointment
4. Villa Rica Development Authority Appointment

B. Community Development (Tracy Jarvis, Director)

1. VA-12-23 - 133 W. Bankhead Highway - Variance to Reduce Drive-Thru Queuing Spaces Required and Public Hearing (Ron Johnson, Planning & Zoning Administrator)
2. VA-14-23 - Two Variances from Townhome Architectural Design Standards (Section 9.03) on Mirror Lake Boulevard and Public Hearing (Ron Johnson, Planning & Zoning Administrator)
3. VA-09-23 - Variance Request from Stream Buffer Standards for 11 Gordon Street and Public Hearing (Ron Johnson, Planning & Zoning Administrator)
4. TA-02-23 - Text Amendment to Establish Wholesale Businesses in the C1 Zoning District and Public Hearing (Ron Johnson, Planning & Zoning Administrator)
5. CU-04-23 - 419 Main Street - Special Exception Use to operate a Shipping Container Food Hall/Shared Kitchen and Public Hearing (Ron Johnson, Planning & Zoning Administrator)
6. Alcohol Beverage License for Arpit/Nilesh Patel (C. David Mecklin, Jr., City Attorney)

C. Human Resources (Lena Taylor, Director)

1. 2023 Personnel Policy Revision (Lena Taylor, Director)
2. Updated Employee Incentive Pay (Lena Taylor, Director)

D. Information Technology (Jim Chambers, Director)

1. Replacement of Servers (Jim Chambers, Director)
2. SAN Replacement (Jim Chambers, Director)

E. Police (Michael Mansour, Chief)

1. FLOCK Camera Grant (Captain Keith Shaddix)

F. Public Works (Hal Burch, Director)

1. Purchase of 2023 F150 For Distribution (Chris Maddox, Fleet Manager)

G. Finance (Jennifer Hallman, Finance Director)

1. FY23 Budget Amendment #180 - #188 (Jennifer Hallman, Director)
2. FY24 Budget Amendment #16 - #168 (Jennifer Hallman, Director)
3. Write off Customer Receivables (Jennifer Hallman, Director)

H. City Manager (Tom Barber)

1. Audio/Video Equipment Purchase, (Ken Denney, PIO)
2. Street Design Coordination with BM&K (Tom Barber, City Manager)
3. Survey Required for Construction of Villa Rica Parkway (Tom Barber, City Manager)
4. Amendment to South Street Improvements with Georgia & West, Inc. (Tom Barber, City Manager)
5. Relocation of WIC Office to Powell Park (Tom Barber, City Manager)

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)