

CITY COUNCIL
LESLIE MCPHERSON, MAYOR
SHIRLEY MARCHMAN, MAYOR PRO TEM
MATTHEW MONTAHAN
STEPHANIE WARMOTH
ANNA MCCOY
DANNY CARTER

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: THERESA CAMPBELL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

SPECIAL CALLED CITY COUNCIL MEETING AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street

December 19, 2023 | 5:00 PM

Meeting Call to Order (Mayor Gil McDougal)

Adoption of the Agenda (Mayor Gil McDougal)

A. Governing Body

1. Reappointment of Municipal Court Judge, Keith Rollins
2. Appointment of Solicitor Robert Harker
3. Appointment of Cheryl Bell to the Housing Authority

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.)



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Annual Agreement with Municipal Judge

AGENDA DATE: December 19, 2023

DATE PREPARED: December 19, 2023

PREPARED BY: LeAnne Wilkins

AMOUNT: \$36,000

GL ACCOUNT #:

FUNDING SOURCE:

BUDGETED ITEM? Yes

PURPOSE: Pursuant to the Georgia Constitution and statutes, the City of Villa Rica is authorized to maintain a Municipal Court for the purpose of enforcing and operating the judicial system within the City of Villa Rica.

BACKGROUND: Georgia statutes require that the City enter into a written agreement with the person selected to serve as the Municipal Judge each year. Keith Rollins has served as the Municipal Judge for the City of Villa Rica subsequent to the appointment of our former Municipal Judge, Michael Hubbard, to serve as the Magistrate Judge of Carroll County. The proposed contract is in compliance with Georgia state law and the City of Villa Rica charter. The salary provided for the Municipal Judge remains unchanged from the prior year and is commensurate with salaries paid in surrounding communities.

STAFF RECOMMENDATION: Staff recommends that the Council approve the execution of the contract for Judge Keith Rollins to continue service in the capacity as Municipal Judge through December 31, 2024.

MOTION: I move to approve the contract with Keith Rollins to serve as Municipal Judge for the City of Villa Rica with a one year term to expire on December 31, 2024.



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Appointment of Solicitor

AGENDA DATE: December 19, 2023

DATE PREPARED: December 19, 2023

PREPARED BY: LeAnne Wilkins

AMOUNT: N/A

GL ACCOUNT #: N/A

FUNDING SOURCE: N/A

BUDGETED ITEM? N/A

PURPOSE: The City of Villa Rica is required to have a Solicitor to serve as the prosecutor in our Municipal Court.

BACKGROUND: The appointment for this position is usually a one-year appointment beginning on January 1 and continuing through December 31 of the year. Based on the recommendation of the Judge and the Police Department, it has been recommended that Robert Harker be appointed as the Solicitor for the Municipal Court during the calendar year 2024. Mr. Harker has served as a Prosecuting attorney for the City of Temple and the City of Carrollton. He currently practices in the City of Carrollton. This agreement is the same agreement we have had in place for several years.

STAFF RECOMMENDATION: Staff recommends that Robert Harker be appointed as Solicitor for the Municipal Court for calendar year 2024.

MOTION: I move to appoint Robert Harker to serve as the Solicitor for the Municipal Court during the calendar year 2024.



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Housing Authority Board Appointment

AGENDA DATE: 12/19/23

DATE PREPARED: 12/19/23

PREPARED BY: LeAnne Wilkins

AMOUNT: N/A

GL ACCOUNT #: N/A

FUNDING SOURCE: None

BUDGETED ITEM?: N/A

PURPOSE: The five-member Housing Authority Board is appointed by the Mayor. The Housing Authority's purpose is to provide opportunities for decent, safe, and affordable housing to individuals and families in the City of Villa Rica Community. Terms are 5 years (staggered).

BACKGROUND: The Housing Authority Board currently has one open board position. The first being the unexpired seat vacated by Michael Young's resignation.

MAYORAL RECOMMENDATION: To appoint Cheryl Bell to the unexpired term vacated by Michael Young.

IMPACT: To fill a vacant Housing Authority board seat.

MOTION: I move to appoint Cheryl Bell to the Housing Authority Board to fill the unexpired term ending 4/30/2027.