

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDUGAL, MAYOR PRO-TEM
VERLAND BEST
DANNY CARTER
SHIRLEY MARCHMAN
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

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VILLA RICA, GA. 30180
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MAYOR & COUNCIL WORK SESSION AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street

March 29, 2018 | 3:00 PM

A. Review of the Agenda (Mayor Jeff Reese)

B. Governing Body (Mayor Jeff Reese)

1. Approval of Meeting Minutes:

1. Villa Rica Public Facilities Authority Meeting of March 6, 2018.
2. Council Monthly Meeting Minutes of March 6, 2018.

2. Library Committee - Mayor Jeff Reese

3. Fran Newton - Councilwoman Leslie McPherson

4. Allen Gaston - City Manager Tom Barber

5. Discussion of Proposed Pet Jam at the MILL Amphitheater (Councilwoman Leslie McPherson)

6. Discussion of Illegal Trucks on Punkintown Road (Councilwoman Leslie McPherson)

C. City Manager (Tom Barber)

1. Andy Camp

D. Community Development (Bobby Elliott, Director)

1. PREL-01-18: Preliminary Plat for Liberty Pointe Phase II: Request to approve the preliminary plat application from Liberty Custom Homes, LLC for Liberty Pointe Phase II.

2. Discussion of DRAFT Development Regulations

3. Historic Preservation Commission Board Appointment: Request to approve the appointment of Renee Hooks to replace the unexpired term of Laura Booth. Laura Booth resigned several months ago.

4. ORD-01-18-UDC: An ordinance for the purpose of amending Article 3, Zoning Districts/Maps/Uses, Table 3-1.A Downtown Overlay Land use Matrix; and Article 11, Definitions, Sec. 11.03 Definitions of the Unified

Development Code, to provide an effective date; and for other purposes: Request to approve ORD-01-18-UDC.

5. Reverse Angle Parking & One Way On West Wilson Street: Request to approve the Proposal of the one way street with additional, conventional parking spaces.

E. Economic Development (Christopher Pike, Director)

1. Community Development Grant - Villa Rica Lions Club: Request for approval of the Community Development Grant in the amount of \$4,315 for the Villa Rica Lions Club.
2. License Agreement Alcohol Sales - West Georgia Jazz Festival: Request to approve the 2018 License Agreement between the City and The Olive Tree Villa Rica, LLC., that will be held on Saturday, April 28, 2018.
3. License Agreement Alcohol Sales - May Summer Concert: Request to approve the 2018 License Agreement between the City and The Olive Tree Villa Rica, LLC for the May Summer Concert that will be held on Saturday, May 19, 2018.
4. Downtown Development Authority Board Appointment: Request the approval of the DDA's recommendation and appoint Jerry Doyal to serve another term.
5. Request for Beer & Wine Sales at the MILL Amphitheater - TriMusic Festival(Stepping Stones Foundation)
6. Sound and Lighting Contract - 2018 MILL Amphitheater Events: Request to approve Chevalier Productions for \$23,650.

F. Police (Chief Michael Mansour)

1. Equip The Four (4) Newly Ordered Patrol Sedans With Police Equipment: Request to approve Metropolitan Communications to equip the patrol sedans with police equipment for \$35,242.40
2. Purchase of ELSAG Tag Reader: Request to approve the purchase and installation of a ELSAG Tag Reader System to equip the Interstate Crime Unit from Madden Associates for \$14,075.00.

G. Finance (Sarah Hefty, CFO)

1. Financial Update - February 2018
2. Proposed 2019 Budget and Millage Calendar: Request to adopt the 2019 Budget and Millage Calendar Proposal.

H. Public Works (Pete Zorbanos, Director)

1. Purchase of 18-wheel Tractor and 53-foot Enclosed Trailer: Request for approval to purchase the tractor and trailer from D&K Trucking not to exceed \$45,000.
2. Purchase of 2018 Compact Track Loader: Request to approve the purchase the 2018 Cat 289D Skid Loader for \$64,520 on a State contract. This is a 2018 budgeted item.

3. Surplus and Sell Three Trucks: Request to approve the surplus of the three trucks allowing staff to list them for sale on Govdeals.com.
4. Water Plant Improvements: Request to award the Engineering Services Bid to Carter & Sloop Engineers for \$446,200.
5. Task Order For Edge Road Pipe Expansion Project: Request to authorize Smart Water Analytics, LLC to provide engineering design services and construction oversight for \$49,980.
6. Pressure Reducing Valve Optimization and Training: Request to approve Smart Water Analytics, LLC, for engineering services to determine condition of the existing Pressure Reducing Values (PRV) and provide training for staff not to exceed \$14,160.
7. GSSI Ground Penetrating Radar Equipment: Approval to purchase GSSI Utility Scan Pro System to enhance in-house capability to locate water and sewer lines made of metal and non-metal material for mapping and verification not to exceed \$26,690.
8. Smart Cover Sewer Monitoring System: Approval to purchase six (6) SmartFLOE Systems as part of a sewer flow monitoring system not to exceed \$39,790.
9. Evaluation of Sewer Lift Stations: Request for approval to engage Brennan Jones Engineering Associates for \$81,251.

I. Human Resources (Stephanie Rooks, Manager)

1. Position Reclassification: Request to approve the reclassification of the Senior Library Assistant to Assistant Library Manager, paygrade change, and salary adjustment.

J. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. July 3rd Contract for Entertainment Services - Head Games: Request to approve the contract for Head Games in the amount of \$1,350.
2. Contract for approval between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.
3. Contract for approval between the City and Supernatural Productions, LLC for the Winter Wonderland Train event at Pine Mountain Gold Museum.
4. Tree Removal At The Library

K. Information Technology (Jim Chambers, Manager)

- L. Public Comment - We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes.**

M. Consent Agenda Review and Adjournment

N. Adjournment