

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDOUGAL, MAYOR PRO-TEM
VERLAND BEST
DANNY CARTER
SHIRLEY MARCHMAN
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

MAYOR & COUNCIL MONTHLY MEETING AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street

April 3, 2018 | 6:00 PM

Meeting Call to Order (Mayor Jeff Reese)

Invocation (Leslie McPherson)

Pledge of Allegiance (Mayor Jeff Reese)

Ceremonial Presentations (Mayor & Council)

1. Employee Anniversary Recognition:

Kai C. Waldo - 15 Years of Service

2. Proclamation - Municipal Clerks Week of May 6-12, 2018

Adoption of the Agenda (Mayor Jeff Reese)

Council Updates (Subjects of General Interest and Concern)

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Consent Agenda

The Consent Agenda is a single item that encompasses all things the City Council would normally approve with little comment. Each of these items were discussed at the Thursday, DATE Council Work Session, and it was the unanimous consensus of the Governing Body to place the following items on the Consent Agenda.

1. Fran Newton - Councilwoman Leslie McPherson
2. Historic Preservation Commission Board Appointment: Request to approve the appointment of Renee Hooks to replace the unexpired term of Laura Booth. Laura Booth resigned several months ago.
3. Surplus and Sell Three Trucks: Request to approve the surplus of the three trucks allowing staff to list them for sale on Govdeals.com.
4. Task Order For Edge Road Pipe Expansion Project: Request to authorize Smart Water Analytics, LLC to provide

engineering design services and construction oversight for \$49,980.

5. Pressure Reducing Valve Optimization and Training: Request to approve Smart Water Analytics, LLC, for engineering services to determine condition of the existing Pressure Reducing Values (PRV) and provide training for staff not to exceed \$14,160.
6. GSSI Ground Penetrating Radar Equipment: Approval to purchase GSSI Utility Scan Pro System to enhance in-house capability to locate water and sewer lines made of metal and non-metal material for mapping and verification not to exceed \$26,690.
7. Smart Cover Sewer Monitoring System: Approval to purchase six (6) SmartFLOE Systems as part of a sewer flow monitoring system not to exceed \$39,790.
8. July 3rd Contract for Entertainment Services - Head Games: Request to approve the contract for Head Games in the amount of \$1,350.
9. Reverse Angle Parking & One Way On West Wilson Street: Request to approve the Proposal of the one way street with additional, conventional parking spaces.
10. Downtown Development Authority Board Appointment: Request the approval of the DDA's recommendation and appoint Jerry Doyal to serve another term.
11. Equip The Four (4) Newly Ordered Patrol Sedans With Police Equipment: Request to approve Metropolitan Communications to equip the patrol sedans with police equipment for \$35,242.40
12. Purchase of ELSAG Tag Reader: Request to approve the purchase and installation of a ELSAG Tag Reader System to equip the Interstate Crime Unit from Madden Associates for \$14,075.00.
13. Proposed 2019 Budget and Millage Calendar: Request to adopt the 2019 Budget and Millage Calendar Proposal.
14. Purchase of 18-wheel Tractor and 53-foot Enclosed Trailer: Request for approval to purchase the tractor and trailer from D&K Trucking not to exceed \$45,000.
15. Purchase of 2018 Compact Track Loader: Request to approve the purchase the 2018 Cat 289D Skid Loader for \$64,520 on a State contract. This is a 2018 budgeted item.

A. Governing Body (Mayor Jeff Reese)

1. Approval of Meeting Minutes:
 1. Villa Rica Public Facilities Authority Meeting of March 6, 2018.
 2. Council Monthly Meeting Minutes of March 6, 2018.
2. Allen Gaston - City Manager Tom Barber
3. Discussion of Proposed Pet Jam at the MILL Amphitheater (Councilwoman Leslie McPherson)

4. Discussion of Welcome Center
5. Discussion of Tourism Manager

B. City Manager (Tom Barber)

1. Proposal by NextSite: Request to approve the NextSite Proposal to provide retail development services. The cost of the proposal is \$15,500 per year for three years.

C. Community Development (Bobby Elliott, Director)

1. PREL-01-18: Preliminary Plat for Liberty Pointe Phase II: Request to approve the preliminary plat application from Liberty Custom Homes, LLC for Liberty Pointe Phase II.
2. ORD-01-18-UDC: An ordinance for the purpose of amending Article 3, Zoning Districts/Maps/Uses, Table 3-1.A Downtown Overlay Land use Matrix; and Article 11, Definitions, Sec. 11.03 Definitions of the Unified Development Code, to provide an effective date; and for other purposes: Request to approve ORD-01-18-UDC.

D. Economic Development (Christopher Pike, Director)

1. License Agreement Alcohol Sales - West Georgia Jazz Festival: Request to approve the 2018 License Agreement between the City and The Olive Tree Villa Rica, LLC., that will be held on Saturday, April 28, 2018.
2. License Agreement Alcohol Sales - May Summer Concert: Request to approve the 2018 License Agreement between the City and The Olive Tree Villa Rica, LLC for the May Summer Concert that will be held on Saturday, May 19, 2018.
3. Request for Beer & Wine Sales at the MILL Amphitheater - TriMusic Festival(Stepping Stones Foundation)
4. Sound and Lighting Contract - 2018 MILL Amphitheater Events: Request to approve Chevalier Productions for \$23,650.
5. Community Development Grant - Villa Rica Lions Club: Request for approval of the Community Development Grant in the amount of \$4,315 for the Villa Rica Lions Club.

E. Finance (Sarah Hefty, CFO)

1. Financial Update - February 2018

F. Public Works (Pete Zorbanos, Director)

1. Water Plant Improvements: Request to award the Engineering Services Bid to Carter & Sloop Engineers for \$446,200.
2. Evaluation of Sewer Lift Stations: Request for approval to engage Brennan Jones Engineering Associates for \$81,251.

G. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. Contract for approval between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.
2. Contract for approval between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.
3. Tree Removal At Library

H. City Manager's Report (Tom Barber)

Adjournment

Proclamation

Municipal Clerks Week

May 6 - 12, 2018

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Jeff Reese, Mayor of Villa Rica, do recognize the week of May 6 through May 12, 2018, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Alisa Doyal and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 3rd day of April 2018.

Jeff Reese, Mayor

Attest



49th Annual Municipal Clerks Week

May 6-12, 2018

FACT SHEET

Sponsored by the International Institute of Municipal Clerks

Professionalism In Local Government Through Education

PURPOSE

To recognize the vital and appreciated services performed by Municipal and Deputy Clerks in serving the changing needs of their communities.

HISTORY

Municipal Clerks Week was initiated in 1969 by IIMC and is endorsed by all of its members throughout the United States, Canada and 15 other countries. In 1984 and in 1994, Presidents Ronald Reagan and Bill Clinton, respectively, signed a Proclamation officially declaring Municipal Clerks Week the first full week of May and recognizing the essential role Municipal Clerks play in local government.

TYPICAL RESPONSIBILITIES OF THE MUNICIPAL AND DEPUTY CLERK:

- Maintains the official council minutes, ordinance books and all records and documents.
- Indexes all official actions of council.
- Issues licenses and permits.
- Processes contracts and agreements.
- Keepers of community history and vital records.
- Receives, distributes and files correspondence from citizens and other governmental agencies.
- Administers elections, registration and voting.
- Acts as a key liaison between local government and its citizens.
- Handles significant financial responsibilities including preparation of tax rolls, special assessments and budgets.
- Provides central services such as personnel, purchasing, etc.

IIMC is a professional association of City, Village, Town, Township, Borough and County Clerks, Secretaries and Recorders. IIMC prepares its members to meet the challenges of the diverse role of the Municipal and Deputy Clerk by providing services and continuing professional development opportunities to benefit members and the government entities they serve. Founded in 1947 in French Lick, Indiana, IIMC has 14,500 members throughout the United States, Canada and 15 other countries.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request for Reimbursement by Fran Newton

AGENDA DATE: 04/03/2018

DATE PREPARED: 03/23/2018

PREPARED BY: Tom Barber

AMOUNT: \$947.91

GL ACCOUNT #: 100-4320-522200 Storm Water M/R

PURPOSE: The storm water pipe that runs along the west side of S. Carroll Road has collapsed in the front yard of 211 S. Carroll. The property's owner has requested that we reimburse her for the expenses she has incurred related to the sink hole in her yard.

BACKGROUND: Our storm water collection system along S. Carroll Road south of W. Wilson discharges into a small creek that flows west toward Hwy 61. A section of the pipe just north of the creek has collapsed and has formed a sink hole in the front yard of 211 S. Carroll Road. The homeowner has incurred expenses related to excavating the area around the sink hole and requests that the City reimburse her. The total amount requested is \$947.91.

The City has engaged an engineer to design the repair, and one of our local pipe contractors, who we use primarily for water and sewer line repair, has been shown the site and has indicated that they can do the work.

Historically, the City has not invested much in its storm water system, and therefore numerous issues such as this one exist throughout the City.

STAFF RECOMMENDATION: Staff defers to the recommendation of the City Attorney.

IMPACT: Unknown

MOTION: TBD

November 20, 2017
Fran L. Newton
211 South Carroll Road
Villa Rica, GA 30180

City of Villa Rica
571 West Bankhead Highway
Villa Rica, GA 30180

Attention City Manager; *Mr. Barber:*

When I spoke with you week before last on the phone, I was not sure you understood the situation to which I was referring. I'm sure you know I have a sink hole in my front yard, but that is not my only concern. Let me give you a summary of my impressions so that maybe if there are any misunderstandings we can see what we need to do to clear them up. First, I wish to make it clear to you that I am not a citizen who expects the city government to do anything for me it does not do for every citizen. I do not feel that I am asking for special treatment here, just treatment an ordinary citizen would, in my opinion, expect from the government who collects taxes and provides services to those from whom those taxes are accepted.

When this debacle first occurred I called the city and the guy everyone called James or Jamison came out, looked over the situation and promised me the city was not responsible because there were no drainage pipes going across my property. When I told him I thought I saw water being dumped into the creek from my side of the creek, he assured me no such thing could happen unless a pipe was coming from behind my house. So, I hired a man to fill the hole with a load of large gravel, topped it with soil, planted grass and thought that would be the end of it.

We had another big rain and my spot sunk a little more. I re-topped it with soil, thinking the soil had settled.

Then, we had another big rain and the next morning, I had a huge sinkhole. I knew all that gravel had to go somewhere, so I looked into the creek. Sure enough, there it was. That seemed to prove to me, at least, that water was coming under my yard somehow, so I called the city again.

Jamison again said it was impossible. He showed me the culvert at the store and he explained that the water went under the road, connected to a pipe in front of the funeral home and flowed toward ALL State Insurance where it dumped into the drain, went under the road and emptied into the creek. He said he would bring dye out to prove to me that what he said was true. He promised me that if I could find a pipe dumping into the creek that the city would have to do something. Jamison talks very loud and repeats everything he says several times, so I am very sure I heard him correctly.

The very next morning I walked along the creek and found a pipe. Not only that, the pipe had gravel in it! I immediately called the city.

Jamison arrived and was surprised that there was indeed, a pipe. Then, he changed his story. He said just because there was a pipe, it did not prove the pipe belonged to the city. He assured me he had all the maps and diagrams and that there was no diagram of a pipe coming across my yard. When I reminded him of what he had promised me, he said I had to prove that the pipe connected to the city. He explained that maybe a previous owner had put a pipe across the yard to stop a water problem. When I tried to tell him that did not make sense, since the owner would have had to dig down over ten feet to lay the pipe and that would not solve any problem, Jamison walked up to the sidewalk and pointed down. He said, "If you find the pipe connects to the city anywhere on the city side of this water meter, the city will do something, I promise you"

So, I hired a guy with a back hoe and had him find the pipe. Just as I thought, it was about ten feet underground. The guys I hired got down into the hole, shined the light toward the street, and assured me that the pipe went to the street. I then called the city again. (You can readily see why Jamison thinks I am a griping old woman. I have had to call you after every step I have taken.) This time Jamison was off and the man over the water department came. He immediately sent for a tanker of water and announced that he would find out if the pipe caught the water poured into the drain at the store or not. It took every bit of three minutes until we had a very healthy stream of water going through the pipe and dumping into the creek.

We found that the pipe had caved in because the end had been busted so that water flowed around it and rusted the adjoining pipe. I realize that the pipe can be fixed without taking it up. However, I am concerned that it could be rusted all the way down the hill. Too, the pipe at the creek empties about 25 feet before the actual water flow of the creek, so it is causing erosion of the bank.

I have just had several surgeries and that is why I have not been to see you in person. When I was presented with an easement contract, I still had unanswered questions concerning the way this problem was going to be resolved. Perhaps we could meet and discuss our opinions. I am enclosing copies of the bills I paid to prove the pipe was there and the money I spent because I was told there was no pipe. I believe I have done everything I could do to get to the bottom of the problem, and frankly, I feel that I have been jerked around by people who obviously did not know what they were talking about.

When I called you, I expected to be able to talk about the situation, but I felt as if you had heard some talk that I was hard to deal with. This has been a totally frustrating saga for me and I think it could have been handled better from the start. I believe I was patient and I know I gave the city every chance to avoid this problem if it were not the city's pipe. I do not feel that I got the kind treatment I afforded your workers and you. Too, you told me you would get back to me within a few days and I have yet to hear anything.

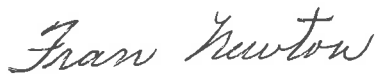
So here is what I am asking the city to do:

1. Pay my expenses up to now.
2. Fix the pipe by putting a collar on it so that water cannot escape and go around the pipe, which is what happened to cause the problem.
3. Extend the pipe at the creek so that it empties into the water instead of at the bottom of the hill.

I feel that what I am asking is fair. I believe we could have avoided my having to dig up the pipe if the tanker could have been used in the beginning. It was a rather simple job to run water to see if it dumped into the creek. I showed Jamison that my gravel was washed into the creek, so if he had called for the tanker then, I would not have had the expense of hiring the back hoe.

I sincerely hope this problem can be resolved in a pleasant way. I am ready to meet with you to see if we can come to an agreement. Please call me at 404 285 1860. I am extremely hard of hearing and cannot get a voice mail on my phone. If you cannot get me, please call 770 459 8074. My office manager will get a message to me immediately.

Sincerely,

A handwritten signature in cursive script that reads "Fran Newton".

Fran Newton

Received
3-23-18

FRAN NEWTON

211 SOUTH CARROLL ROAD

VILLA RICA, GA 30180

PHONE 404 285 1860

TO WHOM IT MAY CONCERN:

This situation has been going on for so long now, I know I have some dates wrong, but the following is my recollection of the events concerning the sink hole in my front yard:

In April of 2017 I discovered a deep hole in my front yard after a heavy rain. It was approximately 24 to 30 inches deep and about 4 X 12 feet in area. Since it was close to my water meter, I thought it best to call the city. A worker came armed with pictures of my husband's digging up a tree near the hole in 2010. He seemed to know what the problem was before he even looked. I pointed out that the tree had been a good 20 feet away from the hole, so I questioned his evaluation, but he was adamant that the hole had not been filled in properly, so I called a man who had contracted work for me. He filled the hole with soil, prepared the soil with fertilizer and planted grass. I forgot about the problem.....

Until sometime in late May. I discovered another hole one morning when it was raining pretty hard. It was bigger. I had to go to work next door and as I was walking across the bridge across the creek, I noticed all the pipes dumping run-off water into the creek. Then, I saw something else. There was a pretty heavy little "waterfall" coming from underneath my front yard. A lot of water was dumping into the creek from the waterfall. I did not call the city that day because for some reason, I was occupied with something more pressing, but I did call within the week to report what I saw. The same worker responded to my call. I told him my belief that there must be a drainage pipe going across my front yard. He rather strongly told me there was no such pipe and if there was, it was coming from behind my house. His answer was not logical to me because there would be no reason for a pipe to be coming from back there and besides the angle was all wrong. This particular man does not listen to reason. I got the idea that he made up his mind and then adjusted facts to fit his premise. I tried several times to get him to listen to what I was telling him but he just talked louder and stronger and kept promising me that if I could find a pipe, the city might do something, but it was up to me to prove my point.

I called the same guy who had recently filled in the hole and he suggested digging down to see if we could find the pipe. They did attempt to do so, but we did not see anything. So, he suggested filling the hole with rock since the soil was so expensive and we now had a hole more than five feet deep. So, we did that.

Then, we had a heavy rain and I had a hole again. But this time I found rock in the creek, so I knew water was rushing underground at a pretty good rate, because we had put large gravel in the hole. I called the city again. Same worker. He was adamant that I had not proved anything and kept telling me that the city blueprints did not show a pipe across my property and that a previous owner must have tried to drain his property by putting in the pipe. Again, this made no sense, because how could a pipe

under 12 feet of dirt drain anything unless it was coming from some higher ground??? He didn't hear the logic again. So, I got nothing but frustration.

I called my guy again. This time he suggested getting a backhoe and really digging to find the pipe. So, in November right before I had my second hip replaced, the man came with the backhoe. He found the pipe and he found the problem. When the pipe was put in years ago, a piece was broken off it. Someone laid a rock over the rather large hole and over time the rock allowed water to leak from the pipe which caused it to rust and cave in. Since we now knew there was a pipe, we went to the creek and started searching. We found it.

This time another person came from the city. Of course he did not try to tell me there was no pipe, but he did have to ascertain if the water was coming from the city. It took about thirty minutes for him to get a water truck on site and put water into the drain above my property. I cannot tell you how aggravated that made me. That could have been done at the very beginning and saved me almost a thousand dollars and it could have saved the city a lot of unnecessary wages. We could see the water running through the pipe and we could see my waterfall at the edge of my property.

That worker put tape around my hole. And I have been waiting ever since for the city to fix my yard. Next month will be a year. While I am on my soapbox, there is another thing I would like to complain about. I was treated as a dumb ole woman who was trying to cause trouble. No one bothered to answer my several calls to the city manager and when I wrote a letter, I received no answer. When I finally talked to the manager on the phone, I was brushed off with the excuse that he had only been on the job five months and what did I expect? I expected a little civil service. I expected my city officials to treat me as tax paying citizen with a problem that was not rocket science. As a business owner, I can tell you I would be out of business if I TREATED MY CLIENTS THE WAY CITY HALL TREATED ME.

Since the city has admitted ownership of this problem, my yard has eroded another 25 feet from the edge of the creek. I think the city needs to stop this problem and repair my yard and I think it should be finished before this problem is one year old.

Sincerely,

A handwritten signature in cursive script that reads "Fran Newton". The ink is dark and the signature is fluid, with a large, stylized 'F' and 'N'.

Fran Newton

Jacky's Landscape Materials

3691 Carrollton-Villa Rica Highway
Carrollton, GA 30116 770/832-1222
770/328-8632,
770/328-8632

Invoice

Landscape

Date	Invoice #
6/10/2017	12621

Bill To
Cash

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			6/10/2017			
Quantity	Item Code	Description			Price Each	Amount
2	Gravel #34	Gravel #34 Sales Tax On computer ALB			45.75 7.00%	91.50T 6.41
Ed Cash						

I hereby agree not to hold JLM or any of it's employees liable for damages inside curb or property line caused by any of their equipment, as I have requested delivery on the property for the material listed and hereby acknowledge receipt of the same.

Total

\$97.91

DORSEY IVEY

~~FOOTING CONTRACTOR~~

115 KIMBERLEY COURT
TEMPLE, GEORGIA 30179

PHONE: 880-4102

DATE NOV-3-17

770-23-122-D

From Newton

Villa Rica

[illegible]

Rental Work Receipts

Date: October 18, 2017

Receipt No: 89

Received From: Tommy Ivey

the amount of: \$250.00

for payment of: Labor, Soil, grass seed, and fertilizer

from: Frank Newton to: Tommy Ivey

PAYMENT BY: (X) CASH () CHECK NO: _____

() MONEY ORDER: _____

Total Amount to be Received: \$250.00

Amount Received: _____

Balance Due: 0

Received By: Tommy Ivey

Address: 708 North Ave., Villa Rica, GA

Phone: 470 955 9893

Wendy Baskin
NOTARY PUBLIC
Carroll County, GEORGIA
My Comm. Expires 11/02/19

Signed before me

3-23-18

Wendy Baskin

Rental Work Receipts

Date: May 25, 2017

Receipt No: 63

Received From: Tommy Ivey

the amount of: \$200.00

for payment of: Labor, Soil, grass seed, and fertilizer

from: Frank Newton to: Tommy Ivey

PAYMENT BY: (X) CASH () CHECK NO: _____

() MONEY ORDER: _____

Total Amount to be Received: \$200.00

Amount Received: _____

Balance Due: 0

Received By: Tommy Ivey

Address: 708 North Avenue, Villa Rica, GA

Phone: 470 955 9893

Signed Before me

3 - 23 - 18

W. Bakir
Wendy Bakir
NOTARY PUBLIC

Carroll County, GEORGIA

My Comm. Expires

11/02/19



CITY OF VILLA RICA

City Council Packet

SUBJECT HPC Board Appointment Application: Renee Hooks

CITY COUNCIL AGENDA DATE: April 3, 2018

DATE: March 21, 2018

PREPARED BY: Katie Godfrey, Administrative Assistant

FISCAL IMPACT: N/A

ANNUAL –

CAPITAL –

OTHER –

FUNDING SOURCE: N/A

PURPOSE: To fill the vacant position on the Historic Preservation Commission.

BACKGROUND: Renee Hooks submitted a Board Appointment application on March 16, 2018. She would like to fill the vacant position on the Historic Preservation Commission.

STAFF RECOMMENDATION: Staff recommends that Renee Hooks be appointed to the Historic Preservation Commission.

IMPACT: N/A

MOTION: I make a motion to appoint Renee Hooks to the Historic Preservation Commission.



City of Villa Rica
571 W. Bankhead Highway
Villa Rica, GA 30180



**APPLICATION FOR BOARD OR COMMISSION
APPOINTMENT**

Citizens provide a great insight and knowledge to City government. An avenue that the City of Villa Rica uses to get this insight is through the various Boards and Commissions of the City of Villa Rica. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Villa Rica and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Renee Jeffers Hooks

Occupation: hairstylist Employer: Self

Home Address: 303 Rockmerford City: Villa Rica Zip: 30180

Home Phone: () _____ Home E-Mail: houseofhooks@yahoo.com

Work Phone: (770) 456-8948 Work E-Mail: _____

Cell Phone: (405) 651-8148 Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Villa Rica (if applicable) _____

a) Which Board(s) or Commission(s) do you wish to be appointed to? Historic Commission

b) How long have you been a resident of the City of Villa Rica? 25 Years ____ Months

c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☒ Yes ☒ No If yes, please explain:

I reside in my families historic home within
Villa Rica historic district so if conflicts of
interest arose I would not be able to vote
on matters concerning my home.

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Villa Rica ☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Villa Rica that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have a deep love and desire of history especially for Villa Rica. And long to do what I can to help with her historical preservation.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission and that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Signature

Renee Jeffers Hooks
Printed Name

3-16-18
Date

Please return signed application to:

Alisa Doyal, City Clerk
City of Villa Rica
571 W. Bankhead Hwy
Villa Rica, GA 30180

Fax: 770-459-7003
Email: adoyal@villarica.org

Questions? Contact the City Clerk at 678-840-1212

BOARD AND COMMISSION INFORMATION

Board of Appeals (BOA): The BOA is a quasi-judicial body that provides the public with a final administrative review process for appeals relating to a wide range of City determinations. The Board strives to provide an efficient, fair and expeditious public hearing and decision-making process before an impartial panel as a last step in the City's permit issuance process. The Board hears and decides appeals involving the granting, denial, suspension, or revocation of permits, licenses, and other use entitlements by various City commissions and departments. The granting or denial of variances and other determinations by the P&Z Commission. Term: 3 years | Members: 5

Downtown Development Authority (DDA): The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. Members must either own a business or have an economic interest in the downtown. A member of the City Council is permitted to serve on the DDA. Term: 4 years | Members: 7

Historic Preservation Commission (HPC): This six-member commission is appointed by the City Council and administers the historic regulations in the City of Villa Rica. Commissioners review requests for retaining wall grants, revolving loan applications, building permit applications and demolition permit requests. Term: 3 years | Members: 6

Housing Authority Board (HAB): The function and responsibility of the HAB is to plan, develop, and administer a public housing program for the City of Villa Rica. Members are appointed by the Mayor for indefinite terms.

Library Advisory Board (LAB): Acts in an advisory capacity to the branch manager of the Villa Rica Public Library. Members work with the Branch Manager to establish operational policies for the library for approval by the City Council and West Georgia Regional Library System, assist the Branch Manager with the annual budget request to the City Council, adopts bylaws and regulations for internal operations, makes recommendations through the City Manager to the Mayor and City Council concerning the library, solicits donations of money and/or property for the benefit of the library, and represents the library to the community. The City Manager, Branch Manager and WGRL Director serve as nonvoting members. Term: 3 years | Members: 7

Main Street Advisory Board (MSAB): This seven-member Board commission is appointed by the City Council and works to promote and create a thriving central business district in Downtown Villa Rica and along primary entrance corridors into the central downtown business district. Term: 2 years | Members: 7

Planning & Zoning Commission (P&Z): The P&Z advises the City Council in decisions pertaining to amendments to the Comprehensive Plan, the Zoning Ordinance and applications for development. The Commission is charged with developing and maintaining the Comprehensive Plan and submitting the plan and its elements to the City Council. The Commission also reviews and makes recommendations regarding changes to the Comprehensive Plan land use map. The Commission hears, reviews and makes recommendations regarding all applications for subdivision site plans, specific plans and phased and conditional use permit applications. Term: 1 year | Members: 5

Recreation Advisory Commission (RAC): The purpose of the RAC is to make recommendations to the City Council regarding parks and recreation plans, policies, programs and projects. Term: 3 years | Members: 7

Villa Rica Cemetery Committee: Functions include making recommendations to the City Manager on all aspects of the management and operations of the city's cemeteries. Term: 3 years | Members: 6

Villa Rica Development Authority (VRDA): The VRDA exists to provide bond financing for community and economic development projects with a goal of increasing job opportunities within the community, supporting education and health care, and providing housing for underserved communities, all of which benefit the residents of the city of Villa Rica and the state of Georgia. Term: 4 years | Members: 7



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request to Surplus Three Trucks
AGENDA DATE: 03/29/2018

DATE PREPARED: 03/22/2018
PREPARED BY: Nic Griffin

AMOUNT: Estimated \$4,100 for all three trucks
GL ACCOUNT #: 100-392100

PURPOSE: To surplus and sell three trucks. Selling the trucks will be more cost effective as opposed to keeping them in our fleet.

BACKGROUND:

2001 Dodge Ram #5035

This vehicle was seized by the Police Department many years ago. It has been used for a number of things including under cover operations, hauling trailers, placing the speed trailer out among other things. Recently, after inspection, the maintenance department has concluded that it will need a repair that will cost around \$1000 to fix.

1992 Ford F-150 #8966

This truck is 26 years old. It has been used as a weed control sprayer truck, among other things. We have purchased a new F-150 that will replace the vehicle. It is not worth very much but currently the engine does run. It has around 220,000 miles on it.

1996 Ford F-150 #4510

This truck is 22 years old. It has been used as a multi-purpose vehicle, including a fuel transfer vehicle, asphalt patching vehicle, and has had many other uses. The truck does run and drive but does not currently have A/C. It has around 200,000 miles on it.

STAFF RECOMMENDATION: Instead of repairing the trucks, staff recommends that the City of Villa Rica surplus the vehicles, allowing us to list them for sale on Govdeals.com

IMPACT: The City of Villa Rica should be able to receive anywhere between \$1000-3000 for each truck from a civilian buyer. The trucks will be sold “as-is” with no warranty. The winner bidder will be responsible for the removal of the vehicle from the property.

MOTION: I move that we surplus the three trucks listed, allowing for the city employees to sell them to a winning bidder on Govdeals.com.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Task Order for Edge Road Pipe Expansion Project
AGENDA DATE: 3/29/2018

DATE PREPARED: 3/22/2018
PREPARED BY: Pete Zorbanos, Public Works Director

AMOUNT: \$49,980
GL ACCOUNT #: 505-4440-521200 (Operating Budget – Professional Services)

PURPOSE: To evaluate alternatives and costs to make recommendation for appropriate water line size to provide adequate fire flow capacity in the Edge Road, Liberty Road, and Poole Road area in the southeast section of the City's service area. Additionally, to provide engineering services for the design and construction oversight of the line.

BACKGROUND: Currently there is one mile of six-inch water line along Edge Road that serves the Liberty Road and Poole Road area with limited capacity.

STAFF RECOMMENDATION: To authorize Smart Water Analytics, LLC to provide engineering design services and construction oversight for the Edge Road pipe expansion project in an amount not to exceed \$49,980.

IMPACT: To enhance flow capacity and fire protection in the Edge Road, Liberty Road, and Poole Road area.

MOTION: I make a motion to authorize Smart Water Analytics, LLC to provide engineering design services and construction oversight for the Edge Road pipe expansion project in an amount not to exceed \$49,980.

Proposal to:

the City of Villa Rica, Georgia

TECHNICAL CONSULTANCY SERVICES

**PRV OPTIMIZATION AND TRAINING
EDGE ROAD PIPE EXPANSION PROJECT
ANALYSIS OF THE RAW WATER SUPPLY SYSTEM**

Presented by:

TECHNICAL CONSULTANCY SERVICES

**PRV OPTIMIZATION AND TRAINING
EDGE ROAD PIPE EXPANSION PROJECT
ANALYSIS OF THE RAW WATER SUPPLY SYSTEM**



Smart Water Analytics, LLC



Smart Water Analytics, LLC, Marietta, Georgia

March 201, 2018

Mr. Peter Zorbanos
Director of Public Works
City of Villa Rica, Georgia

Subject: Technical Consultancy Services

Smart Water Analytics is please to submit this proposal for the following project assignments:

- ATTACHMENT A - PRV OPTIMIZATION AND TRAINING
- ATTACHMENT B - EDGE ROAD PIPE EXPANSION PROJECT
- ATTACHMENT C- ANALYSIS OF THE RAW WATER SUPPLY SYSTEM

Each attachment includes the Scope of Work, Budget and Schedule for each assignment.
Please let me know if you have any questions or need additional information.

Sincerely,
Smart Water Analytics, LLC

Elio F. Arniella, P.E
Technical Director

ATTACHMENT A – PRV OPTIMIZATION AND TRAINING

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SCOPE OF WORK

PRV Optimization and Training

The Smart Water Analytics (SWA) team will assist the City of Villa Rica (VR) in the use and optimization of Pressure Reducing Valves (PRVs). This Scope of Work includes a condition assessment of the existing PRVs and a hands-on training course for VR staff regarding maintenance and management of the PRVs within the system. After the training course is complete, the SWA team will work with VR personnel to identify the PRVs within the system which can easily be repurposed and will identify control areas for the existing PRV's and re-implement those control areas so that the existing PRVs are put to good use where possible.

The VR GIS shows the location and information of several PRVs that were not known to the existing Public Works administration. These valves were either planned and never installed, or installed in a different location, their vaults are covered by vegetation or paved over. Table 1 summarizes the existing valves and other valves that appear in the GIS but are not found on the field.

Table -1 Villa Rica PRV Data

No.	Label	Make/Model	Elevation (ft)	Diameter (Valve) (in)	Location	Outlet Pressure, PSI	X (ft)	Y (ft)
1	PRV-1	Watts/ARD	1,133	8	South Candler and W Wilson	97	2,067,373.88	1,358,069.74
2	PRV-2	Watts/ARD	1,125	12	South Candler and S. Dogwood	100	2,065,847.26	1,357,640.94
3	PRV-3	Watts/ARD	1,120	6	Spring and Westview	95	2,066,520.44	1,358,297.37
4	PRV-X*	Watts/ARD		8	Thomas Dorsey and East Wilson	54		
5	PRV-5	Watts/362 AP	1,135	6	Ruby Street	63	2,070,067.77	1,357,993.99
6	PRV-townwest1	Watts/362 AP	1,108	4	Near Rockmat in Alley Between Magnolia and Henderson	68	2,066,402.87	1,360,667.67
Valves that show up in the GIS but not found on the field								
No.	Label		Elevation (ft)	Diameter (Valve) (in)	Presumptive Location (Not Found in the Field)	Outlet Pressure, PSI	X (ft)	Y (ft)
7	PRV-townwest2		1,120	6	Rockmart Road South of Magnolia	69	2,066,311.33	1,360,149.88
8	PRV-townwest3		1,118	8	N Dogwood S Magnolia and North of Rail Tracks	70	2,065,847.03	1,360,085.74
9	PRV-West		1,091	12	Leslie Dr just South of US Hwy 78	82	2,063,678.54	1,357,942.09
10	PRV-West2		1,097	6	West View Road just west of Spring Street	79	2,065,751.40	1,358,428.85
11	PRV South 1		1,152	6	E Montgomery St just west of fork with Thomas Dorsey	55		
12	PRV-4		1,160	6	E Montgomery St just East of Galnton St	52	2,069,547.61	1,357,409.58
13	PRV-6		1,112	6	Stone St and East Gordon St	72	2,068,838.70	1,358,211.06
14	PRV-7		1,111	6	Anderson Rd Just East of Elm Drive	73	2,068,281.08	1,360,264.98
15	PRV-DCW-North		1,112	6	Dallas Hwy East of North Avenue	55	2,068,169.37	1,363,199.58
16	PRV-Northwest		1,120	6	Southwest corner of the Old Town Rd and Walker St		2,066,800.71	1,362,594.12
17	PRV-SouthWest		1,185	12	S Carroll Rd just southwest of S Dogwood St	41	2,065,667.47	1,356,238.73

Task 1- Assessment of the Existing Conditions

This is a collaborative task between the VR staff and the SWA team. Initially, the VR water distribution staff will install two ¼-inch gauge taps at each of the existing PRVs located in Table 1. One gauge should be installed on the upstream side and the other on the downstream end. If the PRV does not have the built-in ¼-inch female connector for the two gauges, then the VR staff should install two ¼-inch taps at upstream and downstream pipes connected to the PRV. Each tap should have an isolating valve and a ¼-inch female connector. The SWA team will install loggers at each tap to measure the upstream and downstream pressures and register the data of the existing valve settings for two consecutive days. After all the existing PRVs are fitted with a gauge connector, the SWA team will make a visit to VR to install pressure loggers at each valve to monitor the upstream and downstream pressure. During the site visit, the SWA team will validate the data on existing PRVs, including: latitude, longitude, estimated elevation, valve make, pilot type, and size. The information will be updated in GIS. In addition, the SWA team will request and evaluate the systemwide water main breaks and service connection repairs that occurred during the last 24 months.

Task 2 – PRV Training Course

The SWA Team will prepare an instruction package and audio-visuals needed for a training course to the VR staff. Office based activities with instructor – suggested activities include:

- Prepare an updated list and map of PRVs which are known in the system
- Identify PRV manufacturer, type and size
- Identify local supplier
- Call local supplier for information on spare parts kits and availability for future onsite support if required
- Use manufacturers diagrams and videos to show how the PRV functions
- Show which parts should be maintained and develop a schedule
- Prepare a maintenance schedule and assign a responsible person
- Review usual problems which occur in the field

The two-day training course includes:

Day One - Classroom and Workshop Based Activities

Day One of the Training Course will include classroom and workshop activities. The initial half of the day will present an overview of the purpose, mechanics, and operational features of conventional PRVs like the ones in the VR water distribution system. The instructor will also present other varieties of valves, including smart PRVs. As part of Task 1, the SWA Team will identify a valve in the system that is not used for pressure reduction and will request that it will be removed (prior to the training course) and taken to the VR Public Works Shop to be used for demonstration. SWA will also request a sample PRV from a vendor to be used for training.

- Bring a PRVs to the shop
- Show the key controls
- Strip down the valve
- Look for signs of wear and tear
- Identify causes
- Review which parts need replacing
- If parts kit can be sourced prior, rebuild valve with new parts

Day Two Field Based Activities

Suggested activities include:

- Visit an open PRV within the system
- Make an external review of functionality
- Identify the control area of the PRV
- Measure pressures at critical points and identify together how much pressure can be reduced
- Attempt to make the control with the PRV
- If control is successful, and if time permits, work on another valve
- If control is unsuccessful, identify if the problem is with the zone shut in or the PRV operation
- If the latter identify if the problem can be resolved in the field or if the PRV should be removed and taken to the shop for strip down and repair
- If parts are available, make the repairs, reinstall the PRV, and attempt control once more

Task 3 – Technical Memorandum

At the end of the Training Course, the SWA Team will prepare a Technical Memorandum summarizing the existing conditions, training activities, and recommendations to the City of VR. SWA will use the hydraulic model to simulate valve settings and to recommend a PRV operational strategy.

In the case that an existing PRV is no longer required in the current location, SWA will recommend that it be removed, maintained, and stored. These PRV's will be used in the next work phase which will entail optimizing system pressures in new control areas which were identified in the GEFA Pressure Management study.

Proposed Budget and Schedule

The Proposed budget for this project is a Lump Sum of \$14,160. This project will be invoiced 40% at the start and the remaining 60% at completion.

The proposed project schedule is presented below. The Training Course is scheduled for the week of April 22, 2018. To keep this schedule, a written notice to proceed and purchase order is needed no later than April 2, 2018.

Project Tasks	Start	Finish	Duration, Days	4/2/2018	4/8/2018	4/15/2018	4/22/2018	4/29/2018	5/6/2018	5/13/2018	5/20/2018
Villa Rica Training Program	2-Apr-18	20-May-18	48								
Task 1 - Existing Conditions	2-Apr-18	22-Apr-18	20								
Installation of pressure gauge connectors	2-Apr-18	15-Apr-18	13								
Task 2 – Training Course	22-Apr-18	29-Apr-18	7								
Task 3 – Technical Memorandum	29-Apr-18	20-May-18	21								

ATTACHMENT B – EDGE ROAD PIPE EXPANSION PROJECT

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Scope of Work

Edge Road Pipe Expansion Project, Villa Rica

The following scope of work identifies the major tasks that ESI intends to provide for this project. The work is broken into the major phases that we anticipate will be required for this project.

Task 1 – Update and Evaluation of Alternatives

In a previous project conducted in March 2017, SWA evaluated the following water main replacement alternatives:

Alternative 1 – Parallel Water Main Along Edge Road and Liberty Road

Alternative 2 – 10-inch Water Main from Mirror Lake Road Across I-20

Alternative 3 – 8-inch Water Main from Mirror Lake Road

At the time of the previous study, the pipe transmission improvements were focused in providing adequate fire flow capacity to the existing subdivisions supplied by the 6-inch main along Edge Road. In the previous analysis of alternatives, it was assumed that the demand would remain the same in the future without expansion or densification of the population. This new analysis or update of previous alternatives, takes into consideration the possibility of new developments to the east that could increase or double the existing demand in the next 3 to 5 years. Therefore, all the above alternatives will be reanalyzed and updated to take the new projected demand into consideration. In addition, a new alternative will be also analyzed. At the conclusion of the cost-effectiveness, SWA will draft a revised Technical Memorandum that will present the details of the new analysis and provide a recommended alignment of the selected water main route. SWA will present the TM to the City of Villa Rica. Once the proposed pipe alignment is approved by the City, SWA will proceed with the Surveying and Preliminary Engineering tasks.

Deliverable: Technical Memorandum – Evaluation of Alternatives and Recommendations

Task 2 - Surveying Phase

The Surveying Phase will be used to locate subsurface utilities and survey existing infrastructure for the pipe alignment selected in Task 1. This phase includes the following key tasks:

1. Horizontally locate underground utilities.
2. Conduct a detailed survey of the project area. Survey information will be compatible with the City's GIS and will be tied to known monuments. The survey will include the following information.
 - Horizontal location of subsurface utilities in the right-of-way.
 - Location of visible aboveground utility features including edge of pavement, storm sewer structures, sanitary sewer structures, power poles, overhead utilities, guy wires, concrete pads, sidewalks, fire hydrants, valves, and meters.
 - Inverts of storm sewer pipes and sanitary sewer pipes.
 - Location of trees 18-inches in diameter and larger within the right-of-way.
 - Location of existing right-of-way.
 - Topographical data with 2-foot contouring accuracy.
 - Tie to Georgia State Plane Coordinate System.
3. Create a survey drawing for use during design.
4. Establish benchmarks for use during construction.

Surveying and utility location will only be conducted on the linear water line replacement projects. GIS information and visual field work will be used to prepare maps and design drawings.

Note: The cost of Surveying is not included in the budget. The City has the option to use a local licensed surveyor. However, SWA is willing to subcontract a licensed Surveyor and provide the cost to the City.

Task 3 - Preliminary Engineering Phase

The Preliminary Engineering Phase will be used to gather information, review alignment options, and prepare a preliminary alignment for this project. This phase will be conducted concurrently with the Survey Phase. This phase includes the following key work tasks.

1. Conduct a project kickoff meeting with the City. The purpose of this meeting will be to introduce the design team members, verify the scope of work, review the Technical Memorandum delivered in Task 1, present the proposed schedule, and identify any special conditions that may impact the project.
2. Decide on the pipe material to be used.
3. Decide in the area supplied by the pipe should be equipped to operate as a District Metered Area (DMA) and Pressure Management Area (PMA).
4. Collect any information from the City related to the existing conditions (existing record drawings, GIS information, etc.).

5. Conduct site visits, as necessary, to obtain a better understanding of the field conditions and limitations to construction.
6. Evaluate alignment options.
7. Prepare a preliminary alignment (25 percent design).
8. Conduct a review meeting with the City.

Task 4 - Flow Testing

The Flow Testing Phase of the project will include post construction flow testing to be performed to confirm that the new line is working properly and that flows are consistent with expectations for the line. The line will be tested with one and two hydrants delivering 400 to 500 GPM per hydrant. The flow test will also be simulated with the hydraulic model. The flow test will be done using an electromagnetic flow meter (EFM). The tap for the EFM will be included in the design.

Task 5 - Design Phase

The Design Phase will be used to prepare contract documents for the construction of the proposed water main. This phase includes the following key work tasks.

1. Prepare plan drawings for the water main project.
2. Prepare erosion and sediment control plans and details for the linear water line project.
3. Prepare standard detail drawings using the City's standard details where applicable.
4. Prepare technical specifications using the City's standard specification supplemented with any additionally required specifications prepared by SWA.
5. Conduct review meetings at 75 and 100 percent complete stage.
6. Prepare an Opinion of Probable Cost at the 100 percent stage with Bill of Quantities.
7. Prepare Contract Documents (Drawings and Specifications).
8. Assist with questions by contractors during procurement and preparing amendments
9. Assist in permitting by addressing questions that arise during the permitting process.
10. Ten (10) sets of construction documents (Plan and Specifications). Electronic Copy

Task 6 - Construction Phase

The Construction Phase will be used to assist the City with the preconstruction meeting and construction observation. This phase includes the following key work tasks.

1. Attend the preconstruction meetings with the selected contractor.
2. Review quantities in contractor pay applications.

3. Provide resident observation (24 hours per for mile of linear project have been provided in this proposal). This is equivalent to up to seven visits for observation of the construction for every mile of pipe.

It is assumed that the City will provide its own Construction Supervisor. The services of SWA are available to provide oversight of construction.

Task 7 - Record Drawing Phase

The Record Drawing Phase will be used to prepare record drawings for the project. This phase includes the following key tasks.

1. Prepare record drawings for the water line.

Budget and Invoicing Schedule

The proposed Not-to-Exceed cost for providing engineering design services is forty-nine thousand nine hundred eighty dollars (\$49,980).

This budget does not include any costs for preparing easement plats. Please note that this proposal assumes that the City will handle all tasks associated with bidding and construction administration. Also, we have not included any time to perform environmental, cultural or historic studies.

The proposed invoicing schedule is presented in Table 1. It is assumed that the Notice to Proceed will be received before March 30, 2018. The first invoice is an advanced payment of 20% followed by variable monthly payments that are related to actual project progress. SWA will submit a Monthly Status Report with each invoice.

Table 1 – Proposed Invoicing Schedule

Invoice No.	Date	Amount, \$
1	2-Apr-18	\$ 9,996
2	1-May-18	\$ 4,998
3	1-Jun-18	\$ 7,497
4	1-Jul-18	\$ 7,497
6	1-Aug-18	\$ 4,998
7	1-Sep-18	\$ 7,497
8	12-Nov-18	\$ 7,497
Total		\$ 49,980

Proposed Project Schedule

The proposed project schedule is presented below. The estimated project duration from start to finish is 220 days. This assumes that procurement and contractor award will be carried out by the City as scheduled.

Project Tasks	Start	Finish	Duration, Days	April-18	May-18	June-18	July-18	August-18	September-18	October-18	November-18
Edge Road Pipe Expansion Project	2-Apr-18	10-Nov-18	222								
Task 1 – Update and Evaluation of Alternatives	2-Apr-18	16-Apr-18	14								
Task 2 - Surveying Phase	16-Apr-18	21-May-18	35								
Task 3 - Preliminary Engineering Phase	16-Apr-18	21-May-18	35								
Task 4 - Flow Testing	20-Oct-18	10-Nov-18	21								
Task 5 - Design Phase	21-May-18	14-Jul-18	54								
Procurement and Bid Phase by the City of Villa Rica	14-Jul-18	1-Sep-18	49								
Task 6 - Construction Phase	1-Sep-18	10-Nov-18	70								
Task 7 - Record Drawing Phase	1-Sep-18	10-Nov-18	70								

ATTACHMENT C - ANALYSIS OF RAW WATER SUPPLY SYSTEM

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SCOPE OF WORK

ANALYSIS OF RAW WATER SUPPLY SYSTEM

CITY OF VILLA RICA, GEORGIA

Background

One of the raw water supply sources of the City of Villa is Owens Lake. The water from this lake is pumped to Paradise Lake through a 6,000 feet, 6-inch Ductile Iron pipe. The water is conveyed from there by gravity to the Water Treatment Plant (WTP). The original design of the transfer from lake to lake was supposed to provide a steady flow of 350 GPM or 0.50 MGD. However, the current system can only pump about 210 GPM or about (0.30 MGD). The current pumps are submersible Flygt solids handling pumps typically used for wastewater. The City of Villa Rica has requested Smart Water Analytics (CONSULTANT) to investigate the adequacy of the system and recommend a solution to the lack of capacity to deliver the required flow to Lake Paradise. The following paragraphs describe the scope of the services proposed by the CONSULTANT.

Task 1 - Hydraulic Analysis and Model

The CONSULTANT will develop a hydraulic model of the water transfer system to evaluate the current system and theoretical capacity of the system. The model will be used to evaluate existing conditions and possibly alternative to improve the system capacity. The modeling simulations will provide information about system hydraulics, including: hydraulic grade line (HGL), friction losses, pressures, and flow of the system.

Task 2 - Evaluation of Alternatives

Depending on the results of Task 1, the CONSULTANT will evaluate alternative solutions, including:

1. Investigating possible pipe obstructions
2. Replacing the pipe
3. Replacing the pump(s) and pipe

Task 3 – Recommendations and Report

The CONSULTANT will make a recommendation of the most appropriate course of action and will provide:

1. A description of the proposed initiative
2. Conceptual design and performance specifications of the proposed upgrades.
3. Cost estimate and bill of quantities.
4. A written report documenting the methodology, findings, recommendations, and conceptual design.

Schedule

We propose to complete this assignment in 30 calendar days from the date a written order to proceed is received.

Budget

We propose to complete the tasks described in the scope of work for a lump sum of \$3,300 dollars.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Task Order for Pressure Reducing Valve Optimization and Training
AGENDA DATE: 3/29/2018

DATE PREPARED: 3/22/2018
PREPARED BY: Pete Zorbanos, Public Works Director

AMOUNT: \$ 14,160
GL ACCOUNT #: 505-4440-521200 (Operating Budget – Professional Services)

PURPOSE: To conduct a condition assessment of existing Pressure Reducing Valves (PRV) and to provide hands-on training for staff regarding maintenance and management of PRV's within the system.

BACKGROUND: PRV's that have been previously installed were not adjusted or maintained rendering them ineffective.

STAFF RECOMMENDATION: To approve a task order for Smart Water Analytics, LLC for engineering services to determine the condition of the PRV's in the system and to provide training to the staff in the proper maintenance and operation of the valves.

IMPACT: To achieve better pressure management and control in the system and also to enable staff to make adjustments and repairs in house.

MOTION: I make a motion to approve the task order for Smart Water Analytics, LLC for engineering services to determine the condition of the PRV's in the system and to provide training for the staff in the proper maintenance and operation of the valves in an amount not to exceed \$14,160.

Proposal to:

the City of Villa Rica, Georgia

TECHNICAL CONSULTANCY SERVICES

**PRV OPTIMIZATION AND TRAINING
EDGE ROAD PIPE EXPANSION PROJECT
ANALYSIS OF THE RAW WATER SUPPLY SYSTEM**

Presented by:

TECHNICAL CONSULTANCY SERVICES

**PRV OPTIMIZATION AND TRAINING
EDGE ROAD PIPE EXPANSION PROJECT
ANALYSIS OF THE RAW WATER SUPPLY SYSTEM**



Smart Water Analytics, LLC



Smart Water Analytics, LLC, Marietta, Georgia

March 201, 2018

Mr. Peter Zorbanos
Director of Public Works
City of Villa Rica, Georgia

Subject: Technical Consultancy Services

Smart Water Analytics is please to submit this proposal for the following project assignments:

- ATTACHMENT A - PRV OPTIMIZATION AND TRAINING
- ATTACHMENT B - EDGE ROAD PIPE EXPANSION PROJECT
- ATTACHMENT C- ANALYSIS OF THE RAW WATER SUPPLY SYSTEM

Each attachment includes the Scope of Work, Budget and Schedule for each assignment.
Please let me know if you have any questions or need additional information.

Sincerely,
Smart Water Analytics, LLC

Elio F. Arniella, P.E
Technical Director

ATTACHMENT A – PRV OPTIMIZATION AND TRAINING

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SCOPE OF WORK

PRV Optimization and Training

The Smart Water Analytics (SWA) team will assist the City of Villa Rica (VR) in the use and optimization of Pressure Reducing Valves (PRVs). This Scope of Work includes a condition assessment of the existing PRVs and a hands-on training course for VR staff regarding maintenance and management of the PRVs within the system. After the training course is complete, the SWA team will work with VR personnel to identify the PRVs within the system which can easily be repurposed and will identify control areas for the existing PRV's and re-implement those control areas so that the existing PRVs are put to good use where possible.

The VR GIS shows the location and information of several PRVs that were not known to the existing Public Works administration. These valves were either planned and never installed, or installed in a different location, their vaults are covered by vegetation or paved over. Table 1 summarizes the existing valves and other valves that appear in the GIS but are not found on the field.

Table -1 Villa Rica PRV Data

No.	Label	Make/Model	Elevation (ft)	Diameter (Valve) (in)	Location	Outlet Pressure, PSI	X (ft)	Y (ft)
1	PRV-1	Watts/ARD	1,133	8	South Candler and W Wilson	97	2,067,373.88	1,358,069.74
2	PRV-2	Watts/ARD	1,125	12	South Candler and S. Dogwood	100	2,065,847.26	1,357,640.94
3	PRV-3	Watts/ARD	1,120	6	Spring and Westview	95	2,066,520.44	1,358,297.37
4	PRV-X*	Watts/ARD		8	Thomas Dorsey and East Wilson	54		
5	PRV-5	Watts/362 AP	1,135	6	Ruby Street	63	2,070,067.77	1,357,993.99
6	PRV-townwest1	Watts/362 AP	1,108	4	Near Rockmat in Alley Between Magnolia and Henderson	68	2,066,402.87	1,360,667.67
Valves that show up in the GIS but not found on the field								
No.	Label		Elevation (ft)	Diameter (Valve) (in)	Presumptive Location (Not Found in the Field)	Outlet Pressure, PSI	X (ft)	Y (ft)
7	PRV-townwest2		1,120	6	Rockmart Road South of Magnolia	69	2,066,311.33	1,360,149.88
8	PRV-townwest3		1,118	8	N Dogwood S Magnolia and North of Rail Tracks	70	2,065,847.03	1,360,085.74
9	PRV-West		1,091	12	Leslie Dr just South of US Hwy 78	82	2,063,678.54	1,357,942.09
10	PRV-West2		1,097	6	West View Road just west of Spring Street	79	2,065,751.40	1,358,428.85
11	PRV South 1		1,152	6	E Montgomery St just west of fork with Thomas Dorsey	55		
12	PRV-4		1,160	6	E Montgomery St just East of Galnton St	52	2,069,547.61	1,357,409.58
13	PRV-6		1,112	6	Stone St and East Gordon St	72	2,068,838.70	1,358,211.06
14	PRV-7		1,111	6	Anderson Rd Just East of Elm Drive	73	2,068,281.08	1,360,264.98
15	PRV-DCW-North		1,112	6	Dallas Hwy East of North Avenue	55	2,068,169.37	1,363,199.58
16	PRV-Northwest		1,120	6	Southwest corner of the Old Town Rd and Walker St		2,066,800.71	1,362,594.12
17	PRV-SouthWest		1,185	12	S Carroll Rd just southwest of S Dogwood St	41	2,065,667.47	1,356,238.73

Task 1- Assessment of the Existing Conditions

This is a collaborative task between the VR staff and the SWA team. Initially, the VR water distribution staff will install two ¼-inch gauge taps at each of the existing PRVs located in Table 1. One gauge should be installed on the upstream side and the other on the downstream end. If the PRV does not have the built-in ¼-inch female connector for the two gauges, then the VR staff should install two ¼-inch taps at upstream and downstream pipes connected to the PRV. Each tap should have an isolating valve and a ¼-inch female connector. The SWA team will install loggers at each tap to measure the upstream and downstream pressures and register the data of the existing valve settings for two consecutive days. After all the existing PRVs are fitted with a gauge connector, the SWA team will make a visit to VR to install pressure loggers at each valve to monitor the upstream and downstream pressure. During the site visit, the SWA team will validate the data on existing PRVs, including: latitude, longitude, estimated elevation, valve make, pilot type, and size. The information will be updated in GIS. In addition, the SWA team will request and evaluate the systemwide water main breaks and service connection repairs that occurred during the last 24 months.

Task 2 – PRV Training Course

The SWA Team will prepare an instruction package and audio-visuals needed for a training course to the VR staff. Office based activities with instructor – suggested activities include:

- Prepare an updated list and map of PRVs which are known in the system
- Identify PRV manufacturer, type and size
- Identify local supplier
- Call local supplier for information on spare parts kits and availability for future onsite support if required
- Use manufacturers diagrams and videos to show how the PRV functions
- Show which parts should be maintained and develop a schedule
- Prepare a maintenance schedule and assign a responsible person
- Review usual problems which occur in the field

The two-day training course includes:

Day One - Classroom and Workshop Based Activities

Day One of the Training Course will include classroom and workshop activities. The initial half of the day will present an overview of the purpose, mechanics, and operational features of conventional PRVs like the ones in the VR water distribution system. The instructor will also present other varieties of valves, including smart PRVs. As part of Task 1, the SWA Team will identify a valve in the system that is not used for pressure reduction and will request that it will be removed (prior to the training course) and taken to the VR Public Works Shop to be used for demonstration. SWA will also request a sample PRV from a vendor to be used for training.

- Bring a PRVs to the shop
- Show the key controls
- Strip down the valve
- Look for signs of wear and tear
- Identify causes
- Review which parts need replacing
- If parts kit can be sourced prior, rebuild valve with new parts

Day Two Field Based Activities

Suggested activities include:

- Visit an open PRV within the system
- Make an external review of functionality
- Identify the control area of the PRV
- Measure pressures at critical points and identify together how much pressure can be reduced
- Attempt to make the control with the PRV
- If control is successful, and if time permits, work on another valve
- If control is unsuccessful, identify if the problem is with the zone shut in or the PRV operation
- If the latter identify if the problem can be resolved in the field or if the PRV should be removed and taken to the shop for strip down and repair
- If parts are available, make the repairs, reinstall the PRV, and attempt control once more

Task 3 – Technical Memorandum

At the end of the Training Course, the SWA Team will prepare a Technical Memorandum summarizing the existing conditions, training activities, and recommendations to the City of VR. SWA will use the hydraulic model to simulate valve settings and to recommend a PRV operational strategy.

In the case that an existing PRV is no longer required in the current location, SWA will recommend that it be removed, maintained, and stored. These PRV's will be used in the next work phase which will entail optimizing system pressures in new control areas which were identified in the GEFA Pressure Management study.

Proposed Budget and Schedule

The Proposed budget for this project is a Lump Sum of \$14,160. This project will be invoiced 40% at the start and the remaining 60% at completion.

The proposed project schedule is presented below. The Training Course is scheduled for the week of April 22, 2018. To keep this schedule, a written notice to proceed and purchase order is needed no later than April 2, 2018.

Project Tasks	Start	Finish	Duration, Days	4/2/2018	4/8/2018	4/15/2018	4/22/2018	4/29/2018	5/6/2018	5/13/2018	5/20/2018
Villa Rica Training Program	2-Apr-18	20-May-18	48								
Task 1 - Existing Conditions	2-Apr-18	22-Apr-18	20								
Installation of pressure gauge connectors	2-Apr-18	15-Apr-18	13								
Task 2 – Training Course	22-Apr-18	29-Apr-18	7								
Task 3 – Technical Memorandum	29-Apr-18	20-May-18	21								

ATTACHMENT B – EDGE ROAD PIPE EXPANSION PROJECT

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Scope of Work

Edge Road Pipe Expansion Project, Villa Rica

The following scope of work identifies the major tasks that ESI intends to provide for this project. The work is broken into the major phases that we anticipate will be required for this project.

Task 1 – Update and Evaluation of Alternatives

In a previous project conducted in March 2017, SWA evaluated the following water main replacement alternatives:

Alternative 1 – Parallel Water Main Along Edge Road and Liberty Road

Alternative 2 – 10-inch Water Main from Mirror Lake Road Across I-20

Alternative 3 – 8-inch Water Main from Mirror Lake Road

At the time of the previous study, the pipe transmission improvements were focused in providing adequate fire flow capacity to the existing subdivisions supplied by the 6-inch main along Edge Road. In the previous analysis of alternatives, it was assumed that the demand would remain the same in the future without expansion or densification of the population. This new analysis or update of previous alternatives, takes into consideration the possibility of new developments to the east that could increase or double the existing demand in the next 3 to 5 years. Therefore, all the above alternatives will be reanalyzed and updated to take the new projected demand into consideration. In addition, a new alternative will be also analyzed. At the conclusion of the cost-effectiveness, SWA will draft a revised Technical Memorandum that will present the details of the new analysis and provide a recommended alignment of the selected water main route. SWA will present the TM to the City of Villa Rica. Once the proposed pipe alignment is approved by the City, SWA will proceed with the Surveying and Preliminary Engineering tasks.

Deliverable: Technical Memorandum – Evaluation of Alternatives and Recommendations

Task 2 - Surveying Phase

The Surveying Phase will be used to locate subsurface utilities and survey existing infrastructure for the pipe alignment selected in Task 1. This phase includes the following key tasks:

1. Horizontally locate underground utilities.
2. Conduct a detailed survey of the project area. Survey information will be compatible with the City's GIS and will be tied to known monuments. The survey will include the following information.
 - Horizontal location of subsurface utilities in the right-of-way.
 - Location of visible aboveground utility features including edge of pavement, storm sewer structures, sanitary sewer structures, power poles, overhead utilities, guy wires, concrete pads, sidewalks, fire hydrants, valves, and meters.
 - Inverts of storm sewer pipes and sanitary sewer pipes.
 - Location of trees 18-inches in diameter and larger within the right-of-way.
 - Location of existing right-of-way.
 - Topographical data with 2-foot contouring accuracy.
 - Tie to Georgia State Plane Coordinate System.
3. Create a survey drawing for use during design.
4. Establish benchmarks for use during construction.

Surveying and utility location will only be conducted on the linear water line replacement projects. GIS information and visual field work will be used to prepare maps and design drawings.

Note: The cost of Surveying is not included in the budget. The City has the option to use a local licensed surveyor. However, SWA is willing to subcontract a licensed Surveyor and provide the cost to the City.

Task 3 - Preliminary Engineering Phase

The Preliminary Engineering Phase will be used to gather information, review alignment options, and prepare a preliminary alignment for this project. This phase will be conducted concurrently with the Survey Phase. This phase includes the following key work tasks.

1. Conduct a project kickoff meeting with the City. The purpose of this meeting will be to introduce the design team members, verify the scope of work, review the Technical Memorandum delivered in Task 1, present the proposed schedule, and identify any special conditions that may impact the project.
2. Decide on the pipe material to be used.
3. Decide in the area supplied by the pipe should be equipped to operate as a District Metered Area (DMA) and Pressure Management Area (PMA).
4. Collect any information from the City related to the existing conditions (existing record drawings, GIS information, etc.).

5. Conduct site visits, as necessary, to obtain a better understanding of the field conditions and limitations to construction.
6. Evaluate alignment options.
7. Prepare a preliminary alignment (25 percent design).
8. Conduct a review meeting with the City.

Task 4 - Flow Testing

The Flow Testing Phase of the project will include post construction flow testing to be performed to confirm that the new line is working properly and that flows are consistent with expectations for the line. The line will be tested with one and two hydrants delivering 400 to 500 GPM per hydrant. The flow test will also be simulated with the hydraulic model. The flow test will be done using an electromagnetic flow meter (EFM). The tap for the EFM will be included in the design.

Task 5 - Design Phase

The Design Phase will be used to prepare contract documents for the construction of the proposed water main. This phase includes the following key work tasks.

1. Prepare plan drawings for the water main project.
2. Prepare erosion and sediment control plans and details for the linear water line project.
3. Prepare standard detail drawings using the City's standard details where applicable.
4. Prepare technical specifications using the City's standard specification supplemented with any additionally required specifications prepared by SWA.
5. Conduct review meetings at 75 and 100 percent complete stage.
6. Prepare an Opinion of Probable Cost at the 100 percent stage with Bill of Quantities.
7. Prepare Contract Documents (Drawings and Specifications).
8. Assist with questions by contractors during procurement and preparing amendments
9. Assist in permitting by addressing questions that arise during the permitting process.
10. Ten (10) sets of construction documents (Plan and Specifications). Electronic Copy

Task 6 - Construction Phase

The Construction Phase will be used to assist the City with the preconstruction meeting and construction observation. This phase includes the following key work tasks.

1. Attend the preconstruction meetings with the selected contractor.
2. Review quantities in contractor pay applications.

3. Provide resident observation (24 hours per for mile of linear project have been provided in this proposal). This is equivalent to up to seven visits for observation of the construction for every mile of pipe.

It is assumed that the City will provide its own Construction Supervisor. The services of SWA are available to provide oversight of construction.

Task 7 - Record Drawing Phase

The Record Drawing Phase will be used to prepare record drawings for the project. This phase includes the following key tasks.

1. Prepare record drawings for the water line.

Budget and Invoicing Schedule

The proposed Not-to-Exceed cost for providing engineering design services is forty-nine thousand nine hundred eighty dollars (\$49,980).

This budget does not include any costs for preparing easement plats. Please note that this proposal assumes that the City will handle all tasks associated with bidding and construction administration. Also, we have not included any time to perform environmental, cultural or historic studies.

The proposed invoicing schedule is presented in Table 1. It is assumed that the Notice to Proceed will be received before March 30, 2018. The first invoice is an advanced payment of 20% followed by variable monthly payments that are related to actual project progress. SWA will submit a Monthly Status Report with each invoice.

Table 1 – Proposed Invoicing Schedule

Invoice No.	Date	Amount, \$
1	2-Apr-18	\$ 9,996
2	1-May-18	\$ 4,998
3	1-Jun-18	\$ 7,497
4	1-Jul-18	\$ 7,497
6	1-Aug-18	\$ 4,998
7	1-Sep-18	\$ 7,497
8	12-Nov-18	\$ 7,497
Total		\$ 49,980

Proposed Project Schedule

The proposed project schedule is presented below. The estimated project duration from start to finish is 220 days. This assumes that procurement and contractor award will be carried out by the City as scheduled.

Project Tasks	Start	Finish	Duration, Days	April-18	May-18	June-18	July-18	August-18	September-18	October-18	November-18
Edge Road Pipe Expansion Project	2-Apr-18	10-Nov-18	222								
Task 1 – Update and Evaluation of Alternatives	2-Apr-18	16-Apr-18	14								
Task 2 - Surveying Phase	16-Apr-18	21-May-18	35								
Task 3 - Preliminary Engineering Phase	16-Apr-18	21-May-18	35								
Task 4 - Flow Testing	20-Oct-18	10-Nov-18	21								
Task 5 - Design Phase	21-May-18	14-Jul-18	54								
Procurement and Bid Phase by the City of Villa Rica	14-Jul-18	1-Sep-18	49								
Task 6 - Construction Phase	1-Sep-18	10-Nov-18	70								
Task 7 - Record Drawing Phase	1-Sep-18	10-Nov-18	70								

ATTACHMENT C - ANALYSIS OF RAW WATER SUPPLY SYSTEM

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SCOPE OF WORK

ANALYSIS OF RAW WATER SUPPLY SYSTEM

CITY OF VILLA RICA, GEORGIA

Background

One of the raw water supply sources of the City of Villa is Owens Lake. The water from this lake is pumped to Paradise Lake through a 6,000 feet, 6-inch Ductile Iron pipe. The water is conveyed from there by gravity to the Water Treatment Plant (WTP). The original design of the transfer from lake to lake was supposed to provide a steady flow of 350 GPM or 0.50 MGD. However, the current system can only pump about 210 GPM or about (0.30 MGD). The current pumps are submersible Flygt solids handling pumps typically used for wastewater. The City of Villa Rica has requested Smart Water Analytics (CONSULTANT) to investigate the adequacy of the system and recommend a solution to the lack of capacity to deliver the required flow to Lake Paradise. The following paragraphs describe the scope of the services proposed by the CONSULTANT.

Task 1 - Hydraulic Analysis and Model

The CONSULTANT will develop a hydraulic model of the water transfer system to evaluate the current system and theoretical capacity of the system. The model will be used to evaluate existing conditions and possibly alternative to improve the system capacity. The modeling simulations will provide information about system hydraulics, including: hydraulic grade line (HGL), friction losses, pressures, and flow of the system.

Task 2 - Evaluation of Alternatives

Depending on the results of Task 1, the CONSULTANT will evaluate alternative solutions, including:

1. Investigating possible pipe obstructions
2. Replacing the pipe
3. Replacing the pump(s) and pipe

Task 3 – Recommendations and Report

The CONSULTANT will make a recommendation of the most appropriate course of action and will provide:

1. A description of the proposed initiative
2. Conceptual design and performance specifications of the proposed upgrades.
3. Cost estimate and bill of quantities.
4. A written report documenting the methodology, findings, recommendations, and conceptual design.

Schedule

We propose to complete this assignment in 30 calendar days from the date a written order to proceed is received.

Budget

We propose to complete the tasks described in the scope of work for a lump sum of \$3,300 dollars.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request to purchase GSSI Ground Penetrating Radar Equipment
AGENDA DATE: 3/29/2018

DATE PREPARED: 3/22/2018
PREPARED BY: Pete Zorbanos, Public Works Director

AMOUNT: \$ 26,690
GL ACCOUNT #: 322-4440-542500 (SPLOST – Water/Sewer)

PURPOSE: To acquire Ground Penetrating Radar equipment to enhance in-house capability to locate water and sewer lines made of metal and non- metal material for mapping and verification.

BACKGROUND: Currently, water and sewer line “locates” are limited due to use of a pipe horn which only picks up electric signals from metallic pipes. It is not effective with plastic pipes. The UtilityScan Pro GSSI is the sole source of the UtilityScan Pro, so no other bids were obtained.

STAFF RECOMMENDATION: To purchase the GSSI Utility Scan Pro system in the amount of \$26,690.

IMPACT: To greatly improve the capability to locate all pipe sizes, material type, and estimate pipe depth. Accurate locating is cost effective, allowing repairs to be made in a specific target area instead of unearthing unneeded areas.

MOTION: I make the motion to purchase the GSSI UtilityScan Pro system in an amount not to exceed \$ 26,690.

Quote Number 00017808
Expiration Date 4/30/2018
Created Date 3/22/2018
Prepared By Bruno Silla
Email sillab@geophysical.com



SALES QUOTE

Account Name	City of Villa Rica	Ship To	United States
Bill To	571 West BankHead Hwy Villa Rica, Georgia 30180 United States	Terms of Payment	Cash in Advance
Contact Name	Peter Pzorbanos	Ship Via	Please Advise
Phone	(404) 360-9450		
Email	pzorbanos@villarica.org		

Special Instructions Also Includes:

- * 2 Year Warranty
- * Complimentary training offered during the warranty period at a regularly scheduled GSSI class.
- * Free Application and Technical Support for Life

Price does not include shipping and/or tax

Quantity	Product Code	Product	Line Item Description	List Price	Total Price
1.00	FG4000PRO/HS/624	UtilityScan Pro	Professional Subsurface Locator System, includes: SIR-4000 Advanced Data Acquisition System w/ Sunshade, 2 Batteries, Dual Bay Charger, AC Adapter & Transit case; 350 MHz HS Antenna; 3-wheel Survey Cart; 2m Antenna Control Cable	\$26,690.00	\$26,690.00
Total Price					\$26,690.00
Grand Total					\$26,690.00

Acknowledgement

Please sign to acknowledge your acceptance of this order and of the GSSI Terms & Conditions associated with this order.
All prices are in United States Dollar (\$USD).

Thank you for the opportunity to be of service.

Signature:_____ Your PO#:_____ Date:_____

If sold in the United States, the commodities, technology and software in this order are for sale and use in the United States and are governed by the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

If sold outside of the United States, the commodities, technology and software in this order were exported in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

Quote Number 00017808
Expiration Date 4/30/2018
Created Date 3/22/2018
Prepared By Bruno Silla
Email sillab@geophysical.com



Remit To:

Payments should be sent to:
Geophysical Survey Systems, Inc
40 Simon Street
Nashua, NH 03060-3075



Agenda Item:_____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request to purchase Smart Cover Sewer Monitoring System
AGENDA DATE: 3/29/2018

DATE PREPARED: 3/22/2018
PREPARED BY: Pete Zorbanos, Public Works Director

AMOUNT: \$39,790
GL ACCOUNT #: 322-4440-542500 (SPLOST – Water/Sewer)

PURPOSE: To purchase six SmartFLOE systems as part of a sewer flow monitoring system.

BACKGROUND: Inflow and infiltration impacts both of the wastewater plants during rain events and results in additional cost for treatment of excessive flows.

STAFF RECOMMENDATION: To purchase six SmartFLOE systems to monitor and determine areas of inflow and infiltration in the amount of \$39,790.

IMPACT: By determining areas of high inflow and infiltration, problem areas can be identified and repairs effected quickly. The ability to monitor the flow in real time can prevent back-ups and potential overflows that may result in violations and fines. Eliminating high flows, also, aids in maintaining line capacity.

MOTION: I make the motion to approve the purchase of six SmartFLOE systems not to exceed the amount of \$39,790.

**Proposal for the
SmartCover[®] Sewer Monitoring System**

6 SmartFLOE[™] systems

Prepared for:

City of Villa Rica, Georgia

Attention:

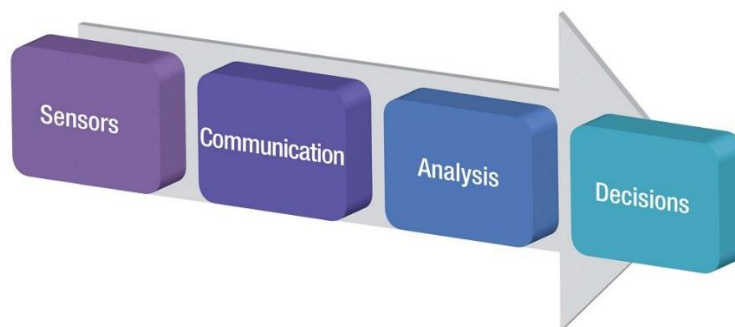
Mr. Curtis Boswell

Offered by:



Representing:

SmartCover[®] Systems[™]



Quotation Date: March 13, 2018
Offered by: Stanley Mize
Rep phone: (678) 521-6212 (cell)
Rep Phone: (770) 614-8550 (office)
Quote Valid: 90 days

SmartFLOE[™] Flow Estimation System provides a low-cost, low maintenance, high reliability means for flow measurement and communication. Flow measurement is highly valuable for any open channel water conveyance system. Conventional flow measurement methods can be expensive and complex where reliability, ease of maintenance and data communications are often challenging.

Benefits

- Uninterrupted Monitoring from Any Location Through Battery Operation and Satellite Communication.
- Ongoing Data Capture and Transmission for Analysis.
- Highly Secure and Easy-To-Use Web Browser Viewing.
- User-Defined, on the Fly Parameter Selections.
- Easy, Fast Installation with Minimum Maintenance Required.

How SmartFLOE Works

Flow Level Optimized Estimation (FLOE) is a new approach to using a well-proven Manning's equation providing users with a cost-effective means to acquire data for estimating flow rates in open channels.

System Status Alerts and Alarms

SmartFLOE[™] enables receipt of vital information including level alarms and water flows to prevent SSO/CSO. With user-defined alarm settings, the system warns of impending overflow issues before they occur, communicating to assigned personnel via email or text. Users are informed of the system's operating status so maintenance can be planned well in advance.



Flexible and Easy Adjustments

The SmartFLOE[™] user-configurable algorithm provides flow rate data. For modeling, users can change parameters, such as pipe diameter or slope for an instantaneous view.

Application

SmartFLOE[™] can be used in various applications including:

- Wastewater Collection Systems
- Storm Water Systems
- Raw Water Conveyance Systems
- Any Open Water Channel

Please find in this document:

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2.0 Pricing Summary

Part Number	Description	Unit Qty.	Unit Price (Each)	Total
SF-Q-S-15	SmartFLOE System Components E-Box System Control with onboard computer, modem, digital radio; fully potted and IP-68 rated. Distance Sensing Module (DSM) with 4" to 79" sensor range, with 15' cable. PowerPack®- lithium thionyl chloride battery with high power density. E-Square™ antenna, including antenna and installation kit. Mounting bracket kit- three-part amounting bracket set made of heavy gauge, hard-anodized aluminum; includes all mounting hardware.	4	\$4,795	\$19,180.00
SF-Q-S-25	SmartFLOE System Components E-Box System Control with onboard computer, modem, digital radio; fully potted and IP-68 rated. Distance Sensing Module (DSM) with 4" to 79" sensor range, with 15' cable. PowerPack®- lithium thionyl chloride battery with high power density. E-Square™ antenna, including antenna and installation kit. Mounting bracket kit- three-part amounting bracket set made of heavy gauge, hard-anodized aluminum; includes all mounting hardware.	2	\$4.795	\$9,590.00
PW-5C1	TWO (2) Year, PowerPack Warranty Limited Parts-Only Warranty on the PowerPack	Included	Included	Included
EW-SF1	ONE (1) Year, Parts-Only Warranty – Included with first year services Limited Parts-Only Warranty on all system SmartLevel™ hardware.	Included	Included	Included
EW-SF2	ONE (1) Year, Parts-Only Warranty – Covers second & third-year protection Limited Parts-Only Warranty on all system SmartLevel™ hardware.		\$742	
ASM-SF1	Active Site Management (ASM), SmartFLOE, One-Year: Comprehensive support services including: - Software subscription with <i>unlimited number of users</i> accessed with secure user name and password - Complete maintenance of all cloud based software - Regular feature updates and upgrades including the <i>SmartTrend™</i>. - Hosting of data storage – unlimited data storage - Iridium Satellite connectivity service with bi-directional communication. - Advisories, Maintenance Alerts and Alarms via email and/or text message - Ongoing technical support via phone or online.	6	\$595	\$9,520.00
IST-1	Dedicated Customer Website: Initial Set-up & Training (IST) - Dedicated Customer Website set-up and training - Browser-based, secure user access - Includes map view, site-specific data and information - Alarm and Advisories set-up - Comprehensive training for login, website features and website functions <i>Note: this is a one-time charge for new customers and does not apply to following orders.</i>	1	\$300	\$300.00

ASM-RD-1Y	SmartRain™, One-Year, per site • Radar rain data, 1 km ² area, (0.62 miles ²)	1	\$96	Included No charge first year
Installation & Training	Labor Installation of SmartCover® Systems™ by Trained SmartCover® Systems™ Field Tech and customer training	1	\$1,000	\$1,000.00
Shipping and Handling	Shipping and Handling Ground shipment FOB Escondido, CA	1	\$200	\$200.00
TOTAL	All items above		NA	\$39,790.00

3.0 Standard Terms & Conditions

Delivery

- Standard: Six (6) weeks upon receipt of a Purchase Order and with receipt of complete engineering and site information from the customer as requested.
- All customers will be notified of the shipment date upon Order Acknowledgement.
- Actual availability may vary depending on total demand.
- The “Standard Six (6) weeks” is not a guarantee but a good faith estimate. It is strongly recommended that an order be placed as early as possible. Reasonable efforts will be made to provide earlier delivery if requested.

Installation and Training

Dedicated Customer Website: Initial Set-up & Training (IST)

- Dedicated Customer Website set-up and training (To be completed by SmartCover Headquarters in Escondido CA)
- Browser-based, secure user access (To be completed by SmartCover Headquarters in Escondido CA)
- Includes map view, site-specific data and information
- Alarm and Advisories set-up (To be completed by SmartCover Headquarters in Escondido CA)
- Comprehensive training for login, website features and website functions (To be completed by SmartCover Headquarters in Escondido CA) (Coordinated by Sales Representative and Regional Sales Manager)
- Initial training to be completed within 10 days of installation
- Ongoing training is available 6am to 5 pm PST by phone, email and WebEx

Monitor Labor Installation

- Installation will be done by an authorized Smart Cover Systems installing contractor.
- Dekalb County will be required to provide 2 County personnel to assist with each flow monitors installation that includes; opening/closing of manhole lids, provide traffic control measures, and locates each installation manhole from the field.
- Training for website interface use will conducted for all pertinent county personnel after the installation of ALL flow monitors has been completed. This shall be performed by WC Equipment or Smart Covers System personnel.

**WC Equipment Sales
4324 Brogdon Exchange
Suwanee, GA 30024**

TERMS AND CONDITIONS

1. Price quoted is FOB factory with full freight allowed.
2. Only those items of equipment specifically mentioned above are included in this proposal.
3. No taxes are included in the quoted price, but taxes will be charged at the current rate for county of equipment delivery location if purchaser does not possess a sales tax exemption.
4. Price quoted will remain firm for a period of 30 days from date of proposal.
5. Payment terms are net 30 days from receipt of equipment to approved credit accounts.
6. This proposal is subject to the Manufacturer's Terms and Conditions and standard warranty clauses.

An order may be placed for the equipment covered in this proposal by signing in the space provided below and returning one signed copy, or by issuing your purchase order to:

**WC Equipment Sales
4324 Brogdon Exchange
Suwanee, GA
30024**

and indicating on your order that it is an acceptance of this proposal.

Submitted By: WC Equipment Sales

Stanley Mize

Accepted By: _____
Signature

Printed Name with Title

Ongoing Costs

Ongoing Costs			
After the first year of operation, the following fees will provide <i>continued comprehensive services</i> including <i>software support, data storage, upgrades, added features, and satellite connectivity.</i> <i>PowerPack & System Parts Warranty are optional yet highly recommended.</i>			
These are <i>annual charges</i> paid prior to the start of the year.			
Part number	Months covered	Payment schedule	Cost per year
Active Site Management (ASM) (Required) Website Access, software subscription, satellite connectivity, data analysis, data storage, trend advisories, maintenance alerts, alarms, online S/C monitoring.			
ASM-SF1R	12	Every year	\$595
ASM-SF2R	24	Every other year	\$1,107
PowerPack Warranty (Optional) PARTS-ONLY, PowerPack [™] Warranty for each installation, offering unlimited replacements during the Warranty term.			
PW-5C1R	12	Every year	\$199
PW-5C-2YR	24	Every other year	\$358
Systems Parts Warranty Extension (Optional) PARTS-ONLY, Warranty for each installation, covers: E-Box System Control, Distance Sensing Module (DSM), antenna, and mounting brackets			
EW-SF1R	12	Every year	\$399
EW-SF2R	24	Every other year	\$742

5.0 SmartCover[®] System Description

5.1 Basic Remote Field Unit Hardware

Each SmartCover System includes the following basic remote field unit (RFU) hardware components delivered with each system. Other hardware configurations are available.

- One (1) E-Box system control
- One (1) Ultrasonic Distance Sensing Module (DSM) with connecting cable.
- One (1) communications antenna for direct connection to the Iridium Satellite System.
- One (1) PowerPack[™], a proprietary high-power density lithium thionyl chloride battery
- One (1) bracket kit for either mounting flat to the underside of the manhole cover or for mounting to the manhole cover vein.
- One installation kit containing all hardware and accessories necessary to mount a single system

Component Descriptions:

E-Box System Control

The E-Box is the system control containing the digital satellite radio, computer and signal processing components. It is fully potted and can be completely submerged in water (IP-68 rated) It is housed in an, ABS enclosure and shock tested to 10 G's.



SmartCover® E Box Control

PowerPack™

The PowerPack™ is a high power-density battery system designed for reliable, consistent delivery of power in the harsh wastewater environment. It housed in a urethane coated pack containing Lithium Thionyl Chloride primary batteries. Typically, the PowerPack™ provides at least two years of life and generally longer under normal operating conditions. PowerPacks have a 10-year shelf life prior to use.



SmartCover® PowerPack™

Distance Sensing Module (DSM)

The distance sensing module is an ultrasonic distance sensor. It is enclosed and sealed in an ABS housing. It is fully potted and completely water-proof, meeting IP-68 standards. The crystal controlled oscillator sensor is self-calibrating for temperature fluctuations.

There are two distance ranges available.

- The standard range senses between 4" and 79"
- The long-range sensor's range is 11" to 240".



SmartCover® DSM

The DSM has two standard cable lengths of 15' and 25'. Custom lengths are available, application dependent, up to 300'. SCS Application Engineers are available to assist users to determine the correct DSM range, uses and cable lengths.

E-Series™ Antennae

The E-Series™ antennae include the "E-Square" and the "E-Dot" types. Both are traffic rated and designed to mount directly to the manhole cover or vault lid. They communicate directly to the Iridium® Satellite System and do not require any intermediary devices for boosting signals. The antennae are secured to the top of the manhole cover using a high strength, two-part acrylic adhesive specifically designed for high stress, structural applications.



E-Square™

The E-Dot antenna is for cold-weather climates where snow plow operation occurs and are designed to be mounted below the manhole profile.



E-Dot™ Antenna

The E-Square antenna is a road-reflector type used in areas where there is no opportunity for dislocation from such hazards as snow plows.

Mounting Bracket Kit

The mounting bracket is a ruggedized, corrosion resistant assembly designed to protect and secure system components. The bracket is secured with two stainless steel bolts whereby the installer drills two ¼" holes into the cover. The bracket is designed in such a manner such that **NO CONFINED SPACE ENTRY IS REQUIRED FOR INSTALLATION**. The hard-anodized aluminum housing protects the PowerPack and the E-Box control. The DSM (distance sensing module) is connected to the E-Box and suspended via a cable, typically over the invert.



Bracket with kit



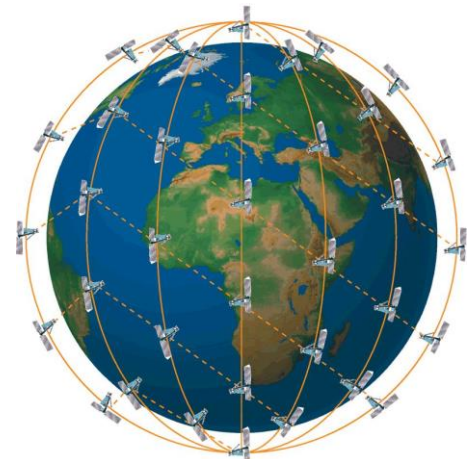
Mounted Bracket

5.2 Communications

The SmartCover® System™ uses the high reliability, highly secure **Iridium Satellite System** as its communications backbone. Iridium is a state-of-the-art communications system consisting of 66 Low Earth Orbiting (LEO) satellites. It has global, redundant coverage and is known to provide highly superior connectivity to that of terrestrial systems such as GSM, GPRS and other cell phone based systems. Iridium has a very strong record of performance and reliability. It is used by the US military for its reliability. Iridium is currently launching Iridium NEXT, the next generation of LEO communication satellites.

Iridium Satellites are in orbit across the globe and assured connectivity is achieved requiring but a small fraction of the available horizon. SmartCovers are able to communicate in challenging locations with such impediments as tree canopies, overpasses or buildings.

SmartCover[®] data is highly secure with servers using 2048-bit encryption. These are redundant servers located in a climate controlled, secure facility with emergency power to prevent any interruptions. Servers store historical communication, all system generated and associated data, and data access information. Being a “cloud” based system; data is available at all times through a browser from a computer, tablet or phone. Users can access data through any web browser to the server via encrypted data and send notifications directly to the user.

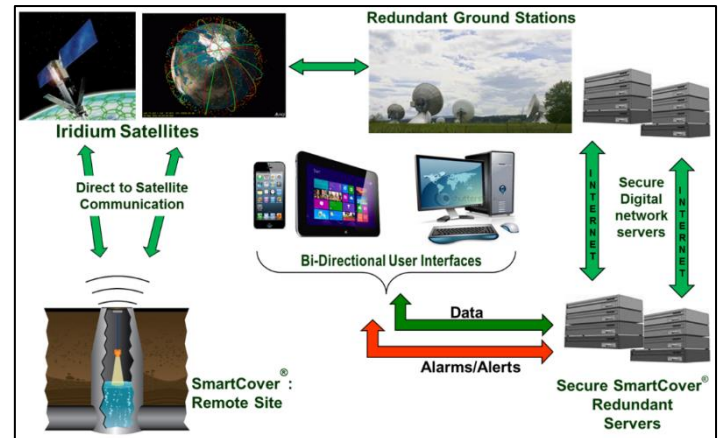


Iridium Satellite Constellation

Communications Architecture

The following diagram illustrates the structure of the SmartCover communications architecture. The SmartCover remote field units communicate directly to an orbiting satellite. The communication signals are then sent to Iridium earth link stations and then to SCS secure servers.

For alarm signals, they are subsequently sent to the Customer via cell phone, Smart Phone, digital pager and/or to computers via the internet. It is possible to have alarms sent to a central control room as well.



SmartCover[®] communications system architecture

SmartCover[®] communication is *bi-directional* and the user has control over the remote sites. A major benefit of the SCS system is that data acquisition, alarms and system setting changes are enabled *remote from the installation site*, saving time and resources. For example, the alarm level settings can be accessed via the dedicated user website to be changed or disabled. Changes to these settings are communicated from the SCS servers through the Iridium system and to the SmartCover[®] System[™] at the designated site.

5.3 Data Handling and Analysis

The SmartCover[®] System[™] monitors continuously 24 hours per day, seven (7) days per week. SCS has cumulatively acquired more than 15,000 years of data and experience with this basic measurement protocol to assure users that this methodology is extremely sound, robust and reliable for ongoing data acquisition and alarming functions.

Measurement Frequency

The following are the default measurement frequencies for delivered systems. Measurement frequencies can be changed between once per minute to once per hour, based on the application need. Consult with a SCS Applications Engineer to determine the proper measurement frequency for your application.

Measurement Frequency

SmartFLOE®

- The SmartFLOE® System™ takes a measurement every 5 (five) minutes. If the measured level is below the pre-set alarm level, then the cycle begins again.
- The SmartFLOE® logs readings every 5 (five) or 10 (ten) minutes measurement cycle.
- These readings are “batched” and sent once every 60 (sixty) minutes or 1 (one) hour via satellite to the server and stored for user access such as trending and analysis

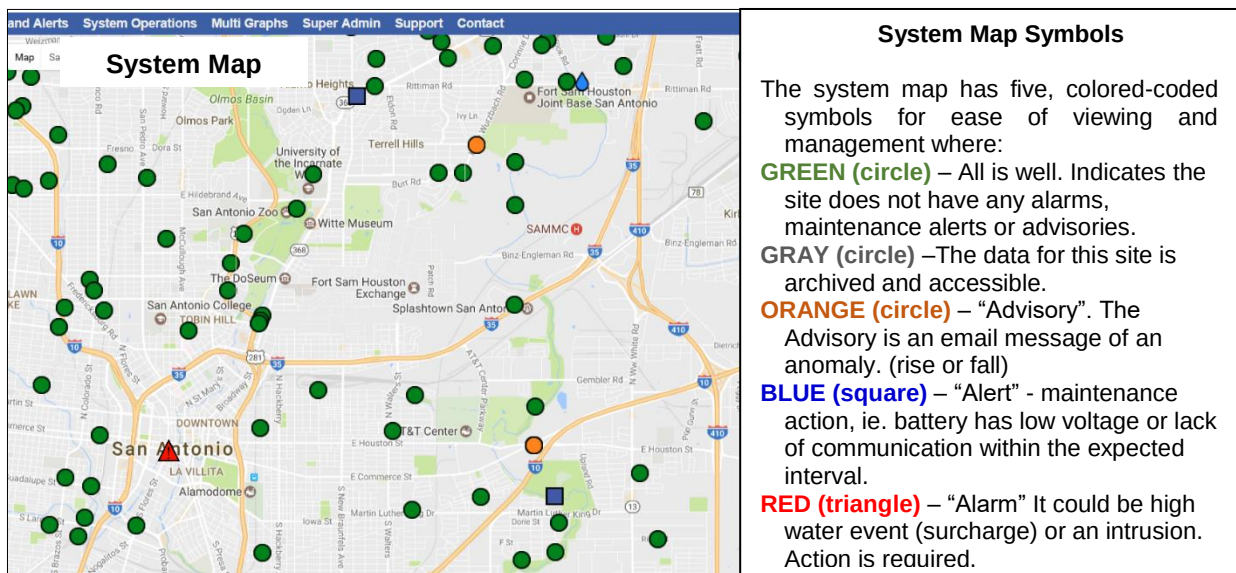
Alarming

If the SmartCover® System™ measures and senses that the water it is *above* the alarm level, an alarm notification is sent to the designated users and by a pre-established communication protocol i.e., text message to a mobile device or an email message to a computer. Alarms through cell phones or pagers are via Short Message Service (SMS), or Smart Phones and emails via email messaging. Alarms will continue to be sent until acknowledged. The system will continue to monitor, even though the alarm has been acknowledged. Note: a dedicated direct-from-satellite handheld system is available option for highly critical communications. Contact SCS for more information.

A LEVEL MEASUREMENT IS TAKEN EVERY 5 MINUTES AND DATA IS UPDATED ON THE SERVER EVERY HOUR. IN THE EVENT OF A HIGH-WATER EVENT, THE ALARM IS SENT THE NEXT TIME A LEVEL MEASUREMENT IS MADE. THE LONGEST TIME BETWEEN THE TIME THE WATER REACHES THE ALARM LEVEL AND WHEN THE ALARM SOUNDS IS 5 MINUTES.

Graphical Data

The website is accessed by designated users through a secure portal and using a user name and password. Upon login, a map of the system appears as shown below.



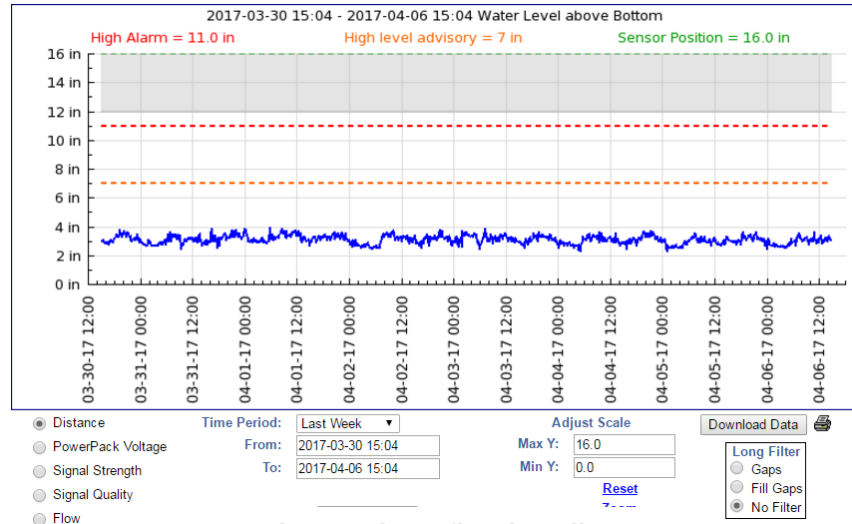
Site Graphs 1 and 2

SmartFLOE data may be viewed as inches or gallons, with the click of a button. A user may access any remote site by clicking on the map or on the address location.

Site Graph-1

As an example, the graph to the right illustrates level in inches (y-axis), and date/time (x-axis), flow levels (blue line), and the alarm setting (red line), and the advisory setting (orange line). We see in this case flow levels are below the alarm.

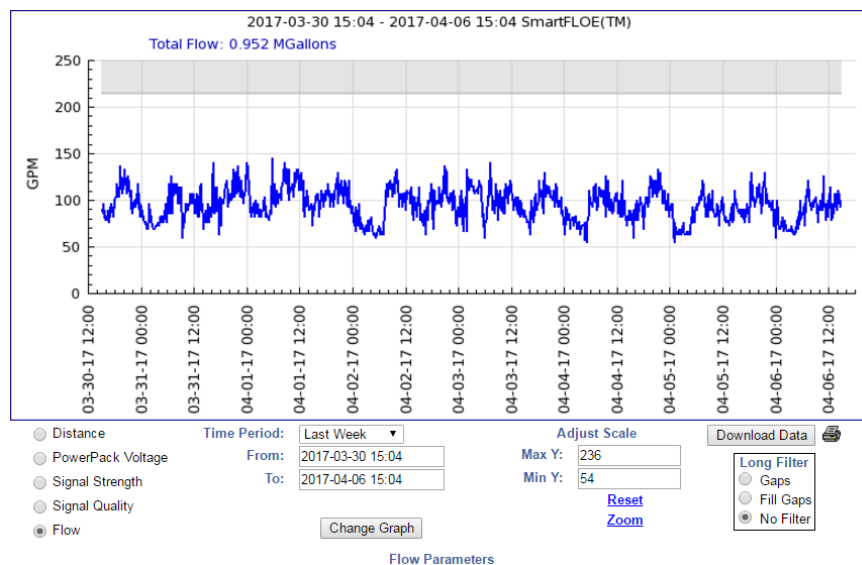
Site Graph 1 – flow in inches



Site Graph 2 – flow in gallons

Site Graph-2

Any FLOE graph may also be viewed with GPM (y-axis), date/time (x-axis) and the flow level as the blue line. This is achieved by the click of the Flow button on the lower left corner of the graph page. This graph is the same data shown in Graph 1 in flow format.



5.4 System Installation & Activation

Installation

It is most important to note that the SmartCover installation **does not require confined space entry, per OSHA 1910.146**. Because of the unique and patented design, a SmartCover® RFU installation is inexpensive and takes less than one hour for physical installation. THE existing manhole cover or alternative covers may be used for installation. The antenna is mounted to the top of the cover or lid and the mounting bracket, and the PowerPack and E-Box bracket with the DSM connected to the E-Box, to the bottom of the manhole cover.

The antenna is mounted and secured with a high strength, MIL-Spec grade, two-part adhesive and a hole is drilled to feed the antenna wire to the underside where the E-Box control is located.

The bracket is mounted to the underside by drilling two holes into the cover or lid. Two stainless steel screws secure the bracket. The DSM is connected to the E-Box control and it is suspended and aligned to the flow target area i.e., the invert, providing a means to **monitor water levels in the invert**.

On-site testing of the communication link is performed to ensure that the unit is operational. Installation can take place on-site, or offsite with a replaced manhole cover. Typically, the Customer will provide personnel and equipment as appropriate, and traffic control as required by local regulations and safety of field personnel.

Activation

After the physical installation of the SmartCover® (SmartLevel or SmartFLOE) remote field unit, the following actions bring full functionality to the SmartCover® System™. SCS technicians will assist with all installation activation as part of our standard service protocol.

SmartCover® Activation: Customer Actions

- Upon receipt of a Purchase Order, the user will receive a questionnaire to obtain the site-specific information necessary to perform the SmartCover® service set-up. Proper system operation is dependent upon receipt of required information.
- This site information is used as part of installation where communication will be tested to verify functionality.

SmartCover® Activation: SCS Actions

- At the SCS technical Support offices, the secure Customer web site is set up including a private account and database on the SCS secure server.
- The customer web site is configured with SmartCover® System™ locations, applications, and users, including various user levels.
- Initial population of the Customer SmartCover® database with site specific information is performed.
- Registration of the SmartCover® System™ wireless radios with the network and setting the customer default system operational parameters is performed.

Training

Training is provided after completion of the installation process. Once on-site personnel are trained, SCS will be available to provide additional web site training remotely after the SmartCover® system has been installed and operational.

5.5 Active Site Management

Active Site Management (ASM) is a **compressive support service** for the SmartCover® System™. It includes software support, satellite connectivity and ongoing technical support with these three elements described below.

It is an annual, per site service provided by SCS. ASM includes but is not limited to:

- **Website hosting-** initial set-up and ongoing hosting of all software and customer data. Note that all data is owned by the customer.
- **Website / Software Upgrades-** from time to time SCS provides new features and tools at no charge including such features supporting improved analytical tools, improved graphical tools and new reports.
- **Website maintenance** – maintaining the secure servers on which your web site resides, and providing free upgrades to the web sites as they become available.
- **Standard Reports** - SCS will support Customer in the preparation of these reports for management or regulators
- **Technical Telephone Support** - This service is offered by the SCS Technical Services team from 7am to 5 pm Pacific time and with additional support from local representatives.
- **Management Oversight**
 - SCS will send automatic notifications of alarms, advisories and alerts. Customer is responsible for acknowledging and responding to the above notifications. The SCS Technical Services team monitors the proper operation of all installed systems including battery voltage, the radio signal strength and the communication to/from the systems.
 - SCS coordinates the appropriate service to repair any components in the field with you or the local dealer
- **Alarm Processing** – maintaining the infrastructure of the alarm contact system.
- **After Hours Support** – on an as-needed basis. Contact SCS for details
- **Wireless Communications Connectivity** – Access to the two-way, wireless satellite network.

Product Improvements

The SmartCover® is continuously improving, adding new features and functions. SCS often uses customer input to add new features. Product improvements are backwards compatible to existing satellite systems. There is no charge for these improvements as they are part of the annual ASM.

SmartTrend™

SmartTrend™ is an analytical, patented addition to **SmartCover®** that notifies and enables users to anticipate events at remote monitoring sites. **SmartTrend™** automatically scans each remote site to assess data trends and changes in water level patterns. Should it see an “anomaly”, it provides users an Advisory email message. This important addition to the **SmartCover® System™** means that users now have the most advanced predictive method available identifying future issues such as SSO days or even weeks *before they occur*.

6.0 Additional Terms & Conditions, Limited Warranty

Mutual Hold Harmless

SCS agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Customer from any and all claims that may arise, or damages that may result, to SCS or SCS staff to the extent caused by SCS's negligence during the performance of this contract. Customer agrees, to the fullest extent permitted by law, to indemnify and hold harmless SCS, its officers, directors, employees and subcontractors (collectively, SCS) from any and all claims that may arise, to the extent caused by the Customer's negligent acts in connection with the installation, operation, or use of the SmartCover[®] System[™], and the acts of its contractors, subcontractors or consultants or anyone for whom the Customer is legally liable. Neither SCS nor the Customer shall be obligated to indemnify the other party in any manner whatsoever for the other party's negligence.

Loss of Communications

Customer acknowledges that SCS is not responsible for the loss of wireless communication or internet communications or any communications used in the operation of this system.

Advisory Only

The SmartCover[®] System[™] is an advisory service only. As such, SCS and its founders, owners, or staff are not responsible for any damage of any kind or from any cause whatsoever that may result from, in relation to, in connection with, due to, or as a result of the installation or operation of the system, including without limitation, equipment failure, or any consequential damages caused by, or resulting from, the use or installation of the SmartCover[®] system.

Limited Warranty

The equipment components of the SmartCover[®] System[™] are warranted free from material defects of material and workmanship for a period of one year from the date of installation. Unless otherwise stated, the SCS warranty herein is a parts-only warranty. Should the Customer discover any condition that might invoke a warranty claim, they are to expeditiously and without delay notify the SCS Technical Services group. Upon notification, SCS will assess and instruct the user on follow-on actions. Should a component fail as a result of a defect in material or workmanship, SCS will replace the component or repair it at the SCS location. For all valid warranty claims, as determined by SCS, reasonable freight charges to and from Customer shall be paid by SCS. In all cases, SCS shall determine the shipping method and/or carrier unless otherwise agreed to in writing by Customer and SCS. Upon approval of a warranty failure by SCS, SCS will either repair or replace the defective component at SCS' sole discretion.

The foregoing warranty is exclusive. Repair or replacement in the manner provided above shall be the sole and exclusive remedy for breach of warranty and shall constitute fulfillment of all liabilities of SCS with respect to the quality and performance of the products. This warranty does not cover damage or repairs or replacements by any cause beyond the control of SCS, including acts of nature, improper use, lack of proper maintenance, vandalism, or unauthorized repair. SCS shall not be liable for any actual, exemplary, indirect or consequential damages, including damages for loss of goodwill or profits and/or losses, that stem from a failure or malfunction of the SmartCover[®] System[™].

SmartCover[®] Systems[™] does not provide traffic control. Customer must provide traffic control for installation and servicing of all units.

In no event shall SCS's liability, whether in contract or in tort (including negligence and strict liability), exceed the price of the Product from which such liability arises.

7.0 Acceptance

The undersigned have read, acknowledge and agree to this offer.
Please include this entire document with Purchase Order.

Signatures

W C Equipment Inc.
4324 Brogdon Exchange
Suite 100
Suwanee, GA 30024

City of Villa Rica

Signature

Signature

Stanley Mize
Sales Georgia

Printed Name

Title

Date: March 13, 2018

Date



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: July 3rd Contract for Entertainment Services – Head Games
AGENDA DATE: April 3, 2018

DATE PREPARED: March 19, 2018
PREPARED BY: Vicki D. Coleman, AICP, Director

AMOUNT: \$1,320
GL ACCOUNT #: 100-6130-523880

PURPOSE: The Department of Parks, Recreation, and Leisure Services is requesting approval of a contract between the City and Head Games to provide the concert's opening entertainment services for the city's July 3rd fireworks event.

BACKGROUND: The annual July 3rd fireworks event includes musical performances. The concert includes performances by two musical bands. This contract is for the opening band "Head Games". The contract amount is within the department's spending authority; however, it is presented to City Council for approval because of the service contract.

STAFF RECOMMENDATION: Approval

IMPACT: Approval

MOTION: To approve the Head Games contract for entertainment services in the amount of \$1,350.

CONTRACT FOR ENTERTAINMENT SERVICES

PAGE 1 OF 3

This contract is entered into by Gary Edwards on behalf of "Head Games – A Tribute to Foreigner", herein referred to as "the Band" or "Artist" and:

NAME: City of Villa Rica
ADDRESS: 571 W Bankhead Hwy
CITY: Villa Rica **STATE:** GA **ZIP:** 30180
TELEPHONE: 770-459-7011

herein referred to as "the Client" for the purpose of the client hiring the band to provide musical entertainment subject to the following provisions:

DATE: July 3, 2018
LOCATION: V-Plex – 1605 Highway 61, Villa Rica, GA 30180
TIME: 5:30 – 7:00 PM

PAYMENT FOR SERVICES

The Client agrees to pay for services rendered as follows:

Retainer	-	Waived per Gary Edwards
Upon commencement of engagement	-	\$1,350 made payable to Head Games Band LLC
Total fees not to exceed	-	\$1,350

PERFORMANCE RIDER SPECIFICATIONS

The Client agrees to provide for the Band or arrange with third parties for the provision of the following free of charge"

- Sufficient power for sound amplification (standard 115-120 volt, 15 amp power source - - 2 (two) separate circuits) within 25 feet of the location of the band.
- Sufficient space for the band to set up (approximately 125 square feet minimum).
- All sound and lighting production along with staffing to operate will be supplied by client or third party contracted by client.
- The band will supply a detailed stage plot to the client and/or production manager NLT 1 week (06/23/2018) before performance.
- The band will provide all back line equipment necessary for performance.

CONTRACT FOR ENTERTAINMENT SERVICES

PAGE 2 OF 3

- Water and non-alcoholic refreshments and food provided for the band, free of charge.
- Backstage, or equivalent, greenroom or dressing room will be provided for the Band by the Client.
- Access, parking, egress to and from the location of the performance and sound check at least one (1) hour prior to scheduled commencement of entertainment.
- Approvals from all appropriate jurisdictions for the broadcast of amplified sound. (Discontinuation of a performance by local authorities in no way mitigates the client's requirement to pay for services in full).

The Client is responsible for providing adequate security. The Band is not responsible for any damage caused to electrical circuitry, Client or house supplied equipment (extension cords, generators, circuit breakers, fuses, public address systems etc.) or any damages to the client's or third parties property caused by guests, attendees or the band. These liabilities are borne solely by the client.

All promotional material will include the following information:

- Date and time of event
- Age restriction or state that it is an all age show
- Band name and logo (if provided by the band in time for collateral printing) is permitted.

The Band reserves the right to substitute any member of the Band unable to attend, at the Band's discretion. In the event the Band is unable to perform, all retainer moneys will be returned to the Client less the cost of show promotion and show cancellation costs, not to exceed a withhold of 30% of the retainer.

The balance of Client and Band responsibilities and agreements are summarized in Exhibit A attached to this agreement. Please sign and send to the address below with a check for the appropriate amount to secure the date or if no retainer is required, please email signed copy to:

headgamesatl@gmail.com

THE BAND: _____

Gary Edwards
Head Games – A Tribute to Foreigner
2310 Piedmont Forest Dr.
Marietta, Ga. 30062
(770) 403-1328

CLIENT: _____

Name/Title: _____

CONTRACT FOR ENTERTAINMENT SERVICES

PAGE 3 OF 3

EXHIBIT "A"

STANDARD TERMS AND CONDITIONS

The Client and the Band agree that the following provisions are a part of their agreement

1. **TIME, FEE AND COST ESTIMATES:** Fees are quoted as fixed fee figures and are considered not to exceed figures without approval, written or verbal by the Client. Any tips, gratuities offered to the Band or material benefits voluntarily provided by attendees of the performance for the Band become the sole property of the Band. The Band will make every effort to comply with the time estimates provided, but is not responsible for any inaccuracies due to factors beyond its control.
2. **PAYMENT, BREACH, ATTORNEY'S FEE:** Fees and all other charges (including direct costs), will be due and payable in full upon completion of the performance. In the event any invoice or portion of the fees due are unpaid 5 calendar days following the Band's performance scheduled for the above date, the amount owed shall be considered delinquent. Delinquent amounts shall bear interest at the maximum non-usurious interest rate permissible by law or 25% per annum, whichever is higher, from the performance date until paid in full. In the event of delinquency or non-payment, the band, at its discretion, may suspend all further performances, and will so notify client. In the event payment is not received within five (5) days of our notice of your overdue amount, the Band may deem this Agreement to be breached, retain all sums received from client to date of breach and client shall be liable to the Band for its damages resulting from such a breach. In the event of litigation in respect to payment, the prevailing party in any formal litigation proceedings shall be entitled to reasonable court costs and attorney's fees.
3. **PERFORMANCE:** The Band will perform one approximately 90-minute set. At the discretion of the Band, the performance due the Client pursuant to this Agreement may be withheld until all sums due the Band have been paid.
4. **WARRANTIES:** The Band makes no warranty, either expressed or implied, as to the nature of the performance or specifications, except that they were promulgated in accordance with generally accepted practices within the industry.
5. **AMENDMENT OF AGREEMENT:** This Agreement of which these terms and conditions constitute a part, comprise the entire Agreement of the parties with respect to the subject matter hereof. No conditions or representations, altering, detracting from, or adding to the terms hereof shall be valid unless printed or written hereon, or evidenced in writing by the other. Purchase orders or similar documentations issued by the client are solely for the purpose of signifying acceptance of this agreement and authorizing payment hereunder.
6. **ASSIGNMENT:** Neither party shall assign this agreement without the consent of the other.
7. **INVALID PROVISIONS:** In the event any provision of this agreement shall be held to be invalid or unenforceable, the other provisions of this agreement shall remain valid and binding on the parties.
8. **WAIVER:** One or more waivers of any term, condition or covenant by either party shall not be construed to be a waiver of a subsequent breach of the same or any other term, condition or covenant.
9. **CANCELLATION:** In the event that the Client cancels any performance less than four (4) weeks before the date of such performance, Client will pay Artist, as liquidated damages, one-half of the contracted fee under this Agreement. In the event that Client cancels any performance less than two (2) weeks before the date of such performance, Client will pay Artist, as liquidated damages, the full fee agreed to be paid for such performance. No such cancellation fees will be required in the event cancellation is the result of weather, orders by law enforcement or other government authorities, or actual or threatened natural or man-made disaster (for example, bomb threat, fire, flood, etc.) as long as the Client notifies the Band at least 24 hours ahead of scheduled start time.
10. **LAW GOVERNING JURISDICTION:** In the event of litigation on this agreement, the interpretation thereof, and all disputes or controversies arising hereunder, shall be governed by the laws of the State of Georgia, and brought and tried in Cobb County, Georgia.

[END OF DOCUMENT]



CITY OF VILLA RICA

City Council Packet

SUBJECT W. Wilson Street Parking

CITY COUNCIL AGENDA DATE: April 3, 2018

DATE: March 21, 2018

PREPARED BY: Bobby Elliott

FISCAL IMPACT:

ANNUAL –

CAPITAL –

OTHER –

FUNDING SOURCE:

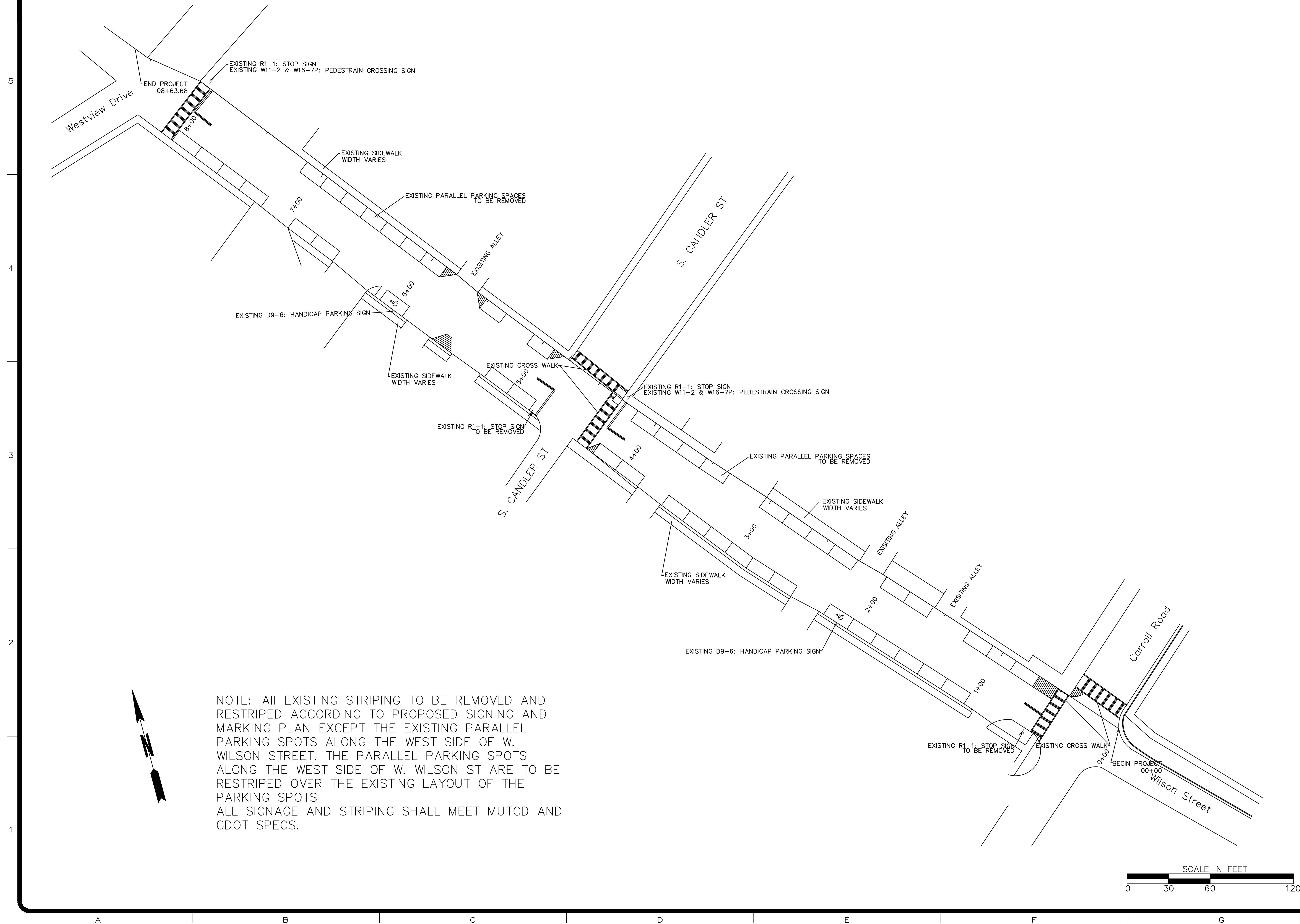
PURPOSE: Due to numerous concerns from local businesses and citizens concerning the Reverse Angle Parking (RAP) that was implemented back in early 2016, we have taken a second look at West Wilson parking to determine whether to keep the RAP or make changes. A public meeting was held on Monday, March 19, 2018 on the issue about the RAP on West Wilson. Approximately 40 citizens and local business owners attended the meeting. The overwhelming consensus from the group was to take out the RAP and replace it with 60-degree angled parking aligned with the one-way condition on West Wilson. Additional measures like some improved street lighting, improved striping, improved signage, and/or raised concrete medians also implemented to further insure that traffic obey the one-way condition traveling westward from South Carroll. West Wilson is scheduled to be paved within the next week or so and revised striping for parking will be needed ASAP.

BACKGROUND: Reverse Angle Parking was implemented in early 2016 on West Wilson Street. Numerous complaints have arisen about the design and many residents and local businesses wanted it re-visited. A revised design was created and an open public meeting was held to get input from the community.

STAFF RECOMMENDATION: Staff recommends proceeding with the new design concept to include new paving and new parking striping immediately after paving is completed. Additional parking spaces will be created with the new design (From 53 to 60 spaces).

IMPACT: The new design will ultimately provide more parking and provide a safer street by providing additional signage and traffic controls on West Wilson Street.

MOTION: I make the motion that the Reverse Angle Parking condition on West Wilson Street be changed to drive-in 60-degree angled parking according to the design plan submitted at the public meeting. The street will remain one way traveling from South Carroll to Westview Drive. The street lighting, signage and traffic marking measures will be improved to insure that traffic adheres to the one-way condition.



PO BOX 878
BRASELTON, GA 30517
BUSINESS 706-824-0514
FAX: 706-824-0519

B&K
CONSTRUCTION & ENGINEERING

REGISTERED
No. 028212
PROFESSIONAL
ENGINEER
Donald B. Clerici

GSWCC LEVEL II
CERTIFICATION #: 804

REVISIONS

NO.	DATE	DESCRIPTION
01	02/17/16	UPDATED SIGNAGE QUANTITIES

EXISTING SIGNAGE & MARKING PLANS
FOR:
WILSON STREET
ONE WAY TRAFFIC

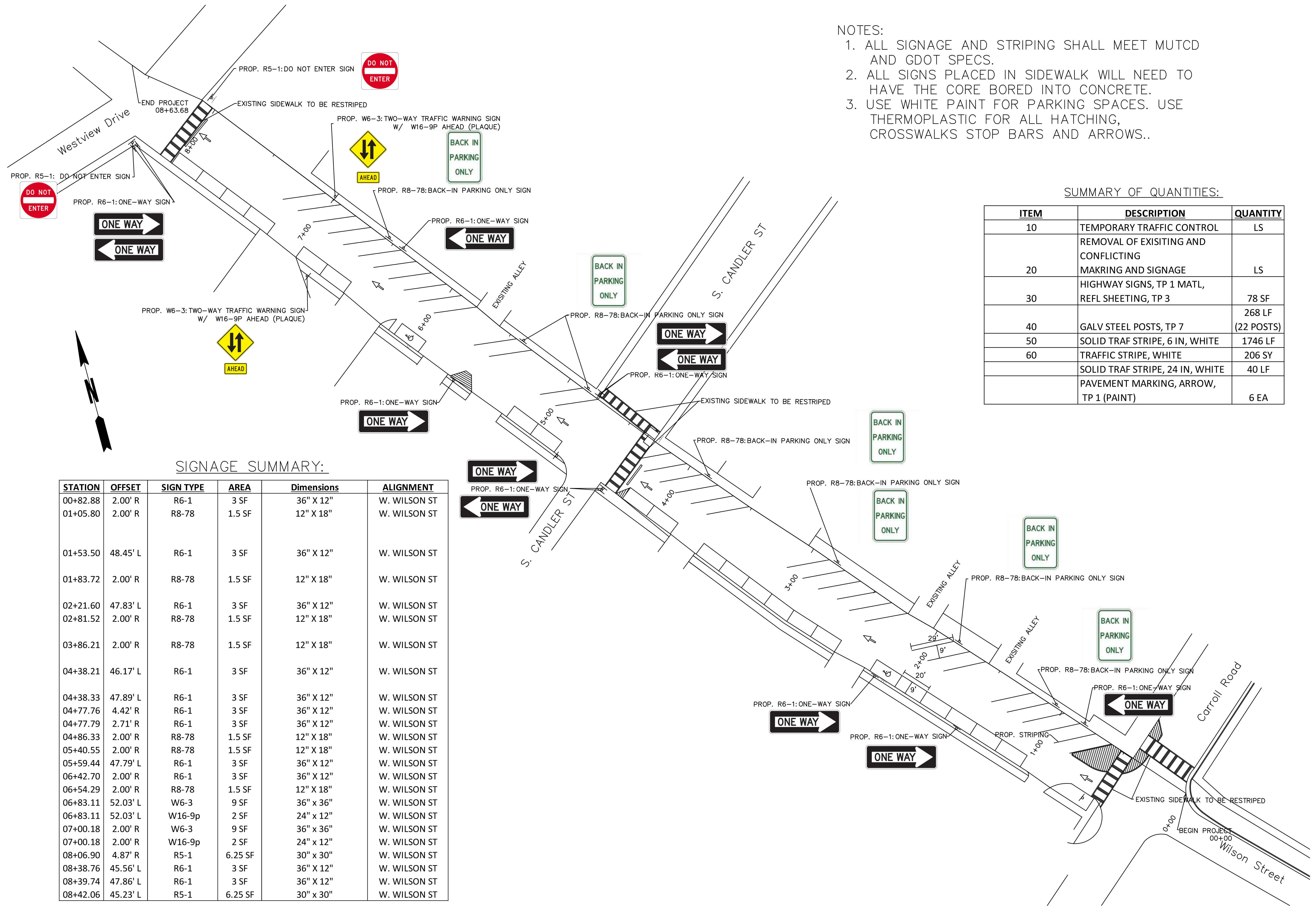
SHEET NUMBER
C3.0

SCALE AS SHOWN

DATE 01/21/16

PROJECT NO.

5
4
3
2
1



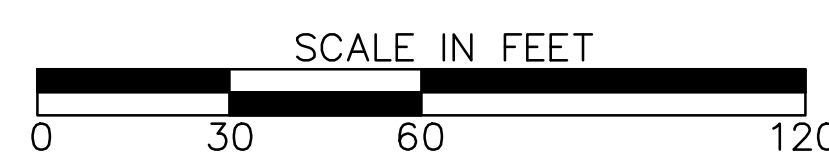
- NOTES:
1. ALL SIGNAGE AND STRIPING SHALL MEET MUTCD AND GDOT SPECS.
 2. ALL SIGNS PLACED IN SIDEWALK WILL NEED TO HAVE THE CORE BORED INTO CONCRETE.
 3. USE WHITE PAINT FOR PARKING SPACES. USE THERMOPLASTIC FOR ALL HATCHING, CROSSWALKS STOP BARS AND ARROWS..

SUMMARY OF QUANTITIES:

ITEM	DESCRIPTION	QUANTITY
10	TEMPORARY TRAFFIC CONTROL	LS
20	REMOVAL OF EXISITING AND CONFLICTING MAKRING AND SIGNAGE	LS
30	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 3	78 SF
40	GALV STEEL POSTS, TP 7	268 LF (22 POSTS)
50	SOLID TRAF STRIPE, 6 IN, WHITE	1746 LF
60	TRAFFIC STRIPE, WHITE	206 SY
	SOLID TRAF STRIPE, 24 IN, WHITE	40 LF
	PAVEMENT MARKING, ARROW, TP 1 (PAINT)	6 EA

SIGNAGE SUMMARY:

STATION	OFFSET	SIGN TYPE	AREA	Dimensions	ALIGNMENT
00+82.88	2.00' R	R6-1	3 SF	36" X 12"	W. WILSON ST
01+05.80	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
01+53.50	48.45' L	R6-1	3 SF	36" X 12"	W. WILSON ST
01+83.72	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
02+21.60	47.83' L	R6-1	3 SF	36" X 12"	W. WILSON ST
02+81.52	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
03+86.21	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
04+38.21	46.17' L	R6-1	3 SF	36" X 12"	W. WILSON ST
04+38.33	47.89' L	R6-1	3 SF	36" X 12"	W. WILSON ST
04+77.76	4.42' R	R6-1	3 SF	36" X 12"	W. WILSON ST
04+77.79	2.71' R	R6-1	3 SF	36" X 12"	W. WILSON ST
04+86.33	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
05+40.55	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
05+59.44	47.79' L	R6-1	3 SF	36" X 12"	W. WILSON ST
06+42.70	2.00' R	R6-1	3 SF	36" X 12"	W. WILSON ST
06+54.29	2.00' R	R8-78	1.5 SF	12" X 18"	W. WILSON ST
06+83.11	52.03' L	W6-3	9 SF	36" x 36"	W. WILSON ST
06+83.11	52.03' L	W16-9p	2 SF	24" x 12"	W. WILSON ST
07+00.18	2.00' R	W6-3	9 SF	36" x 36"	W. WILSON ST
07+00.18	2.00' R	W16-9p	2 SF	24" x 12"	W. WILSON ST
08+06.90	4.87' R	R5-1	6.25 SF	30" x 30"	W. WILSON ST
08+38.76	45.56' L	R6-1	3 SF	36" X 12"	W. WILSON ST
08+39.74	47.86' L	R6-1	3 SF	36" X 12"	W. WILSON ST
08+42.06	45.23' L	R5-1	6.25 SF	30" x 30"	W. WILSON ST



PO BOX 878
BRASELTON, GA 30517
BUSINESS 706-824-0514
FAX: 706-824-0519

B&K
CONSTRUCTION & ENGINEERING

REGISTERED
No. 029212
PROFESSIONAL
ENGINEER
Donald B. Cielieciak

GSWCC LEVEL II
CERTIFICATION #: 804

REVISIONS

NO.	DATE	DESCRIPTION
01	02/01/16	UPDATED SIGNAGE QUANTITIES/LAYOUT
02	02/21/16	UPDATED SIGNAGE QUANTITIES

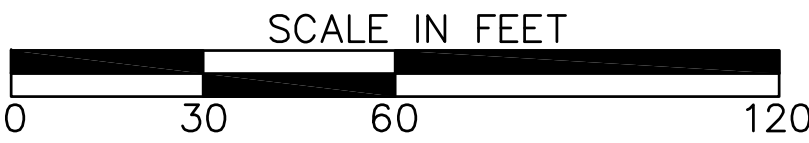
PROPOSED SIGNAGE AND MARKING PLANS
FOR:
**WILSON STREET
ONE WAY TRAFFIC**

SHEET NUMBER
C4.0

SCALE AS SHOWN
DATE 01/21/16
PROJECT NO.



WILSON STREET
EXISTING PARKING: 53 SPACES
PROPOSED PARKING AS ONE-WAY
STREET: 58 SPACES



PO BOX 878
BRASELTON, GA 30517
BUSINESS 706-824-0514
FAX 706-824-0519

B&K
CONSTRUCTION
& ENGINEERING

REVISIONS

NO.	DATE	DESCRIPTION

AERIAL LAYOUT
FOR:
WILSON STREET
ONE WAY TRAFFIC
IMPROVEMENTS

SHEET NUMBER
C2.0

SCALE AS SHOWN

DATE 03/15/18

PROJECT NO.



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Downtown Development Authority Appointments

AGENDA DATE: 3/29/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Christopher G. Pike

AMOUNT: \$0

GL ACCOUNT #: N/A

PURPOSE: The seven-member Downtown Development Authority is appointed by the City Council and oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. Members must either own a business or have an economic interest in the downtown. Term: 4 years | Members: 7

BACKGROUND: The Downtown Development Authority voted to reappoint Jerry Doyal to serve another term on the Villa Rica Downtown Development Authority.
Term: 10/07/2017 – 10/07/2021

STAFF RECOMMENDATION: Staff recommends accepting the Downtown Development Authority's recommendation and reappoint Jerry Doyal.

IMPACT: Jerry Doyal will serve another term on the DDA.

MOTION: I move we accept the Villa Rica Downtown Development Authority's recommendation and appoint Jerry Doyal to serve another term on the DDA.



City of Villa Rica
571 W. Bankhead Highway
Villa Rica, GA 30180



APPLICATION FOR BOARD OR COMMISSION
APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Villa Rica uses to get this insight is through the various Boards and Commissions of the City of Villa Rica. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Villa Rica and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Jerry Doyal

Occupation: Merchant - owner of Employer: ET Doyal + Sons

Home Address: 2742 S. Van Wert Rd City: Villa Rica Zip: 30180

Home Phone: (770) 459-6701 Home E-Mail: amdoyal@att.net

Work Phone: (770) 459-3822 Work E-Mail: NA

Cell Phone: (770) 861-9281 Preferred E-Mail: ☐ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Villa Rica (if applicable) ET Doyal + Sons

- a) Which Board(s) or Commission(s) do you wish to be appointed to? DDA
- b) How long have you been a resident of the City of Villa Rica? NA Years ___ Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:
- _____

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Villa Rica ☐ Yes ☒ No If yes, please explain:
- _____

- h) Do you have any employment or contractual relationship with the City of Villa Rica that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:
- _____

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

Own a business in downtown Villa Rica.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission and that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Signature

JERRY Doyal
Printed Name

2/20/18
Date

Please return signed application to: Alisa Doyal, City Clerk
City of Villa Rica
571 W. Bankhead Hwy
Villa Rica, GA 30180

Fax: 770-459-7003
Email: adoyal@villarica.org

Questions? Contact the City Clerk at 678-840-1212

BOARD AND COMMISSION INFORMATION

Board of Appeals (BOA): The BOA is a quasi-judicial body that provides the public with a final administrative review process for appeals relating to a wide range of City determinations. The Board strives to provide an efficient, fair and expeditious public hearing and decision-making process before an impartial panel as a last step in the City's permit issuance process. The Board hears and decides appeals involving the granting, denial, suspension, or revocation of permits, licenses, and other use entitlements by various City commissions and departments. The granting or denial of variances and other determinations by the P&Z Commission. Term: 3 years | Members: 5

Downtown Development Authority (DDA): The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. Members must either own a business or have an economic interest in the downtown. A member of the City Council is permitted to serve on the DDA. Term: 4 years | Members: 7

Historic Preservation Commission (HPC): This six-member commission is appointed by the City Council and administers the historic regulations in the City of Villa Rica. Commissioners review requests for retaining wall grants, revolving loan applications, building permit applications and demolition permit requests. Term: 3 years | Members: 6

Housing Authority Board (HAB): The housing authority has all powers necessary and convenient to carry out its purposes, including the power to make contracts, acquire, prepare, lease, and operate housing projects, provide for housing construction, repair, and furnishings, borrow money or accept grants and loans, and issue revenue bonds. Bonds and other obligations incurred by the authority are not debts of the city. Term: 5 years | Members: 5

Library Advisory Board (LAB): Acts in an advisory capacity to the branch manager of the Villa Rica Public Library. Members work with the Branch Manager to establish operational policies for the library for approval by the City Council and West Georgia Regional Library System, assist the Branch Manager with the annual budget request to the City Council, adopts bylaws and regulations for internal operations, makes recommendations through the City Manager to the Mayor and City Council concerning the library, solicits donations of money and/or property for the benefit of the library, and represents the library to the community. The City Manager, Branch Manager and WGRL Director serve as nonvoting members. Term: 3 years | Members: 7

Main Street Advisory Board (MSAB): This seven-member Board commission is appointed by the City Council and works to promote and create a thriving central business district in Downtown Villa Rica and along primary entrance corridors into the central downtown business district. Term: 2 years | Members: 7

Planning & Zoning Commission (P&Z): The P&Z advises the City Council in decisions pertaining to amendments to the Comprehensive Plan, the Zoning Ordinance and applications for development. The Commission is charged with developing and maintaining the Comprehensive Plan and submitting the plan and its elements to the City Council. The Commission also reviews and makes recommendations regarding changes to the Comprehensive Plan land use map. The Commission hears, reviews and makes recommendations regarding all applications for subdivision site plans, specific plans and phased and conditional use permit applications. Term: 1 year | Members: 5

Recreation Advisory Commission (RAC): The purpose of the RAC is to make recommendations to the City Council regarding parks and recreation plans, policies, programs and projects. Term: 3 years | Members: 7

Villa Rica Cemetery Committee: Functions include making recommendations to the City Manager on all aspects of the management and operations of the city's cemeteries. Term: 3 years | Members: 6

Villa Rica Development Authority (VRDA): The VRDA exists to provide bond financing for community and economic development projects with a goal of increasing job opportunities within the community, supporting education and health care, and providing housing for underserved communities, all of which benefit the residents of the city of Villa Rica and the state of Georgia. Term: 4 years | Members: 7

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Clerk will notify the Mayor and City Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Clerk will cause this information to be posted via the City's website, electronic newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and City Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and City Council may interview candidates at its discretion. The Mayor and City Council retains all responsibilities and rights to select candidates, nominate and confirm appointments as required by the City Charter and Code of Ordinances.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive a letter notifying them of their appointment and be scheduled to be administered an Oath of Office.

Please return signed application to: Alisa Doyal, City Clerk
City of Villa Rica
571 W. Bankhead Hwy
Villa Rica, GA 30180

Fax: 770-459-7003
Email: adoyal@villarica.org

Questions? Contact the City Clerk at 678-840-1212



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Police Vehicle Build outs

AGENDA DATE: 04/03/2018

DATE PREPARED: 03/12/2018

PREPARED BY: Chief Michael P. Mansour

AMOUNT: \$35,242.40

GL ACCOUNT #: DSPLOST

PURPOSE: To equip the four newly ordered patrol sedans with police equipment to include emergency lighting, siren system, emergency radio system.

BACKGROUND: We are adding four vehicles to our current fleet of police vehicles. Equipping them with proper emergency equipment is standard for making them usable as a police vehicle.

STAFF RECOMMENDATION: Purchase the equipment through Metropolitan Communications and have them build the cars for us as well. Metropolitan has built reliable vehicles for us in the past, and they are the closest radio shop to us and can fix problems after a short drive.

IMPACT: We are still building our fleet of patrol vehicles to further expand our take home car program. It has been a very positive program and the vehicles are very well maintained. The take home program has also been very helpful in recruiting.

MOTION: I make a motion that the City allow Metropolitan to equip our patrol vehicles and order necessary equipment to complete them for the price of \$35,242.40.

Metropolitan Communications



Making Wireless Communications Work for You Since 1978

Prepared For: 103 Commercial Ave
Carrollton, GA
770-834-7704

1/29/2018

PREPARED FOR:
VILLA RICA POLICE DEPT
FORD INTERCEPTOR SEDAN UPFITTER PACKAGE
ATTENTION: SCOTT PARKER

PREPARED BY:
EVAN BUFORD

QNTY	DESCRIPTION	UNIT PRICE	EXT. PRICE
4	FEDERAL INTEGRITY PACKAGE, SMART SIREN, SPKR	\$2,026.00	\$8,104.00
4	PUSH BUMPER ONLY	\$296.00	\$1,184.00
8	IPX620 B/W FRONT LIGHTS	\$112.00	\$896.00
4	FULL PARTITION W/ LOWER EXT	\$667.00	\$2,668.00
4	FORD INTERCEPTOR CONSOLE	\$345.00	\$1,380.00
4	INTERNAL CUP HOLDER	\$48.00	\$192.00
4	ARM-102 ARM REST	\$57.60	\$230.40
8	LED HIDEAWAY REAR	\$82.00	\$656.00
4	800 MHZ ANTENNA AND COAX	\$92.00	\$368.00
16	MPS600U BLUE - SIDE OF PB AND TAG LIGHTS	\$94.00	\$1,504.00
4	WINDOW GUARDS REAR - CHOOSE POLY OR STEEL	\$192.00	\$768.00
4	WIRING AND FUSE BLOCK FOR VEHICLE	\$70.00	\$280.00
4	3 HOLE OUTLET	\$22.00	\$88.00
4	APX4500 800 MHZ RADIO	\$3,196.00	\$12,784.00
1	SHIPPING FOR EQUIPMENT	\$380.00	\$380.00
4	INSTALLATION	\$940.00	\$3,760.00

TOTAL \$35,242.40

NOTES:

PLEASE ALLOW 3-5 WEEKS DELIVERY ON LARGE ITEMS
PROPOSAL GOOD FOR 90 DAYS

CAMERA / RADAR INSTALLATION INCLUDED



Quote Number: QU0000429340

Effective: 29 JAN 2018

Effective To: 30 MAR 2018

Bill-To:

VILLA RICA POLICE DEPT
101 MAIN ST
VILLA RICA, GA 30180
United States

Ultimate Destination:

VILLA RICA POLICE DEPT
101 MAIN ST
VILLA RICA, GA 30180
United States

Attention:

Name: Scott Parker
Phone: 6787851100

Sales Contact:

Name: Evan Buford
Email: e.buford@metrocomms.net
Phone: 7708347704

Contract Number: 980-280008
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	4	M22URS9PW1AN	APX4500 7/800	\$1,564.00	\$1,173.00	\$4,692.00
1a	4	GA05100AA	ENH: STD WARRANTY APPLIES-NO SFS	-	-	-
1b	4	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	\$1,570.00	\$1,177.50	\$4,710.00
1c	4	W22BA	ADD: STD PALM MICROPHONE APEX	\$72.00	\$54.00	\$216.00
1d	4	G67CF	ADD:REMOTE MOUNT MID POWER	\$297.00	\$222.75	\$891.00
1e	4	G174AF	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$129.00
1f	4	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	\$492.00	\$369.00	\$1,476.00
1g	4	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1h	4	B18CR	ADD: AUXILARY SPKR 7.5 WATT	\$60.00	\$45.00	\$180.00
1i	4	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
2	400	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$1.00	\$400.00

Estimated Freight Amount

\$90.00

Total Quote in USD

\$12,784.00

1. Terms subject to ITT57 as modified by the clarifications and terms/conditions. For a full list of terms/conditions please contact you Motorola representative.

2. PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)

>Include a Signature (as Required)

3. Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

4. Prices quoted are valid for thirty(30) days from the date of this quote.

5. Unless otherwise stated, payment will be due within forty five day of invoice. Invoicing will occur concurrently with shipping. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: ELSAG Tag Reader

AGENDA DATE: 04/03/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Chief Michael P. Mansour

AMOUNT: \$14,075.00

GL ACCOUNT #: Federal Seizure Fund

PURPOSE: To equip our Interstate Crime Unit with a tag reader system that is connected with federal law enforcement, Georgia State Patrol and other Drug units' hot lists.

BACKGROUND: We currently have one tag reader system, Vigilant, that is a very good system for finding wanted subjects, expired or suspended tags and expired or suspended drivers in Georgia. The Vigilant system however is not connected to other drug enforcement units or Federal law enforcement. ELSAG is the only system that has hot files from the FBI, Department of Homeland Security, multiple states High Intensity Drug Trafficking Areas (HIDTA) programs, the Georgia State Patrol, multiple agencies in Texas, Alabama and New York to name a few. The ELSAG system is specifically geared towards interstate criminal enforcement and drug interdiction. Data sharing across multiple states and multiple agencies is done through this system because it is locked to only law enforcement agencies, local, state and federal. The State of Georgia and the Department of Homeland Security have started putting stationary ELSAG tag readers across the state of Georgia on its interstate highways for the purposes of assisting officers in stopping illegal interstate commerce such as drug trafficking, human trafficking and fraudulent materials trafficking.

STAFF RECOMMENDATION: Purchase the ELSAG equipment through Madden Associates and have them install the unit. Madden is the area dealer for ELSAG.

IMPACT: I believe the use of the ELSAG unit on the interstate will increase seizure cases as well as increase overall cases made by the interstate unit. I also believe it could help with some of the human trafficking traveling into Atlanta, Ga.

MOTION: I make a motion that the City allow Madden Associates to install the ELSAG unit on patrol car 1991 for the price of \$14,075.00, and to pay for the purchase with VRPD Federal Seizure funds.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Proposed 2019 Budget and Millage Calendar
AGENDA DATE: 3-29-2018

DATE PREPARED: 3-22-2018
PREPARED BY: Sarah Hefty

AMOUNT: n/a
GL ACCOUNT #: n/a

PURPOSE: To adopt the calendar for the 2019 millage and budget process.

BACKGROUND: With the new fiscal year end, the budget process must start sooner in the year. This calendar allows for various budget workshops, council meetings, and even a townhall for community engagement. Additionally, the millage rate must be adopted during the budget process. The required meetings for the millage are included in this calendar.

STAFF RECOMMENDATION: To approve the 2019 calendar so that the dates will be reserved and other meetings and calendar requests can be scheduled accordingly.

MOTION: I move to adopt the 2019 Budget and Millage Calendar as proposed.

**City of Villa Rica
2019 Budget Calendar**

Date	Location	Staff Meeting	Council Meeting	Information	Description
Monday, April 2, 2018	---			•	Begin preparation of budget worksheets, including prior year actuals and YTD estimates.
Tuesday, April 3, 2018	City Hall	•			Meet with City Manager to discuss budget objectives.
Tuesday, April 17, 2018	---			•	Distribute budget worksheets, capital request forms, and personnel request forms to departments.
Thursday, May 3, 2018	Courtroom		•		<u>Special Called Council Meeting:</u> Council Retreat - Part I.
Thursday, May 10, 2018	Courtroom		•		<u>Special Called Council Meeting:</u> Council Retreat - Part II.
Friday, May 11, 2018	---			•	Deadline for budget worksheets, capital request forms, and personnel request forms.
Tuesday, May 15, 2018	City Hall	•			Meet with City Manager to discuss budget projections.
Thursday, May 17, 2018	City Hall	•			Meet with City Manager to discuss budget submissions.
Wednesday, May 30 - Friday, June 1, 2018	City Hall	•			City Manager and CFO meet with departments to discuss budget submissions.
Wednesday, June 13, 2018	---			•	Draft Budget to be submitted to City Clerk and City Council.
Wednesday, June 27 - Friday, June 29, 2018	City Hall	•			City Manager and CFO meet with Council, two at a time, to discuss Proposed Budget.
Monday, July 2, 2018	---			•	Receive Property Tax Digests.
Thursday, July 5, 2018	---			•	Advertise for Budget Workshop.
Wednesday, July 11, 2018	---			•	Millage calculations to be completed.
Thursday, July 12, 2018	Courtroom		•		<u>Special Called Council Meeting:</u> Budget workshop.
Thursday, July 26, 2018	---			•	Proposed Budget to be submitted to City Clerk and City Council.
Thursday, July 26, 2018	---			•	Publish 5-Year Millage History and Advertise for Millage Public Hearing.
Thursday, August 2, 2018	Courtroom		•		<u>Council Work Session:</u> Presentation of 2019 Budget.
Thursday, August 2, 2018	Courtroom		•		<u>Council Work Session:</u> Public Hearing for Millage Rate.
Tuesday, August 7, 2018	---			•	Advertise for Budget Workshop and Budget Public Hearing.
Thursday, August 9, 2018	Library		•		Townhall Meeting: Proposed Budget.
Tuesday, August 14, 2018	Courtroom		•		<u>Special Called Council Meeting:</u> Adoption of the Millage Rate.
Tuesday, August 14, 2018	Courtroom		•		<u>Special Called Council Meeting:</u> Budget workshop.
Tuesday, August 14, 2018	Courtroom		•		<u>Special Called Council Meeting:</u> Public Hearing for 2019 Budget.
Thursday, August 23, 2018	---			•	Advertise for Public Hearing.
Friday, August 24, 2018	---			•	Final Proposed Budget to be submitted to City Clerk and City Council.
Tuesday, August 28, 2018	---			•	Advertise for Adoption of Budget.
Friday, August 31, 2018	Courtroom		•		<u>Council Work Session:</u> Public Hearing for 2019 Budget.
Tuesday, September 4, 2018	Courtroom		•		<u>Monthly Council Meeting:</u> Adoption of the 2019 Budget.
Friday, September 21, 2018	---			•	Publish and distribute adopted budget. Upload to City website.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Purchase of 18-wheeler tractor and 53-foot enclosed tire storage trailer
AGENDA DATE: 3/29/2018

DATE PREPARED: 3/12/2018
PREPARED BY: Charles Davis

AMOUNT: \$35,000
GL ACCOUNT #: 322-4330-542200 (Douglas Co SPLOST)

AMOUNT: \$10,000
GL ACCOUNT #: 321-4210-542200 (Carroll Co SPLOST)

PURPOSE:

1. To purchase a certified used tractor not to exceed \$35,000.00 to haul our own sludge and position our dump trailers at our WWTP facilities. We currently sublet this service and last year we spent \$36,400.00 for the work. Owning our own truck gives us the ability to be more productive when we need a trailer repositioned under the conveyor system, as of now we sometimes must wait 2 days for a contractor to come and do this service, which slows plant production. In the past we did not have but one Class A CDL driver, and that did not work well. We now have 2 on staff class A CDL drivers at the WWTP, and 2 others are in the Distribution and Street Department. The truck we have located is a certified used 2007 Sterling that has been maintained by a national fleet with service records. This truck will be repainted with a fresh coat of white paint, and properly decal and lettered for our use. It will include new tires and brakes, along with a full service, and be DOT certified and inspected.

2. The trailer we are requesting is a used 53-foot enclosed semi-trailer not to exceed \$10,000.00 that will be used to store all used tires we pick up. We will save the costs at the landfill which is between \$15.00 to \$45.00 per tire depending on size and condition. We will load the trailer to capacity and take it to a large recycling center in Atlanta semiannually. This will also pay for itself in less than a year in savings on disposal fees. This trailer will also be ready to work, and be DOT certified and inspected.

BACKGROUND:

We currently spend more annually for hauling services as sublet work. This gives us control of our WWTP processes and eliminates waiting for contracted truck services. The tire trailer will expand

our ability to safely store and cut disposal costs by over 60%. This also will increase our efficiency with our tire recycling efforts.

STAFF RECOMMENDATION: Staff recommends purchase a tractor and a trailer for a price not to exceed price of \$45,000.00 from D & K Truck.

IMPACT: Reduces our hauling costs.

MOTION: I make a motion that we purchase a tractor and a trailer from D & K Truck for amount not to exceed \$45,000.00





D & K Truck Service

520 BUNCOMBE WACO RD.
WACO GA 30182

Estimate

Date	Estimate #
3/1/2018	624562

Estimate To:
CITY OF VILLA RICA

P.O. No.	Location	Due Date	Date of..	Unit #	Mileage
	Net 15	3/16/2018		TRACTOR	
Description			Qty	Rate	Total
2007 STERLING ROAD TRACTOR EQUIPPED WITH PTO AND WET KIT TO PULL AND DUMP WASTE TRAILER . UNIT PRICE WILL NOT EXCEED \$35000.00 USD. UNIT WILL COME WITH GOOD TIRES AND DOT COMPLIANT.			1	35,000.00	35,000.00
				Total	\$35,000.00

Phone #	Fax #	E-mail
770-595-3719	770-459-5596	dkcorbitt@bellsouth.net

D & K Truck Service

520 BUNCOMBE WACO RD.
WACO GA 30182

Estimate

Date	Estimate #
3/1/2018	624563

Estimate To:
CITY OF VILLA RICA

P.O. No.	Location	Due Date	Date of..	Unit #	Mileage
	Net 15	3/16/2018		TRAILER	
Description			Qty	Rate	Total
ROAD WORTHY DOT COMPLIANT TRAILER 53 FOOT . NOT TO EXCEED \$10000.00			1	10,000.00	10,000.00
				Total	\$10,000.00

Phone #	Fax #	E-mail
770-595-3719	770-459-5596	dkcorbitt@bellsouth.net

Check Issue Date	Check Number	Payee	Invoice GL Account	Amount
01/05/2017	19257	L H HAULING, INC	505-4330-522110	615.00
01/12/2017	19347	L H HAULING, INC	505-4330-522110	1,448.00
01/19/2017	19414	L H HAULING, INC	505-4330-522110	385.00
01/26/2017	19503	L H HAULING, INC	505-4330-522110	763.00
02/02/2017	19578	L H HAULING, INC	505-4330-522110	841.00
02/03/2017	19618	L H HAULING, INC	505-4330-522110	763.00
02/08/2017	19659	L H HAULING, INC	505-4330-522110	613.00
02/22/2017	19824	L H HAULING, INC	505-4330-522110	1,298.00
03/08/2017	20050	L H HAULING, INC	505-4330-522110	1,676.00
03/15/2017	20148	L H HAULING, INC	505-4330-522110	150.00
03/22/2017	20231	L H HAULING, INC	505-4330-522110	1,398.00
03/29/2017	20333	L H HAULING, INC	505-4330-522110	1,526.00
04/05/2017	20484	L H HAULING, INC	505-4330-522110	763.00
04/19/2017	20627	L H HAULING, INC	505-4330-522110	1,148.00
05/03/2017	20837	L H HAULING, INC	505-4330-522110	3,031.00
05/10/2017	20921	L H HAULING, INC	505-4330-522110	606.00
05/24/2017	21091	L H HAULING, INC	505-4330-522110	1,298.00
05/31/2017	21152	L H HAULING, INC	505-4330-522110	606.00
06/07/2017	21222	L H HAULING, INC	505-4330-522110	1,298.00
06/14/2017	21314	L H HAULING, INC	505-4330-522110	385.00
06/21/2017	21406	L H HAULING, INC	505-4330-522110	991.00
06/28/2017	21491	L H HAULING, INC	505-4330-522110	1,141.00
07/05/2017	21559	L H HAULING, INC	505-4330-522110	385.00
07/19/2017	21709	L H HAULING, INC	505-4330-522110	763.00
07/26/2017	21819	L H HAULING, INC	505-4330-522110	150.00
08/02/2017	21898	L H HAULING, INC	505-4330-522110	1,148.00
08/09/2017	21984	L H HAULING, INC	505-4330-522110	378.00
08/16/2017	22097	L H HAULING, INC	505-4330-522110	385.00
08/23/2017	22176	L H HAULING, INC	505-4330-522110	1,070.00
08/30/2017	22256	L H HAULING, INC	505-4330-522110	378.00
09/13/2017	22395	L H HAULING, INC	505-4330-522110	535.00
09/14/2017	22426	L H HAULING, INC	505-4330-522110	535.00
09/20/2017	22470	L H HAULING, INC	505-4330-522110	535.00
09/27/2017	22626	L H HAULING, INC	505-4330-522110	763.00
10/05/2017	22694	L H HAULING, INC	505-4330-522110	150.00
10/11/2017	22773	L H HAULING, INC	505-4330-522110	385.00
10/19/2017	22874	L H HAULING, INC	505-4330-522110	920.00
10/25/2017	22959	L H HAULING, INC	505-4330-522110	763.00
11/01/2017	23042	L H HAULING, INC	505-4330-522110	535.00
11/08/2017	23110	L H HAULING, INC	505-4330-522110	240.00
11/15/2017	23180	L H HAULING, INC	505-4330-522110	998.00
12/07/2017	23406	L H HAULING, INC	505-4330-522110	685.00
12/14/2017	23488	L H HAULING, INC	505-4330-522110	535.00
12/29/2017	23690	L H HAULING, INC	505-4330-522110	528.00
12/30/2017	23721	L H HAULING, INC	505-4330-522110	920.00
Grand Totals:				36,427.00



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Purchase of a budgeted 2018 Cat 289D Compact Track Loader on State Contract for our Distribution and Collections Department.

AGENDA DATE: 3/29/2018

DATE PREPARED: 3/19/18

PREPARED BY: Charles Davis

AMOUNT: \$64,520.00

GL ACCOUNT #: 505-4440-542200

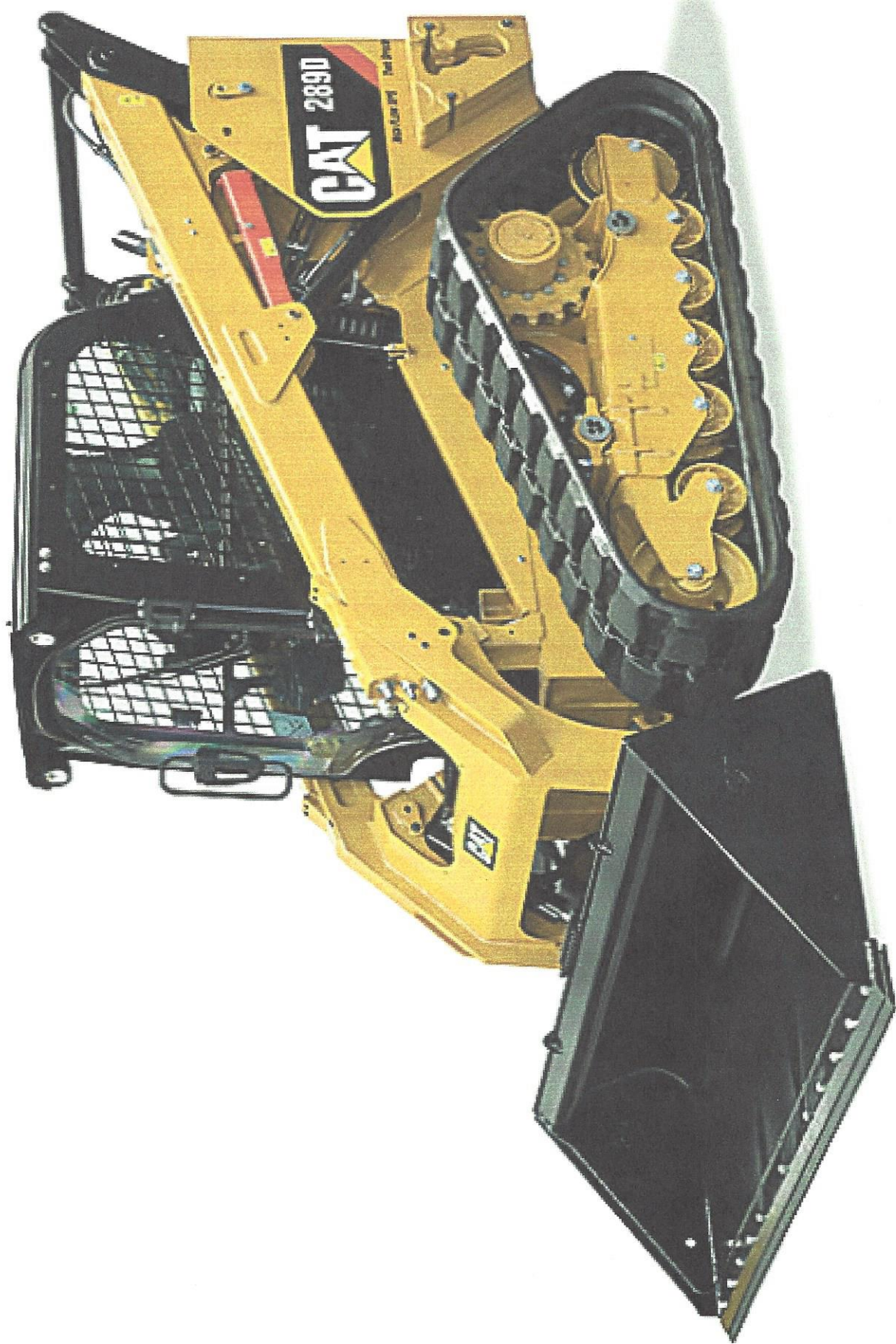
PURPOSE: To purchase a reliable track loader for our Water Distribution and Collections Department to more efficiently repair and maintain our infrastructure.

BACKGROUND: We often have multiple work sites ongoing in this Department and this equipment is needed to meet the increasing demand for quick response, as well as operator safety. This is a heavier machine than we currently have available and is better suited to the increasing demands of the Department's capabilities.

STAFF RECOMMENDATION: Staff recommends the purchase of this budgeted equipment on State Contract through Yancey Caterpillar for a sum of \$64,520.00

IMPACT: Improves efficiency, capability, and safety on our work sites.

MOTION: I make a motion that we purchase this 2018 budgeted Cat 289D Skid Steer Loader for a price of \$64,520.00 on State Contract.



Yancey Bros.Co. 330 Lee Industrial Blvd.Austell, GA 30168

S O L D T O	PURCHASER	CITY OF VILLA RICA						
	STREET ADDRESS	571 W. BANKHEAD HWY.			<SAME>			
	CITY/STATE	VILLA RICA, GA	COUNTY	CARROLL	S H I P			
	POSTAL CODE	30180-1726	PHONE NO.	678.840.1212	T O			
	EQUIPMENT	MR CINDY GLOMMEN						
	PRODUCT SUPPORT	MR CINDY GLOMMEN						
	INDUSTRY CODE:	LOCAL GOVERNMENT (GV93)		PRINCIPAL WORK CODE	F.O.B. AT:			
CUSTOMER NUMBER		913788		Sales Tax Exemption # (if applicable)	QUOTE NO		CUSTOMER PO NUMBER	
				N/A	158521			
T E R M S	PAYMENT TERMS:							
	NET PAYMENT ON RECEIPT OF INVOICE ☐		NET ON DELIVERY ☐		NEGOTIATED TERMS ☐		FINANCIAL SERVICES ☐ CSC ☐ LEASE	
	CASH WITH ORDER 0		BALANCE TO FINANCE 0		CONTRACT INTEREST RATE 0.00			
	PAYMENT PERIOD		PAYMENT AMOUNT		NUMBER OF PAYMENTS		OPTIONAL BUY-OUT 0	
DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED								
MAKE: TBA		MODEL: 289D			YEAR: TBA			
STOCK NUMBER: TBA		SERIAL NUMBER: TBA						
289D CAB/AIR CTL		345-5289	SERIALIZED TECHNICAL MEDIA KIT	421-8926	BUCKET-GP, BOT 72"			279-5374
SEAT BELT, 2"		258-4095	FILM, SELF LEVEL, ANSI	435-9238				
ROPS, ENCLOSED WITH A/C (C3)		345-4919	PRODUCT LINK, CELLULAR PL240	441-4818				
RIDE CONTROL, NONE		345-4937	TRACK, RUBBER, 450MM (17.7 IN) BAR	454-6059				
RADIO, AM/FM, BLUETOOTH		345-6180	PACKAGE, PERFORMANCE, (H2)	468-0736				
DOOR, CAB, POLYCARBONATE		345-6260	CONTROL, ISO, PROP, WT	485-0412				
SEAT, AIR SUSPENSION, CLOTH, HEAT		345-6359	FAN, COOLING, DEMAND	486-6957				
RUBBER BELT, 2 SPD, D/S IDLER		357-0247	BATTERY, HEAVY DUTY, 850 CCA	492-6088				
DISPLAY, ADVANCED, LCD, CAMERA		416-9265	LIGHTS, HALOGEN	495-1672				
CONVERSION ARRANGEMENT		421-0340	QUICK COUPLER, HYDRAULIC	515-8591				
TRADE-IN EQUIPMENT				SELL PRICE		64,520		
MODEL: _____ YEAR: _____ SN: _____				EXT WARRANTY		Included		
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____				NET BALANCE DUE		64,520		
MODEL: _____ YEAR: _____ SN: _____				TOTAL QUOTE PRICE		64,520		
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____								
MODEL: _____ YEAR: _____ SN: _____								
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____								
MODEL: _____ YEAR: _____ SN: _____								
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____								
ALL TRADE-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE.								
PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.								
☒ CATERPILLAR EQUIPMENT WARRANTY				INITIAL _____		☐ USED EQUIPMENT WARRANTY		
						INITIAL _____		
The customer acknowledges that he has received a copy of the YANCEY/Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S.) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty.								
Warranty applicable including expiration date where necessary: 24 MONTHS OR 2,000 HOUR NEW MACHINE WARRANTY								
289-36 MO/2500 HR PREMIER								
CSA: _____								
NOTES: _____								
All used equipment is sold as is where is and no warranty is offered or implied except as specified here: Warranty applicable: _____								



Quote 152379-02

August 11, 2017

CITY OF VILLA RICA

City of Villa Rica,

I am happy to provide the attached quotation for equipment based on our discussion and your requirements. This quote is below the State required contract pricing for this machine. Please review this carefully to ensure that all necessary items are accounted for. The quote also includes a 36 month or 2500 hour Premier Warranty.

CATERPILLAR, INC. Model: 289D Compact Track Loaders w/Tooth Bucket

STOCK NUMBER: **SERIAL NUMBER:** **YEAR:** **SMU:**

I wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Robin Lockard

Robin Lockard
Machine Sales Representative

CATERPILLAR, INC. Model: 289D Compact Track Loaders w/Tooth Bucket**STANDARD EQUIPMENT****POWERTRAIN**

Cat C3.3B Diesel Engine

- Gross Horsepower per SAE J1349
74.3 hp (55.4 kW) @ 2400 RPM
- EPA Tier 4f and EU Stage IIIB
Certified with Aftertreatment

- Electric Fuel Priming Pump
- Glow plugs Starting Aid
- Liquid Cooled, Direct Injection
Air Cleaner, Dual Element, Radial Seal

ELECTRICAL

- Lights:- Gauge Backlighting
- Two Rear Tail Lights

- Two Rear Halogen Working Lights

POWERTRAIN

S-O-S Sampling Valve, Hydraulic Oil
Filter, Cartridge Type, Hydraulic
Filters, Cartridge Type, Fuel
and Water Separator
Radiator / Hydraulic Oil

Cooler (side-by-side)
Spring Applied, Hydraulically Released,
Parking Brakes
Hydrostatic Transmission
Four Wheel Chain Drive

UNDERCARRIAGE

Steel Imbed Rubber Track 15.7 in (400mm)
Dual Flange Front Idler, Single Flange
Rear Idler

Suspension - Independent Torsion Axle(4)
2 Speed Motor

HYDRAULICS

Standard Flow Auxiliary Hydraulics
Continuous Flow
CONTROLS:

Electro/Hydraulic Implement Control, RH
Electro/Hydraulic Hydrostatic
Transmission Control, LH

ELECTRICAL

12 Volt Electrical System
80 Ampere Alternator

Ignition Key Start / Stop / Aux Switch
- Two Adjustable Front

OPERATOR ENVIRONMENT

Control Interlock System, when Operator
Leaves Seat or Armrest Raised :

- Hydraulic System Disables

ELECTRICAL

Halogen Lights
- Dome Light
Backup Alarm

Heavy Duty Battery, 880 CCA
Electrical Outlet, Beacon

OPERATOR ENVIRONMENT

Gauges :

- Fuel Level
- Hour Meter

Operator Warning System Indicators:

- Air Filter Restriction
- Alternator Output
- Armrest Raised / Operator

- Glow Plug Activation
 - Hydraulic Filter Restriction
 - Hydraulic Oil Temperature
 - Park Brake Engages
 - Regeneration- Engine Emissions
- Storage compartment with netting
Adjustable Vinyl Seat

Yancey

- Out of Seat
- Engine Coolant Temperature
- Engine Oil Pressure

- Ergonomic Contoured Armrest
- Adjustable Joystick Controls
- Hydrostatic Transmission Disables

OTHER STANDARD EQUIPMENT

Heavy Duty Flat Faced Quick Disconnects
with Integrated Pressure Release
Split D-Ring to Route Work Tool Hoses
Along Side of Left Lift Arm
Variable Speed Hydraulic Cooling Fan
Per SAE J818-2007 and EN 474-3:2006 and
ISO 14397-1:2007

Rated Operating Capacity:

At 50% Tipping Load

- 3800 lb

- 1724 kg

At 35% Tipping Load

- 2660 lb

- 1207 kg

OPERATOR ENVIRONMENT

- Parking Brake Engages
- ROPS Cab, Open, Tilt Up
- Anti-theft Security System w/6-button
keypad
- FOPS, Level I
- Top and Rear Windows

- Floormat
- Interior Rear View Mirror
- 12V Electric Socket
- Horn
- Hand (Dial) Throttle, Electronic

FRAMES

Lift Linkage, Vertical Path
Chassis, One Piece Welded
Machine Tie Down Points (4)

Belly Pan Cleanout
Support, Lift Arm
Rear Bumper, Welded

OTHER STANDARD EQUIPMENT

Engine Enclosure - Lockable
Extended Life Antifreeze (-37C, -34F)
Coupler, Mechanical
Hydraulic Oil Level Sight Gauge

Radiator Coolant Level Sight Gauge
Radiator Expansion Bottle
Cat Tough Guard Hose

MACHINE SPECIFICATIONS

Description	Reference No
289D CAB/AIR CTL	345-5289
SEAT BELT, 2"	258-4095
ROPS, ENCLOSED WITH A/C (C3)	345-4919
RIDE CONTROL, NONE	345-4937
PACKAGE, PERFORMANCE, (H1)	345-5220
RADIO, AM/FM, BLUETOOTH	345-6180
DOOR, CAB, POLYCARBONATE	345-6260
SEAT,AIR SUSPENSION,CLOTH,HEAT	345-6359
RUBBER BELT, 2 SPD, D/S IDLER	357-0247
INSTRUCTIONS, ANSI, USA	388-8151
DISPLAY, ADVANCED, LCD, CAMERA	416-9265
CONVERSION ARRANGEMENT	421-0340
SERIALIZED TECHNICAL MEDIA KIT	421-8926
PRODUCT LINK, CELLULAR PL240	441-4818
TRACK,RUBBER,450MM(17.7 IN)BAR	454-6059
CONTROL, ISO, PROP	485-0411
FAN, COOLING, DEMAND	486-6957
BATTERY, HEAVY DUTY, 850 CCA	492-6088
LIGHTS, HALOGEN	495-1672
QUICK COUPLER, HYDRAULIC	515-8591
BUCKET-GP, BOT 72"	279-5374

SELL PRICE	64,520
EXT WARRANTY	Included
TOTAL QUOTE PRICE	64,520

WARRANTY

Standard Warranty:	12 months/unlimited hours Standard Warranty (1 Year)
Extended Warranty:	289-36 MO/2500 HR PREMIER

Accepted by _____ on _____

Signature

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDOUGAL, MAYOR PRO TEM
SHIRLEY MARCHMAN
VERLAND BEST
DANNY CARTER
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

VILLA RICA PUBLIC FACILITIES AUTHORITY MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, March 6, 2018 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm.

Present: Mayor Jeff Reese, Mayor Pro Tem Gil McDougal, Councilman Verland Best, Councilman Danny Carter, Councilwoman Leslie McPherson, and Councilwoman Shirley Marchman.

Adoption of Agenda (Mayor Jeff Reese)

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Verland Best, Councilman
SECONDER:	Danny Carter, Councilman
AYES:	Best, Carter, Marchman, McPherson, McDougal

A. Appointments: Selection of Chairman, Vice-Chairman, and Secretary for the 2018 Calendar Year.

Chairman: Councilman Verland Best made the motion to approve Mayor Jeff Reese as the Chairman, seconded by Councilwoman Leslie McPherson. Vote: 5/0 unanimous. Motion approved.

Vice-Chairman: Councilman Danny Carter made the motion to approve Mayor Pro Tem Gil McDougal as the Vice-Chairman, seconded by Councilman Verland Best. Vote: 5/0 unanimous. Motion approved.

Secretary: Councilman Danny Carter made the motion to approve City Clerk Alisa Doyal as the Secretary, seconded by Councilman Verland Best. Vote: 5/0 unanimous. Motion approved.

B. Incumbency Certificate: Authorization for the Chairman, Vice Chairman and Secretary to sign and execute the Incumbency Certificate with BB&T.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman, to authorize the Chairman, Vice-Chairman and Secretary to sign and execute the Incumbency Certificate with BB&T.
SECONDER:	Shirley Marchman, Councilwoman
AYES:	Carter, Marchman, Best, McPherson, McDougal

Adjourn: Councilman Verland Best made the motion to adjourn, seconded by Councilwoman Shirley Marchman. Vote: 5/0. The vote was unanimous.

Jeff Reese, Chair

Alisa Doyal, Secretary

CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDOUGAL, MAYOR PRO TEM
SHIRLEY MARCHMAN
VERLAND BEST
DANNY CARTER
LESLIE MCPHERSON

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

CITY COUNCIL MONTHLY MEETING MINUTES

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
Tuesday, March 6, 2018 | 6:00 pm

Meeting Call to Order (Mayor Jeff Reese)

Mayor Jeff Reese called the meeting to order at 6:00 pm.

Present: Mayor Jeff Reese, Mayor Pro Tem Gil McDougal, Councilman Verland Best, Councilman Danny Carter, Councilwoman Leslie McPherson, and Councilwoman Shirley Marchman.

Invocation (Councilman Danny Carter)

Councilman Danny Carter led the Invocation.

Pledge of Allegiance (Mayor Jeff Reese)

Mayor Jeff Reese led the Pledge of Allegiance.

Ceremonial Presentations (Mayor & Council)

Mayor Jeff Reese recognized Employee Terri Bowles for 15 Years of Service.

Adoption of Agenda (Mayor Jeff Reese)

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Verland Best, Councilman
AYES:	Carter, Best, Marchman, McPherson, McDougal

Council Updates (Subjects of General Interest and Concern)

Mayor Jeff Reese announced that he has asked the Villa Rica High School Principal to have the Girls Basketball Team and the Boys Basketball Team at the April Council Meeting to be recognized for going to the State Playoffs.

City Manager Update

City Manager Tom Barber gave an update of city projects.

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Two citizens came forward to make a public comment.

Consent Agenda

The Consent Agenda is a single item that encompasses all things the City Council would normally approve with little comment. Each of these items was discussed at the Thursday, March 1, 2018, Council Work Session, and it was the unanimous consensus of the Governing Body to place the following items on the Consent Agenda.

1. Bank of the Ozarks Security Agreement and Custodial Services Agreement to secured the City's deposits held.
2. Fullerville Trailhead – Georgia Department of Transportation Supplement Agreement (PI 001010457) for the purpose of the final payment.
3. July 3rd Fireworks Display Contractor Recommendation of East Coast Pyrotechnics, Inc., for \$23,000.
4. July 3rd Fireworks Entertainment of the "Departure-The Journey Tribute Band for \$4,500.
5. Emergency Purchases Over \$10,000 – Emergency Replacement of the Variable Frequency Drive (VFD) at the Wastewater Plant for \$14,075.71.
6. Reduced certain railroad crossing fines from \$1,000 to \$250.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Danny Carter, Councilman
SECONDER:	Verland Best, Councilman
AYES:	Carter, Best, Marchman, McPherson, McDougal

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes
 - a. Special Called Meeting of January 18, 2018.
 - b. Monthly Meeting of February 6, 2018.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Verland Best, Councilman, motion to approve both minutes.
SECONDER:	Gil McDougal, Councilman
AYES:	Best, McDougal, Marchman, McPherson, Carter

2. Healthcare Pet Jam Event @ the MILL amphitheater – Saturday, June 9, 2018

RESULT:	DENIED (VOTE: 2/3)
MOVER:	Leslie McPherson, Councilwoman, to approve the Pet Event at the MILL.
SECONDER:	Danny Carter, Councilman
AYES:	McPherson, Carter
NAYS:	McDougal, Best, Marchman

3. City Manager Evaluation:

The Council will be reviewing evaluation examples from Human Resources Manager Stephanie Rooks and the example provided by Councilman Gil McDougal.
4. Acceptance And Repair Of Road - Negotiate an agreement with Dr. Camp to take ownership of the northbound lanes of Community Square Road (Dr. Camp owns) in front of the post office

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Leslie McPherson, Councilwoman, table until the April 2018 for additional information.

SECONDER: Danny Carter, Councilman
AYES: McPherson, Carter, Marchman, Best, McDougal

5. Charter Discussion

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Verland Best, Councilman, motion to accept the changes.
SECONDER: Shirley Marchman, Councilwoman
AYES: Best, Marchman, Carter, McPherson, McDougal

B. Finance (Sarah Hefty, CFO)

1. January 2018 Financial Update

Qualified Senior Discount:

RESULT: **ADOPTED (Vote: 4/1)**
MOVER: Gil McDougal, Councilman, to raise the income level to 2.5x poverty of \$30,150 effective when the bills are printed after April 1, 2018.
SECONDER: Danny Carter
AYES: McDougal, Carter, Best, Marchman
NAYS: McPherson

2. Ordinance for Better Collection and Administration of Hotel-Motel Tax

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman, motion to adopt the Ordinance.
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson, McDougal

3. Update Utility Billing Deposits and Fee Amounts

a. Update Utility Billing Deposits and Fee Amounts

RESULT: **ADOPTED (Vote: 4/1)**
MOVER: Leslie McPherson, Councilwoman, motion to amend staff proposal for the renters deposit be \$175 instead of \$225.
SECONDER: Gil McDougal, Councilman
AYES: McPherson, McDougal, Marchman, Carter
NAYS: Best

b. Approval of Resolution to Set Utility Billing Deposits and Fees

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman, motion to approve the Resolution with the changes effective April 1, 2018.
SECONDER: Verland Best, Councilman
AYES: Carter, Best, Marchman, McPherson, McDougal

C. Community Development (Bobby Elliott, Director)

1. ABL-01-18: Alcohol Beverage License for PKR Investments, LLC – Approval to allow applicant to sell rental package malt beverages & wine at 205 S. Carroll Road, Villa Rica.

RESULT: **ADOPTED (Vote: 4/1)**
MOVER: Verland Best, Councilman
SECONDER: Danny Carter, Councilman
AYES: Best, Carter, McPherson, McDougal
NAYS: Marchman

2. RA-05-18: Rezoning of property located at 78 Herrell Road, Villa Rica.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Gil McDougal, Councilman
SECONDER: Danny Carter, Councilman
AYES: McDougal, Carter, Best, McPherson, Marchman

3. Crosswalk at Wilson Street and South Carroll Road
Because West Wilson will be repaved in a few weeks, Community Development Director Bobby Elliott stated that temporary paint will be put there as the crosswalk for the time being.

D. Police (Chief Michael Mansour)

1. Public Defender Replacement

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Danny Carter, Councilman, motion to approve Hannah Barnes Mitchell as the Public Defender Replacement.
SECONDER: Shirley Marchman, Councilwoman
AYES: Carter, Marchman, Best, McPherson, McDougal

F. Economic Development (Christopher Pike, Director)

1. Annual Villa Rica Community Easter Sunrise Service – Sunday, April 1, 2018 @ the MILL amphitheater

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Shirley Marchman, Councilwoman
SECONDER: Gil McDougal, Councilman
AYES: Marchman, McDougal, Best, McPherson, Carter

Adjournment: Councilman Verland Best made the motion to adjourn, seconded by Councilman Danny Carter. Vote: 5/0. Motion approved.

Jeff Reese, Mayor

Alisa Doyal, City Clerk



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request by Gaston Outdoor Advertising

AGENDA DATE: 04/03/2018

DATE PREPARED: 03/23/2018

PREPARED BY: Tom Barber

AMOUNT: Unknown

GL ACCOUNT #: To Be Determined

PURPOSE: To discuss a request by Gaston Outdoor Advertising related to a Billboard Lease with the City.

BACKGROUND: The City entered into a Billboard Lease with Gaston Outdoor Advertising that expires on February 28, 2019. The billboard sits on City property located between Glanton-Hindsman Elementary School and I-20. Tree growth is encroaching on the billboard structure. The company has requested that the City approve a document that would exempt them from certain GDOT regulations.

The company is also delinquent on rental payments to the City in the amount of \$9,000 (the City's calculation). The company further requests that the City allow them to pay back what they owe in unspecified billboard space, and to continue with monthly payments of \$450.00.

STAFF RECOMMENDATION: It appears the City's best interest would be served by requiring cash compensation for the rental payments that are in arrears, and to require the company to fulfill all future payment requirements as set forth in the lease.

IMPACT: Enforcement of the lease agreement would allow the City to advertise along I-20 in a relatively cost-effective manner.

MOTION: I move that we require Gaston Outdoor Advertising to repay all delinquent rental payments due through the end of March, 2018 and to provide the City with one billboard face as set forth in the lease agreement for the remainder of the lease.

Allen Gaston

Mr. Mecklin, Mayor Reese, City Council, Mr. Barber, and Mr. Elliott,

This billboard has been on the City of Villa Rica's property (between VR elementary school and I-20) since 2000. From 2000 – 2009 I paid \$450.00 per month to the City of Villa Rica. From 2009 – 2013, we did a lease with Villa Rica tourism. They took one side which generated \$1,200 a month. This cost me \$ 750 a month (difference in what a regular customer would pay compared to what the rent I was paying the City of Villa Rica). A total savings of 45,000 to the City of Villa Rica. Then the City of Villa Rica and Goldmine museum took a location in Heflin, Al. which was closer to the landowner rent (A \$550.00 a month location for a trade of \$450.00 to City of Villa Rica for landowner rent). This was a savings of \$3,600 to the City of Villa Rica. Total savings to the City of Villa Rica is \$48,600. This went on until July of 2016 until David Miliron (City Manager) wanted the vinyl to come down in Heflin, Al. Right now I owe the City of Villa Rica \$7,600.00 for past due rent, but I have been trying to resolve the problems concerning the billboard for many years. We still have a major tree issue. I would like to pay back what I owe in billboard space and then continue with the \$450.00 per month. The City is currently paying for billboard advertising space on Hwy. 61 with my competition.

When the structure was erected, I cut a road in and laid a pipe in the creek and covered it with rock and dirt (cost of about \$8,000). City of Villa Rica was going to keep the grass cut and keep the road up. The land has been washed away from both sides of the pipe for over a year until I met with Mr. Barber and Brennan Jones, and they got me an onsite meeting with Charlie Davis. After meeting with Mr. Davis, the road was repaired in two days, but we still have a tree problem.

Trees on right of way have just about taken over the structure. GDOT will let you take down the trees if you lower your structure to 75' above road grade or the City can sign a form that will allow me to keep the structure at its original height. The cost to lower both structures is \$59,416 (see attached). The cost to cut the trees, bond, safety signage to be placed on I-20, survey the structure, permit to cut, and cost for arborist to count trees and purchase the trees is \$76,000 plus (see attached).

The City can save us a lot of money (\$59,416) by signing the form. The City of Carrollton, Marietta, East Point, and Union City are some that have signed this form. We are partners with the trees. Would like to discuss this with you.

I look forward to working with the City of Villa Rica on this project soon.

Thanks, Allen Gaston

Gaston Outdoor Advertising, Inc.

Billboards, Scoreboards, Video Screens and Message Centers

P.O. Box 648, Carrollton, GA 30112

(770) 838-0079 - office

(770) 838-9585 - fax

BILLBOARD LEASE

Number: _____

LESSOR: City of Villa Rica, a political subdivision of the State of Georgia ("City")
571 W. Bankhead Highway
Villa Rica, GA 30180
Attn: City Manager

THIRD PARTY BENEFICIARY: City of Villa Rica Board of Tourism ("BOT")
571 W. Bankhead Highway
Villa Rica, GA 30180
Attn: Barbara Daniel

LESSEE: Gaston Outdoor Advertising ("Gaston")
P. O. Box 648
Carrollton, GA 30112
Attn: Allen Gaston

This Billboard Lease is made as of the 13th day of May, 2009, by and between City, BOT and Gaston.

1. **PREMISES.** City does hereby lease and demise to Gaston, as space for outdoor advertising purposes, a portion of the real property located in the City of Villa Rica, Georgia, as more fully designated in Exhibit "A" attached hereto and by this reference made a part hereof (such designated area hereinafter being called the "Premises").

2. **TERM.** The term of this Lease shall be ten (10) years beginning on the first day of March, 2009 (the "Commencement Date") and ending on the 28th day of February, 2019, subject to the conditions of Paragraph 8 hereof and Georgia law concerning long term agreements by municipalities.

3. RENTAL.

(a) In lieu of rent for the space provided by the City to Gaston, Gaston agrees to provide one year round advertising face on one of Gaston's signs located on I-20. Gaston shall give the BOT a choice of any open sign face over which he has ownership or control on I-20 in Villa Rica. Gaston shall be responsible for placing one permanent face on a sign of the BOT's choosing in lieu of rent. The BOT shall be able to select the advertising space by giving Gaston notice of at least sixty (60) days. The BOT shall pay the production cost for this face. If the BOT chooses to change this face out more than once per year the BOT shall be responsible for the production and installation costs at Gaston's lowest available rate.

(b) At Gaston's discretion, BOT may also request free use of any vacant sign spaces to promote special local events. Any and all production and installation costs for signs pursuant to this provision shall be charged to the BOT at Gaston's standard and customary rates.

4. **USE.** The Property is leased for the sole purpose of construction, operations and maintenance of a single outdoor advertising display and no other purpose whatsoever. Gaston shall have the right to erect, place and maintain a single advertising sign structure and equipment therefor on the Premises, and to post, paint, illuminate and maintain advertisements on such

structure. All structures, equipment and materials placed upon the said Premises by Gaston shall always remain the property of, and may be removed by Gaston at any time prior to or within a reasonable time after the expiration of the term hereof or any extension hereof, provided Gaston shall first give City no less than one business day's prior notice of Gaston's intention to remove any sign structure. Notwithstanding anything to the contrary contained herein, Gaston, at its sole cost and expense, shall remove all structures, equipment and materials from the Premises within thirty (30) days of the expiration or termination of this Lease, unless City specifically consents in writing to such structures, equipment and materials remaining in place. The parties agree that nothing in this lease shall be construed to prevent them from negotiating to continue the lease on mutually acceptable terms.

5. CONSTRUCTION. Construction of the outdoor advertising structure shall be comprised exclusively of a steel single pole, or steel "I" beam, steel unipole, or similar construction. All construction shall be performed by Gaston or Gaston's agents, at Gaston's sole cost and expense, in strict conformity with all applicable federal, state and local laws, rules, codes and regulations.

6. INSURANCE AND INDEMNIFICATION.

(a) Gaston shall maintain, at Gaston's sole cost and expense, liability insurance for any and all damages resulting in personal injury or property damage in connection with the erection, servicing, maintenance, removal, or replacement of the sign structure, equipment and other property placed on the Premises by Gaston and all other occurrences arising out of Gaston's use of the Premises. Such insurance shall contain a provision that the policy shall not be terminated, amended or altered except upon 30 days prior written notice to City. Gaston shall provide proof of such insurance to City no less frequently than annually, if requested.

(b) Gaston shall also maintain at all times business automobile liability insurance and workers' compensation insurance in amounts no less than required by law and as would be maintained by a prudent firm undertaking Gaston's line of work.

(c) Gaston hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect, save harmless, the City of Villa Rica and the BOT, and all of their respective entities, and all respective officers, employees, directors, elected and appointed officials, members of authorities, boards and commissions and agents of and from any and all claims, demands, liabilities, losses, costs or expenses for any loss including but not limited to bodily injury (including death), personal injury, property damage, expenses, and attorneys' fees, caused by, growing out of, or otherwise happening in connection with the City or BOT's use of the Premises, due to any act or omission on the part of Gaston, its agents, employees or others working at the direction of Gaston or on its behalf, or due to any breach of this Lease by Gaston, or due to the application or violation of any pertinent Federal, State or local law, rule or regulation by Gaston. This indemnification applies whether: (i) the activities involve third parties or employees or agents of Gaston or of any City or BOT entity; or (ii) City or the BOT is partially responsible for the situation giving rise to the claim; provided, however, this indemnification does not apply to the extent of the sole negligence of the City of Villa Rica or the BOT and its officers or employees. This indemnification extends to the successors and assigns of Gaston, and this indemnification survives the expiration or termination of the Lease and the dissolution or, to the extent allowed by law, the bankruptcy of Gaston. To the full extent permitted by the Constitution and the laws of the State of Georgia, Gaston and its insurers waive any right of subrogation against the City of Villa Rica or the BOT, or their respective officers, employees, elected and appointed officials, members of authorities, boards and commissions and agents, and their respective insurers, to the full extent of this indemnification.

7. SUBLEASING AND ASSIGNMENT. Gaston shall not have the right to sublease the Premises under the terms and conditions contained herein or assign this Lease without the specific written consent of the City and BOT.

8. TERMINATION. Gaston shall have the right to cancel this Lease upon thirty (30) days prior written notice to City if Gaston is prevented by any present or future law, regulation or ordinance from constructing or maintaining its billboard on the Premises.

9. LESSOR'S COVENANTS. City covenants to Gaston that:

(a) As of the Commencement Date, it will have the authority to carry out City's obligations under this Lease; and

(b) City will not permit any other billboards to be erected on the Premises;

10. LESSEE'S COVENANTS. Gaston covenants to City that it will:

(a) Abide by the rental terms pursuant to this Lease and abide by all of its terms and conditions;

(b) Keep all signs, structures, billboard, equipment and related property placed on the Premises by Gaston in good repair and condition;

(c) Use its best efforts to promptly attempt to maintain all permits necessary for construction, maintenance and use of the advertising structure on the Premises, all at Gaston's sole cost and expense;

(d) Comply with all laws, regulations, ordinances and rules including but not limited to any and all environmental laws, rules and regulations, applicable to the construction, erection, maintenance, replacement and removal of signs, sign structures and equipment used or placed on the Premises;

(e) Not place in or on nor bring in or onto the Premises, any hazardous substance. For purposes hereof, "hazardous substance" shall include any gas, liquid, solid or combination thereof which is regulated by an federal, state or local governmental entity due to its potentially deleterious effect on human health or the human or natural environment;

(f) Pay, when due, all taxes and assessments upon Gaston's structures, equipment and materials on the Premises, including any taxes payable on the land by virtue of its use by Gaston;

(g) Contract for and pay for all charges for utilities, including electricity, communications and similar charges applicable to the Premises, plus any applicable sales or other taxes thereon, as and when such charges become due and payable;

(h) Keep the premises neat and free from garbage and trash;

(i) Do all things necessary to prevent the filing of any mechanic's or other liens against the Premises by reason of any work, labor, services or materials performed or supplied or claimed to have been performed or supplied to City or BOT or anyone holding the Premises or any part thereof through or under Gaston; and

(j) Not accept or place any advertising in or on any structure on the Premises for any entity, product or activity which is objectionable to City or BOT in its reasonable discretion, it being acknowledged by Gaston that the Premises are local governmental property and located in the immediate vicinity of a public school. If Gaston is notified by the City or BOT of its objection to a sign, Gaston agrees to take action to address the City or BOT's concerns.

11. ACCESS AND TRIMMING OF VEGETATION.

(a) Access to the Premises exists as of the time of this agreement, and City, at its expense, shall maintain any drive or access road necessary for Gaston's access to the Premises. City, at its expense, shall maintain such access in reasonable condition at all times, so as to prevent erosion.

(b) Gaston shall not cut, trim, remove or spray any trees, bushes, brush or other vegetation on or about the Premises without City's prior written consent, such consent not to be unreasonably withheld, conditioned or delayed, it being acknowledged by City that the purpose of this Lease is to provide a location where Gaston's sign(s) are viewable by persons in vehicles on Interstate Highway 20. All such cutting, trimming, removal and spraying shall be done in a reasonable manner and shall not be undertaken on any trees, bushes, brush or other vegetation on land not owned by City. All cuttings shall be removed from the Premises and not left or burned thereon. City agrees to be responsible for Bush hogging around the sign on this premises. Gaston may request the City to provide such other reasonable maintenance on the premises that will benefit the use of the leased property.

12. TRADING WITH CITY EMPLOYEES. Gaston shall not violate any code of conduct governing City or BOT's employees or elected or appointed City officials, including members of the Villa Rica City Council, and the City's various commissions, boards and authorities.

13. WAIVER. The waiver by City of the breach of any provision contained in this Lease shall not be deemed to be a waiver of such provision on any subsequent breach of the same or any other provision contained in the Lease. No such waiver or waivers shall serve to establish a course of performance between the parties contradictory to the terms hereof.

14. CAPTIONS. Paragraph captions throughout this Lease are inserted for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Lease or as a limitation of the scope of the particular paragraph to which they refer.

15. BROKERS. Each of the parties represents and warrants that there are no claims for brokerage commissions, finders' fees or consultants' fees in connection with this Lease, and each party agrees to indemnify and defend the other party against, and hold it harmless from, all liability arising from any such claim, including without limitation attorney's fees, arising from any person or entity claiming any such compensation through that party.

16. MISCELLANEOUS.

(a) This Lease shall create the relationship of landlord and tenant and no estate shall pass out of City. Gaston has only a usufruct, not subject to levy and sale, and not assignable by Gaston except as otherwise provided herein.

(b) The use of gender shall include all genders. The singular number shall include the plural, or the plural the singular, as the context may require.

(c) This Lease shall be binding on the parties hereto and the respective successors, and to the extent assignable on the assigns or nominees of the parties hereto.

(d) Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States mail, postage prepaid, certified mail, return receipt requested, addressed to City, BOT, or Gaston, as the case may be, at the addresses set forth at the beginning of this Lease or, in the alternative, via hand delivery or any recognized overnight delivery service.

(e) This Lease shall be governed by and construed in accordance with the laws of the State of Georgia.

(f) In case any one or more of the provisions contained in this Lease shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

(g) This Lease constitutes the complete, final and exclusive agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties in connection with this subject matter.

(h) Although the printed provisions of this Lease may have been drafted by one party, each party represents that it has had the opportunity to seek the full advice of counsel, the terms of this Lease were fully negotiated by the parties, and no provisions of this Lease shall be automatically construed for or against either party, but this Lease shall be interpreted in accordance with the general meaning of the language herein contained in an effort to reach the intended result.

(i) This Lease and the terms and conditions herein may not be modified except by a writing, signed by all parties hereto.

(j) Time is of the essence of this Lease.

(k) City may freely assign, hypothecate, transfer and convey any or all of its rights, privileges, duties and obligations hereunder.

(l) Gaston shall not assign any of its rights, privileges, duties or obligations hereunder or sublease the Premises except in strict conformity with Paragraph 7 above.

(m) This Lease may be executed in counterparts with each copy having the full force and effect as if one agreement were executed.

[The following page is the signature page.]

IN WITNESS WHEREOF, the parties hereto have executed and delivered this Lease as of the date first set forth above.

LESSOR:

City of Villa Rica, a political subdivision of the State of Georgia

Rita J. Poole
Witness on Attest

By: [Signature]
Title: City Manager

LESSEE:

Gaston Outdoor Advertising

C. David Medlin
Witness or Attest

By: Alb. Gast
Title: President

THIRD PARTY BENEFICIARY:

Villa Rica Board of Tourism

Barbara Davis
Witness or Attest

By: Caryn Camp
Title: Chairman

Dobbs to City of VR



Whooping Creek Construction

1465 Whooping Creek Ch. Rd.

Carrollton, GA. 30116

770-836-8660

404-561-2833



Date: 01/04/2017

Bid #: 2017010023

Bid To: Gaston Bill Board Company

RE: State cuts

1. Grind in place all areas state side and private side to D.O.T. specifications. Regrass all disturbed areas. Meet with the D.O.T. for pre construction meeting. Place all erosion control measures as necessary. Replace any fence destroyed during completion of said work. Meet with D.O.T. for post construction meeting providing area inspector with all necessary photos.

Western Inn West bound face: \$9500.00

East bound face: \$11,500.00

Next face at swamp facing west bound: \$14,271.00

Opposite face at swamp east face : \$12,550.00

Next face west bound bypass : \$11,570.00

Next face east facing bypass: \$15,980.00

First face west of liberty Rd.: \$15,210.00

Back said of above face: \$12,210.00

Next face west bound I-20: \$8600.00

Last face facing eat I-20: \$13,277.00

Bond

I-20 Safety Signs

Survey height

Arborist to count trees

\$5,950.00

GOOT permit to cut

1,000.00

Cut trees on private property

10,000.00

Purchase trees GOOT

10,479.17

City of VR

Dobbs, Bobby

49,297.00

\$76,726.17



Villa Rica
Tourism Bureau
571 W. Bankhead Hwy.
Villa Rica, GA 30180
www.villaricatourism.com
Barbara Daniell
Director

May 19, 2009

Mr. Allen Gaston
Gaston Outdoor Advertising
Post Office Box 648
Carrollton, Georgia 30112

Dear Allen:

I am looking forward to working with you and having an opportunity to promote Villa Rica to everyone traveling along I-20.

I wanted to get a copy of the signed contract to you and thank you for working with us and looking forward to a long working relationship.

Sincerely,

Barbara Daniell
Downtown Development/Tourism
678-785-1014
bdaniell@villarica.org

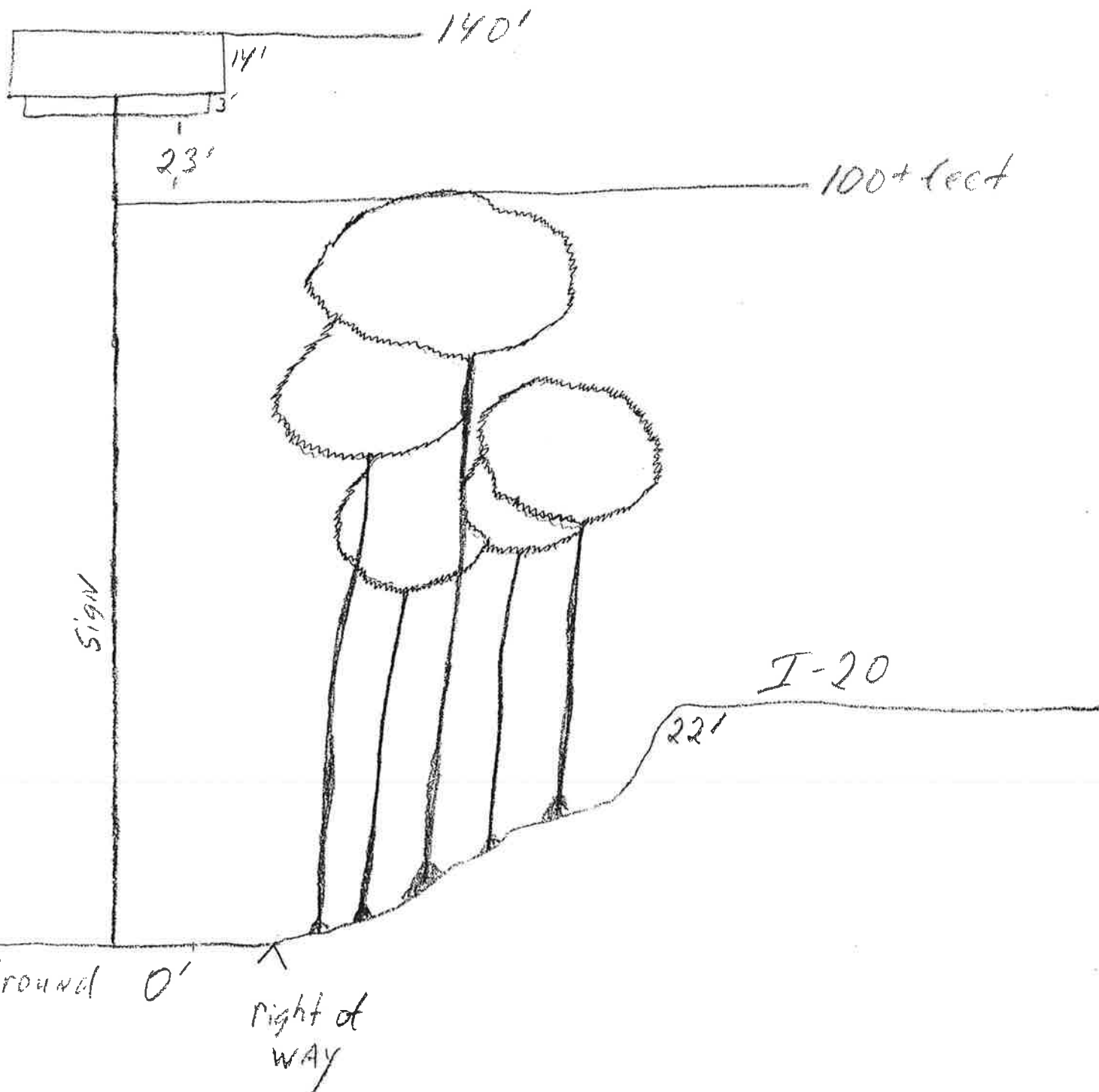
Villa Rica Tourism Board

Carolyn Camp
Chairman

Charles Turner
Rusty Dean
Paul Free
Robyn Young

Villa Rica Georgia
A city of Ethics

92'



**GASTON OUTDOOR
ADVERTISING CO.**

GASTON

105 Shady Valley Ct. • Carrollton, Georgia 30116
770 XXXX 838-0079

July 7, 1999

Mr. Steve Russell;

RE; Proposal of 2 Outdoor Advertising Structures to be located on the City of Villa Ricas property I-20. Complies with present Citys sign ordiance.

September of 1992 I met with Mrs. W.G. (Imogene) Florence and Briton and Ruth Smith regarding the property that now belongs to the City of Villa Rica. At that time all I got accomplished was a Department of Transportation application filled out and staked out the locations. When it was time to mail off the application, The Smiths said (lets not try it right now because we are afraid that the income Mrs Florence would receive from the signs may affect her medicare and possibly cut it off. The Smith's would rather keep in good standing with Medicare than chance it with the income off the signs) It never was mentioned to me that they did not like Outdoor Advertising structures.

After hearing all this I did not purpuse the project anymore until the property was given to the City of Villa Rica.

Sincerely

Allen Gaston
Allen Gaston

2/4/2015

Permit # D0574

B

Attachment # 5 SUMMARY OF TREE VALUES WORKSHEET**N-MPO H****HARDWOODS**

(See Attachment #2 for Existing Tree Counts)

Totals

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value	
4	\$7.38	17	\$125.46	\$1.85		\$0.00	
6	\$10.23	34	\$347.82	\$2.56		\$0.00	
8	\$17.88	23	\$411.24	\$4.47		\$0.00	
10	\$28.08	10	\$280.80	\$7.02		\$0.00	
12	\$34.14	7	\$238.98	\$8.54		\$0.00	
14	\$48.15	5	\$240.75	\$12.04		\$0.00	
16	\$64.74	3	\$194.22	\$16.19		\$0.00	
18	\$83.85	2	\$167.70	\$20.96		\$0.00	
20	\$105.54		\$0.00	\$26.39		\$0.00	
22	\$129.75	2	\$259.50	\$32.44		\$0.00	
24	\$156.54	1	\$156.54	\$39.14		\$0.00	
26	\$185.85	1	\$185.85	\$46.46		\$0.00	
28	\$217.74		\$0.00	\$54.44		\$0.00	
30	\$252.15		\$0.00	\$63.04		\$0.00	
32	\$289.14		\$0.00	\$72.28		\$0.00	
34	\$328.66		\$0.00	\$82.17		\$0.00	
36	\$370.74		\$0.00	\$92.68		\$0.00	Hardwood Total
Total			\$2,608.86			\$0.00	\$2,608.86

PINES/ NON-HARDWOODS

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value	
4	\$4.41	1	\$4.41	\$1.10		\$0.00	
6	\$6.15	3	\$18.45	\$1.54		\$0.00	
8	\$10.74	2	\$21.48	\$2.69		\$0.00	
10	\$16.86	4	\$67.44	\$4.22		\$0.00	
12	\$20.49	4	\$81.96	\$5.12		\$0.00	
14	\$28.89	2	\$57.78	\$7.22		\$0.00	
16	\$38.85	2	\$77.70	\$9.71		\$0.00	
18	\$50.31	4	\$201.24	\$12.58		\$0.00	
20	\$63.33	2	\$126.66	\$15.83		\$0.00	
22	\$77.85	2	\$155.70	\$19.46		\$0.00	
24	\$93.93		\$0.00	\$23.48		\$0.00	
26	\$111.51		\$0.00	\$27.88		\$0.00	
28	\$130.65		\$0.00	\$32.66		\$0.00	
30	\$151.29		\$0.00	\$37.82		\$0.00	Pine Total
Total			\$812.82			\$0.00	\$812.82

Vegetation Management Work on the right of way-----

Minium Initial flat fee of \$500

\$500.00

(Fee includes all removal of vegetation less than (4) inches in diameter in the Target View Zone.)

Total Contributory Value**\$3,921.68**

2/4/2015

Permit # D0574 A B**Attachment # 5 SUMMARY OF TREE VALUES WORKSHEET****N-MPO H****HARDWOODS**

(See Attachment #2 for Existing Tree Counts)

Totals

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value
4	\$7.38	8	\$59.04	\$1.85		\$0.00
6	\$10.23	19	\$194.37	\$2.56		\$0.00
8	\$17.88	32	\$572.16	\$4.47		\$0.00
10	\$28.08	10	\$280.80	\$7.02		\$0.00
12	\$34.14	16	\$546.24	\$8.54		\$0.00
14	\$48.15	10	\$481.50	\$12.04		\$0.00
16	\$64.74	7	\$453.18	\$16.19		\$0.00
18	\$83.85	2	\$167.70	\$20.96		\$0.00
20	\$105.54		\$0.00	\$26.39		\$0.00
22	\$129.75		\$0.00	\$32.44		\$0.00
24	\$156.54		\$0.00	\$39.14		\$0.00
26	\$185.85		\$0.00	\$46.46		\$0.00
28	\$217.74		\$0.00	\$54.44		\$0.00
30	\$252.15		\$0.00	\$63.04		\$0.00
32	\$289.14		\$0.00	\$72.28		\$0.00
34	\$328.66		\$0.00	\$82.17		\$0.00
36	\$370.74		\$0.00	\$92.68		\$0.00
Total			\$2,754.99			\$0.00
						Hardwood Total
						\$2,754.99

PINES/ NON-HARDWOODS

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value
4	\$4.41	2	\$8.82	\$1.10		\$0.00
6	\$6.15	5	\$30.75	\$1.54		\$0.00
8	\$10.74	2	\$21.48	\$2.69		\$0.00
10	\$16.86	1	\$16.86	\$4.22		\$0.00
12	\$20.49	4	\$81.96	\$5.12		\$0.00
14	\$28.89	2	\$57.78	\$7.22		\$0.00
16	\$38.85	1	\$38.85	\$9.71		\$0.00
18	\$50.31	1	\$50.31	\$12.58		\$0.00
20	\$63.33		\$0.00	\$15.83		\$0.00
22	\$77.85		\$0.00	\$19.46		\$0.00
24	\$93.93	1	\$93.93	\$23.48		\$0.00
26	\$111.51		\$0.00	\$27.88		\$0.00
28	\$130.65	1	\$130.65	\$32.66		\$0.00
30	\$151.29		\$0.00	\$37.82		\$0.00
Total			\$531.39			\$0.00
						Pine Total
						\$531.39

Vegetation Management Work on the right of way-----

Minimum initial flat fee of \$500

\$500.00

(Fee includes all removal of vegetation less than (4) inches in diameter in the Target View Zone.)

Total Contributory Value\$3,786.38

02-04-2015

Permit # D0575 A ☒ or B ☐

ATTACHMENT #7

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

To be completed by Applicant:

Name of Applicant or Company: Gaston Outdoor ~~Inc.~~ *Advertising Inc.*

PERMIT # D0575 COUNTY: Carroll

MUNICIPALITY (if applicable): STATE ROUTE NUMBER: 402

LATITUDE / LONGITUDE (in decimal degrees): Lat: 33.724644 / Long: -84.914161

Does the local government allow signs to be lowered? Yes ☐ No ☐

Professional Engineer License or Professional Land Surveyor License

This section is to be completely filled out by the Engineer or Surveyor.

(Height of sign is measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher.)

I _____ hereby certify the sign height for GDOT permit number _____
(print name)
_____ is _____ feet.

Sign, stamp and seal here:

_____ Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

----- Or -----

Local Government Certification for Restrictions on Lowering a Sign

Complete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.

I _____, a duly qualified official of the city/county of _____, do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This the _____ day of _____, 20____.

Authorized Official Signature _____ Title _____ Phone Number: _____

02-04-2015

Permit # D0575 A ☐ or B ☒

ATTACHMENT #7

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

To be completed by Applicant:

Name of Applicant or Company: Gaston Outdoor Media, LLC Advertising Inc.

PERMIT # D0575 COUNTY: Carroll

MUNICIPALITY (if applicable): _____ STATE ROUTE NUMBER: 402

LATITUDE / LONGITUDE (in decimal degrees) : Lat: 33.724644 / Long: -84.914161

Does the local government allow signs to be lowered? Yes ☐ No ☐

Professional Engineer License or Professional Land Surveyor License

This section is to be completely filled out by the Engineer or Surveyor.

(Height of sign is measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher.)

I _____ hereby certify the sign height for GDOT permit number
(print name)

_____ is _____ feet.

Sign, stamp and seal here:

_____ Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

_____ Or _____

Local Government Certification for Restrictions on Lowering a Sign

Complete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.

I _____, a duly qualified official of the city/county of _____, do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This the _____ day of _____, 20____.

Authorized Official Signature Title Phone Number: _____

2/4/2015

Permit # D0575 A (B)

Attachment # 5 SUMMARY OF TREE VALUES WORKSHEET**N-MPO H****HARDWOODS**

(See Attachment #2 for Existing Tree Counts)

Totals

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value	
4	\$7.38	2	\$14.76	\$1.85		\$0.00	
6	\$10.23	11	\$112.53	\$2.56		\$0.00	
8	\$17.88	5	\$89.40	\$4.47		\$0.00	
10	\$28.08	7	\$196.56	\$7.02	1	\$7.02	
12	\$34.14	10	\$341.40	\$8.54		\$0.00	
14	\$48.15	1	\$48.15	\$12.04		\$0.00	
16	\$64.74	1	\$64.74	\$16.19		\$0.00	
18	\$83.85	3	\$251.55	\$20.96		\$0.00	
20	\$105.54		\$0.00	\$26.39		\$0.00	
22	\$129.75		\$0.00	\$32.44		\$0.00	
24	\$156.54		\$0.00	\$39.14		\$0.00	
26	\$185.85		\$0.00	\$46.46		\$0.00	
28	\$217.74		\$0.00	\$54.44		\$0.00	
30	\$252.15		\$0.00	\$63.04		\$0.00	
32	\$289.14		\$0.00	\$72.28		\$0.00	
34	\$328.66		\$0.00	\$82.17		\$0.00	
36	\$370.74		\$0.00	\$92.68		\$0.00	
Total			\$1,119.09			\$7.02	Hardwood Total
						\$1,126.11	

PINES/ NON-HARDWOODS

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value	
4	\$4.41		\$0.00	\$1.10		\$0.00	
6	\$6.15		\$0.00	\$1.54		\$0.00	
8	\$10.74		\$0.00	\$2.69		\$0.00	
10	\$16.86		\$0.00	\$4.22		\$0.00	
12	\$20.49		\$0.00	\$5.12		\$0.00	
14	\$28.89		\$0.00	\$7.22		\$0.00	
16	\$38.85		\$0.00	\$9.71		\$0.00	
18	\$50.31		\$0.00	\$12.58		\$0.00	
20	\$63.33		\$0.00	\$15.83		\$0.00	
22	\$77.85		\$0.00	\$19.46		\$0.00	
24	\$93.93		\$0.00	\$23.48		\$0.00	
26	\$111.51		\$0.00	\$27.88		\$0.00	
28	\$130.65		\$0.00	\$32.66		\$0.00	
30	\$151.29		\$0.00	\$37.82		\$0.00	
Total			\$0.00			\$0.00	Pine Total
						\$0.00	

Vegetation Management Work on the right of way-----

Minium Initial flat fee of \$500

\$500.00

(Fee includes all removal of vegetation less than (4) inches in diameter in the Target View Zone.)

Total Contributory Value

\$1,626.11

2/4/2015

Permit # D0575 (A) B

Attachment # 5 SUMMARY OF TREE VALUES WORKSHEET**N-MPO H****HARDWOODS**

(See Attachment #2 for Existing Tree Counts)

Totals

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value
4	\$7.38	12	\$88.56	\$1.85		\$0.00
6	\$10.23	10	\$102.30	\$2.56		\$0.00
8	\$17.88	11	\$196.68	\$4.47		\$0.00
10	\$28.08	2	\$56.16	\$7.02		\$0.00
12	\$34.14	4	\$136.56	\$8.54		\$0.00
14	\$48.15		\$0.00	\$12.04		\$0.00
16	\$64.74	1	\$64.74	\$16.19		\$0.00
18	\$83.85		\$0.00	\$20.96		\$0.00
20	\$105.54		\$0.00	\$26.39		\$0.00
22	\$129.75		\$0.00	\$32.44		\$0.00
24	\$156.54		\$0.00	\$39.14		\$0.00
26	\$185.85		\$0.00	\$46.46		\$0.00
28	\$217.74		\$0.00	\$54.44		\$0.00
30	\$252.15		\$0.00	\$63.04		\$0.00
32	\$289.14		\$0.00	\$72.28		\$0.00
34	\$328.66		\$0.00	\$82.17		\$0.00
36	\$370.74		\$0.00	\$92.68		\$0.00
Total			\$645.00			\$0.00
						Hardwood Total
						\$645.00

PINES/ NON-HARDWOODS

Tree Dia. (Class)	Removal Value from Appendix B-2	Number of Trees to be removed	Removal Value	Pruning Value from Appendix B-2	Number of Trees to be Pruned	Pruning Value
4	\$4.41		\$0.00	\$1.10		\$0.00
6	\$6.15		\$0.00	\$1.54		\$0.00
8	\$10.74		\$0.00	\$2.69		\$0.00
10	\$16.86		\$0.00	\$4.22		\$0.00
12	\$20.49		\$0.00	\$5.12		\$0.00
14	\$28.89		\$0.00	\$7.22		\$0.00
16	\$38.85		\$0.00	\$9.71		\$0.00
18	\$50.31		\$0.00	\$12.58		\$0.00
20	\$63.33		\$0.00	\$15.83		\$0.00
22	\$77.85		\$0.00	\$19.46		\$0.00
24	\$93.93		\$0.00	\$23.48		\$0.00
26	\$111.51		\$0.00	\$27.88		\$0.00
28	\$130.65		\$0.00	\$32.66		\$0.00
30	\$151.29		\$0.00	\$37.82		\$0.00
Total			\$0.00			\$0.00
						Pine Total
						\$0.00

Vegetation Management Work on the right of way-----

Minium Initial flat fee of \$500

\$500.00

(Fee includes all removal of vegetation less than (4) inches in diameter in the Target View Zone.)

Total Contributory Value

\$1,145.00

02-04-2016

Permit # 08978

A ☒ or B ☐**ATTACHMENT #7**

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

To be completed by Applicant:

Name of Applicant or Company: Clear Channel Outdoor / Bryan Gaylor

PERMIT # 08978 COUNTY: Fulton

MUNICIPALITY (If applicable): Union City

STATE ROUTE NUMBER: 403

LATITUDE / LONGITUDE (in decimal degrees) : Lat: 33.5707 / Long: -84.5293

Does the local government allow signs to be lowered? Yes ☐ No ☒**Professional Engineer License or Professional Land Surveyor License**

This section is to be completely filled out by the Engineer or Surveyor.

(Height of sign is measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher.)

I _____ hereby certify the sign height for GDOT permit number _____
(print name)
_____ is _____ feet.

Sign, stamp and seal here:

_____ Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

Or

Local Government Certification for Restrictions on Lowering a SignComplete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.I, Nicole Dziel, a duly qualified official of the city/county of Union City, do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.This the 1 day of Jan, 2016is non conforming and

Authorized Official Signature

Title

Phone Number: 770-515-9982

Permit # 6293 A ☒ or B ☐

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

Name of Applicant or Company: Clear Channel Outdoor, Inc.

PERMIT # 6293 COUNTY: Fullon

MUNICIPALITY (if applicable): East Point STATE ROUTE NUMBER: 403

LATITUDE / LONGITUDE (in decimal degrees) : Lat: 33.660556 / Long: -84.430833

Does the local government allow signs to be lowered? Yes ☐ No ☐

This section is to be completely filled out by the Engineer or Surveyor.

I _____ hereby certify the sign height for GDOT permit number _____
(print name)
is _____ feet.

Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

..... Or

Complete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.

I, Genevsa Elias, a duly qualified official of the city/county of EAST POINT, do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This/the 8TH day of OCTOBER, 2015

Authorized Official Signature

Dredrick Plannigalana De
Title

Phone Number: (4) 270-7026

Permit # A1981 A ☐ or B ☒

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

Name of Applicant or Company: Clear Channel Outdoor

PERMIT # A1981 COUNTY: Cobb

MUNICIPALITY (if applicable): Marietta STATE ROUTE NUMBER: 407

LATITUDE / LONGITUDE (in decimal degrees) : Lat: 33.940077 / Long: -84.501414

Does the local government allow signs to be lowered? Yes ☐ No ☒

This section is to be completely filled out by the Engineer or Surveyor.

I _____ hereby certify the sign height for GDOT permit number _____
(print name)
is _____ feet.

Sign, stamp and seal here:

Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

Or

Complete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.

I, RUSTY ROTH, a duly qualified official of the city/county of MARIETTA, do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This the 26TH day of OCTOBER, 2015.

Rusty Roth
Authorized Official Signature

PLANNING & ZONING MANAGER
Title

Phone Number: 770-794-5670

02-04-2015

Permit # D0574 A ☐ or B ☒

ATTACHMENT #7

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

To be completed by Applicant:

Name of Applicant or Company: Gaston Outdoor ~~Media~~ *Advertising Inc*

PERMIT # D0574 COUNTY: Carroll

MUNICIPALITY (if applicable): STATE ROUTE NUMBER: 402

LATITUDE / LONGITUDE (in decimal degrees) : Lat: 33.725011 / Long: -84.912483

Does the local government allow signs to be lowered? Yes ☐ No ☐

Professional Engineer License or Professional Land Surveyor License

This section is to be completely filled out by the Engineer or Surveyor.

(Height of sign is measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher.)

I _____ hereby certify the sign height for GDOT permit number
(print name)

_____ is _____ feet.

Sign, stamp and seal here:

_____ Day of _____, 20_____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

----- Or -----

Local Government Certification for Restrictions on Lowering a Sign

Complete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.

I _____, a duly qualified official of the city/county of _____,
do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This the _____ day of _____, 20_____.

Authorized Official Signature Title Phone Number: _____

ATTACHMENT #7

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

To be completed by Applicant:Name of Applicant or Company: Gaston Outdoor Media ~~LLC~~ *Advertising Inc*

PERMIT # D0574 COUNTY: Carroll

MUNICIPALITY (if applicable): STATE ROUTE NUMBER: 402

LATITUDE / LONGITUDE (in decimal degrees) : Lat: 33.725011 / Long: -84.912483

Does the local government allow signs to be lowered? Yes ☐ No ☐**Professional Engineer License or Professional Land Surveyor License**

This section is to be completely filled out by the Engineer or Surveyor.

(Height of sign is measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher.)

I _____ hereby certify the sign height for GDOT permit number
(print name)

_____ is _____ feet.

Sign, stamp and seal here:

_____ Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

----- Or -----

Local Government Certification for Restrictions on Lowering a SignComplete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.I _____, a duly qualified official of the city/county of _____,
do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This the _____ day of _____, 20____.

Authorized Official Signature Title Phone Number: _____

Dobbs

Selective Structures LLC

811 East Avenue
Athens, Tennessee 37303

Phone (800) 459-6670
Fax (423) 745-5811

PROPOSAL SUBMITTED TO:

Mr. Allen Gaston
Gaston Outdoor Advertising, Inc.
P.O. Box 648
Carrollton, Georgia 30112

SPECIFY JOB & DATE:

REVISION (2) DATE: July 20, 2017
FOB: Athens, Tennessee
TO: Villa Rica, Georgia
Location: west of Harper Street

WE HEREBY SUBMIT OUR PROPOSAL TO: Fabricate, deliver, take down existing head section and re- install the following per your specifications:

CONTRACT DESCRIPTION: Selective to provide new upper column to lower customer's existing 14' x 48' center mounted structure with 20' vee from 145' over-all to 91' over-all height.

Upper column with head plate, 2 insert rings and a cover ring
20' ladder
Bolts
Primed and painted per your specifications
Delivery to job site
Take down existing head section
Installation of materials listed above with re-installation of head section
Re-wire sign

26,241.00
4,000.00 (electrical)
1,500.00 (clear for crane)
\$31,741.00

REVISION (2) CONTRACT PRICE \$26,241.00 (plus applicable sales tax)

Selective reserves the right to requote any ordered unit on hold for longer than 10 days that has not been fabricated. Units put on hold following fabrication will be subject to a storage charge and invoiced (less installation) after thirty days from scheduled delivery date.

Please note if any changes are made following execution of this contract that result in the need for additional engineering, the cost will be passed to the customer during final invoicing.

The delivery of this structure is quoted based on easy site access. No allowance is made for poor road conditions or poor site conditions such as trees, undergrowth or clearance of natural waters. It is the customer's responsibility to provide corrective measures to assure easy site access before delivery. Additional equipment or materials required to achieve easy site access is the sole responsibility of the customer.

Sign to be built in accordance with provided certified engineering specifications and blue prints. Price does not include wet drill, taxes, permits, union costs or any other miscellaneous fees connected with this project.

Please note, this sign has not been quoted, engineered or designed for structure modifications such as the addition of tri-vision units (unless specifically noted above) or additional wind loaded areas such as additional faces or permanent face extension such as cut-outs.

The addition of these structural components during or after installation could negatively impact sign members including, but not limited to, torsion bar and/or cantilever, if applicable. Please contact us if you know you will be modifying this sign right now, or in the future, for re-quoting. If you decide to modify this unit after installation, please contact Selective Structures or the engineer of record for advice on retrofitting this sign to safely add these components.

City of Villa Rica

Selective Structures LLC

811 East Avenue
Athens, Tennessee 37303

Phone (800) 459-6670
Fax (423) 745-5811

PROPOSAL SUBMITTED TO:

Mr. Allen Gaston
Gaston Outdoor Advertising, Inc.
P.O. Box 648
Carrollton, Georgia 30112

SPECIFY JOB & DATE:

REVISION (2) DATE: July 20, 2017
FOB: Athens, Tennessee
TO: Villa Rica, Georgia
Location: : 500' east of Harper Street

WE HEREBY SUBMIT OUR PROPOSAL TO: Fabricate, deliver, take down existing head section and re-install the following per your specifications:

CONTRACT DESCRIPTION: Selective to provide "drop in spool" to lower customer's existing 14' x 48' center mounted structure with 20' vee from 145' over-all to 92' over-all height.

Drop in spool with head plate, cover ring and 2 insert rings
Primed and painted per your specifications
Delivery to job site
Bolts
Take down existing head section
Installation of materials listed above with re-installation of head section
Re-wire sign

~~\$22,175.00~~
4,000.00 (electrical)
1,500.00 (clean up crane)
~~\$27,675.00~~

REVISION (2) CONTRACT PRICE: \$22,175.00 (plus applicable sales tax)

Selective reserves the right to requote any ordered unit on hold for longer than 10 days that has not been fabricated. Units put on hold following fabrication will be subject to a storage charge and invoiced (less installation) after thirty days from scheduled delivery date.

Please note if any changes are made following execution of this contract that result in the need for additional engineering, the cost will be passed to the customer during final invoicing.

The delivery of this structure is quoted based on easy site access. No allowance is made for poor road conditions or poor site conditions such as trees, undergrowth or clearance of natural waters. It is the customer's responsibility to provide corrective measures to assure easy site access before delivery. Additional equipment or materials required to achieve easy site access is the sole responsibility of the customer.

Sign to be built in accordance with provided certified engineering specifications and blue prints. Price does not include wet drill, taxes, permits, union costs or any other miscellaneous fees connected with this project.

Please note, this sign has not been quoted, engineered or designed for structure modifications such as the addition of tri-vision units (unless specifically noted above) or additional wind loaded areas such as additional faces or permanent face extension such as cut-outs.

The addition of these structural components during or after installation could negatively impact sign members including, but not limited to, torsion bar and/or cantilever, if applicable. Please contact us if you know you will be modifying this sign right now, or in the future, for re-quoting. If you decide to modify this unit after installation, please contact Selective Structures or the engineer of record for advice on retrofitting this sign to safely add these components.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Presentation by NextSite

AGENDA DATE: 04/03/2018

DATE PREPARED: 03/23/2018

PREPARED BY: Tom Barber

AMOUNT: \$15,500 per year for three years

GL ACCOUNT #: 100-7520-52120 Economic Development – Professional Services

PURPOSE: To consider a proposal by NextSite, a provider of retail research, marketing and recruitment services.

BACKGROUND: The City currently employs a staff of three (soon to be four), to provide economic development, downtown revitalization, event management, and tourism services. The City is also in the third year of a five-year agreement with Carroll Tomorrow for industrial development assistance. The contract costs \$50,000 per year.

STAFF RECOMMENDATION: For City Council to discuss a proposal by NextSite's Andy Camp to provide retail development services to the City of Villa Rica. The proposal's cost is \$15,500 per year for three years.

IMPACT: These services would augment those provided by Carroll Tomorrow, whose focus is the attraction of industrial customers. Our staff does not currently have the background, time or contacts to duplicate the services provided by NextSite. This item was not included in our 2018 budget.

MOTION: I move that we engage NextSite for three years at a cost not to exceed \$15,500 per year.



CITY OF VILLA RICA

City Council Packet

SUBJECT: PREL-01-18

CITY COUNCIL AGENDA DATE: April 3, 2018

DATE: March 22, 2018

PREPARED BY: Lenise Lyons, Planning and Zoning Specialist

FISCAL IMPACT: N/A

ANNUAL –

CAPITAL –

OTHER –

FUNDING SOURCE: N/A

PURPOSE: Liberty Custom Homes, LLC of Douglasville, GA requests preliminary plat approval for Liberty Pointe (Phase II) located at Enclave Drive, Villa Rica, GA, Parcel No: 01800250003, in Land Lot 180 of the 25th District in Douglas County, currently zoned Planned Development (PD). The property consists of 32.61+/- acres and is located in Ward 4.

BACKGROUND: The applicant is requesting preliminary plat approval for Phase II of the Liberty Pointe subdivision, formerly named The Enclave at Mirror Lake. This parcel was rezoned from R-14 (Multi-Family Residential) to PD (Planned Development) in 2006 (RA-14-06). The property was a part of a 205-acre development beginning at Conner Road and Nalley Road. The rezoning was approved by the City Council with the stipulation that the request shall comply with all conditions recommended according to DRI No. 430.

STAFF RECOMMENDATION: Staff recommends Approval.

IMPACT: N/A

PLANNING COMMISSION: TBD on March 27, 2018.

MOTION: I make a motion to approve the preliminary plat application from Liberty Custom Homes, LLC for Liberty Pointe Phase II.

Project Description:

The applicant is requesting preliminary plat approval for Phase II of the Liberty Pointe subdivision, formerly named The Enclave at Mirror Lake. This parcel was rezoned from R-14 (Multi-Family Residential) to PD (Planned Development) in 2006 (RA-14-06). The property was a part of a 205-acre development beginning at Conner Road and Nalley Road. The rezoning was approved by the City Council with the stipulation that the request shall comply with all conditions recommended according to DRI No. 430.

Currently, Phase I is still under construction. Due to the economic downturn in 2008, development became stagnant. Some infrastructure in Phase II is already in place, and it appears that the applicant plans to continue development in this Phase in the same manner that was previously approved.

Preliminary Plat Review Standards:

The Code of the City of Villa Rica, Unified Development Code Section 2.03.E.4, requires all preliminary plat applications to be reviewed based upon the impact of the proposed plat with respect to each of the following matters:

1) *The plat is consistent with the Future Land Use Map.*

The plat is consistent with the Future Land Use Map, as this area is designated as medium density residential.

2) *The application conforms with environmental and health laws and regulations.*

The application appears to conform with environmental and health laws and regulations.

3) *The site is served, or will be served at the time of development, with all necessary public utilities.*

The site will be served at the time of development with all necessary public utilities. As a preliminary plat was previously approved for this development, some utility infrastructure is already in place.

4) *If on-site wastewater systems are proposed, the Community Development Director shall find that the proposed development and improvements are compatible with long-term expansion plans for the City's wastewater system, and the County Health Department shall certify that the proposed lots satisfy applicable regulations prior to approval of the final plat.*

On-site wastewater systems are not proposed for this development.

5) *The location of the site will not cause the need for premature or inefficient extensions and expansions of public facilities, utilities and services.*

Staff does not anticipate the need for premature or inefficient extensions and expansions of public facilities, utilities and services.

6) *The applicant has demonstrated that public services such as schools, public safety and fire protection will be available upon platting of the subdivision in conformance with the requirements of Article 8 of this Code.*

Public services, public safety, and fire protection are currently available in the vicinity.

- 7) The site represents an overall development pattern that is consistent with Article 4 of this Code and with the goals and policies of the Comprehensive Plan, the Capital Improvements Program, and any other applicable planning documents adopted by the City.**

The site will be served at the time of development with all necessary public utilities. As a preliminary plat was previously approved for this development, some utility infrastructure is already in place.

- 8) The subdivision complies with all applicable provisions of this Code, including but not limited to:**

- a) Each lot in the plat of a residential development has adequate and safe access to/from a local street. If lot access is to/from a collector or arterial street, the Planning Commission shall expressly find that such access is safe and that no other lot access or subdivision configuration is feasible**
- b) The site contains a parcel, lot and land subdivision layout that is consistent with this Code, generally accepted land planning and site engineering design principles**
- c) The arrangement of streets and lots shall give due regard to the topography and other physical features of the property; and**
- d) The applicant agrees to dedicate and improve land, right-of-way and easements, as may be determined to be needed to effectuate the purposes of these regulations and the standards and requirements incorporated herein;**

The proposed subdivision appears to comply with all applicable provisions of the Unified Development Code.

Staff Comments:

The rezoning and preliminary plat for Liberty Pointe (formerly known as The Enclave at Mirror Lake) had been previously approved in 2006 and 2007. As Phase I was being developed, Villa Rica experienced the economic downturn in housing. Because of this, construction in this development, as well as many others in the City, came to a halt. In Phase II, some infrastructure, including roadway outlines have already been installed. However, significant time has passed since this preliminary plat was approved, Staff recommended to the applicant that they undergo the process again. This will help to ensure that the infrastructure and utility outlay have been properly maintained, as they are subject to City Staff review.

The applicant is not proposing to make any alterations in regards to the number of lots, or configuration that was previously approved. The plat will still be subject to final plat approval prior to construction.

Recommendation:

Staff recommendation: **APPROVAL**

Public Notifications:

As required by *Article 2, Section 2.01* in the Code of the City of Villa Rica, the public has been notified in *Times-Georgian* on March 12, 2018; a sign has been posted on the subject properties; and all abutting property owners have received notification via certified mail.

Public Response:

In response to the public notifications, residents within the surrounding neighborhoods have not contacted the City at the time of this staff report.

Office of Community Development

Attachments:

1. Application
2. Letter of Intent
3. Property Plat
4. Location Map
5. 2006 Rezoning Staff Report
6. GRTA Decision Letter



APPLICATION FOR SUBDIVISION

☐ CONCEPT PLAN ☒ PRELIMINARY PLAN ☐ FINAL PLAT

The procedures for approval of a Concept Plan, a Preliminary Plat and a Final Plat, steps in the subdivision process, are set forth in Section 2.03.E of the Unified Development Code (UDC). Generally, the procedures involve review by the Community Development Director and the Planning Commission with a final review and decision by the City Council.

Please complete the blanks with the requested information. If any of the information or required materials is missing or incomplete, the application will not be processed. Also, please note the required information requested on the back of this page.

Date of Application: _____

APPLICANT

Applicant Name: LIBERTY CUSTOM HOMES, LLC
Address: P.O. Box 1172 City: DOUGLASSVILLE State: GA Zip: 30133
Phone: (770) 231-8748 Fax: () - Email: robbie.tiger@bellsouth.net
Project Representatives Names: ROBBIE ROBINSON
Address: _____ City: _____ State: _____ Zip: _____
Phone: () - Fax: () - Email: _____
Agent Name: N/A
Address: _____ City: _____ State: _____ Zip: _____
Phone: () - Fax: () - Email: _____
Name of Engineer or Surveyor of Plat: GEORGIA AND WEST, INC.
Address: 105 CORPORATE DRIVE City: CARROLLTON State: GA Zip: 30117
Phone: (770) 834-4694 Fax: () - Email: mailbox@georgiaandwest.com
Owner Name (If different from applicant): N/A
Address: _____ City: _____ State: _____ Zip: _____
Phone: () - Fax: () - Email: _____
(Note: A notarized statement signed by the property owner(s) authorizing the applicant to make this request shall be attached to the application.)

CONCERNS RELATED TO THE SUBDIVISION

Land Lot Numbers: 180 + 181 Districts: 2
Existing Zoning District: PLANNED DEVELOPMENT Proposed Zoning District(s): PLANNED DEVELOPMENT

- | | | |
|---|---|--|
| Is this property on the City water system? | ☒ Yes | ☐ No |
| Is this property on a paved road? | ☒ Yes | ☐ No |
| Is this property part of a subdivision? | ☒ Yes | ☐ No |
| Is this property or any part of the property in a floodplain? | ☐ Yes | ☒ No |
| Is this property or any part of the property in a watershed area? | ☐ Yes | ☐ No |
| Does this property include any bodies of water? | ☐ Yes | ☒ No |
| Does this property have dedicated roads? | ☒ Yes | ☐ No |

If yes, provide street names and linear footages.

PRELIMINARY PLAT - LIBERTY PLAT - 01800250003

PREL-10-18



CASE # _____
CONCEPTUAL, PRELIMINARY, AND FINAL PLATS

I, Robbie Robinson, hereby state that all of the above statements and statements contained in the documents submitted with this application are true.

Jaqueline Robinson, manager 3.08.18
Signature of Applicant Date

Required Materials to Accompany the Application:

The Community Development Director may waive informational requirements upon finding that the information is not required to determine compliance with UDC requirements.

1. Copy of deed, lease, option agreement or other evidence of ownership or applicant's interest in the property. If the applicant is not the owner, attach a notarized statement signed by the owner authorizing the applicant to request the amendment.

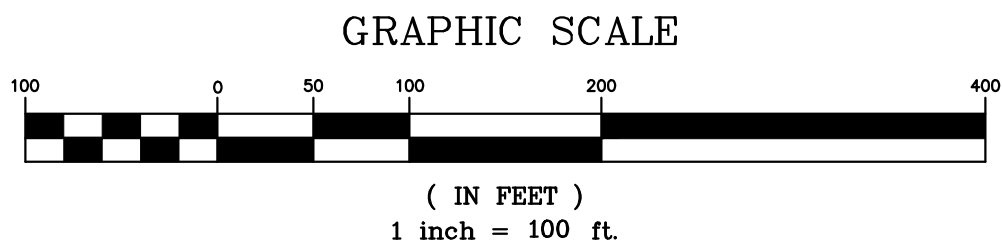
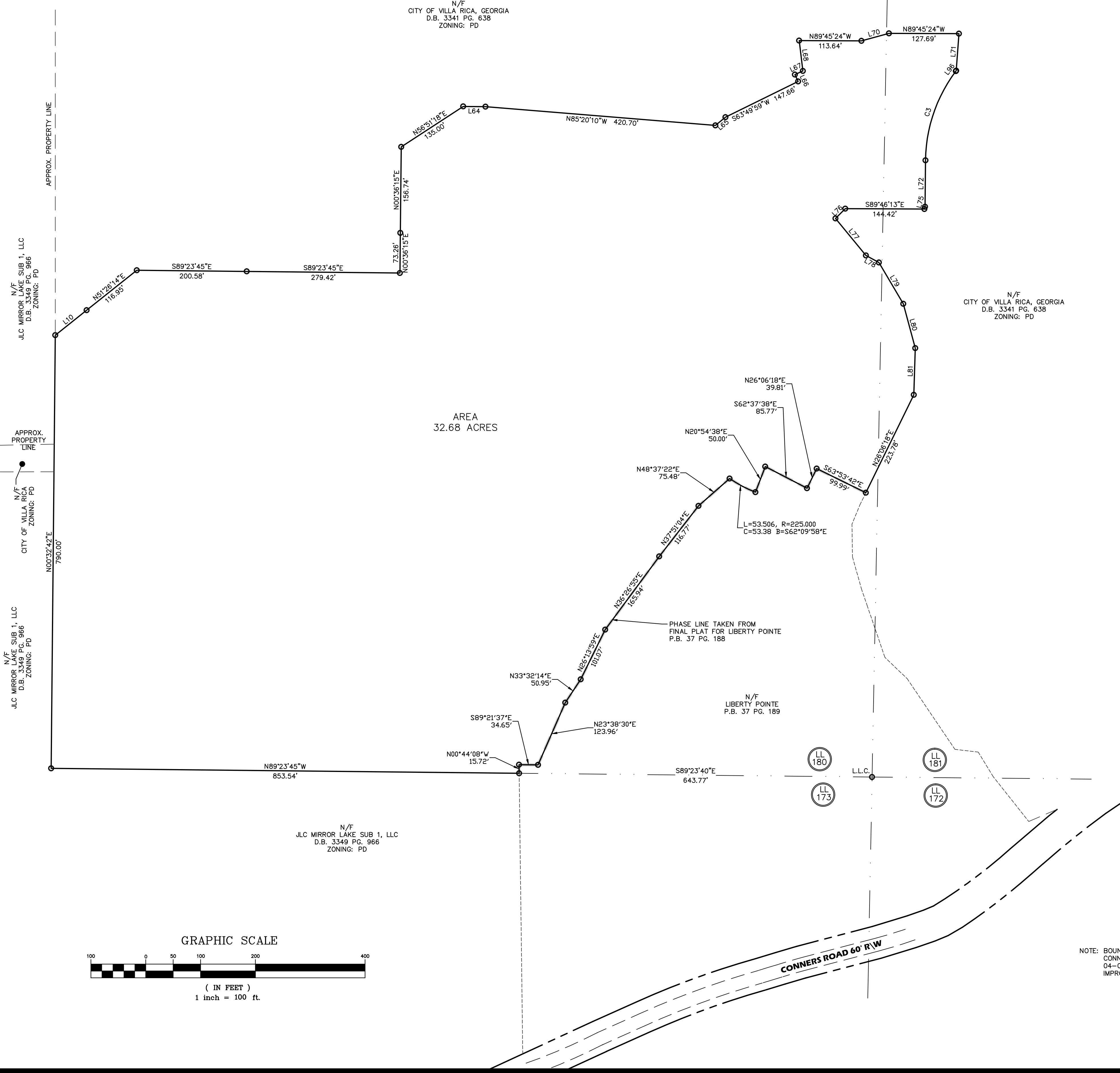
Concept Plans:

1. The applicant applying for concept plan approval shall submit a Concept Plan that shall illustrate future development of the entire area under common ownership. A Concept Plan is not required for subdivisions creating a single, non-farm parcel. The Concept Plan shall be printed on 24" x 36" paper at a scale of 1 inch = 100 feet, with all dimensions measured accurately to the nearest foot; provided, however, that a different scale may be used if approved by the Community Development Director prior to submittal, and shall contain or have attached thereto:
 - a. Name and addresses of the record owner, developer, land planner, engineer and surveyor;
 - b. Proposed name of the subdivision, date prepared and/or revised, north indicator and scale;
 - c. Location map drawn at a scale of 2,000 feet per inch showing the area within a 1-mile radius of the proposed subdivision;
 - d. A layout of the entire proposed subdivision and its relationship to adjacent property, existing development and recorded maps;
 - e. Approximate boundaries and timing of proposed phases of development;
 - f. Proposed major categories of land use showing compatibility with the Comprehensive Plan;
 - g. Proposed number of dwelling units and gross density of each type of residence and proposed floor area for each non-residential parcel;
 - h. Proposed and existing arterial, collector and local streets (both public and private) to serve the general area;
 - i. Location of sites for parks, schools and other public uses, and all areas of common ownership;
 - j. Topographic contours based on USGS or NAVD Datum at 10-foot intervals unless otherwise approved by the Community Development Director;
 - k. Significant hydrological features and structures including any 100-year floodplains, floodways and wetlands;
 - l. Significant man-made features such as railroads, buildings, utilities and drainage structures;
 - m. Identification of known exceptional topographical, cultural, historical, archaeological, hydrological or any other physical conditions of the property to be developed or within 100 feet on an adjacent parcel exist which will require the establishment of reasonable design standards in excess of the established minimum standards or require a variance from minimum standards; and
 - n. Any attendant documents needed to supplement the information provided on the map; and
2. A listing of the owners of property within 250 feet of the subject property and the mailing addresses for said owners on file with the County Assessor.

CURVE TABLE				
CURVE	LENGTH	CHORD	BEARING	RADIUS
C1	NOT USED			
C2	NOT USED			
C3	174.69'	171.77'	S18°48'07"W	275.00'

LINE TABLE	
LINE	BEARING
L1	NOT USED
L2	NOT USED
L3	NOT USED
L4	NOT USED
L5	NOT USED
L6	NOT USED
L7	NOT USED
L8	NOT USED
L9	NOT USED
L10	73.05' N51°26'14"E
L11	NOT USED
L12	NOT USED
L13	NOT USED
L14	NOT USED
L15	NOT USED
L16	NOT USED
L17	NOT USED
L18	NOT USED
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L45	NOT USED
L46	NOT USED
L47	NOT USED
L48	NOT USED

LINE TABLE	
LINE	BEARING
L49	NOT USED
L50	NOT USED
L51	NOT USED
L52	NOT USED
L53	NOT USED
L54	NOT USED
L55	NOT USED
L56	NOT USED
L57	NOT USED
L58	NOT USED
L59	NOT USED
L60	NOT USED
L61	NOT USED
L62	NOT USED
L63	NOT USED
L64	40.63' S89°23'45"E
L65	23.75' S50°40'20"W
L66	13.77' N25°00'00"W
L67	16.00' N65°00'00"E
L68	59.77' N07°00'00"W
L69	NOT USED
L70	51.87' S74°48'20"W
L71	67.68' N04°12'51"E
L72	84.78' S00°36'15"W
L73	NOT USED
L74	NOT USED
L75	4.22' N14°38'33"E
L76	25.12' N45°04'28"E
L77	87.37' N39°24'45"W
L78	26.97' N61°28'13"W
L79	87.54' N30°32'05"W
L80	83.61' N15°08'12"W
L81	85.29' N01°47'10"E
L82	NOT USED
L83	NOT USED
L84	NOT USED
L85	NOT USED
L86	NOT USED
L87	NOT USED
L88	NOT USED
L89	NOT USED
L90	NOT USED
L91	NOT USED
L92	NOT USED
L93	NOT USED
L94	NOT USED
L95	NOT USED
L96	0.99' S37°00'00"W



NOTE: BOUNDARY INFORMATION SHOWN BASED ON BOUNDARY SURVEY FOR CONNERS ROAD, LLC, PREPARED BY GA. R.L.S. V.T. HAMMOND, DATED 04-08-04. NO FIELD SURVEY PERFORMED BY GEORGIA AND WEST, INC. IMPROVEMENTS ON PROPERTY NOT SHOWN.

PRELIMINARY PLAT
COMPOSITE MAP
LIBERTY POINTE PHASE 2
(F.K.A. THE ENCLAVE @ MIRROR LAKE)
LOCATED IN LL 172, 173, 180, 181, DISTRICT 2, SECTION 5
CITY OF VILLA RICA, DOUGLAS COUNTY, GEORGIA

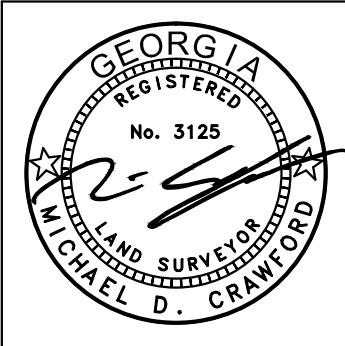
DATE: 03-15-2018
JOB NUMBER: JN060104

GEORGIA & WEST, INC.
ENGINEERING • LAND SURVEYING • LAND PLANNING

105 CORPORATE DRIVE
CARROLLTON, GA. 30117
E-MAIL: mailbox@georgiaandwest.com

OFFICE (770) 834-4694
FAX (770) 834-1005

SHEET 2 OF 2



- CLOSURE
- GENERAL NOTES
1. NO TITLE OR ABSTRACT RESEARCH WAS CONDUCTED TO DETERMINE THE UNDERGROUND EXISTENCE OF ANY EASEMENTS OR INTERESTS IN THE LANDS SHOWN.

2. WARNING: THIS PLAT OF SURVEY MAKES NO GUARANTEE OF THE EXISTENCE OF ANY EASEMENTS OR INTERESTS IN THE LANDS SHOWN. IT IS THE RESPONSIBILITY OF THE USER TO DISCOVER THE EXISTENCE OF ANY EASEMENTS OR INTERESTS IN THE LANDS SHOWN.

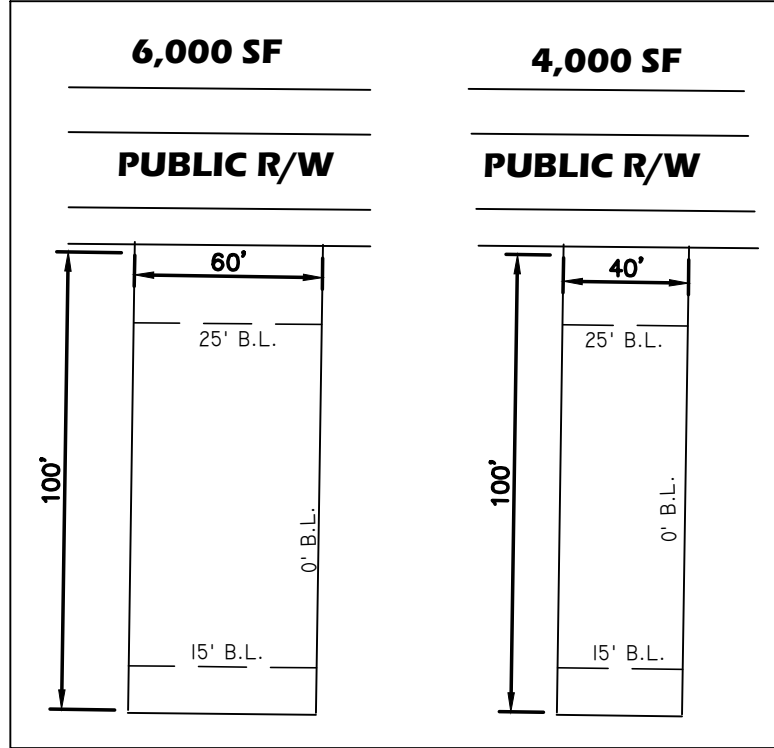
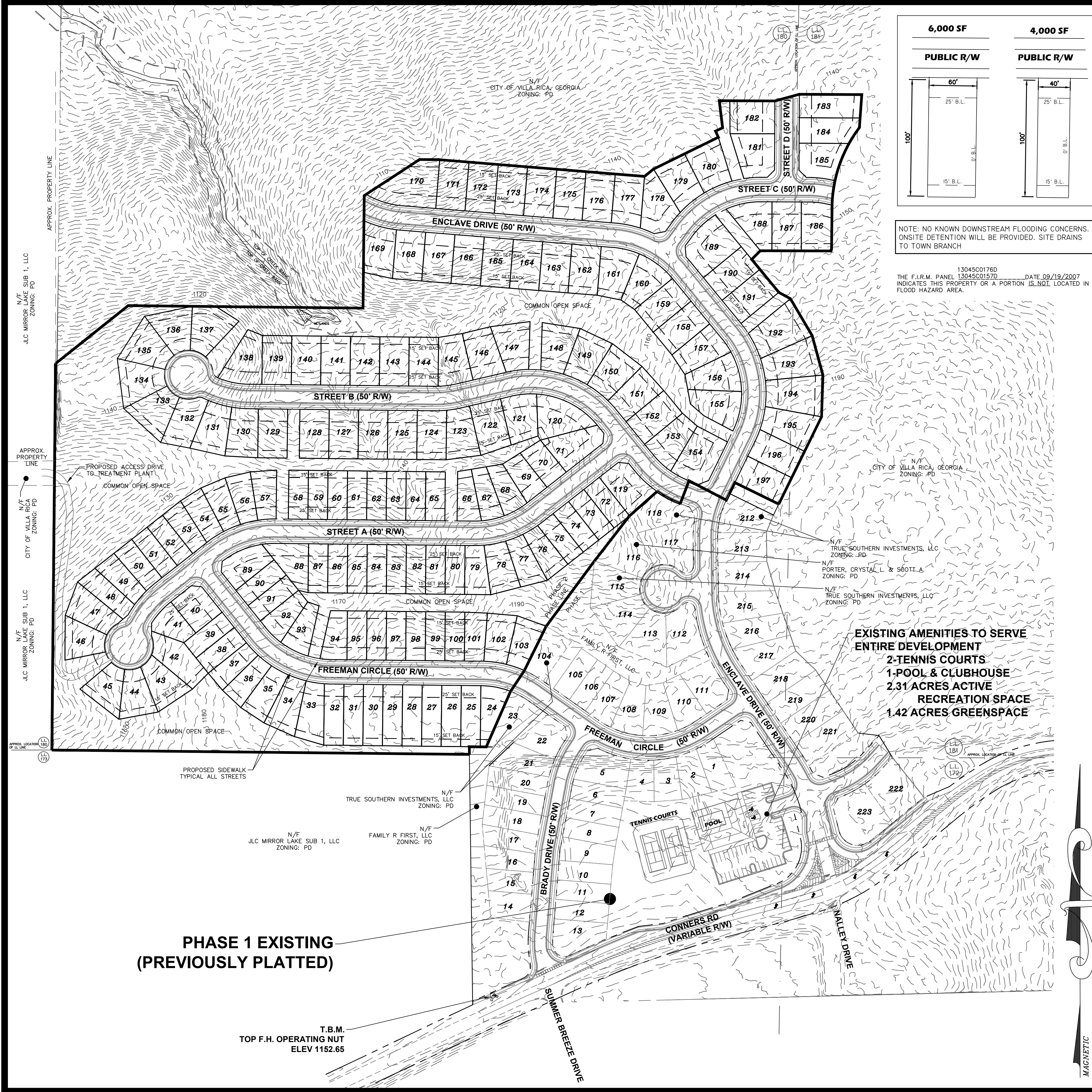
3. NO WARRANTY OR GUARANTEE AS TO THE EXISTENCE OR LOCATION OF UNDERGROUND EASEMENTS OR INTERESTS IS IMPLIED, ONLY THOSE ITEMS SHOWN.

4. NO WARRANTY OR GUARANTEE AS TO THE EXISTENCE OR LOCATION OF UNDERGROUND EASEMENTS OR INTERESTS IS IMPLIED, ONLY THOSE ITEMS SHOWN.

5. ONLY ACTS OF POSSESSION, IF ANY, THAT ARE MOBILE FROM CASUAL INFECTION OF POSSESSION, SHALL BE CONSIDERED AS ACTS OF POSSESSION FOR THE PURPOSES OF THIS PLAT.

6. THE ACCEPTANCE OF THE PLAT HEREON AND MONUMENTS USED AND SET DURING THE SURVEY, SHALL BE CONSIDERED AS HEREBY LIMIT THE TORT OR CONTRACT LIABILITY OF THE SURVEYOR TO THE USER OF THE PLAT CHARGED, IF ADDITIONAL WORK IS REQUIRED TO CORRECT THE PLAT, THEN AN AMOUNT OF 1% OF THE TOTAL FEE CHARGED SHALL BE PAID TO THE SURVEYOR PRIOR TO COMMENCEMENT OF WORK.

7. NO WARRANTY OR GUARANTEE AS TO COUNTY OR CITY ORDINANCE ISSUES, TO INCLUDE SET BACKS, SHALL BE IMPLIED, ONLY THOSE ITEMS SHOWN HAVE BEEN ADDRESSED.

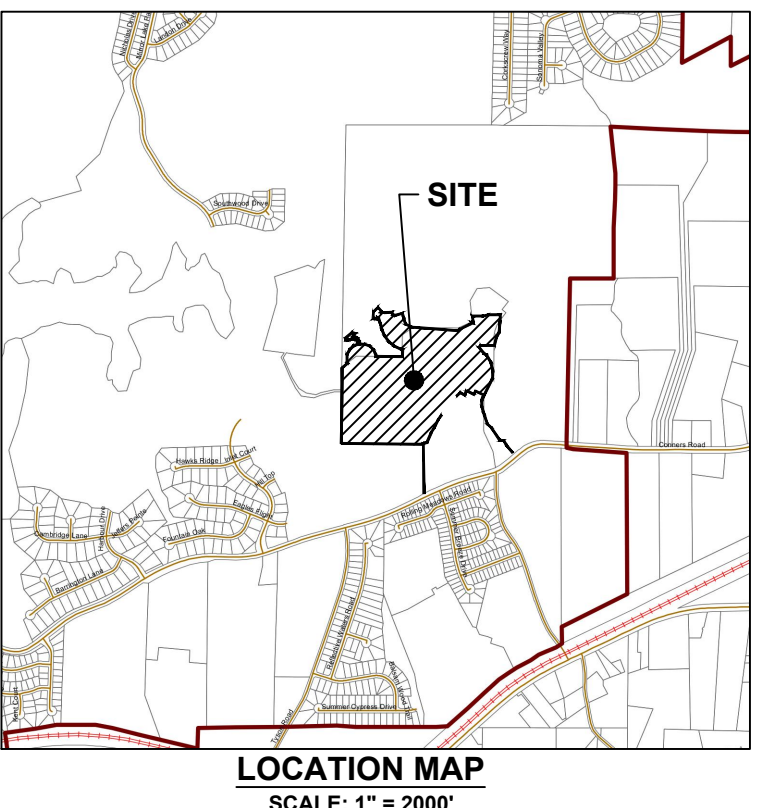


NOTE: NO KNOWN DOWNSTREAM FLOODING CONCERNS. ONSITE DETENTION WILL BE PROVIDED. SITE DRAINS TO TOWN BRANCH

13045C0176D
THE F.I.R.M. PANEL 13045C0157D DATE 09/19/2007
INDICATES THIS PROPERTY OR A PORTION IS NOT LOCATED IN A FLOOD HAZARD AREA.

DEVELOPMENT SUMMARY

- 1. SITE AREA:
UNIT 1 = 12.83 ACRES (PREVIOUSLY PLATTED)
UNIT 2, 3, 4, & 5 = 32.68 ACRES
- 2. ROW = 5.7 ACRES
- 3. ZONING: PD (PLANNED DEVELOPMENT)
- 4. SET BACKS:
FRONT - 25' (MAJOR & MINOR)
REAR - 15'
SIDE - 0'
- 5. PROPOSED LOTS (MIN. DWELLING SIZE = 1500 S.F.):
4,000 S.F. SINGLE FAMILY DETACHED = 79
6,000 S.F. SINGLE FAMILY DETACHED = 79
TOTAL LOTS = 158
- 6. PROPOSED DENSITY: 4.84 UNITS/AC.
- 7. COMMON OPEN SPACE:
UNIT 1 = 3.73 ACRES
UNIT 2, 3, 4, & 5 = 7.17 ACRES
TOTAL = 10.9 ACRES



ZONING STIPULATIONS

(STIPULATIONS APPLIED TO ORIGINAL 205 ACRE DEVELOPMENT)

CONDITIONS TO GRTA NOTICE OF DECISION:

- DEVELOPMENT INTENSITY AND USE
 - o THE DEVELOPMENT SHALL CONTAIN A MAXIMUM OF 700 SINGLE-FAMILY HOMES, AND A MINIMUM OF 10,000 SQUARE FEET OF COMMERCIAL SPACE.
 - o PROVIDE AN AMENITY CENTER ALONG STREET A, BETWEEN STREET F AND STREET C.
- ROAD CONNECTIVITY
 - o ALL ON-SITE LAND USES SHALL HAVE INTERNAL VEHICULAR CONNECTIONS.
 - o THE DEVELOPMENT SHALL CONTAIN A MAXIMUM OF ELEVEN (11) CUL-DE-SACS.
 - o AN ACCESS ROAD TO THE CITY TREATMENT PLANT SHALL BE PROVIDED THROUGH THE DEVELOPMENT VIA STREET B.
 - o AREA SHALL BE RESERVED FOR ONE POTENTIAL FUTURE VEHICULAR CONNECTION FROM EITHER STREET L, N, OR TO ADJACENT PROPERTIES ON THE NORTHWEST SIDE OF THE DEVELOPMENT.
 - o AREA SHALL BE RESERVED FOR ONE POTENTIAL FUTURE VEHICULAR CONNECTION FROM STREET G TO ADJACENT PROPERTIES ON THE EAST SIDE OF THE DEVELOPMENT. THIS CONNECTION IS REQUESTED TO PROVIDE, AT A MINIMUM, EMERGENCY ACCESS TO THE NORTHERN PORTION OF THE PROPERTY IN THE EVENT OF CLOSURE OF STREET A.
 - o AREA SHALL BE RESERVED FOR ONE POTENTIAL FUTURE VEHICULAR CONNECTION FROM EITHER STREET B OR E TO ADJACENT PROPERTIES ON THE EAST SIDE OF THE DEVELOPMENT. THIS CONNECTION IS REQUESTED TO PROVIDE, AT A MINIMUM, AN ALTERNATIVE ACCESS POINT TO CONNERS ROAD.
- PARKING FACILITIES
 - o THE MINIMUM REQUIRED PARKING SPACES BY THE CITY OF VILLA RICA SHALL BE THE MAXIMUM NUMBER PROVIDED FOR THE COMMERCIAL SPACE WITHIN THE DEVELOPMENT.
- PEDESTRIAN FACILITIES
 - o PROVIDE SIDEWALKS NO LESS THAN 5 FEET WIDE ALONG BOTH SIDES OF STREET A BETWEEN THE SITE ACCESS POINT AND THE AMENITY SITE.
 - o PROVIDE SIDEWALKS NO LESS THAN 5 FEET WIDE ALONG AT LEAST ONE SIDE OF REMAINING INTERNAL ROADWAYS.
 - o PROVIDE A PEDESTRIAN PATH/TRAIL SYSTEM WITHIN THE OPEN SPACES OF THE DEVELOPMENT.
- BICYCLE FACILITIES
 - o PROVIDE BICYCLE RACKS NEAR THE ENTRANCE TO THE COMMERCIAL CONVENIENCE CENTER AND AT THE AMENITY CENTER.

ROADWAY IMPROVEMENTS AS CONDITIONS TO GRTA NOTICE OF DECISION:

- CONNERS ROAD @ NALLEY ROAD & SITE DRIVEWAY
 - o CONSTRUCT THE NORTH LEG (SOUTHBOUND APPROACH) OF THE INTERSECTION WITH A SHARED THROUGH-LEFT LANE, AN EXCLUSIVE RIGHT-TURN LANE, AND TWO INGRESS LANES.
 - o CONSTRUCT AN EASTBOUND LEFT-TURN LANE LONG CONNERS ROAD.
 - o CONSTRUCT A WESTBOUND RIGHT-TURN LANE ALONG CONNERS ROAD.

CONDITIONS RELATED TO ALTERING SITE PLAN AFTER GRTA NOTICE OF DECISION:
THE ON-SITE DEVELOPMENT WILL BE CONSTRUCTED MATERIALLY (SUBSTANTIALLY) IN ACCORDANCE WITH THE SITE PLAN. CHANGES TO THE SITE PLAN WILL NOT BE CONSIDERED MATERIAL OR SUBSTANTIAL SO LONG AS THE FOLLOWING CONDITIONS ARE INCLUDED AS PART OF ANY CHANGES:

- ALL OF THE CONDITIONS TO GRTA NOTICE OF DECISION SET FORTH IN ATTACHMENT A ARE SATISFIED.
- ALL OF THE ROADWAY IMPROVEMENTS AS CONDITIONS TO GRTA NOTICE OF DECISION SET FORTH IN ATTACHMENT A ARE SATISFIED.

PRELIMINARY ENGINEERING CERTIFICATE

I HEREBY CERTIFY THAT THIS PROPOSED PRELIMINARY PLAT CORRECTLY REPRESENTS DATA COMPILED OR VERIFIED THROUGH A SURVEY COMPLETED BY ME ON MARCH 15, 2018 OF PROPERTY SHOWN AND DESCRIBED ON "COMPOSITE" MAP FOR LIBERTY POINTE.

BY: _____ REGISTERED L.S. NUMBER: _____
DATE: _____

CERTIFICATE OF DESIGN

I HEREBY CERTIFY THAT THE DESIGN AND LAYOUT OF THE PROPOSED LOTS, BLOCKS, STREETS, AND OTHER PLANNED FEATURES INCLUDED IN THIS PRELIMINARY PLAT HAVE BEEN PREPARED BY ME UNDER MY DIRECT SUPERVISION.

BY: _____ REGISTERED P.E. NUMBER: _____
DATE: _____

CERTIFICATE OF PLAT APPROVAL

ALL REQUIREMENTS OF THE CITY OF VILLA RICA SUBDIVISION REGULATIONS RELATIVE TO THE PREPARATION AND SUBMISSION OF A PRELIMINARY PLAT HAVING BEEN FULFILLED, APPROVAL OF THIS PLAT IS HEREBY GRANTED, SUBJECT TO FURTHER REVISIONS OF SAID SUBDIVISION REGULATIONS.

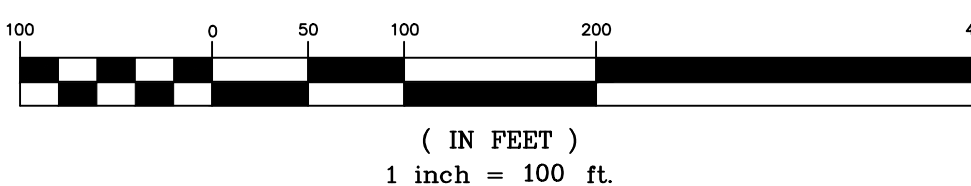
PLANNING COMMISSION CHAIRMAN DATE CITY CLERK DATE

SEE SHEET 2 OF 2 FOR BOUNDARY INFORMATION.

OWNER/DEVELOPER

24 HOUR CONTACT
LIBERTY CUSTOM HOMES, LLC
ATTN: ROBBIE ROBINSON
P.O. BOX 1172, DOUGLASVILLE, GA 30133
770-231-8748

GRAPHIC SCALE



PRELIMINARY PLAT
LIBERTY POINTE PHASE 2
(F.K.A. THE ENCLAVE @ MIRROR LAKE)
LOCATED IN LL 172, 173, 180, 181, DISTRICT 2, SECTION 5
CITY OF VILLA RICA, DOUGLAS COUNTY, GEORGIA

DATE: 03-15-2018
JOB NUMBER: 200104
DESIGNED BY: JDB

1. 3-23-2018
NO. DATE
REVISED PER CITY COMMENTS

DESCRIPTION

GEORGIA
REGISTERED
LAND SURVEYOR
MICHAEL D. CRATFORD
No. 3125

GEORGIA
REGISTERED
LAND SURVEYOR
JOHN D. BASS
No. 03091

GW
GEORGIA
& WEST, INC.
ENGINEERING • LAND SURVEYING • LAND PLANNING
105 CORPORATE DRIVE
CARROLLTON, GA 30117
OFFICE (770) 834-4684
FAX (770) 834-1005
E-MAIL: mailbox@georgiawest.com

WARNING: THIS PLAN SHEET IS NOT THE OFFICIAL CONTRACT DOCUMENT UNLESS APPROVED BY THE APPROPRIATE GOVERNMENTAL AGENCIES.
WARNING: UTILITIES LOCATIONS ARE APPROXIMATE. BEWARE OF HIDDEN UTILITIES NOT SHOWN. CONTACT APPROPRIATE UTILITY COMPANIES PRIOR TO EXCAVATION.
NOTICE: IT IS THE PROPERTY OWNER'S/ CONTRACTOR'S RESPONSIBILITY TO COMPLY WITH ALL ENVIRONMENTAL IMPACT ISSUES AND TO OBTAIN ALL NECESSARY PERMITS FROM THE APPROPRIATE GOVERNING AUTHORITIES.

SHEET 1 OF 2



NOTICE OF DECISION

To: Chick Krautler, ARC
(via electronic mail) Sonny Deriso, GRTA
Andrella Baylis, GRTA

Eric Hovdesven, GRTA
Richard Tucker, GRTA

To: Honorable Monroe Spake, Mayor, City of Villa Rica
(via electronic mail) Paul Soudi, City of Villa Rica
and certified mail) Jeff Matthews, Mirror Lake, LLC

From: Steven L. Stancil, Executive Director, GRTA

Copy: Kirk Fjellstul, GRTA
(via electronic mail) Alan Steinbeck, GRTA
Mark Willey, GRTA
Elizabeth Smith, DCA
Mike Alexander, ARC
Steve Walker, GDOT
Carla Wood, GDOT

Joellen Wilson, HGOR
Jim Popham, Mirror Lake, LLC
Phillip Kauffman, Mirror Lake, LLC
Mark Young, Mirror Lake, LLC
Michael Lorber, Lorber & Associates
Abdul Amer, A & R Engineering
Victor Rachael, A & R Engineering

Date: October 20, 2003

Re: Notice of Decision Regarding DRI 430, Connors Road Development

Attachment A – General Conditions

Conditions to GRTA Notice of Decision:

- **Development Intensity and use**
 - The development shall contain a maximum of 700 single-family homes, and a minimum of 10,000 square feet of commercial space.
 - Provide an amenity center along Street A, between Street F and Street C.
- **Road Connectivity**
 - All on-site land uses shall have internal vehicular connections.
 - The development shall contain a maximum of eleven (11) cul-de-sacs.
 - An access road to the city treatment plant shall be provided through the development via Street B.
 - Area shall be reserved for one potential future vehicular connection from either Street “L,” “N,” or “O” to adjacent properties on the northwest side of the development.
 - Area shall be reserved for one potential future vehicular connection from Street “G” to adjacent properties on the east side of the development. This connection is requested to provide, at a minimum, emergency access to the northern portion of the property in the event of closure of Street “A.”
 - Area shall be reserved for one potential future vehicular connection from either Street “B” or “E” to adjacent properties on the east side of the development. This connection is requested to provide, at a minimum, an alternative access point to Conners Road.
- **Parking Facilities**
 - The minimum required parking spaces by the City of Villa Rica shall be the maximum number provided for the commercial space within the development.
- **Pedestrian facilities**
 - Provide sidewalks no less than 5 feet wide along both sides of Street “A” between the site access point and the Amenity site
 - Provide sidewalks no less than 5 feet wide along at least one side of remaining internal roadways.
 - Provide a pedestrian path/trail system within the open spaces of the development.
- **Bicycle Facilities**
 - Provide bicycle racks near the entrance to the commercial convenience center and at the amenity center.

Roadway Improvements as Conditions to GRTA Notice of Decision:

- **Conners Road @ Nalley Road & Site Driveway**
 - Construct the north leg (southbound approach) of the intersection with a shared through-left lane, an exclusive right-turn lane, and two ingress lanes.
 - Construct an eastbound left turn lane along Conners Road.
 - Construct a westbound right-turn lane along Conners Road.

Attachment B – Required Elements of the DRI Plan of Development

Conditions Related to Altering Site Plan after GRTA Notice of Decision:

The on-site development will be constructed materially (substantially) in accordance with the Site Plan. Changes to the Site Plan will not be considered material or substantial so long as the following conditions are included as part of any changes:

- All of the “Conditions to GRTA Notice of Decision” set forth in Attachment A are satisfied.
- All of the “Roadway Improvements as Conditions to GRTA Notice of Decision” set forth in Attachment A are satisfied.

Attachment C – Required Improvements to Serve the DRI

Pursuant to Section 1-201.R. of the *Procedures and Principles for GRTA Development of Regional Impact Review*, a "Required Improvement means a land transportation service [def. in Section 1-201.N] or access [def. in Section 1-201.A.] improvement which is necessary in order to provide a safe and efficient level of service to residents, employees and visitors of a proposed DRI."

The Required Improvements in the study network were identified in the Review Package as necessary to bring the level of service up to an applicable standard before the build-out of the proposed project. These requirements are identified in Sections 1 and 2 of this Attachment. Section 1 contains improvements that do not require GRTA approval at this time because they are to be constructed prior to the completion of the DRI Plan of Development. However, GRTA approval shall be required in the event state and/or federal funds are proposed at a later date to be used for any portion of the improvements described in Section 1. Section 2 contains improvements that require GRTA approval prior to the expenditure of state and/or federal funding. Subject to the conditions set forth in Attachment A and Attachment B, GRTA approves the expenditure of state/and or federal funding for the improvements contained in Section 2.

Section 1.

- Conners Road @ Nalley Road & Site Driveway
 - Construct the north leg (southbound approach) of the intersection with a shared through-left lane, an exclusive right-turn lane, and two ingress lanes.
 - Construct an eastbound left turn lane along Conners Road.
 - Construct a westbound right-turn lane along Conners Road.

Section 2.

- Liberty Rd @ I-20 EB Ramp
 - Add a SB left-turn lane with a minimum of 150' storage.
 - Install a signal
- Post Road @ I-20 EB Ramp
 - Install a signal
- Conners Rd @ Liberty Rd/Pumpkin Town Rd
 - Install a signal
- Conners Rd @ US 78
 - Add an EB right-turn lane along US 78 with a minimum of 150' storage.
 - Add a northbound left-turn lane on Conners Road with a minimum of 150' storage.
- Nalley Road
 - Pave Nalley Road from the intersection with Conners Road to the intersection with US 78.

concept with the stipulation of the condition as presented, seconded by Kelley. Motion carried 5/0.

Freeman presented RA-14-06, a request to rezone approximately 205.1 acres at Conner Road and Nalley Road from R-14 (Multi-family Residential) to PD (Planned Development) for the purpose of developing a single-family residential subdivision. Freeman said Staff and P&Z recommended approval with the following condition: 1) The request shall comply with all conditions recommended according to DRI No. 430. Freeman also said that this was the first of two hearings before final approval under the UDC. If Council approves the rezoning and conceptual plan, a final development plan would still have to be submitted to and approved by P&Z before the developer could proceed. However, the density or number of lots approved by Council could not be changed on the final plat. Freeman said this was a DRI (Development Regional Impact) and has been reviewed by the Atlanta Regional Commission. Kelley asked about the number of apartment units which could be built under the current zoning of R-14. Freeman said it would be approximately 1400 units. Kelley asked how many lots are being sought through the Planned Development. Freeman said seven hundred and seven (707). Dana McCauley, Crawford & Associates, 105 Corporate Drive, Carrollton, addressed Council as a representative of the developer Trey Robinson. McCauley said the developer is reducing the number of units by nearly half and plan to preserve common open space as much as possible. **There are plans for a sports court, open air pavilions, walking trails and two clubhouse/pool locations.** This development would average 4.9 units per acre and would be phased in over eight to ten years. Trey Robinson, 5458 W. Chapel Hill Road, Douglasville, addressed Council on the plans for the detached residential units. He said the homes would initially range in price from the \$150,000's to \$250,000's. Collins opened the floor for public comment. There being none, the floor was closed. After a brief discussion, Kelley moved to approve the rezoning with the stipulation as recommended by P&Z, seconded by Carter. Motion carried 5/0.

Lacefield presented the renewal contracts for the Carroll County Sheriff's Department's Work Details. The new contract is for \$45,000 annually for each of the three crews the City Uses, up from the previous \$42,500. The contracts are run along the County's fiscal year of July 1, 2006 to June 30, 2007. Council discussed the contracts' statement of providing six to nine inmates per crew per day. Best said there are times when fewer than six inmates have been available. Council asked Parks and Recreation Director Jeff Reese about the number of inmates in his two crews. Reese said the range is usually between six and nine but the average is closer to six. He said there have been only a few days when there were fewer than six. After a brief discussion, Holland moved to authorize the City Manager to enter into the contracts with the Sheriff's Department, seconded by Kelley. Motion carried 5/0.

Lacefield presented DOT contract PRC10-S009-00(533) for the South Wilson Street [widening] project. Carter pointed out that DOT will be covering 60% of the cost. The remaining 40% will be from SPLOST. After a brief discussion, Carter moved to authorize the City to enter into the contract, seconded by Holland. Motion carried 5/0.

Police Chief Michael Mansour gave Council an update on the 800MHz radio transmission system. Mansour said Carroll County Sheriff's Department and E911 Dispatch will be going to this system eventually and the City will either have to participate and purchase approximately \$115,000 in equipment or else go back to dispatching their own calls, which he does not recommend. Mansour introduced Carroll County Commission Chairman Robert Barr who presented the Council with more information on the joint endeavor



Planning & Zoning

Community Development Department

RA-14-06

Council Ward: 4

Planning Board Member: Susan George **City Council Member:** Joey Kelly

Public Hearing Dates

Planning Commission: September 26, 2006

City Council: October 3, 2006

Request: Rezoning



Applicant: Trey Robinson Homes, Inc.
6716 E. Church St.
Douglasville, GA 30134
(770) 942-1012

Parcel Number(s): 0180-025-0003 and 0180-025-0001
Acres: 205.183+/-acres
Current Land Use: Multi-Family Use
Future Land Use: Residential

Location: Intersection of Connors Road and Nalley Road in Land Lot 172, 173, 180 and 181 of the 2nd District, in Douglas County.

Project Description:

The applicant is proposing to rezone the subject property from R-14 (Multi-Family) to PD (Planned Development) for the purpose of 707 single-family residential dwellings.

Surrounding Properties:

Current Zoning		Land Use
North	PD (Planned Development)	Single-Family Development (Mirror Lake)
East	PD (Planned Development)	Single-Family Development (Mirror Lake)
South	PD (Planned Development)	Single-Family Developments (Ashley Place & Highlands)
West	Douglas County	Single-Family Dwellings

Rezoning Review Standards:

The Code of the City of Villa Rica, Unified Development Code Section 2.03, requires all zoning amendment applications to be reviewed based upon the impact of the proposed rezoning with respect to each of the following matters:

A. Whether the existing zoning was in error at the time of adoption.

To the best knowledge of Staff, the existing zoning was not in error at time of adoption of the zoning map, in June 1999.

B. Whether the proposed change is consistent with, and in furtherance of, the implementation of the goals and objectives of the Comprehensive Plan, other adopted plans, and the policies, intents and requirements of this Code and other city regulations and guidelines.

The request complies with the proposed Future Land Use Map that designates the subject property for Medium-Density Residential land uses up to 4-8 dwelling units an acre (du/a). The applicant is proposing a net density of 4.9 du/a.

Relation to the Comprehensive Plan:

GOAL: Provide opportunities for quality, affordable, safe, and sanitary housing to all residents of the City of Villa Rica.

Objective H-1: Maintain quality housing and a range of housing size, cost, and density should be provided in Villa Rica, to make it possible for all who work in Villa Rica to also live in Villa Rica.

Policies:

H-1a: Eliminate substandard housing in the City of Villa Rica

H-1f: Identify and encourage new and innovative approaches to quality residential development, which expand housing opportunities and minimize public and private costs.

Objective H-2: Promote traditional neighborhood development patterns, including use of more human scale development, mixing of uses within easy walking distance of one another, and facilitating pedestrian activity.

C. Whether there is a community need for and benefit from the proposed rezoning; or

According to the population averages for Villa Rica, the request would increase the City's population by 1,887 people.

D. Whether the proposed change is consistent with the character of the area in which the proposed rezoning is proposed.

The proposed change would be consistent with the character of area Conners Road. All the adjacent or nearby properties are developed or under development, with the exception of properties located east of the site within Douglas County. The proposed use does not seem to have adverse effects on the existing uses or usability of adjacent and nearby properties, since the proposed zoning district and use are compatible with the adjacent and nearby properties.

E. Whether the proposed zoning is compatible with the zoning and uses of property nearby.

The development is compatible with the zoning and land uses with the Mirror Lake development located along Conners Road.

F. Whether the existing zoning is suitable for the development of the uses authorized under the existing zoning classification, will be conducive to proper community planning, and is a logical extension of an existing urban area or growth center.

The existing zoning is R-14 (Multi-Family Residential), which the applicant could feasibly develop the site as apartments, condominiums, townhomes and single-family dwelling units, under the previous zoning ordinance. The subject property has a maximum density of 12 units per acre. This is the highest density allowed within the City of Villa Rica.

G. Whether the public and community facilities, which may include, but are not limited to, sanitary and storm sewers, water, electrical service, police and fire protection, schools, parks and recreation facilities, roads, libraries, and solid waste collection and disposal, are available and adequate to serve uses authorized under the proposed zoning.

The impacts of the proposed development would be felt on a variety of public facilities and infrastructures such as water, sewer, schools and roads.

As illustrated below, there would be an impact on the Douglas County school system.

School Impact

Schools	Mirror Lake Elementary	Fairplay Middle School	Douglas County High School
Estimated # of Student Generated by the Proposal	256	128	128
State Capacity	600	700	1,560
Enrollment	766	955	1,782
Under/Over State Capacity	-166	-255	-222
Meet Demand	NO	NO	NO

Source: Douglas County Board of Education and Villa Rica Planning and Zoning Department

Presently, one of the three schools is operating over the capacity designed for the facility and there are portables currently on-site. According to regional averages, at built out the development will have a population of 1,887, including 512 students. Due to the size of the student population, the developer should consider close coordination with the Douglas County School system concerning the impact of the increase in enrollment and discuss mitigation measures such as providing assistance to the school system to assist in the cost related to the increase enrollment.

The City will provide water service. The North Wastewater Plant services sanitary sewer for the area. The plant is presently operating at or near peak operations. If the proposed development came online within the year there would be no capacity available to service it. The capacity levels for the plant are in its crucial phases. Staff has evaluated the City's current sewerage availability. As of the date of this report, the North Plant has averaged of 400,000 million gallons per day for a six-month average, with a high of 450,000. The plant has been permitted 520,000 gallon.

Water and Sewer Impact

Public Facilities	Wastewater(MDG)	Water (MDG)
City Capacity	.52	1.7 million gallons per day
Proposed Development	.212 million gallons per day	.188 million gallons per day
Can Facility Meet Demand	No	Yes*

Source: Villa Rica Community Development Dept and DRI Study

* Pending water contract with Douglas County Water & Sewerage Authority

Police services will be provided by the Villa Rica Police Department and fire protection will be provided by Douglas County Fire Station No. 2, and will have a response time less than five (5) minutes. A new fire station is being proposed by Douglas County, which would be located on Conners Road, near Mirror Lake Elementary.

H. Whether the authorized uses will not adversely affect the capacity or safety of the street network in the vicinity of the property.

The subject properties are located on Conners Road, which is classified as a minor arterial road, according to the City of Villa Rica Functional Road Map. The minor arterial street system should interconnect with and augment the urban principal arterial system and provide service to trips of moderate length at a somewhat lower level of travel mobility than principal arterials. This system also distributes travel to geographic areas smaller than those identified with the higher system.

The *minor arterial street system* includes all arterials not classified as a principal and contains facilities that place more emphasis on land access than the higher system, and offer a lower level of traffic mobility. Such facilities may carry local bus routes and provide intra-community continuity, but ideally should not penetrate identifiable neighborhoods. This system should include urban connections to rural collector roads where such connections have not been classified as urban principal arterials.

Per the Notice of Decision by Georgia Regional Transportation Authority (GRTA) there should be major improvement to the intersection of Conner and Nalley Road to include turn lanes in and out of the proposed development and turn lanes on Conner west and east into and out of the proposed development. Those recommendation are not illustrated on the plan, however, they should be made a part of the conditions of zoning.

No traffic count exists for Conners Road; however, it is fair to estimate that at built out 7,187 daily trips from this proposed development would have a impact on a roadway segment consisting of two lanes.

Traffic Generation Impact

Trip Generation								
		A.M. Peak Hour			P.M. Peak Hour			24-hour
Land Use	Size	Enter	Exit	Total	Enter	Exit	Total	Two Way
Residential	700	125	374	499	397	223	620	6,210
Total Net Trips		125	374	499	397	223	620	6,210

Source: DRI Study

I. Are there potential environmental impacts (e.g., excessive storm water runoff, water pollution, air pollution, noise pollution, excessive lighting, or other environmental harms) of authorized uses will be mitigated.

A stream flows through the northern portion of the site. There are areas of floodplain and wetland associated with the previously mention stream. Additionally, the southern portion of the site, adjacent to Conners Road, is located with a groundwater recharge area and the Dog River Watershed Protection Area and is within the Chattahoochee River Basin. The site is also located down stream of the Mirror Lake Dam, which will require a dam breach assessment. Any other constraints can be addressed during the development plan review stage.

Planned Development Process

The purpose of the Planned Development process is to demonstrate conformance with the Comprehensive Plan, compatibility of land use and coordination of improvements within and among individually platted parcels, sections or phases of development. A PD application includes a rezoning application tied to a detailed plan for site development and a subdivision plat if applicable. The Concept Plan phase of the PD includes the site layout and preliminary plat. The Final Plan is approved in conjunction with the rezoning, proposed development phasing and final subdivision plat.

Planned Development may be applied to residential, commercial, industrial or mixed-use projects to provide design flexibility not available through strict interpretation of the standards established in this Code. Classification as a Planned Development shall require a rezoning of the affected property in conformance with **Section 2.03.B**. Design flexibility is provided through Planned Development to enhance long-term community benefits that may be achieved through high quality development that provides:

- a. More efficient infrastructure;
- b. Reduced traffic demands;
- c. More usable public or private open space;
- d. Recreational amenities; and
- e. Needed housing choices.

The Planning Commission shall review the Concept Plan application at a public hearing and make a recommendation to the City Council for approval, denial, or conditional approval of the Concept Plan, the requested rezoning and the preliminary subdivision plat, if applicable.

The City Council shall review the Concept Plan application, proposed zoning amendment and the Planning Commission's recommendation, and approve, deny, or conditionally approve the Concept Plan and Preliminary Plat, if applicable. The City Council may require the dedication of perimeter rights-of-way as a condition of Concept Plan approval.

The Final Development Plan, together with the development schedule and Final Plat, shall act as the blueprint for development of a Planned Development project over the length of time the project is developed. The Final Development Plan and Final Plat refine the information submitted during the Concept Plan stage.

The Final Development Plan and Final Plat application and submittal shall be in substantial conformance with the Concept Plan. The Final Development Plan shall be reviewed for substantial conformance with the Concept Plan, as well as the review criteria for rezoning (**Section 2.03.B**) and major subdivision (**Section 2.03.E**). Substantial conformance means that the application does not:

- (1) Increase the proposed gross residential density or intensity of use;
- (2) Increase the proposed ratio of residential units to non-residential square footage;
- (3) Involve a reduction of the area set aside for common open space or the substantial relocation of such area;
- (4) Substantially increase the floor area proposed for non-residential use; or
- (5) Substantially increase the total ground areas covered by buildings or involve a substantial change in the height of buildings.

The City Council shall review the Final Plan, proposed zoning amendment and final plat, as applicable, within thirty (30) days following the receipt of the complete application. The Council shall approve, conditionally approve or deny the Final Development Plan, rezoning, development schedule and Final Plat within forty-five (45) days of its initial consideration. The applicant shall provide all required subdivision guarantees prior to the final reading of the ordinance creating the PD.

No changes shall be made in the approved Final Development Plan and Final Plat unless in conformance with the following requirements.

If a PD has not been completed in accordance with an approved development schedule (a lapse), the Community Development Director shall schedule the project before the Planning Commission, at which time a revocation of all prior approvals shall be considered. If the Planning Commission determines that a lapse has occurred, the Community Development Director shall record an appropriate legal notice and may initiate, without owner consent, a zoning change to the previous district.

The requirements, restrictions, conditions and provisions of the approved PD Concept Plan and Final Development Plan and Final Plat shall be binding upon the owners, their heirs and assigns and future owners until such time as the City may release such limitation on the use of the subject property under the procedures provided herein.

Design Standards for PD

Any lot in a PD zoning district where a single-family or two-family dwelling is the principal use shall comply with all of the following guidelines, in addition to the standards established in **Table 5-3**:

- a. Exterior architecture elevations including roof pitch, window and door detail and materials shall be compatible with the character of the surrounding area.
- b. Housing facades and styles should be diverse, with no facade being repeated within four (4) lots on any block face.
- c. All vents, and vent piping shall be painted to match the roofing color.

- d. All doors and windows not bordered by brick or stone material shall have minimum three (3) inch trim.
- e. The wall facing a street shall have at least three (3) openings (any combination of doors and windows) and at least one off-set that measures at least two (2) feet in depth.
- f. Front entry garages shall be set back at least five (5) feet from the front building line unless the garage face constitutes less than thirty percent (30%) the building frontage. An illustration of desirable design for front entry garages can be seen in **Figure 5-2**.

Table 5-3 Single-Family Dwelling Appearance Standards

	TYPE I
Minimum roof pitch	6/12
Minimum number of roof planes per unit	6
Minimum floor area	1,500 sq. ft.
Minimum net percentage of rock or brick, (see sec 5.21.B.2)	25%

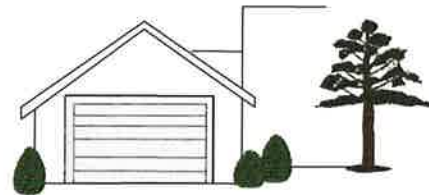
Figure 5.2 Garage Design

Desirable



Front facing porch provides friendly relationships to street

Unacceptable



Dominant front-facing garage

The minimum percentage of the total net exterior wall area, excluding gables, windows, doors, and related trim, that shall be brick or stone. The balance of net exterior wall area may include wood, masonry, stucco, cementitious siding, or other materials of like appearance approved by the Community Development Director. Vinyl siding and wood products may be used for the balance of net exterior wall area in any district except the PD district.

Staff Comments:

The applicant is requesting rezoning for the subject property from R-14 (Multi-Family) to PD (Planned Development) for the purpose of residential single-family dwellings.

The property was rezoned in 1988. Under the previous Zoning Ordinance, 1,350 multi-family units could be built with a density of 10.89 dwelling units per acre. This is the highest density allowed within the City of Villa Rica; moreover, under the multi-family zoning district the applicant could feasibly develop the site as town homes, apartments, condominiums or single family residential.

The first rezoning request for the subject property was in 2003 for 665 single family units with a commercial component, RA-11-03; however, no vote was taken at those meetings and the application

was postponed. The request was once again heard in 2004. The conceptual plan submitted in 2003 was modified in design and the total number of lots; yet that time, the applicant was proposing a mixed use development consisting of 225 fee simple town homes, 558 single-family residential units, 80 acres of open space and 10,000 square feet of commercial floor area. The request was withdrawn by the applicant.

The new applicant now proposes to develop a single development consisting of 707 single-family residential units, with 23 acres of open space.

Due to the large size of the project, creating more than four hundred (400) residential units, the proposed development met the threshold of the Development of Regional Impact (DRI), which means the project needs to be reviewed by a regional development center.

This project is located in Douglas County, which is under the Atlanta Regional Commission (ARC). The project was reviewed by several state government entities, coordinated by the ARC, under the DRI No. 430. As a result, ARC found out that this DRI is in the best interest of the state, subject to conditions included in the attachments. A copy of the ARC decision and report is attached.

Overall, the proposed project leaves a large portion of the site undisturbed, due to its environmental sensitivity. The project provides 48 acres, or approximately 24-percent of open space.

This development proposal is down zoning of a property, which is less burdensome on the City infrastructure and generates less traffic in the neighborhood.

The City has conducted a study of the water and sewer needs and determined that additional capacity will be needed to support present and future growth of the City. The sewer limitations are what triggered the sewer condition that "no development permits be issued for the site on the submitted site plan until the North Waste Water Treatment Plant is improved from its present capacity of 520,000 gallon per day to no less than 1.5 million gallons per day or the level approved by the State Water Planning District." The City operates on a "first-come, first-serve" policy regarding water and sewer services.

The above factors are needed to be taken into consideration for approval of this rezoning application at this time, when the City is rapidly growing.

Recommendation:

Planning Staff recommends **Approval** of the request by Trey Robinson Homes, Inc., to rezone the subject property from R-14 (Multi-Family) to PD (Planned Development) for the purpose of Residential Single-Family homes with the following condition:

1. The request shall comply with all applicable conditions recommended according to DRI No. 430.

Public Notifications:

As required by *Article 2, Section 2.01* in the Code of the City of Villa Rica, the public has been notified in *Times-Georgian* on **September 11, 2006**; a sign has been posted on the subject property; and all abutting property owners have received notification via certified mail.

Public Response:

In response to the public notifications, residents within the surrounding neighborhoods have not contacted the City.

Taurus L. Freeman
Planning and Zoning Manager

Attachments:

1. Application
2. Campaign Disclosure Statement
3. Letter of Intent
4. Letter of Ownership (2)
5. Warranty Deed
6. Legal Description
7. Location/Zoning Map
8. Notice of Decision – GRTA
9. Certificate of Completion
10. Technical Analysis Transmittal
11. Development of Regional Impact
12. Conceptual Site Plan



CITY OF VILLA RICA

City Council Packet

SUBJECT ORD-01-18-UDC

CITY COUNCIL AGENDA DATE: April 3, 2018

DATE: March 21, 2018

PREPARED BY: Lenise Lyons, Planning & Zoning Specialist

FISCAL IMPACT: N/A

ANNUAL –

CAPITAL –

OTHER –

FUNDING SOURCE: N/A

PURPOSE: An ordinance for the purpose of amending Article 3, Zoning Districts/Maps/Uses, Table 3-1.A Downtown Overlay Land use Matrix; and Article 11, Definitions, Sec. 11.03 Definitions of the Unified Development Code, to provide an effective date; and for other purposes.

BACKGROUND: Staff has noted that the Unified Development Code identifies kennels as a permitted use in the land use matrix but does not contain a definition. Additionally, Staff noted kennels were not allowed by right or conditional use in the Downtown Overlay District. This may limit opportunities for viable businesses and limit adaptive reuses for existing structures in the Downtown area.

STAFF RECOMMENDATION: Staff is recommending that Article 3, Zoning Districts/Maps/Uses, Table 3-1.A Downtown Overlay Land Use Matrix be amended to require Conditional Use Permits for kennels. Staff also recommends that Article 11, Definitions, Section 11.03 Definitions of the Unified Development Code be amended to include a definition for “kennel”. The definition listed below was established by the Georgia Department of Agriculture.

Kennel. any establishment, other than an animal shelter, where dogs or cats are maintained for boarding, holding, training, or similar purposes for a fee or compensation. Similar purposes include, but are not limited to, activities of a breeding establishment, cattery, or grooming shop.

IMPACT: N/A

MOTION: I make a motion to approve ORD-01-18-UDC.



**Planning & Zoning
Community Development Department**

ORD-01-18-UDC

Ordinance: An ordinance for the purpose of amending Article 3, Zoning Districts/Maps/Uses, Table 3-1.A Downtown Overlay Land use Matrix; and Article 11, Definitions, Sec. 11.03 Definitions of the Unified Development Code, to provide an effective date; and for other purposes.

Public Hearing Date

Planning Commission: March 27, 2018

City Council: April 3, 2018

Executive Summary: Staff has noted that the Unified Development Code identifies kennels as a permitted use in the land use matrix but does not contain a definition. Additionally, Staff noted kennels were not allowed by right or conditional use in the Downtown Overlay District. This may limit opportunities for viable businesses and limit adaptive reuses for existing structures in the Downtown area.

Recommendations: Staff is recommending that Article 3, Zoning Districts/Maps/Uses, Table 3-1.A Downtown Overlay Land Use Matrix be amended to require Conditional Use Permits for kennels. Staff also recommends that Article 11, Definitions, Section 11.03 Definitions of the Unified Development Code be amended to include a definition for "kennel". The definition listed below was established by the Georgia Department of Agriculture.

Kennel. any establishment, other than an animal shelter, where dogs or cats are maintained for boarding, holding, training, or similar purposes for a fee or compensation. Similar purposes include, but are not limited to, activities of a breeding establishment, cattery, or grooming shop.

Public Notifications: As required by *Article 2, Section 2.01* in the Code of the City of Villa Rica, the public has been notified in *Times-Georgian* on March 12, 2018.

Bobby C. Elliott, P.E.
Director of Community Development

Attachments: Kennel UDC Definition
Revised land use matrix

Home Occupation. A business, occupation or profession conducted within a dwelling unit by a person residing within that dwelling unit which is clearly incidental to the primary residential use of the structure. See Section 5.13 of this code.

Horticulture. The use of land for the growing or production of fruits, vegetables, flowers, nursery stock, including ornamental plants and trees, and cultured sod.

Hotel, Motel, or Motor Hotel. An establishment containing guest rooms, exclusively for occupancy by transient guests and that provides customary hotel services such as: a maid, telephone and secretarial, bellboy and desk services; and the use and upkeep of furnishings and laundry of linens.

Identification Sign. A sign whose copy is limited to the identification of a home, apartment, townhouse, or manufactured home project, and all other permitted uses.

Improvement, Public. Street work, utilities including, but not limited to, water, sewer, electric, gas and storm drainage, or other public facilities (e.g., library, park, school, etc.), to be installed or agreed to be installed by the developer.

Incidental Sign. An informational sign, attached or freestanding, that has a purpose secondary to the use of the lot on which it is located, that guides or directs pedestrian or vehicular traffic such as “no parking,” “entrance,” “exit only,” or “loading only,” or provides a warning, an address or similar directive language. No sign with a commercial message legible from a position off the lot on which the sign is located shall be considered incidental.

Household Living. Persons living together acting as a single housekeeping unit in a single dwelling unit, with common access to and having common use of all living and eating areas, and other areas and facilities for the preparation and serving of food within the dwelling unit.

Institution. A building occupied by a non-profit corporation or a non-profit establishment for public use.

Institutional and Civic Use. Nonprofit, civic, religious or public uses such as libraries, public or private schools, hospitals, government owned or operated building, structure or land used for public purposes.

Junk. Dismantled and inoperable vehicles, machinery, and appliances or parts of such vehicles, machinery or appliances; scrap copper, brass, rope, rags, batteries, paper, rubber debris, iron, steel or other metals; and any object which does not function as the manufacturer intended. An inoperable vehicle shall mean any motor vehicle that lacks a current registration or a registered vehicle that lacks two or more wheels or any other component parts, the absence of which renders the vehicle illegal for use on the highway.

Junk or Salvage Yard. Any place where waste, discarded or salvaged material or equipment are bought, sold, exchanged, baled or packed, disassembled, kept, stored, or handled, including house wrecking yards, auto wrecking activities, used lumber yards and places or yards for storage of salvaged building materials and structural steel materials and equipment, but not including areas where such uses are conducted entirely within a completely enclosed building.

Kennel. *any establishment, other than an animal shelter, where dogs or cats are maintained for boarding, holding, training, or similar purposes for a fee or compensation. Similar purposes include, but are not limited to, activities of a breeding establishment, cattery, or grooming shop.*

Landscaping.

1. Any combination of trees, shrubs, flowers, grass or other horticultural elements, decorative stonework, paving, screening or other architectural elements, all of which are designed to enhance the visual amenity of a property and/or to provide a screen to mitigate any objectionable aspects that may detrimentally affect adjacent land.

2. Changing or modifying natural features of a site so as to make it more attractive and desirable by adding lawns, trees, shrubs, ornamental plantings, fencing, walks, drives or other structures and materials as used in landscape architecture.

3. Changing, rearranging or adding to the original vegetation or scenery of a piece of land to produce an aesthetic effect appropriate for the use to which the land is put. It may include reshaping the land by moving the earth, as well as preserving the original vegetation or adding vegetation.

Table 3-1.A Downtown Overlay District Land Use Matrix

Use Category	LBCS Codes		Use	Downtown Overlay Sub-Areas				
	Activity	Function		CBD	CMU	COM	MFR	SFR
Household Living	1100	1100	Dwelling, Multi-Family (Lofts and Condominiums only)	P	P			
			Dwelling, Single-Family Detached Type I				P	P
	1100	1100	Dwelling, Single-Family Detached Type II	P			P	P
	1100	1100	Accessory Dwelling Unit					
	1100	1100	Townhome				P	
			Accessory Uses		P		P	P
	1300	1200	Personal Care Home, Family		CU		CU	CU
	1300	1200	Personal Care Home, Group		P			
Lodging	1200	1310	Bed and Breakfast Establishments	P	P	P	P	P
	1200	1320	Rooming and Boardinghouse		P		P	
Retail	2100	2100	Retail Stores offering common merchandise, 100,000 square feet or less	P	P	P		
	2120	2110	Automobile Repair and Body Shop					

Use Category	LBCS Codes		Use	Downtown Overlay Sub-Areas				
	Activity	Function		CBD	CMU	COM	MFR	SFR
	5220	2110	Car Wash Manual or Automatic					
	2100	2115	Tire Sales and Service					
	2000	2116	Convenience Stores with Fuel Pump Service					
	5220	2116	Gasoline Station w/Auto Service					
	2100	2121	Carpet and Rug Sales, Floor Covering and Storage	P	P	P		
	2100	2121	Furniture, Home Furnishings and Equipment Store	P	P	P		
	2100	2122	Hardware, Paint and Wallpaper Store	P	P	P		
	2100	2123	Garden Landscaping Supplies		P	P		
	2100	2125	Appliance Sales and Repair	P	P	P		
	2120	2130	Repair Service, General Merchandise	P	P	P		
	2100	2133	Jewelry Store	P	P	P		
	2110	2133	Apparel and Accessory Store	P	P	P		
	2120	2133	Shoe Repair	P	P	P		
	2100	2134	Hobby, Toy and Game Store	P	P	P		
	2100	2135	Books, Cards and Stationery Stores	P	P	P		
	2100	2140	Office Supplies	P	P	P		
	2110	2140	Curio and Souvenir Shops	P	P	P		

Use Category	LBCS Codes		Use	Downtown Overlay Sub-Areas				
	Activity	Function		CBD	CMU	COM	MFR	SFR
	2100	2141	Florist Shop	P	P	P		
	6700	2142	Art Gallery	P	P	P		
	2110	2145	Antique Shop	P	P	P		
	2100	2150	Grocery/General Merchandise Store (Excluding Pawn Shops)	P	P	P		
	2100	2152	Convenience Stores w/out Fuel Pump Service	P	P	P		
	2100	2161	Drug Stores, Pharmacies	P	P	P		
Services	2300	2410	Office, Business and Professional	P	P	P		
	2300	2210	Bank or Financial Institution, Full Service	P	P	P		
	2320	2210	Bank Auto Teller			P		
	2100	2336	Video Sales and Rental	P	P	P		
	2120	2454	Carpet Cleaning Store	P	P	P		
	2200	2500	Restaurant, Non Drive-In	P	P	P		
	2210	2500	Restaurant, Drive-In			P		
	2120	2600	Barber Shop	P	P	P		
	2120	2600	Beauty Shop	P	P	P		
	2120	2600	Tattoo Parlor					

Use Category	LBCS Codes		Use	Downtown Overlay Sub-Areas				
	Activity	Function		CBD	CMU	COM	MFR	SFR
	2120	2720	Kennel		<u>CU</u>	<u>CU</u>		
	2120	2720	Pet and Dog Grooming Shop, Non-Kennel	P	P	P		
	4100	6562	Child Care Learning Center (19 or more children)		P	P		
	4100	6562	Group Day Care Home (7-18 children)		P	P		
	4100	6562	Family Day Care Home (6 or fewer children)		P	P		P
	5210		Parking Lot or Garage, Commercial		P	P		
	2200	3110	Bakery/Pastry Shop	P	P	P		
Utilities	4340	4230	Telecommunications Towers & Antenna		CU	CU	CU	CU
	4330	4300	Utility Facilities (gas, electric, telephone transformer stations). Limited to transmission lines.	P	P	P	P	P
Arts & Entertainment	6700	5210	Museum	P	P	P		
	4100	4242	Library	P	P	P		
	6300	4222	Cinema, Movie Theater	P	P	P		
	7200	5320	Game Room			P		
	7110	5370	Athletic / Health Club & Facilities	P	P	P		

Use Category	LBCS Codes		Use	Downtown Overlay Sub-Areas				
	Activity	Function		CBD	CMU	COM	MFR	SFR
	7000	5500	Parks and Recreation Facilities		P	P	P	P
Public & Institutional	4100	6120	School, Public, *Private or Parochial	P	P	P	P	CU
	6000	6200	Assembly Hall, Civic Center	CU	CU	CU		
	6600	6200	Government Buildings	P	P	P		
	4500	6511	Clinic, Public or Private	P	P	P		
	6600	6600	Churches	CU	CU	CU	CU	CU
	4600	6710	Funeral Home, Mortuary		P	P		
	4600	6710	Crematory					
	6000	6830	Club and Lodges	CU	CU	CU		
Agricultural	8100	9100	Horticulture, Gardening		P	P		P
	8100	9140	Nursery and Greenhouse		P	P		P
	8200	9300	Livestock Farming		CU	CU		CU

(ORD-01-06-UDC, 6-5-07) (ORD-03-10-UDC, 12-7-10) (ORD 04-13-UDC, 4-2-13)

P = Permitted CU = Conditional Use Permit



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: West Georgia Jazz Festival Alcohol License Agreement

AGENDA DATE: 3/29/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Christopher G. Pike

AMOUNT: \$0

GL ACCOUNT #: N/A

PURPOSE: License agreement with the Olive Tree and the City of Villa Rica to provide for the sale of beer and wine at the West Georgia Jazz Festival to be held on April 28, 2018 from 4pm-10pm at the MILL Amphitheatre.

BACKGROUND: There are two entities in the City of Villa Rica currently having a Caterers Alcohol Licenses, Events Unlimited "De Banquet" and The Olive Tree Restaurant. Staff reached out to both entities.

This agreement is for the 3rd Annual Jazz Festival. 2016 was the first time this agreement was executed. This year's agreement has one change. The net proceeds of all gross sales exclusive of the cost and expenses for provision of the catering services split for 2018 will be 60% for the City and 40% for the Caterer. This is a change from the 50/50 agreement in past years.

There have been no issues related to alcohol sales at this event in the past.

STAFF RECOMMENDATION: Staff recommends the City enter into an agreement with The Olive Tree Restaurant for the purpose of suppling and managing beer and wine sales at the 2018 West Georgia Jazz Festival.

IMPACT: Beer and wine will be able to be served during the 2018 West Georgia Jazz Festival. The ability to serve beer and wine at the amphitheater has been a standing request from individuals attending Downtown focus groups and town hall meetings.

MOTION: I move we approve the 2018 License Agreement between the City of Villa Rica and The Olive Tree Villa Rica for the purpose of selling beer and wine at the 2018 West Georgia Jazz Festival.

LICENSE AGREEMENT

This License Agreement ("Agreement") made this ____ day of April, 2018 by and between the Olive Tree Villa Rica, LLC (the "Caterer") and the City of Villa Rica (the "City"), Georgia.

WHEREAS, the City is sponsoring a Jazz Festival to be held at The MILL Amphitheater in Historic Downtown Villa Rica on April 28, 2018 (the "Festival"); and

WHEREAS, at the time of this Agreement, Caterer is one of two entities holding a caterer's license under the City of Villa Rica Beverage Code; and

WHEREAS, the City desires to license the services of the Caterer to provide exclusive alcoholic beverage service during the Festival; and

WHEREAS, the parties do desire to formalize the terms under which the Caterer will provide said services;

NOW, THEREFORE, based upon the mutual promises of the parties, the parties agree as follows:

1. The City contracts to license Caterer to provide the sale of beer and wine at the Jazz Festival to be held on Saturday, April 28, 2018 at The MILL Amphitheater in Downtown Villa Rica.
2. Caterer agrees to provide said services during the course of the Festival during a time period to be agreed between Caterer and The Villa Rica Main Street Director.
3. Caterer shall have the exclusive right to sell beer and wine within the confines of the event. The City shall establish the confines of the event by the placement of a fence around all areas where alcoholic beverages may be purchased, possessed, and consumed.
4. Caterer agrees that it shall possess a current catering alcoholic beverage license as authorized by the City.
5. Caterer shall provide a certificate of insurance to the City upon request which will reflect that it possesses sufficient insurance coverage for the provision of its services during the event.
6. In consideration of the services to be provided by the Caterer, the Caterer shall be entitled to receive an amount equal to forty percent (40%) of the net proceeds of all gross sales exclusive of its cost and expenses for provision of the catering services. The costs and expenses of the catering services shall include labor expenses, cost of goods sold, and any applicable federal, state, and local taxes. The City shall receive an amount equal to sixty percent (60%) of net proceeds as consideration for licensing caterer as the exclusive provider of services for the event.

7. Caterer shall cooperate with the City in the accounting for all costs and expenses as well as the net proceeds received from the event.

8. Caterer will be responsible for the provision of any necessary set-up and clean-up for the services to be provided.

9. This License Agreement is conditioned upon the approval of the Festival by the Mayor and Council of Villa Rica. It is further conditioned upon the approval of the Mayor and Council to authorize the sale, possession or consumption of alcoholic beverages upon the premises of the Mill Amphitheater.

10. It is specifically agreed that the Mayor and Council, the City Manager, or the Police Chief of the City or their designee retain the right to terminate the sale, possession, or consumption of alcoholic beverages at the Festival or upon City property for any reason at any time.

IT IS SO AGREED on this the ____ day of April, 2018.

CITY OF VILLA RICA

By: _____
Jeff Reese, Mayor

OLIVE TREE VILLA RICA, LLC

By: _____
Mike Atsalis



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: May Summer Concert Alcohol License Agreement

AGENDA DATE: 3/27/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Christopher G. Pike

AMOUNT: \$0

GL ACCOUNT #: N/A

PURPOSE: License agreement with The Olive Tree and the City of Villa Rica to provide for the sale of beer and wine at the May Summer Concert to be held on May 19, 2018 from 7pm-10pm at the MILL Amphitheatre.

BACKGROUND: There are two entities in the City of Villa Rica currently having a Caterers Alcohol Licenses, Events Unlimited "De Banquet" and The Olive Tree Restaurant. Staff reached out to both entities.

This agreement is for the 2018 May Summer Concert. This year's agreement has one change. The net proceeds of all gross sales exclusive of the cost and expenses for provision of the catering services split for 2018 will be 60% for the City and 40% for the Caterer. This is a change from the 50/50 agreement in past years.

There have been no issues related to alcohol sales at this event in the past.

STAFF RECOMMENDATION: Staff recommends the City enter into an agreement with The Olive Tree Restaurant for the purpose of suppling and managing beer and wine sales at the 2018 May Summer Concert.

IMPACT: Beer and wine will be able to be served during the 2018 May Summer Concert. The ability to serve beer and wine at the amphitheater has been a standing request from individuals attending Downtown focus groups and town hall meetings.

MOTION: I move we approve the 2018 License Agreement between the City of Villa Rica and The Olive Tree Villa Rica for the purpose of selling beer and wine at the 2018 May Summer Concert.

LICENSE AGREEMENT

This License Agreement ("Agreement") made this ____ day of April, 2018 by and between the Olive Tree Villa Rica, LLC (the "Caterer") and the City of Villa Rica (the "City"), Georgia.

WHEREAS, the City is sponsoring a May Summer Concert to be held at The MILL Amphitheater in Historic Downtown Villa Rica on May 19, 2018 (the "May Concert"); and

WHEREAS, at the time of this Agreement, Caterer is one of two entities holding a caterer's license under the City of Villa Rica Beverage Code; and

WHEREAS, the City desires to license the services of the Caterer to provide exclusive alcoholic beverage service during the May Concert; and

WHEREAS, the parties do desire to formalize the terms under which the Caterer will provide said services;

NOW, THEREFORE, based upon the mutual promises of the parties, the parties agree as follows:

1. The City contracts to license Caterer to provide the sale of beer and wine at the May Concert to be held on Saturday, May 19, 2018 at The MILL Amphitheater in Downtown Villa Rica.
2. Caterer agrees to provide said services during the course of the May Concert during a time period to be agreed between Caterer and The Villa Rica Main Street Director.
3. Caterer shall have the exclusive right to sell beer and wine within the confines of the event. The City shall establish the confines of the event by the placement of a fence around all areas where alcoholic beverages may be purchased, possessed, and consumed.
4. Caterer agrees that it shall possess a current catering alcoholic beverage license as authorized by the City.
5. Caterer shall provide a certificate of insurance to the City upon request which will reflect that it possesses sufficient insurance coverage for the provision of its services during the event.
6. In consideration of the services to be provided by the Caterer, the Caterer shall be entitled to receive an amount equal to forty percent (40%) of the net proceeds of all gross sales exclusive of its cost and expenses for provision of the catering services. The costs and expenses of the catering services shall include labor expenses, cost of goods sold, and any applicable federal, state, and local taxes. The City shall receive an amount equal to sixty percent (60%) of net proceeds as consideration for licensing caterer as the exclusive provider of services for the event.

7. Caterer shall cooperate with the City in the accounting for all costs and expenses as well as the net proceeds received from the event.

8. Caterer will be responsible for the provision of any necessary set-up and clean-up for the services to be provided.

9. This License Agreement is conditioned upon the approval of the Festival by the Mayor and Council of Villa Rica. It is further conditioned upon the approval of the Mayor and Council to authorize the sale, possession or consumption of alcoholic beverages upon the premises of the Mill Amphitheater.

10. It is specifically agreed that the Mayor and Council, the City Manager, or the Police Chief of the City or their designee retain the right to terminate the sale, possession, or consumption of alcoholic beverages at the Festival or upon City property for any reason at any time.

IT IS SO AGREED on this the ____ day of April, 2018.

CITY OF VILLA RICA

By: _____
Jeff Reese, Mayor

OLIVE TREE VILLA RICA, LLC

By: _____
Mike Atsalis



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request from Stepping Stones Foundation to Serve Beer and Wine at the MILL Amphitheater

AGENDA DATE: 3/29/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Christopher G. Pike

AMOUNT: \$0

GL ACCOUNT #: N/A

PURPOSE: This is a request from The Steeping Stones Foundation to service beer and wine at the Annual TriMusic Festival. The Festival will be held on August 11, 2018 at the MILL Amphitheater in Downtown Villa Rica.

BACKGROUND: This marks the third year the TriMusic Festival has been held in the City of Villa Rica. Previously the Festival was held in Douglasville and moved to Villa Rica after members of the organization attended the first West Georgia Jazz Festival. Since moving the Festival to Villa Rica, the organization has been allowed to serve beer and wine through an approved vendor at the MILL Amphitheater.

There have been no issues related to alcohol sales at this event in the past.

STAFF RECOMMENDATION: Staff recommends the City grant The Steeping Stones Foundation permission to serve beer & wine through an approved city vendor for their Annual TriMusic Festival.

IMPACT: Beer and wine will be able to be served during the 2018 TriMusic Festival. The ability to serve beer and wine at the amphitheater has been a standing request from individuals attending Downtown focus groups and town hall meetings.

MOTION: I move we approve the request from The Steeping Stones Foundation and grant permission for beer and wine to be served by an approved city vendor at the MILL Amphitheater for the Annual TriMusic Festival to be held August 11, 2018.



THE STEPPING STONES FOUNDATION

P.O. Box 6142, Douglasville GA 30154

info@steppingstonesfoundation.org

Greetings,

The Stepping Stones Foundation would like to hold our 6th annual **TriMusic Festival** August 11, 2018 at The Mill Amphitheater. This would be our Third year partnering with the City of Villa Rica. The purpose of this music event is to raise scholarship funds for five college bound high school seniors within the Douglasville, Lithia Springs, Villa Rica and Carrollton areas.

We are requesting the city's permission to serve beer & wine by an approved city vendor.

Event details:

- Will coordinate with the Recreation Department for all facility details and the local Police Department for security
- 2 Food trucks or Vendors will be providing food and snacks
- PA system and lighting will be used during event
- The Amphitheater area will be secured with barricades to receive ticketed guest
- Event wristbands will be given to all guests
- We anticipate 200 guest at the music festival
- The Concert will be from 5PM to 9PM
- A \$200 deposit has been paid to reserve the date

We anticipate another successful event. Please contact me if you have any questions or concerns.

Thank You,

Dwayne L. Moore

Fundraising Co-Chairman

Stepping Stone Foundation

dmoe9@comcast.net

678.360.3682

THE STEPPING STONES FOUNDATION

The Stepping Stones Foundation is guided by a fundamental commitment to improving the lives of high school aged young adults in our Douglas, Carroll and Paulding County service areas. This non-profit organization was born from a sincere desire to help the Westside Metropolitan Atlanta community with educational resources. We understand that having a college education is more important than ever and unfortunately it is more expensive than ever. The Stepping Stones Foundation is committed to helping potential college students overcome financial obstacles to a college education.

The foundation's Three Prong Approach to our community includes the following:

- 1) Emphasis on community action and measurable results.
- 2) The Foundation is nonpartisan and actively seeks complementary partnerships and works collaboratively with other organizations from the highest levels of government to local communities.
- 3) The Foundation believes that people can significantly improve their own lives when provided with the necessary skills, knowledge, and access to resources.

Accomplishments:

- Awarded \$18K (USD) in scholarships to graduating seniors
- Serve as mentors for youth, middle school to college age
- Coordinated voter registration drives in our service area
- Facilitate the Charles Drew Blood Drive to promote good health practices
- Coordinated annual high school essay contest
- Provided exposure, encouragement and financial assistance to talented young people participating in the performing arts
- Recognized local individuals who have contributed to community uplift



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: 2018 Sound and Lighting Contract for the MILL Amphitheater

AGENDA DATE: 3/29/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Christopher G. Pike

AMOUNT: \$23,650

GL ACCOUNT #: 1007550523880

PURPOSE: This item is for sound and lighting services at the MILL Amphitheater for 2018 Events.

BACKGROUND:

Bid notice was posted March 2, 2018 on the City's website, Georgia Local Government Access Marketplace and social media.

Two companies have requested to be considered. Chevalier Productions in Anniston, Alabama and True Audio Visual Services, Inc. in Atlanta, Georgia.

The Main Street Advisory Board reviewed the Bids on March 16, 2018 and voted to recommend the contract for sound and lighting be awarded to Chevalier Productions.

References we checked and no issues were reported.

This is a budgeted Item.

*Chevalier Productions was not available to provide Sound and Lighting for the West Georgia Jazz Festival. Staff is currently working with the Main Street Advisory Board on an alternative plan.

STAFF RECOMMENDATION: Staff recommends the City approve the Main Street Advisory Board's recommendation and award the 2018 Sound and Lighting Contract to Chevalier Productions in the Amount of \$23,650.

IMPACT: The City of Villa Rica will have professional Sound and Lighting for their 2018 events at the MILL Amphitheater.

MOTION: I move we accept the recommendation of the Main Street Advisory Board and award the 2018 Sound and Lighting Contract to Chevalier Productions in the amount of \$23,650.

April 28, 2018 | West Georgia Jazz Festival

The System must be able to maintain 110Db, "C" weighted at a distance of 100 feet from the Front of Stage if needed to support the crowd size and needs.

Audio: Bid alternatives may be submitted for audio requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

8 - Yamaha S115v Mains with 2 inch Highs over 15 inch Mids. - **4** per side- FOH Left-Right – 2 Sweeps arranged in a Horizontal Array-Ground Stacked with top pair of mains inverted to couple the Hi-Frequency Horns, all placed on top of the Subs in pairs, 2-Upper and 2 Lower. All mains will be powered at a minimum of 700 watts per speaker box which includes Digital Power Shading of Tops and Bottom Pairs to obtain system clarity and tuning.

A DBX Driverack 260 will be the Minimum Digital Processing provided.

4 - Yamaha SW218v Subs-**2** per Side-Double 18s powered at 2500 Watts each, with total of 4, 18 inch subs per side arranged in a Mono Sub Configuration.

4 - Yamaha Monitor Wedges (SM115v) with 2 inch Highs over 15 inch Mids. for downstage monitors powered at 500 watts each.

1-Additional Yamaha SM115v monitor powered at 500 watts placed on top of a **Single 18 inch Sub** powered at 750 watts for the Drummer Monitor.

A total of **5 Monitor Mixes with Equalization.**

2 - Yamaha S115v with 2 inch Highs over 15 inch Mids. for Side fills powered at 500 watts each, 1 Left and 1 Right with Tripod Stands in a MONO Signal Configuration with Equalization and FOH Control.

1-32 Channel Professional FOH Digital Mixing Board including, 31 band Equalization L/R and each discreet mix, Dual (2) Effects Processor, Compression, Gates, DI's, I Pod playback.

1-DBX Driverack 260 Digital FOH Processor.

Wired Microphones with stands and cabling per Show Specs. All Microphones will be Shure SM Series or Greater for Drums, Instrumentation and Vocals. Shure Beta Series are Preferred on the Drum Kit.

6-Direct Boxes will be on site and available for additional Keyboard, Acoustic Guitar and Computer Playback incorporation.

2- Wireless Shure PGX with SM58 Wireless Handheld or Greater Microphones and stands for Announcer and Performer use.

2- 100 Amp Power Distribution Feeders – 1 Downstage Right-1 Downstage Left.

2-Backline and **2**-Frontline 120 volt Power Distribution Boxes for Performers needs each contains a minimum of **4** receptacles each.

1- 32 Channel Allen & Heath GL2400-242 Professional Monitor Console with 6 available Monitor Mixes. A Matrix Option for In the Ear Monitors is required if the performers provide their own IN the Ear Monitors.

Lighting: Bid alternatives may be submitted for lighting requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

Downstage:

12- Meters in length-F33 Global Triangular Aluminum Truss with end plates including **2-ST157** Light stands for vertical support and lift.

Downstage lighting will be **20 par 64 LED lights** (Lux @ 1m: 3,640) mounted on the truss and operated by and Competent Lighting Operator located at FOH via Wireless DMX Control with a Controller.

Upstage:

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

Playback Music will be provided by the Sound and Lighting Company starting **1 hour** prior to the show start time and for **15 minutes** after the commencement of the show. All special music request and cost of that music will be coordinated by the Sound and Lighting Company and Producer.

Price includes delivery, setup, operation, and load out.

May 19, 2018 | May Summer Concert

Audio: Artist for this particular concert has submitted specific technical requirements for show. No alternatives will be permitted.

Public Address System

1 "state-of-the-art" sound system

At one hour prior to sound check, the aforementioned rig must be able to reproduce 110 dB of full range undistorted audio at F.O.H.

System coverage must be suitable to venue with the appropriate amount of subs and free of any Phase issues

F.O.H. desk shall be no less than 32 channels with full parametric EQ phase reverse

Variable high pass filter, 48v phantom power and insert points on each

Desk must have no less than 8 subgroups and 8 VCAs

Desk must also have no less than 8 discrete aux sends

F.O.H Outboard Processing Shall consist of the Following

1 1/3 octave graphic EQ for mains i.e. KT, BSS, Ashly

Additional graphics required for delays, front fills and aux driven subs if applicable 2 ch of comp/gate i.e. dbx 166

8 ch noise gates i.e. KT, BSS, Drawmer

8 ch compression i.e. dbx, BSS

2 stereo reverb units i.e. Yamaha, Lexicon, TC electronics

1 digital delay unit i.e. Lexicon, TC electronics, Roland

1 CD player

Monitor System

Monitor desk shall have no less than 32 channels and 10 discrete mixes each input channel must have a variable high pass filter, phase reverse, fully parametric EQ pad and 48v phantom power.

10 15x2" or 212x2" bi-amped wedges

1 (3) way drum monitor or 2 wedges and sub

2 (3) way side fills w/high freq device @ artists head level

10 (31) band 1/3 octave graphic EQ's (1 inserted on each mix)

Stage AC for backline (see plot for placement)

Microphones and stands (see input list)

1 FOH systems tech

1 MON systems tech

Adequate power for audio and backline

Lighting must be on separate AC distribution

Equipment

(2) 8'x8' risers shall be provided for drums/Keys with stairs.

Lighting: Bid alternatives may be submitted for lighting requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

Downstage:

12- Meters in length-F33 Global Triangular Aluminum Truss with end plates including **2-ST157** Light stands for vertical support and lift.

Downstage lighting will be **20 par 64 LED lights** (Lux @ 1m: 3,640) mounted on the truss and operated by and Competent Lighting Operator located at FOH via Wireless DMX Control with a Controller.

Upstage:

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

4 – Stage Hands at the time of equipment load in set by the road/tour manager for unloading band equipment. Stage hands are to report to Artist's tour manager at load in. At least 4 sober stage hands for loading band equipment immediately following the performance.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

Playback Music will be provided by the Sound and Lighting Company starting **1 hour** prior to the show start time and for **15 minutes** after the commencement of the show. All special music request and cost of that music will be coordinated by the Sound and Lighting Company and Producer.

Price includes delivery, setup, operation, and load out.

June 22-23, 2018 | Thomas A. Dorsey Festival

The System must be able to maintain 110Db, "C" weighted at a distance of 100 feet from the Front of Stage if needed to support the crowd size and needs.

Audio: Bid alternatives may be submitted for audio requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

8 - Yamaha S115v Mains with 2 inch Highs over 15 inch Mids. - **4** per side- FOH Left-Right – 2 Sweeps arranged in a Horizontal Array-Ground Stacked with top pair of mains inverted to couple the Hi-Frequency Horns, all placed on top of the Subs in pairs, 2-Upper and 2 Lower. All mains will be powered at a minimum of 700 watts per speaker box which includes Digital Power Shading of Tops and Bottom Pairs to obtain system clarity and tuning.

A DBX Driverack 260 will be the Minimum Digital Processing provided.

4 - Yamaha SW218v Subs-**2** per Side-Double 18s powered at 2500 Watts each, with total of 4, 18 inch subs per side arranged in a Mono Sub Configuration.

4 - Yamaha Monitor Wedges (SM115v) with 2 inch Highs over 15 inch Mids. for downstage monitors powered at 500 watts each.

1-Additional Yamaha SM115v monitor powered at 500 watts placed on top of a **Single 18 inch Sub** powered at 750 watts for the Drummer Monitor.

A total of **5 Monitor Mixes with Equalization.**

2 - Yamaha S115v with 2 inch Highs over 15 inch Mids. for Side fills powered at 500 watts each, 1 Left and 1 Right with Tripod Stands in a MONO Signal Configuration with Equalization and FOH Control.

1-32 Channel Professional FOH Digital Mixing Board including, 31 band Equalization L/R and each discreet mix, Dual (2) Effects Processor, Compression, Gates, DI's, I Pod playback.

1-DBX Driverack 260 Digital FOH Processor.

Wired Microphones with stands and cabling per Show Specs. All Microphones will be Shure SM Series or Greater for Drums, Instrumentation and Vocals. Shure Beta Series are Preferred on the Drum Kit.

6-Direct Boxes will be on site and available for additional Keyboard, Acoustic Guitar and Computer Playback incorporation.

2- Wireless Shure PGX with SM58 Wireless Handheld or Greater Microphones and stands for Announcer and Performer use.

2- 100 Amp Power Distribution Feeders – 1 Downstage Right-1 Downstage Left.

2-Backline and **2**-Frontline 120 volt Power Distribution Boxes for Performers needs each contains a minimum of **4** receptacles each.

1- 32 Channel Allen & Heath GL2400-242 Professional Monitor Console with 6 available Monitor Mixes. A Matrix Option for In the Ear Monitors is required if the performers provide their own IN the Ear Monitors.

Lighting: Bid alternatives may be submitted for lighting requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

Downstage:

12- Meters in length-F33 Global Triangular Aluminum Truss with end plates including **2-ST157** Light stands for vertical support and lift.

Downstage lighting will be **20 par 64 LED lights** (Lux @ 1m: 3,640) mounted on the truss and operated by and Competent Lighting Operator located at FOH via Wireless DMX Control with a Controller.

Upstage:

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

Playback Music will be provided by the Sound and Lighting Company starting **1 hour** prior to the show start time and for **15 minutes** after the commencement of the show. All special music request and cost of that music will be coordinated by the Sound and Lighting Company and Producer.

Price includes delivery, setup, operation, and load out.

July 21, 2018 | RodMan's Talent Showcase

The System must be able to maintain 110Db, "C" weighted at a distance of 100 feet from the Front of Stage if needed to support the crowd size and needs.

Audio: Bid alternatives may be submitted for audio requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

8 - Yamaha S115v Mains with 2 inch Highs over 15 inch Mids. - **4** per side- FOH Left-Right – 2 Sweeps arranged in a Horizontal Array-Ground Stacked with top pair of mains inverted to couple the Hi-Frequency Horns, all placed on top of the Subs in pairs, 2-Upper and 2 Lower. All mains will be powered at a minimum of 700 watts per speaker box which includes Digital Power Shading of Tops and Bottom Pairs to obtain system clarity and tuning.

A DBX Driverack 260 will be the Minimum Digital Processing provided.

4 - Yamaha SW218v Subs-**2** per Side-Double 18s powered at 2500 Watts each, with total of 4, 18 inch subs per side arranged in a Mono Sub Configuration.

4 - Yamaha Monitor Wedges (SM115v) with 2 inch Highs over 15 inch Mids. for downstage monitors powered at 500 watts each.

1-Additional Yamaha SM115v monitor powered at 500 watts placed on top of a **Single 18 inch Sub** powered at 750 watts for the Drummer Monitor.

A total of **5 Monitor Mixes with Equalization.**

2 - Yamaha S115v with 2 inch Highs over 15 inch Mids. for Side fills powered at 500 watts each, 1 Left and 1 Right with Tripod Stands in a MONO Signal Configuration with Equalization and FOH Control.

1-32 Channel Professional FOH Digital Mixing Board including, 31 band Equalization L/R and each discreet mix, Dual (2) Effects Processor, Compression, Gates, DI's, I Pod playback.

1-DBX Driverack 260 Digital FOH Processor.

Wired Microphones with stands and cabling per Show Specs. All Microphones will be Shure SM Series or Greater for Drums, Instrumentation and Vocals. Shure Beta Series are Preferred on the Drum Kit.

6-Direct Boxes will be on site and available for additional Keyboard, Acoustic Guitar and Computer Playback incorporation.

2- Wireless Shure PGX with SM58 Wireless Handheld or Greater Microphones and stands for Announcer and Performer use.

2- 100 Amp Power Distribution Feeders – 1 Downstage Right-1 Downstage Left.

2-Backline and **2**-Frontline 120 volt Power Distribution Boxes for Performers needs each contains a minimum of **4** receptacles each.

1- 32 Channel Allen & Heath GL2400-242 Professional Monitor Console with 6 available Monitor Mixes. A Matrix Option for In the Ear Monitors is required if the performers provide their own IN the Ear Monitors.

Lighting: Bid alternatives may be submitted for lighting requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

Downstage:

12- Meters in length-F33 Global Triangular Aluminum Truss with end plates including **2-ST157** Light stands for vertical support and lift.

Downstage lighting will be **20 par 64 LED lights** (Lux @ 1m: 3,640) mounted on the truss and operated by and Competent Lighting Operator located at FOH via Wireless DMX Control with a Controller.

Upstage:

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light. See Schedule.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

Playback Music will be provided by the Sound and Lighting Company starting **1 hour** prior to the show start time and for **15 minutes** after the commencement of the show. All special music request and cost of that music will be coordinated by the Sound and Lighting Company and Producer.

Price includes delivery, setup, operation, and load out.

August 18, 2018 | August Summer Concert

Audio: Artist for this particular concert has submitted specific technical requirements for show. No alternatives will be permitted.

HOUSE P.A. SPEAKERS

Should be a minimum, three-way boxes with a separate 15" or 18" subwoofer enclosures.

The speakers should be arrayed in such a manner so they will fully cover all sold seats in the venue. They should produce even coverage with no nulls at any position in the room.

There should also be more than enough P.A. to support (120 db) C weighted SPL level, at FOH mix position free of any audible or electrical distortion of sound (Good rule of thumb is one (1) two-inch horn driver per 250 people)

Any sound system speaker field in addition to left and right P.A. clusters must be able to be controlled by separate individual feeds or sends from the house mix position. These systems should be EQ'd, delayed and time aligned properly. (i.e.: center fills, subs or delay stacks)

HOUSE CONSOLE:

One (1) 40 (forty) channel house mixing console with no less than eight (8) subgroups and eight (8) auxiliary outputs for effects sends.

four (4) band sweepable/selectable parametric or fully-parametric EQ on each of the 40 channels. (Acceptable consoles Midas Heritage, Midas XL series, Yamaha PM-series Crest Century series)

NOTE: No Soundcraft Spirit, Mackie, Allen & Heath, Peavey or any other low budget mixing consoles will be accepted for this ARTIST'S performance.

HOUSE OUTBOARD GEAR (Should have a minimum of)

TWO (2) 31 band 1/3 octave equalizers for primary left and right plus one equalizer for every fill required. (White, KT, ASHLEY, BSS)

TWO (2) Four way crossovers/processors

EIGHT (8) Compressors/Limiters (BSS, dbx, Aphex, Drawmer or better)

FOUR (4) Noise Gates (Drawmer or comparable)

TWO (2) Digital Stereo Reverbs (Yamaha, TC, or Lexicon PCM Series or better)

ONE (1) Digital Delay with tap tempo button or foot pedals. (TC, AMS, Roland) (ONE)

1 Stereo CD Player and 1/8" stereo line for I-Pod playback

NOTE: No Behringer, Peavey, Alesis or semi-pro equipment will be accepted

HOUSE PATCHES AND WIRING

The left and right outputs of the console should be equipped with separate thirty-one (31) band 1/3 octave professional graphic EQ's.

House console and all effects racks must be well lit, clearly labeled with dynamics and effects tested for signal clarity and continuity conforming with the attached input list prior to sound check.

House console must be zeroed and ready for Artist's engineer upon arrival.

MONITOR REQUIREMENTS:

A minimum 40 input 12 discrete send Monitor console and Minimum 32 pair isolated splitter with XLR fan-out.

Four (4) band sweepable/selectable parametric EQ on each of the channels. (Acceptable consoles: Any Midas consoles that fit the description, Yamaha PM- 3000M, PM-4000, Crest Century, X Series consoles that meet the above criteria.

The monitor console should be equipped with eight (8) 1/3 octave EQ's inserted on each of the discrete aux outputs.

There should be at least four (4) channels of insertable compression and four (4) channels of insertable Noise Gates. Additionally there must be one effect processor (Lexicon, Yamaha SPX 990, 90 or Rev 5 are acceptable).

Monitor Console and outboard gear should be well lit and clearly labeled during sound check and performance.

Monitor Wedges

- 1) There must be a total of Eight (8) professionally constructed Bi-Amped floor wedges for stage mixes and one (1) two-way drum fill with sub.
- 2) There will need to be two (2) Bi-Amped stage side fills capable of reinforcing the drum kit at high SPL. . These fills should be displayed in a manner so they will cover the whole down-stage area.
- 3) The monitor mix position should be equipped with a post EQ monitoring system. (Monitor wedge should match all the wedges on stage)
- 4) All monitor system equipment must be in good appearance, professionally wired and set-up (including crossover points) by qualified technicians. Totally balanced systems are preferred.

MICROPHONE ACCESSORIES:

All vocal and instrument Mics, Mic Stands, Mic Cables and snakes required for artist's show will be provided by the sound company.

SOUND ENGINEERS:

One (1) sober Monitor and one (1) sober FOH Technician must be supplied by the contracted sound company to wire the stage and FOH equipment according to the Artist's Production Manager's stage plot and input list. The Artist does not employ a monitor engineer; therefore, a qualified monitor engineer is required from the sound company for the Artist's sound check and performance.

LIGHTING:

A minimum of 30K of lighting with an assortment of colored gels such as; Reds, Blues, Ambers and Whites (NO GREENS) Each color must wash entire band. Front truss must be trimmed to a height that does not obstruct the audience view of the Artist. The ARTIST does not provide a Lighting Director, therefore one will be required from the lighting company or venue. General directions will be provided by the Artist's Production Manager.

Upstage:

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

4 – Stage Hands at the time of equipment load in set by the road/tour manager for unloading band equipment. Stage hands are to report to Artist's tour manager at load in. At least 4 sober stage hands for loading band equipment immediately following the performance.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

September 8, 2018 | Gold Rush Festival

The System must be able to maintain 110Db, "C" weighted at a distance of 100 feet from the Front of Stage if needed to support the crowd size and needs.

Audio: Bid alternatives may be submitted for audio requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

8 -Yamaha S115v Mains with 2 inch Highs over 15 inch Mids. - 4 per side- FOH Left-Right – 2 Sweeps arranged in a Horizontal Array-Ground Stacked with top pair of mains inverted to couple the Hi-Frequency Horns, all placed on top of the Subs in pairs, 2-Upper and 2 Lower. All mains will be powered at a minimum of 700 watts per speaker box which includes Digital Power Shading of Tops and Bottom Pairs to obtain system clarity and tuning.

A DBX Driverack 260 will be the Minimum Digital Processing provided.

4 - Yamaha SW218v Subs-2 per Side-Double 18s powered at 2500 Watts each, with total of 4, 18 inch subs per side arranged in a Mono Sub Configuration.

4- Yamaha Monitor Wedges (SM115v) with 2 inch Highs over 15 inch Mids. for downstage monitors powered at 500 watts each.

1-Additional Yamaha SM115v monitor powered at 500 watts placed on top of a **Single 18 inch Sub powered at 750 watts for the Drummer Monitor.**

A total of **5 Monitor Mixes with Equalization.**

2 - Yamaha S115v with 2 inch Highs over 15 inch Mids. for Side fills powered at 500 watts each, 1 Left and 1 Right with Tripod Stands in a MONO Signal Configuration with Equalization and FOH Control.

1-32 Channel Professional FOH Digital Mixing Board including, 31 band Equalization L/R and each discreet mix, Dual (2) Effects Processor, Compression, Gates, DI's, I Pod playback.

1-DBX Driverack 260 Digital FOH Processor.

Wired Microphones with stands and cabling per Show Specs. All Microphones will be Shure SM Series or Greater for Drums, Instrumentation and Vocals. Shure Beta Series are Preferred on the Drum Kit.

6-Direct Boxes will be on site and available for additional Keyboard, Acoustic Guitar and Computer Playback incorporation.

2- Wireless Shure PGX with SM58 Wireless Handheld or Greater Microphones and stands for Announcer and Performer use.

2- 100 Amp Power Distribution Feeders – 1 Downstage Right-1 Downstage Left.

2-Backline and 2-Frontline 120 volt Power Distribution Boxes for Performers needs each contains a minimum of **4** receptacles each.

1- 32 Channel Allen & Heath GL2400-242 Professional Monitor Console with 6 available Monitor Mixes. A Matrix Option for In the Ear Monitors is required if the performers provide their own IN the Ear Monitors.

Lighting: Bid alternatives may be submitted for lighting requirements to reduce cost as long a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal or greater quality of the equipment listed below and arranged accordingly.

Downstage:

12- Meters in length-F33 Global Triangular Aluminum Truss with end plates including **2-ST157** Light stands for vertical support and lift.

Downstage lighting will be **20 par 64 LED lights** (Lux @ 1m: 3,640) mounted on the truss and operated by and Competent Lighting Operator located at FOH via Wireless DMX Control with a Controller.

Upstage:

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

Playback Music will be provided by the Sound and Lighting Company starting **1 hour** prior to the show start time and for **15 minutes** after the commencement of the show. All special music request and cost of that music will be coordinated by the Sound and Lighting Company and Producer.

Price includes delivery, setup, operation, and load out.

December 31, 2018 | Gold Nugget Drop

Audio: Artist for this particular concert has submitted specific technical requirements for show. No alternatives will be permitted.

FOH

Full range PA system capable of a clean 107 Db. From 150 feet out from stage. Prefer Line array system. 24-32 channel console (preferably digital) Berheinger X 32, Yamaha, Midas, Soundcraft, At least Two onsite sober technicians with full knowledge of all equipment.

- 1 digital delay
- 1 digital reverb
- 1 31 band Eq for mains
- 4 noise gates
- 8 compressors
- 24 mics/cables/stands

Monitors:

Preferred 24 channel on stage mix: will accept 4 mixes from foh if digital console. 6 full range wedges with 15's

At least 3500-5000 watts for monitors alone. 1 full range drum mix

Lighting:

30-50 rear par cans (Prefer LED cans) with controller.

Lights MUST Have Black OUT capability

- 16 to 32 front wash cans.
- 8 to 12 ACLS.
- 1-2 Follow spots with operator.

12 par 64 LED lights (Lux @ 1m: 3,640) placed along the flooring to obtain up lighting of the 5 suspended banners. 2 Lights will be placed in front of each of the smaller banners and 4 will be placed in front of the center banner. All of the Backline Lighting will be on an individual hardwired lighting controller to be operated from stage by a qualified lighting operator.

All LED Lighting will include all DMX Cabling, Controllers, and Power Cables.

1-Altman Comet Spotlight and 3 sections of 6 Foot Scaffolding located at FOH

4 separate 20 amp circuits for Specials in addition to regular stage power. 1 upstage center for Laser

1 at each front corner of riser for foggers (2). 1 center stage in front of riser

Power drops for down stage and up stage. low end cabinets not stacked on stage deck Load out lights for night time tear down.

**** RISER: very important 8 x 8 x 2 foot riser** placed center stage at rear of stage for drums and keyboards.

1 Gallon of Fog Juice water based

Event Staff:

Note: Staff requirements may be reduced where appropriate. Any combination of staffing is acceptable as long as all required job obligations are met.

2- Professional Sound Engineers which include **1 FOH Engineer & 1 Monitor Engineer.**

1- Stage Manager on site for Load In, Load Out and to assist in Equipment Management and placement during the show and upstage light operation.

1- Lighting Tech on Site for Load In, Load Out and the lighting system assembly/operation for the show.

1- Spotlight Operator on site for Load In, Load Out and the Operation of the Spot Light on shows requiring a spot light.

1-Sound and Lighting Consultant available for Pre-show Consultation and Assistance on Stage Design and Show Time Frame Coordination.

Pre-Show Stage Prop Consultation, Preparation and Positioning as determined by the **Manager of THE MILL** based on Show Needs.

Day of Show Load In and Load Out Times: Load in and set up shall begin a minimum of **5 Hours** prior to Sound Check to insure completion and readiness prior to performer arrival.

Sound Check shall begin a minimum of **3 hours** before show time and be completed a minimum of **2 hours** before show time. The Sound and Lighting Company will be responsible for contacting the Performers and coordination of the Sound Check for each event. The Event Producer will provide contact information a minimum of 7 days in advance of the show.

Load Out shall be completed no later than **3 hours** after the end of the actual show commencement.

Playback Music will be provided by the Sound and Lighting Company starting **1 hour** prior to the show start time and for **15 minutes** after the commencement of the show. All special music request and cost of that music will be coordinated by the Sound and Lighting Company and Producer.

Price includes delivery, setup, operation, and load out.

MILL Amphitheater Sound and Lighting Quotes
PROPOSAL NUMBER: 18-001MS | ISSUE DATE: March 2, 2018

The City of Villa Rica and the Villa Rica Main Street Program are soliciting quotes for sound and lighting services for the MILL Amphitheater 2018 Concert Lineup.

Prospective and current vendors for this work shall provide:

Bid Submittal Form – Bidder must complete the Mandatory Bid Submittal Form included with this document.

Summary of Qualifications – provide examples of comparable work performed in the previous three years within a fifty mile radius of Villa Rica, Georgia.

Provide date and scope of any work previously performed for the City of Villa Rica or Villa Rica Main Street Program.

Company Background

1. Years in business.
2. Company history.
3. Company structure; number of employees.
4. Composition of project team, including names and expertise.
5. Names of firms that you may contract for this project and services offered by each firm.
6. Additional in-house services company offers beyond the scope of this project.
7. References.
8. Contact information.
9. Proposal must be signed by an authorized official for the submitting agency.

References - List of three (3) references that your company has done at least \$5,000 or more in transactional business with during the past 12 months, including company name, contact person, address, phone number and e-mail. References must be submitted on the form provided with this document.

Licensing - Bidders must be properly licensed and secure necessary permits wherever applicable.

Insurance – Bidder must maintain \$2 million dollar general liability insurance policy. The certificate must list the City of Villa Rica and Villa Rica Main Street Inc. as an ADDITIONAL INSURED and shall have no less than thirty (30) days written notice of cancellation or material change.

Pricing – Price includes delivery, setup, operation, and load out. **All proposals must have itemized pricing broken out for each date.** Proposal will not be considered if pricing is not itemized by date. Please use attached Event Schedule & Bid Sheet to itemize pricing. Pricing shall be available to the City for 60 days from Proposal Due Date.

Bid Alternatives - Bid alternatives may be submitted for audio and lighting requirements to reduce cost as long as a professional production quality is not compromised. Bid alternatives must be identified with equipment specifications. All equipment must be equal to or greater quality of the equipment listed.

Lowest Responsive Bidder - In determining the lowest responsive and responsible bidder, in addition to price, the following shall also be considered:

1. The ability, capacity and skill of the bidder to perform the contract.
2. The character, integrity, reputation, judgment, experience and efficiency of the contractor.
3. The quality of performance on previous contracts

Non-Commitment - Issuance of this RFQ does not commit the City of Villa Rica or the Main Street Program to award a contract or to pay costs incurred in the preparation of proposals responding to this RFQ. The

City of Villa Rica and the Main Street Program reserve the right to reject any or all proposals and re-advertise. The City of Villa Rica and the Main Street Program reserve the right to waive any irregularities or technicalities when it deems the public interest will be served. The successful firm must enter into a contract with the City of Villa Rica which specifies requirements for indemnification, insurance, and other applicable policies.

Questions and Answers - Questions and/or requests for further information should be directed to Christopher Pike at cpike@villarica.org. **Questions will only be accepted in writing. No phone calls please.** All email correspondence must include the RFQ name in the subject heading.

Determining Qualified Bidders - The City of Villa Rica and the Main Street Program are the sole determiner of a qualified bidder and may request other information sufficient to determine bidder's ability to meet these minimum standards listed in this RFQ. Request for information contained in this section may also occur at any time during the effective period of the Contract, or any extension/renewal thereof.

The recommended agency will be presented to the Villa Rica City Council for official selection. If selected, the agency together with the City of Villa Rica will negotiate an amicable contract.

Termination of Contract – The City of Villa Rica may, at any time it deems necessary, may terminate this agreement with thirty (30) calendar day's written notice.

Discounts - Any available discount for prompt payment, government or cooperative purchasing, etc., must be noted and reflected in bid figures and not entered as separate pricing on the proposal form.

Tentative Schedule – (All times listed below are Eastern Standard Time.)

Bid Notice Posted: March 2, 2018

Bids Due: March 15, 2018 @ 12:00 pm

Main Street Advisory Board Bid Review: March 16, 2018 @ 9:00am

Main Street Advisory Board Recommendation at City Council Work Session: March 29, 2018

Final Acceptance Vote by City Council: April 3, 2018

Proposal Requirements - All quotes must be received in their entirety on or before 12:00 pm, Thursday, March 15, 2018. Digital PDF copies are acceptable and should be submitted electronically to cpike@villarica.org. A confirmation email will be sent once proposal has been received via email. If you do not receive a confirmation email you may want to follow up before the deadline to confirm receipt.

Hard copies may be delivered in person or mailed to:

Office of Economic Development

Attn: Christopher Pike

106 Temple Street

Villa Rica, GA 30180

Applicants are responsible for ensuring that their proposal, however submitted, is received on time and at the location specified.

MANDATORY BID SUBMITTAL FORM

BID NUMBER: 18-001MS | 2018 MILL Sound and Lighting
City of Villa Rica & Main Street Program

Company Name: _____

Street Address: _____

City/State/ZIP code: _____

Primary Contact: _____

E-mail Address: _____

Phone No: (_____) _____ Cell No: (_____) _____

Signature: _____ Date: _____

REFERENCES

Reference No. 1 of 3

Company Name: _____

Street Address: _____

City/State/ZIP code: _____

Primary Contact: _____

E-mail Address: _____

Phone No: (_____) _____ Cell No: (_____) _____

Reference No. 2 of 3

Company Name: _____

Street Address: _____

City/State/ZIP code: _____

Primary Contact: _____

E-mail Address: _____

Phone No: (_____) _____ Cell No: (_____) _____

Reference No. 3 of 3

Company Name: _____

Street Address: _____

City/State/ZIP code: _____

Primary Contact: _____

E-mail Address: _____

Phone No: (_____) _____ Cell No: (_____) _____



Thursday, March 15, 2018 | BID #18-001MS

[illegible]



2018 MILL Amphitheater Event List:

Date/Time	Event	Number of Acts	Base Bid Price	Bid Alternative +/-	Final Bid	Notes
Sat., April, 28, 2018/4:00pm	West Georgia Jazz Festival	5 Bands	N/A		N/A	See attachment
Sat., May 19, 2018/8:00pm	May Summer Concert	1 Band & DJ	4500	see attachment		
Fri., June 22, 2018/6:00pm	Thomas A. Dorsey Festival	2 Bands	2250			Load out is not required on Friday
Sat., June 23, 2018/6:00pm	Thomas A. Dorsey Festival	3 Bands	2250			
Sat., July 21, 2018/7:00pm	RodMan's Talent Showcase	Unknown	2250			
Sat., August 18, 2018/8:00pm	August Summer Concert	2 Bands	4500			
Sat., September 8, 2018/4:00pm	Gold Rush Festival	4 Bands	2250			
Mon, December 31, 2018/10:00pm	Gold Nugget Drop	1 Band	5500	✓		
TOTAL			23,500	+ add on values		

see attachment for comments
we must see all riders.

MANDATORY BID SUBMITTAL FORM

BID NUMBER: 18-001MS | 2018 MILL Sound and Lighting

City of Villa Rica & Main Street Program

Company Name: Chevalier Productions

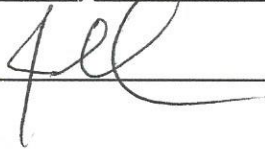
Street Address: 230 G St

City/State/ZIP code: Anniston AL 36207

Primary Contact: John Chevalier

E-mail Address: Chevalier audio @ Gmail . com

Phone No: (256) 835-0360 Cell No: (256) 239-1504

Signature:  Date: 3-14-18



CHEVALIER PRODUCTIONS

AUDIO LIGHTING SERVICES

JOHN CHEVALIER

230 G ST
ANNISTON AL, 36207
CHEVALIERAUDIO@GMAIL.
COM
256-835-0360

CITY OF VILLA RICA GEORIGIA

3/14/18

Dear CITY OF VILLA RICA GEORIGIA,
Thanks for taking time to consider a bid from my company. We have been in business for over 25 years providing rental of equipment for live music events and corporate meetings. We have provided concert production for the City of Carrollton Georgia every year for over 20 years on the July 4 th Celebration. Since 2014 we have worked with the City of Carrollton Georgia providing concert Production for the Amp as its know downtown. We have a 3 year relation with Milltown Music Hall in Breman Georgia as well.

Chevalier Productions has 8 full time contractors working with us. We gladly submit per event a list with all personal working for you.

Chevalier Productions offers a full line retail music store and install services for all audio, lighting and video services. Additionally, we can provide at your event video projection and LED video panels for great viewing of your event. We can include imag , recording and live streaming of your events.

Sincerely,
CHEVALIER PRODUCTIONS

Chevalier Productions

Notes for Bid/Alternatives for Villa Rica 2018

Submitted info for bids

All events that require a drum riser will cost \$ 150 per 8' x 8' with 2 foot legs. All events that we did not receive for our review the actual rider will need to be reviewed for accurate quotes. Event dates of concern would be May 19 2018 , August 18 2018 and December 31 2018.

Chevalier Productions



3-15-18

John Chevalier

REFERENCES**Reference No. 1 of 3**Company Name: Graddick Communication

Street Address: _____

City/State/ZIP code: _____

Primary Contact: Steve Graddick

E-mail Address: _____

Phone No: (770) 328-6182 Cell No: () _____**Reference No. 2 of 3**Company Name: Milltown Music Hall

Street Address: _____

City/State/ZIP code: _____

Primary Contact: Steve BennettE-mail Address: steve@milltownmusichall.comPhone No: (404) 983-4596 Cell No: (770) 537-6455**Reference No. 3 of 3**Company Name: Carrollton GA. Parks & Rec

Street Address: _____

City/State/ZIP code: _____

Primary Contact: Tory KimbrellE-mail Address: +Kimbrell@carrollton-ga.govPhone No: (770) 710-6913 Cell No: () _____

Chevalier Productions

230 E G St
Anniston AL
36207

Estimate

Date	Estimate #
3/14/2018	1262

Name / Address
CITY OF VILLA RICA 106 Temple Street Villa Rica, GA 30180

			Project
Description	Qty	Cost	Total
Chevalier Productions will provide the following production for your events on June 22/23 ,July 21 , September 8 . Event is priced at \$ 2250 per day with the 4 events listed by the date.	4	2,250.00	9,000.00
JBL 2/2 System to include 4 JBL SR 722 (2 x 12 x 2) speakers and 4 JBL SR 4719X (2 x 18 subs) and 2 QSC PL 380 power amps with DBX Processing. Playback system included.		0.00	0.00
Festival Monitor system to include 8 JBL SR 712 Wedges with all power and processing .		0.00	0.00
JBL Powered 18' Sub		0.00	0.00
Yamaha LS - 9 32 channel digital mixing console. Main Mixer		0.00	0.00
Yamaha LS - 9 32 channel digital mixing console Monitor mixer (as needed)		0.00	0.00
All Microphone , stands , cable's and stage drops to include power and sub snake systems		0.00	0.00
POWER DISTRO 200 AMP SINGLE PHASE COMPLETE WITH 50' TAILS TO CAM 2/0. DISTRO HAS 8 125/250 4 PIN CUIRCUITS.8 120 VOLT EDISON CIRCUITS.		0.00	0.00
LED CHAUVET Colorado TRI IP wash lights for the stage . as per needed per event.		0.00	0.00
16 foot material lift to handle verticle lighting in a down stage wash.		0.00	0.00
Spot Light with scafoolding .		0.00	0.00
Technicians per event to include labor to load in and run all postions. Stage managemnet included.		0.00	0.00
		Total	\$9,000.00

Chevalier Productions

230 E G St
Anniston AL
36207

Estimate

Date	Estimate #
3/14/2018	1263

Name / Address
CITY OF VILLA RICA 106 Temple Street Villa Rica, GA 30180

			Project
Description	Qty	Cost	Total
Chevalier Productions will provide the following production for your events May 19 , 2018 and August 18 , 2018. Price is per event day.	2	4,500.00	9,000.00
Vertex 4888 Ground Stack with 8 tops , (4 per side) 4 Dual 18 (2 per side) Lap Gruppen 20 K		0.00	0.00
Festival Monitor system to include 12 JBL SR 712 Wedges with all power and processing .		0.00	0.00
Festival Microphone Package to include Shure SM 58, 57 , 81 and Beta 52's. Whirlwind DI.		0.00	0.00
SC - 48 Digital Mixing Console 48 Channels , Main and Monitor Mixer	2	0.00	0.00
All Microphone , stands , cable's and stage drops to include power and sub snake systems		0.00	0.00
40 Channel Splitter Snake System to include all Sub Snakes .		0.00	0.00
200 amp single phase power distro with 125 feet of 2/0 feeder. To include all stage power.		0.00	0.00
STEREO SIDE FILLS JBL		0.00	0.00
LED Full Stage Package to include 32 Chauvet Colorado Tri IP fixture's with Control.		0.00	0.00
Spot light with scaffolding		0.00	0.00
Technicians for all postions, stage mangment included.		0.00	0.00
		Total	\$9,000.00

Chevalier Productions

230 E G St
Anniston AL
36207

Estimate

Date	Estimate #
3/14/2018	1264

Name / Address
CITY OF VILLA RICA 106 Temple Street Villa Rica, GA 30180

			Project
Description	Qty	Cost	Total
Chevalier Productions will provide the following production for your event December 31 2018 Price is per event day.	1	5,500.00	5,500.00
Vertex 4888 Ground Stack with 8 tops , (4 per side) 4 Dual 18 (2 per side) Lap Gruppen 20 K		0.00	0.00
Festival Monitor system to include 12 JBL SR 712 Wedges with all power and processing .		0.00	0.00
Festival Microphone Package to include Shure SM 58, 57 , 81 and Beta 52's. Whirlwind DI.		0.00	0.00
SC - 48 Digital Mixing Console 48 Channels , Main and Monitor Mixer	2	0.00	0.00
All Microphone , stands , cable's and stage drops to include power and sub snake systems. Power drops as needed		0.00	0.00
40 Channel Splitter Snake System to include all Sub Snakes .		0.00	0.00
200 amp single phase power distro with 125 feet of 2/0 feeder. To include all stage power.		0.00	0.00
STEREO SIDE FILLS JBL		0.00	0.00
LED Full Stage Package to include 32 Chauvet Colorado Tri IP fixture's with Control. (for this event we need the tecnical rider , the spec is way to vague). Fog machines, etc		0.00	0.00
Spot light with scaffolding		0.00	0.00
Technicians for all postions, stage mangment included.		0.00	0.00
		Total	\$5,500.00



2018 MILL Amphitheater Event List:

Date/Time	Event	Number of Acts	Base Bid Price	Bid Alternative +/-	Final Bid	Notes
Sat., April, 28, 2018/4:00pm	West Georgia Jazz Festival	5 Bands	9,286.00	-40%	5,571.60	
Sat., May 19, 2018/8:00pm	May Summer Concert	1 Band & DJ	10,026.00	-40%	6,015.60	
Fri., June 22, 2018/6:00pm	Thomas A. Dorsey Festival	2 Bands	8,916.00	-40%	5,349.60	Load out is not required on Friday
Sat., June 23, 2018/6:00pm	Thomas A. Dorsey Festival	3 Bands	8,916.00	-40%	5,349.60	
Sat., July 21, 2018/7:00pm	RodMan's Talent Showcase	Unknown	9,286.00	-40%	5,571.60	
Sat., August 18, 2018/8:00pm	August Summer Concert	2 Bands	10,828.00	-40%	6,499.80	
Sat., September 8, 2018/4:00pm	Gold Rush Festival	4 Bands	9,923.60	-40%	5,541.60	
Mon, December 31, 2018/10:00pm	Gold Nugget Drop	1 Band	10,956.00	-40%	6,573.60	
TOTAL			77,450.00	30,977.00	46,473.00	

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:	Job # 490358
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180		Room: Contact: Phone: Cell: Email:	Order Status: Active Order Date: 03/12/2018 Sales Person: Bill Abner Email: bill@true-productions.com
Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org			PO # Payment Type: Terms: COD

Loadin 4/28/2018, 8:00 AM -	Sound Check 4/28/2018, 1:00 PM -	Show Start 4/28/2018, 4:00 PM -
-	Strike 4/28/2018, 9:00 PM -	Job Modified Date Mar 14 2018 9:39AM

JOB DESCRIPTION: West Georgia Jazz Festival

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
4	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$200.00	\$0.00	\$200.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
1	DrumFill Sub	1	\$50.00	\$50.00	\$0.00	\$50.00
2	15" Powered Sidefills	1	\$65.00	\$130.00	\$0.00	\$130.00
2	Tripod Speaker Stand	1	\$10.00	\$20.00	\$0.00	\$20.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00

Quantity	Description	Days	Price	Extended	Discount	Total
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
Total Audio:				\$3,665.00	\$0.00	\$3,665.00
Lighting						
1	Lighting console	1	\$250.00	\$250.00	\$0.00	\$250.00
20	PAR LED Colorado Light Fixture	1	\$35.00	\$700.00	\$0.00	\$700.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
Total Lighting:				\$1,615.00	\$0.00	\$1,615.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
Total Power:				\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
Total Rigging:				\$140.00	\$0.00	\$140.00
Staging						
3	6' Scaffold bay with walkboards and safety railing	1	\$125.00	\$375.00	\$0.00	\$375.00
Total Staging:				\$375.00	\$0.00	\$375.00
Total :				\$5,896.00	\$0.00	\$5,896.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
Apr 28 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00
	8:00 AM	12:00 PM	4	Stage Hand	4	\$20.00			\$320.00
	9:00 PM	1:00 AM	4	Stage Hand	4	\$20.00			\$320.00

Total LABOR: \$3,040.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$5,896.00

Discount: (\$3,714.40)

Labor: \$3,040.00

Delivery/Misc: \$350.00

Job Total: \$5,571.60

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:	Job # 490483
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:	Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Loadin 5/19/2018, 10:00 AM -			
Show Start 5/19/2018, 8:00 PM -		Strike 5/19/2018, 10:00 PM -	Job Modified Date Mar 14 2018 9:34AM
JOB DESCRIPTION: May Summer Concert			

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
10	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$500.00	\$0.00	\$500.00
2	Drum fill Top	1	\$65.00	\$130.00	\$0.00	\$130.00
1	DrumFill Sub	1	\$50.00	\$50.00	\$0.00	\$50.00
2	15" Powered Sidefill Tops	1	\$65.00	\$130.00	\$0.00	\$130.00
2	18" Sidefill Subs	1	\$75.00	\$150.00	\$0.00	\$150.00
2	Tripod Speaker Stand	1	\$10.00	\$20.00	\$0.00	\$20.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00

Quantity	Description	Days	Price	Extended	Discount	Total
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	CD Player	1	\$25.00	\$25.00	\$0.00	\$25.00
Total Audio:				\$4,205.00	\$0.00	\$4,205.00
Lighting						
1	Lighting Console	1	\$250.00	\$250.00	\$0.00	\$250.00
20	PAR LED Colorado Light Fixture	1	\$35.00	\$700.00	\$0.00	\$700.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
Total Lighting:				\$1,615.00	\$0.00	\$1,615.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
Total Power:				\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
Total Rigging:				\$140.00	\$0.00	\$140.00
Staging						
2	Drum Riser - 8' X 8'	1	\$100.00	\$200.00	\$0.00	\$200.00
3	6' Scaffold Bay with walkboards and safety railing	1	\$125.00	\$375.00	\$0.00	\$375.00
Total Staging:				\$575.00	\$0.00	\$575.00
Total :				\$6,636.00	\$0.00	\$6,636.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
May 19 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00
	8:00 AM	12:00 PM	4	Stage Hand	4	\$20.00			\$320.00
	9:00 PM	1:00 AM	4	Stage Hand	4	\$20.00			\$320.00

Total LABOR: \$3,040.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$6,636.00
 Discount: (\$4,010.40)
 Labor: \$3,040.00
 Delivery/Misc: \$350.00

Job Total: \$6,015.60

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:		Job # 490503
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:		Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Loadin 6/22/2018, 10:00 AM -				
Show Start 6/22/2018, 6:00 PM -		Show Ends 6/22/2018, 9:00 PM -		Job Modified Date Mar 14 2018 9:35AM
JOB DESCRIPTION: Thomas A. Dorsey Festival- Day 1				

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
4	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$200.00	\$0.00	\$200.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
2	15" Powered Sidefills	1	\$65.00	\$130.00	\$0.00	\$130.00
2	Tripod Speaker Stand	1	\$10.00	\$20.00	\$0.00	\$20.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00

Quantity	Description	Days	Price	Extended	Discount	Total
			Total Audio:	\$3,615.00	\$0.00	\$3,615.00
Lighting						
1	Lighting console	1	\$250.00	\$250.00	\$0.00	\$250.00
20	PAR LED Colorado Light Fixture	1	\$35.00	\$700.00	\$0.00	\$700.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
			Total Lighting:	\$1,615.00	\$0.00	\$1,615.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
			Total Power:	\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
			Total Rigging:	\$140.00	\$0.00	\$140.00
Staging						
3	6' Scaffold Bay with walkbaords and Safety Railing	1	\$125.00	\$375.00	\$0.00	\$375.00
			Total Staging:	\$375.00	\$0.00	\$375.00
			Total :	\$5,846.00	\$0.00	\$5,846.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
Jun 22 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00
	8:00 AM	12:00 PM	4	Stage Hand	4	\$20.00			\$320.00

Total LABOR:**\$2,720.00****Delivery/Misc**

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc:**\$350.00****\$0.00****\$350.00**

Notes:

Product Total: \$5,846.00**Discount: (\$3,566.40)****Labor: \$2,720.00****Delivery/Misc: \$350.00****Job Total: \$5,349.60**

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:	Job # 490510
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:	Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Tech Call 6/23/2018, 1:00 PM -			
Show Start 6/23/2018, 6:00 PM -		Strike 6/23/2018, 9:00 PM -	Job Modified Date Mar 13 2018 3:25PM
JOB DESCRIPTION: Thomas A. Dorsey Festival- Day 2			

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
4	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$200.00	\$0.00	\$200.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
2	15" Powered Sidefills	1	\$65.00	\$130.00	\$0.00	\$130.00
2	Tripod Speaker Stand	1	\$10.00	\$20.00	\$0.00	\$20.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00

Quantity	Description	Days	Price	Extended	Discount	Total
			Total Audio:	\$3,615.00	\$0.00	\$3,615.00
Lighting						
20	PAR LED Colorado Light Fixture	1	\$35.00	\$700.00	\$0.00	\$700.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
1	Lighting controller	1	\$250.00	\$250.00	\$0.00	\$250.00
			Total Lighting:	\$1,615.00	\$0.00	\$1,615.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
			Total Power:	\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
			Total Rigging:	\$140.00	\$0.00	\$140.00
Staging						
3	6' Scaffold Bay with walkboards and safety rail	1	\$125.00	\$375.00	\$0.00	\$375.00
			Total Staging:	\$375.00	\$0.00	\$375.00
			Total :	\$5,846.00	\$0.00	\$5,846.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
Jun 23 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00
	9:00 PM	1:00 AM	4	Stage Hand	4	\$20.00			\$320.00
Total LABOR:									\$2,720.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$5,846.00

Discount: (\$4,458.00)

Labor: \$2,720.00

Delivery/Misc: \$350.00

Job Total: \$4,458.00

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:	Job # 490482
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:	Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Loadin 7/21/2018, 10:00 AM -	Sound Check 7/21/2018, 3:00 PM -	Show Start 7/21/2018, 7:00 PM -	
	Strike 7/21/2018, 11:00 PM -	Job Modified Date Mar 14 2018 9:38AM	
JOB DESCRIPTION: RodMan's Talent Showcase			

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
4	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$200.00	\$0.00	\$200.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
1	DrumFill Sub	1	\$50.00	\$50.00	\$0.00	\$50.00
2	15" Powered Sidefills	1	\$65.00	\$130.00	\$0.00	\$130.00
2	Tripod Speaker Stand	1	\$10.00	\$20.00	\$0.00	\$20.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00

Quantity	Description	Days	Price	Extended	Discount	Total
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
Total Audio:				\$3,665.00	\$0.00	\$3,665.00
Lighting						
1	Lighting Controller	1	\$250.00	\$250.00	\$0.00	\$250.00
20	PAR LED Colorado Light Fixture	1	\$35.00	\$700.00	\$0.00	\$700.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
Total Lighting:				\$1,615.00	\$0.00	\$1,615.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
Total Power:				\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
Total Rigging:				\$140.00	\$0.00	\$140.00
Staging						
3	6' Scaffold bay with Walkboards and safety railing	1	\$125.00	\$375.00	\$0.00	\$375.00
Total Staging:				\$375.00	\$0.00	\$375.00
Total :				\$5,896.00	\$0.00	\$5,896.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
May 19 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00
	8:00 AM	12:00 PM	4	Stage Hand	4	\$20.00			\$320.00
	9:00 PM	1:00 AM	4	Stage Hand	4	\$20.00			\$320.00

Total LABOR: \$3,040.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$5,896.00

Discount: (\$3,714.40)

Labor: \$3,040.00

Delivery/Misc: \$350.00

Job Total: \$5,571.60

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:	Job # 490539
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:	Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Loadin	8/18/2018, 10:00 AM -		
Show Start	8/18/2018, 8:00 PM -	Strike	Job Modified Date
		8/18/2018, 10:00 PM -	Mar 14 2018 9:40AM

JOB DESCRIPTION: August Summer Concert

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	S-20 Subwoofer, Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Avid SC48 48 Channel Digital Console	1	\$550.00	\$1,100.00	\$0.00	\$1,100.00
1	40 Channel Splitter Snake	1	\$225.00	\$225.00	\$0.00	\$225.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
9	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$450.00	\$0.00	\$450.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
1	DrumFill Sub	1	\$50.00	\$50.00	\$0.00	\$50.00
2	15" Powered Sidefills	1	\$65.00	\$130.00	\$0.00	\$130.00
2	Tripod Speaker Stand	1	\$10.00	\$20.00	\$0.00	\$20.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00

Quantity	Description	Days	Price	Extended	Discount	Total
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
Total Audio:				\$4,590.00	\$0.00	\$4,590.00
Lighting						
24	PAR LED Colorado Light Fixture	1	\$35.00	\$840.00	\$0.00	\$840.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
1	Lighting Controller	1	\$250.00	\$250.00	\$0.00	\$250.00
Total Lighting:				\$1,755.00	\$0.00	\$1,755.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
Total Power:				\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
Total Rigging:				\$140.00	\$0.00	\$140.00
Staging						
3	6' Scaffold Bay with walkboards and safety railing	1	\$125.00	\$375.00	\$0.00	\$375.00
Total Staging:				\$375.00	\$0.00	\$375.00
Total :				\$6,961.00	\$0.00	\$6,961.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
Jun 16 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00
	8:00 AM	12:00 PM	4	Stage Hand	4	\$20.00			\$320.00
	9:00 PM	1:00 AM	6	Stage Hand	4	\$20.00			\$480.00
Aug 18 18									
	12:00 PM	4:00 PM	4	Stage Hand	4	\$20.00			\$320.00
Total LABOR:									\$3,520.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$6,961.00

Discount: (\$4,331.20)

Labor: \$3,520.00

Delivery/Misc: \$350.00

Job Total: \$6,499.80

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:	Job # 490573
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:	Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Loadin 9/8/2018, 8:00 AM -	Sound Check 9/8/2018, 12:00 PM -	Doors 9/8/2018, 3:00 PM -	
	Strike 9/8/2018, 10:00 PM -	Job Modified Date Mar 14 2018 9:41AM	
JOB DESCRIPTION: Gold Rush Festival			

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
6	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$300.00	\$0.00	\$300.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
1	DrumFill Sub	1	\$50.00	\$50.00	\$0.00	\$50.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
Total Audio:				\$3,615.00	\$0.00	\$3,615.00
Lighting						
20	Colorado 1-Tri IP LED- Downstage wash	1	\$35.00	\$700.00	\$0.00	\$700.00

Quantity	Description	Days	Price	Extended	Discount	Total
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
1	Lighting Console	1	\$250.00	\$250.00	\$0.00	\$250.00
Total Lighting:				\$1,615.00	\$0.00	\$1,615.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
Total Power:				\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
Total Rigging:				\$140.00	\$0.00	\$140.00
Staging						
3	6' Scaffold bay with walkboards and safety railing	1	\$125.00	\$375.00	\$0.00	\$375.00
Total Staging:				\$375.00	\$0.00	\$375.00
Total :				\$5,846.00	\$0.00	\$5,846.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
Sep 8 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Stage Manager	1	\$450.00			\$450.00
	8:00 AM	10:00 PM	1	Lighting Director	1	\$400.00			\$400.00
	8:00 AM	10:00 PM	1	Follow Spot Operator	1	\$250.00			\$250.00
	8:00 AM	10:00 PM	1	Production Manager	1	\$500.00			\$500.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1	\$400.00			\$400.00

LABOR

Date	Start	End	QTY	Personnel	Hour(s)	UnitPrice	OT	DT	Extended
	8:00 AM	12:00 PM	4	Stage Hand	4	\$20.00			\$320.00
	9:00 PM	1:00 AM	4	Stage Hand	4	\$20.00			\$320.00

Total LABOR: \$3,040.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$5,846.00

Discount: (\$3,694.40)

Labor: \$3,040.00

Delivery/Misc: \$350.00

Job Total: \$5,541.60

True Audio Visual Services, Inc.
dba/ True Productions
 3731 Northcrest Road Suite 32
 Atlanta, GA 30340
 Ph: (770) 986-9430



JOB QUOTE

Invoice to:		Delivery Address:		Job # 490806
City Of Villa Rica 106 Temple Street, Villa Rica, GA 30180 Contact: Christopher Pike Phone: (678) 840-1441 Fax: Email: cpike@villarica.org		Room: Contact: Phone: Cell: Email:		Order Status: Quote Only Order Date: 03/13/2018 Sales Person: Bill Abner Email: bill@true-productions.com PO # Payment Type: Terms: COD
Loadin 12/31/2018, 2:00 PM -		Sound Check 12/31/2018, 7:00 PM -		Show Start 12/31/2018, 9:00 PM -
12/31/2018, 10:00 PM -		Strike 1/1/2019, 1:00 AM -		Job Modified Date Mar 14 2018 8:46AM
JOB DESCRIPTION: Gold Nugget Drop				

Quantity	Description	Days	Price	Extended	Discount	Total
Audio						
12	Line Array Speaker, DB Powered 3 Way	1	\$125.00	\$1,500.00	\$0.00	\$1,500.00
6	Subwoofer, DB Dual 18" Powered	1	\$125.00	\$750.00	\$0.00	\$750.00
2	Midas 32 Digital Mixer, 32 Channel	1	\$250.00	\$500.00	\$0.00	\$500.00
1	32 Channel Splitter Snake	1	\$150.00	\$150.00	\$0.00	\$150.00
2	Shure Wireless Microphone System, Beta 87	1	\$75.00	\$150.00	\$0.00	\$150.00
4	DM-15 Floor monitor, 15" Powered	1	\$50.00	\$200.00	\$0.00	\$200.00
1	Drum fill Top	1	\$65.00	\$65.00	\$0.00	\$65.00
1	DrumFill Sub	1	\$50.00	\$50.00	\$0.00	\$50.00
1	Microphone & DI Package per spec	1	\$150.00	\$150.00	\$0.00	\$150.00
1	Microphone Stand Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	XLR Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
Total Audio:				\$3,515.00	\$0.00	\$3,515.00
Lighting						
1	Lighting console	1	\$250.00	\$250.00	\$0.00	\$250.00

Quantity	Description	Days	Price	Extended	Discount	Total
20	PAR LED Colorado Light Fixture	1	\$35.00	\$700.00	\$0.00	\$700.00
12	Colordash Batten Quad12 Uplights	1	\$45.00	\$540.00	\$0.00	\$540.00
8	LED ACL Fixture	1	\$25.00	\$200.00	\$0.00	\$200.00
1	Followspot	1	\$125.00	\$125.00	\$0.00	\$125.00
Total Lighting:				\$1,815.00	\$0.00	\$1,815.00
Power						
1	AC Cable Package	1	\$0.00	\$0.00	\$0.00	\$0.00
1	Power Distro	1	\$100.00	\$100.00	\$0.00	\$100.00
1	Feeder Cable Per Foot	1	\$1.00	\$1.00	\$0.00	\$1.00
Total Power:				\$101.00	\$0.00	\$101.00
Rigging						
4	10' Box Truss	1	\$35.00	\$140.00	\$0.00	\$140.00
Total Rigging:				\$140.00	\$0.00	\$140.00
Staging						
1	Drum Riser - 8' X 8'	1	\$100.00	\$100.00	\$0.00	\$100.00
3	6' Scaffold bay with walkboards and safety railing	1	\$125.00	\$375.00	\$0.00	\$375.00
Total Staging:				\$475.00	\$0.00	\$475.00
Total :				\$6,046.00	\$0.00	\$6,046.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
Dec 31 18									
	8:00 AM	10:00 PM	1	A1 Audio Engineer	1.5	\$400.00			\$600.00
	8:00 AM	10:00 PM	1	Stage Manager	1.5	\$450.00			\$675.00
	8:00 AM	10:00 PM	1	Lighting Director	1.5	\$400.00			\$600.00
	8:00 AM	10:00 PM	1	Follow Spot Operator	1.5	\$250.00			\$375.00

LABOR

Date	Start	End	QTY	Personnel	Day(s)	UnitPrice	OT	DT	Extended
	8:00 AM	10:00 PM	1	Production Manager	1.5	\$500.00			\$750.00
	8:00 AM	10:00 PM	1	Monitor Engineer	1.5	\$400.00			\$600.00
	8:00 AM	12:00 PM	4	Stage Hand	4	\$30.00			\$480.00
	9:00 PM	1:00 AM	4	Stage Hand	4	\$30.00			\$480.00

Total LABOR: \$4,560.00

Delivery/Misc

Quantity	Description	Price	Extended	Discount	Total
2	26' Truck	\$175.00			\$350.00

Total Delivery/Misc: \$350.00 \$0.00 \$350.00

Notes:

Product Total: \$6,046.00

Discount: (\$4,382.40)

Labor: \$4,560.00

Delivery/Misc: \$350.00

Job Total: \$6,573.60

TRUE productions av services

True Productions, located in Atlanta, GA, has been in business since 2004 as a full-service production company specializing in staging, audio, lights, and video work. We own all of our own equipment, including a 32x24 mobile stage. Most of our skilled crew members have over 30 years of experience in the AV industry and have travelled nationally in support of our client's needs.

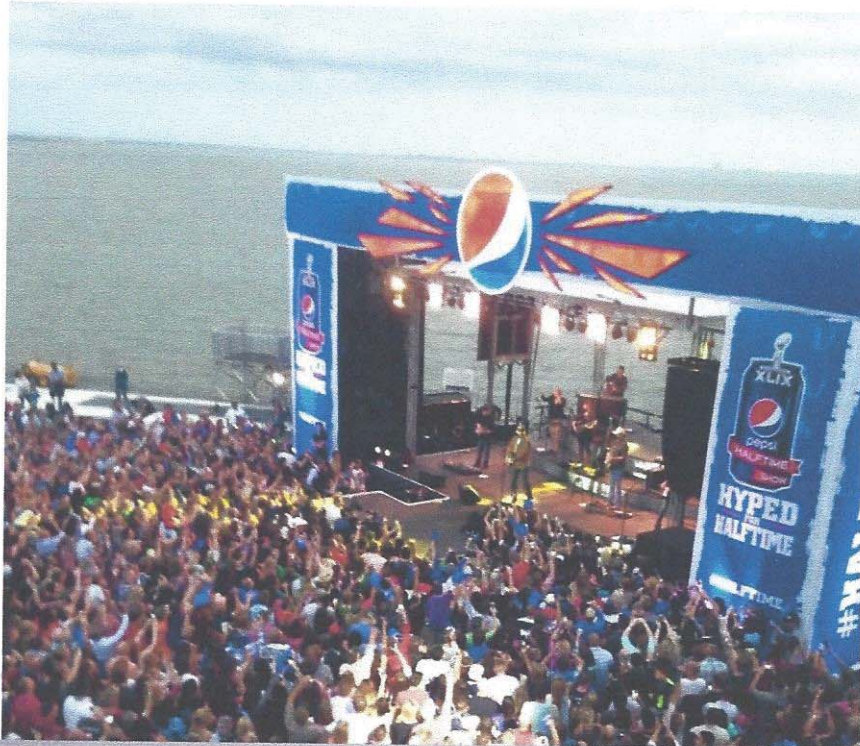
See examples of our work below, and for more information please visit our website at www.true-productions.com

Dierks Bentley at University of Alabama



TRUE productions av services

Blake Shelton on the USS Lexington in Corpus Christi, TX



TRUE productions av services

Shakey Graves Budweiser Show in Denver, CO



TRUE productions av services

RBC Heritage Truss Structure in Hilton Head, SC



Partial Client List:

Coca Cola

Pepsi

Verizon

University of Alabama

Emory University

Cumulus

LA Fitness

For more information please see our website at www.true-productions.com

REFERENCES

Reference No. 1 of 3

Company Name: Emory University
Street Address: 1660 North Decatur Rd.
City/State/ZIP code: Atlanta, GA 30307
Primary Contact: Steve Callaway
E-mail Address: steve@milehighav.com
Phone No: (303) 495-2004 Cell No: (404) 727-9200

Reference No. 2 of 3

Company Name: City of Kennesaw
Street Address: 2753 Watts Drive
City/State/ZIP code: Kennesaw, GA 30144
Primary Contact: Laurel Fleming
E-mail Address: LFleming@kennesaw-ga.gov
Phone No: (770) 422-9714 Cell No: ()

Reference No. 3 of 3

Company Name: City of Madison
Street Address: P.O. Box 32
City/State/ZIP code: Madison, GA 30650
Primary Contact: Colleen Hall
E-mail Address: chall@madisonga.com
Phone No: (917) 596-8328 Cell No: ()

MANDATORY BID SUBMITTAL FORM

BID NUMBER: 18-001MS | 2018 MILL Sound and Lighting
City of Villa Rica & Main Street Program

Company Name: True Audio Visual Services, Inc.

Street Address: 3731 Northcrest Rd. Suite 32

City/State/ZIP code: Atlanta, GA 30340

Primary Contact: Bill Abner

E-mail Address: Bill@True-Productions.com

Phone No: (770) 986-9430 Cell No: (404) 551-8288

Signature:  Date: 3.17.18



True Audio Visual Services, dba True Productions has been in business since 2004, for a total of 14 years. The company is owned by Lee and Tiki Bicknell, who have been in the industry for 35 years after previous ownership of a live sound production company in Atlanta, which they sold in 1996. Lee Bicknell is an Atlanta native, born and raised, and has had a dedication to the live sound business for most of his life.

The structure of True Productions depends on its hardworking and skilled team of crewmembers specializing in live audio and video production, staging, rigging, lighting, and installations of audio visual equipment. There are 6 full time employees and 20 part-time employees. Project managers, Bill Abner and Mario Auda, have over 50 years of combined experience in the business of live sound.

We are an in-house, full service production company providing sound, lighting, video, staging, and creative set design using all our own equipment.

Lee Bicknell, Owner

Email: lee@true-productions.com

Office: 770-986-9430 Cell: 770-853-2255

True Productions

3731 Northcrest Rd.

Suite 32

Atlanta, GA 30340



CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Community Development Grant Villa Rica Lions Club Taste of Villa Rica

AGENDA DATE: 3/27/2018

DATE PREPARED: 03/22/2018

PREPARED BY: Christopher G. Pike

AMOUNT: \$4,315

GL ACCOUNT #: 1001110573050

PURPOSE: The Villa Rica Golden City Lions Clubs is a service driven club supporting the hearing and seeing impaired locally, statewide, nationally and internationally! They continue to providing our citizens with assistance for the visually impaired by working with the Rapha Clinic, Community in Schools, Free Eye Exams and Glasses, Georgia Camp for the Blind, Leader Dogs, Georgia Lions Lighthouse as well as local special project to support our community. We work with our local school system in locating students who qualify to attend the Georgia Camp for the Blind at no cost to the student's family.

BACKGROUND: The Annual "A Taste of Villa Rica™" is held in October of each year and features local Villa Rica restaurants. This year Taste of Villa Rica is scheduled for October 6, 2018.

In addition to local restaurants, the event features vendors and entertainment all day.

STAFF RECOMMENDATION: Staff recommends the request be funded at \$4,315 from the Community Development Grant Fund.

IMPACT: POSITIVE: Important financial assistance will be giving to a program culturally and economically beneficial to the City of Villa Rica. NEGATIVE: \$4,315 will be deducted from the Annual Community Development Grant Fund.

MOTION: I move that we award a Community Development Grant in the amount of \$4,315 dollars to the Villa Rica Lions Club to be used for the 2018 A Taste of Villa Rica event.



Villa Rica Community Development Grant Program

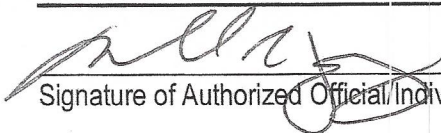
Section A: Applicant

1. Name of Organization: Villa Rica Golden City Lions and Villa Rica Lions Clubs
Contact Person (if different than above): Michael Young, President Golden City Lions
2. Mailing Address: P.O. Box 1945, Villa Rica GA 30180
3. Telephone Day: 678-787-0398 Evening: 678-787-0398
4. Email: young5410@comcast.net 5. FAX (optional): _____
6. Date of Tax Exempt Number and date of Incorporation in Georgia: _____
7. Number of Years in City of Villa Rica: 14 years and 51 years
8. Have you ever received funds from the City of Villa Rica? Yes If Yes, most recent funding amount? \$3,865
Were there any residual funds at the completion of the project? No If Yes, how much? _____

Section B: Project

1. Project Title: A Taste of Villa Rica 2018
2. Scheduled Start and End Dates: Saturday, October 6, 2018
3. Hours of Operation Each Day: 10:00 AM to 3:00 PM
4. Amount Requested: \$4,315.00 5. Funds Disbursement Date: TBD

Section C: Certification

	<u>February 13, 2018</u>
Signature of Authorized Official/Individual	Date
<u>Michael R. Young</u>	<u>President, Golden City Lions</u>
Printed Name of Authorized Official/Individual	Title of Authorized Official/Individual

Sections D-F: Project Narrative, Accessibility and Project Budget

Sections D-F requires an attachment as indicated in the "Application Instructions" accompanying this form.

For Official Use Only

Approved: _____ Approved by: _____ Date: _____ Grant Amount: _____

Sample Event Budget

Provide a spreadsheet printout or similar chart to accompany your Villa Rica Community Partnership Grant application.

EXPENSES	AMOUNT \$
Facility rental	\$300.00
Parking	
Security	
Food	
Service Setup & Breakdown 2ppl @ \$25/hr for 8 hrs.	\$400.00
Entertainment	
Speakers	
Transportation	
Hotels	
Equipment rental: White canopy tents 40 ea @ \$25 each	\$1,000.00
Tables 40 ea @ \$5 each	\$200.00
Chairs 80 ea @ \$0.50 each	\$40.00
Concession Stand	\$100.00
Conference Room	\$150.00
Barricades	\$300.00
Flatware	
Stage	
Sound System Based on 2017 rates	\$1,825.00
Projector/Screen/Computer	
Decorations	
Favors/T-shirts/Incentives	
TOTAL	\$4,315.00



The Villa Rica Golden City Lions Club

The Villa Rica Golden City Lions Clubs is a service driven club supporting the hearing and seeing impaired locally, statewide, nationally and internationally! We continue to providing our citizens with assistance for the visually impaired by working with the Rapha Clinic, Community in Schools, Free Eye Exams and Glasses, Georgia Camp for the Blind, Leader Dogs, Georgia Lions Lighthouse as well as local special project to support our community. We work with our local school system in locating students who qualify to attend the Georgia Camp for the Blind at no cost to the student's family.

We also support our local community programs such as In His Hands School Lunch Program, Walk of Faith Women's Shelter, Fullerville Mission's Feed the Hungry, Shop with a Cop, Toys for Tots, school supplies and each year work to support our men and women who serve our country. We have sent packages to our troops with snacks, toiletries and basically whatever they need and we can ship. One year we baked over 500 cookies and had t-shirts printer with 'WE ARE VR' and shipped those along with Christmas cards and letters from our local school children. We have also honored our two Gold Star mothers.

Our club supports the Georgia Lighthouse for the Blind in collecting old glasses, which are washed and prepared and sent to missionaries of third world countries, hearing aids which the Lighthouse trades to a company who then provides new digital hearing aids and old cell phones. Our support to the Georgia Lighthouse for the Blind provides needed eye surgeries to those unable to afford them. We work year round to collect glasses, hearing aids and old cell phones...if you have some you would like to donate contact us at villaricagoldencitylions@gmail.com and we will make arrangements to pick them up or have them dropped off.

In order for us to continue to support these programs for our club we must raise about \$15,000 each year. We along with the Lions Club hold our one and only annual event in October of each year. "A Taste of Villa Rica™" and it is just what it says...a taste of our local restaurants located in Villa Rica. This event includes local restaurants, on average 13-15 restaurants, as well as vendors and entertainment all day. We work local businesses in and around Villa Rica to obtain sponsorships in support of this event. And 100% of the net proceeds are returned to those in need though our support of local, county and state programs.

As stated **We Serve** and enjoy every minute of services in helping others!



CITY OF VILLA RICA
FINANCIAL UPDATE
February 2018

CASH			SELF-FUNDED INSURANCE				
	2-28-2017	2-28-2018	United Healthcare		Self-Funded		Cash Outlay
Total Cash in Bank	\$ 7,352,983	\$ 9,619,552	Premiums Paid		Admin + Claims Paid		Difference
General Fund	\$ 6,568,147	\$ 7,823,595	Oct-Dec '16	338,617	Oct-Dec '17	219,994	118,623
Water/Sewer Fund	\$ (497,881)	\$ 391,071	Jan 2017	111,397	Jan 2018	78,449	32,948
Sanitation/Solid Waste	\$ (269,953)	\$ (414,321)	Feb 2017	115,190	Feb 2018	89,085	26,105
2008 Carroll SPLOST	\$ 697,095	\$ 684,642					-
2015 Carroll SPLOST	\$ 750,005	\$ 446,029					
2016 Douglas SPLOST	\$ 92	\$ 462,182					
			TOTALS \$ 565,203		\$ 387,528		\$ 177,675

OTHER HIGHLIGHTS			GROWTH				
Previously Qualified Senior Discounted Customers	670		Residential	2017		2018	
				#	Amount	#	Amount
Total Applications received as of 3-22-18	257		Building Permits	5	\$ 6,879	46	\$ 37,540
Qualified Low-Income Seniors as of 3-22-18	225		Water Taps	6	\$ 9,000	39	\$ 58,500
Percentage of previously qualified seniors	34%		Sewer Taps	4	\$ 16,000	39	\$ 156,000
Disqualified applicants due to income	16		Commercial	#	Amount	#	Amount
Seniors who have turned in partial application	16		Building Permits	-	\$ -	-	\$ -
			Water Taps	-	\$ -	-	\$ -
			Sewer Taps	-	\$ -	-	\$ -

BUSINESS ACTIVITY			SANITATION/ SOLID WASTE		
WATER/SEWER	2017	2018	2017	2018	
Water Revenue	\$ 313,218	\$ 322,681	Sanitation Revenue	\$ 70,448	\$ 76,450
Sewer Revenue	\$ 271,407	\$ 337,206	Solid Waste Revenue	\$ 28,524	\$ 42,307
Misc. Revenue	\$ 54,284	\$ 233,201	Misc. Revenue	\$ -	\$ 8,611
Total Revenue	\$ 638,909	\$ 893,089	Total Revenue	\$ 98,971	\$ 127,368
Water Expenses	\$ 202,842	\$ 190,133	Sanitation Expenses	\$ 100,383	\$ 108,668
Sewer Expenses	\$ 179,356	\$ 196,764	Solid Waste Expenses	\$ 57,415	\$ 83,221
Dist./Coll. Expenses	\$ 159,160	\$ 202,027	Depreciation	\$ 1,666	\$ 12,911
Debt Expense	\$ 288,679	\$ 381,247	Total Expenses	\$ 159,465	\$ 204,801
Depreciation	\$ 245,529	\$ 251,100			
Total Expenses	\$ 1,075,565	\$ 1,221,270			
Net Income (Loss)	\$ (436,657)	\$ (328,180)	Net Income (Loss)	\$ (60,493)	\$ (77,432)



FINANCIAL UPDATE

FEBRUARY 2018

CASH

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Total Cash in Bank	\$ 7,352,983	\$ 9,619,552
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2015 Carroll SPLOST	\$ 750,005	\$ 446,029
2016 Douglas SPLOST	\$ 92	\$ 462,182

GROWTH

New
construction

GROWTH

Residential

Building Permits

Water Taps

Sewer Taps

2017

#

Amount

5

\$

6,879

6

\$

9,000

4

\$

16,000

2018

#

Amount

46

\$

37,540

39

\$

58,500

39

\$

156,000

Commercial

Building Permits

Water Taps

Sewer Taps

#

Amount

-

\$

-

-

\$

-

-

\$

-

#

Amount

-

\$

-

-

\$

-

-

\$

-

BUSINESS ACTIVITY

WATER & SEWER

Includes
tap fees

WATER/SEWER	2017	2018
Water Revenue	\$ 313,218	\$ 322,681
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BUSINESS ACTIVITY

SANITATION & SOLID WASTE

SANITATION/ SOLID WASTE

	2017	2018
Sanitation Revenue	\$ 70,448	\$ 76,450
Solid Waste Revenue	\$ 28,524	\$ 42,307
Misc. Revenue	\$ -	\$ 8,611
Total Revenue	<u>\$ 98,971</u>	<u>\$ 127,368</u>
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Net Income (Loss)	<u><u>\$ (60,493)</u></u>	<u><u>\$ (77,432)</u></u>

OTHER HIGHLIGHTS

• Previously Qualified Senior Discounted Customers	670
• Total applications received as of 3-22-18	257
• Qualified Low-Income Seniors as of 3-22-18	225
• Percentage of previously qualified seniors	34%
• Disqualified applicants due to income too high	16
• Disqualified applicants due to incomplete information	16

Current Income Limit: **\$30,150** (2.5x poverty limit)

SELF-FUNDED INSURANCE

SELF-FUNDED INSURANCE

United Healthcare		Self-Funded		Cash Outlay
Premiums Paid		Admin + Claims Paid		Difference
Oct-Dec '16	338,617	Oct-Dec '17	219,994	118,623
Jan 2017	111,397	Jan 2018	78,449	32,948
Feb 2017	115,190	Feb 2018	89,085	26,105
				-
TOTALS	\$ 565,203		\$ 387,528	\$ 177,675



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Water Plant Improvements
AGENDA DATE: 3/29/2018

DATE PREPARED: 3/22/2018
PREPARED BY: Pete Zorbanos

AMOUNT: \$446,200 (GEFA loan)
GL ACCOUNT #: 505-4420-542500

PURPOSE: Engineering services for the design and construction oversight for improvements to the water treatment plant to include, but not limited to, a new flocculator, an additional sedimentation basin, two new filters, control system upgrades, a pump replacement, an additional sludge pond, and improvement of chemical application. These improvements would provide a reliable source of potable water, consistent and complete plant operation, and ensure continued permit compliance.

BACKGROUND: The water plant was constructed in 1966 and currently is permitted to withdraw and treat 1.5 million gallons per day (MGD). The plant consists of one flash mix, flocculator, sedimentation basin, and two dual media filters. The sedimentation basin does not have sludge handling capability which is required by the Environmental Protection Division (EPD) (and may result in a consent order if not remedied). As a result, the basin has to be drained and cleaned monthly which requires the plant to be shut down. During this time, water must be purchased from another supplier.

The plant also has hydraulic limitations which inhibit the ability to produce the full amount of water granted in the permit to approximately 1.25 – 1.3 mgd and results the need to purchase water from another supplier. The plant has two clearwells with a total capacity of 350,000 gallons from which three finished water pumps deliver water into the system. There is also one backwash pump used for backwashing the filters with no redundancy. All of the pumps are original and are no longer efficient. There are two disconnected Supervisory Control and Data Acquisition (SCADA) systems that are cumbersome, outdated, and make operations difficult. The chemical storage space and application feed points are limited.

STAFF RECOMMENDATION: To authorize Carter & Sloop for engineering services for the water treatment plant improvements in the proposed estimated amount of \$446,200.

IMPACT: The proposed upgrade will give the water plant flexibility, redundancy, and reliability while providing the ability to comfortably and consistently produce the maximum amount of water allowed in the permit of 1.5 mgd. This alone will recoup approximately 250,000 gallons per day. Sludge handling capability will allow for compliance and result in fewer basin washes while keeping the plant operational, thereby, eliminating unnecessary water purchases. The filters will be able to run two to three times longer between backwashes saving additional water.

Reliable and efficient pumps will be more cost effective and prevent hydraulic spikes in the distribution system. New chemical storage and feed systems will be safer and more efficient. A unified SCADA system will provide enhanced monitoring and system control of operations.

The engineering for these improvements is the first stage in our efforts to become independent in our water supply. It is estimated that construction of these improvements will cost \$3,500,000. The construction is also expected to be funded through a GEFA loan.

MOTION: I make the motion to authorize Carter & Sloop Engineers for engineering services for the water treatment plant improvements in the proposed estimated amount of \$446,200.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Evaluation of Sewer Lift Stations by Brennan Jones Engineering Associates

AGENDA DATE: 04/03/2018

DATE PREPARED: 03/23/2018

PREPARED BY: Tom Barber

AMOUNT: \$81,251.00

GL ACCOUNT #: 505-4440-521200 Distribution/Collection – Professional Services

PURPOSE: To engage an engineer to perform the following tasks:

1. Examine and photograph each of our 31 lift stations in order to make a detailed engineering evaluation of each one, focusing especially on the station's total and available capacity.
2. Assist in the acquisition of a subcontractor who will remove each pump and perform a mechanical evaluation, including all control mechanisms.
3. Visually inspect each pump after it has been removed, and to oversee the overall work of the subcontractor.
4. Take our existing lift station information and add to or correct using the data and photos collected during this effort.

BACKGROUND: The City engaged Brennan Jones Engineering to assist us with site review during the transition from Janet Hyde to Bobby Elliott in the Community Development office. Brennan also has significant lift station experience, and as you'll probably recall, is a resident of nearby Winston.

This is important for two reasons: The engineering evaluation requires on-site visits that take about four hours each. That will require at least 15 trips to Villa Rica.

In addition, the mechanical evaluations, including the removal and reinstallation of each pump, will also take approximately four hours per lift station. In order to someone to oversee the last portion of each of those efforts, they will be required to make another 30 trips to the City.

This item was not included in the 2018 Water and Sewer budget, and GEFA funds will not be available for it this year. We will therefore have to out-perform the budget with new water and sewer tap fees in order to generate the necessary funds.

STAFF RECOMMENDATION: City staff has developed a working relationship with Brennan and has confidence in his ability. Contracting directly with him without going through the formal bid process is in the City's best interest. We solicited the services of another engineering firm for

similar work in the Liberty Road/Pool Road area, and found their pricing per lift station to be similar to Brennan's proposal.

Staff therefore recommends that we engage Brennan Jones Engineering Associates to perform an engineering evaluation of our lift stations, oversee a mechanical evaluation of the stations components, and to document the findings.

IMPACT: This effort will enable us to identify the specific problems in each lift station and to develop a plan to replace undersized pumps, install missing bypass lines, expand lift station capacity, replace defective control mechanisms, etc. It will also enable our new maintenance mechanic in the sewer plant to quickly become familiar with the strengths and weaknesses of each of our stations.

Failure to move ahead with this examination will have many negative consequences. The most significant might be that we will continue to be uncertain if we can support the new construction that is being purposed throughout the City.

MOTION: I move that we engage Brennan Jones Engineering Associates to conduct and oversee an engineering and mechanical evaluation of our 31 lift stations for a fee not to exceed \$81,251.00.

**AGREEMENT FOR ENGINEERING SERVICES BETWEEN
CITY OF VILLA RICA, GEORGIA AND
BRENNAN JONES ENGINEERING ASSOCIATES, LLC
FOR
SANITARY SEWER SYSTEM PUMP STATION CAPACITY INVESTIGATION**

WORK ORDER NO. 17003.05

This Work Order has been prepared in accordance with the Agreement for Engineering Services between Brennan Jones Engineering Associates, LLC and City of Villa Rica, Georgia, dated September 15, 2017.

Scope of Services

As part of this work order, BJEa will perform two tasks including the following:

Task 1 - Engineering/capacity evaluation of approximately 31 lift stations. Data from various sources including GIS data, Record Drawings, Maintenance Records, etc. will be collected, compile and evaluated for each pump station. BJEa will perform site visits to each pump station, photo document and sketch the sites, wet well, valve pit, record pipe sizes, and record nameplate data available. In addition, at each site BJEa will perform draw down testing and or flow testing using alternative methods such as confirming flow from pressure gauge readings compared to pump curve data, or flow meter readings. The force mains from pump stations will be inspected and locations of Sewage Air Release Valves will be identified. Using data from GIS and other sources, for force mains, BJEa will prepare engineering calculations to verify flow and Total Dynamic Head (TDH) conditions for each pump station. A report of findings will be prepared for each pump station site, which will include data collected, photographs, flow measurements and pressure readings, assessment of the condition of the pump station and recommendations for maintenance or repairs. Upon completion, of the pump station evaluation field work and engineering study, BJEa will prepare a comprehensive report, which will compile findings of the study and provide recommendations for maintenance and capital improvements.

Task 2 – Solicitation and oversight of a mechanical contractor for evaluation of each pump station pumps and controls. BJEa will assist the City with obtaining the services of a qualified pump station maintenance company that will be responsible for pulling, cleaning and inspection of pumps. At each site, equipment will be photo documented before and after cleaning and nameplate data will be recorded. Pressure gauge readings will be recorded and pressure gauges will be tested and/or verified for accuracy. For submersible pump stations, the mechanical inspection and field maintenance will include partial disassembly of the pumps to permit inspection of the impeller and volute. In addition, the services of the contractor will include inspection and testing of the pump control panel to ensure that all components are properly functioning. After submersible pump equipment has been re-installed the pump station will be tested to ensure proper performance of the equipment. If repairs beyond normal maintenance and inspection activates are required or recommended, the contractor will prepare a list of recommended maintenance for authorization by the City.

In addition, for above-grade pump equipment, the contractor will inspect pumps and priming systems. The contractor will test and or verify pressure gauge readings of existing pressure gauges using a new gauge. Routine maintenance, such as addition of oil, grease lubrication, replacement of vacuum bulbs if parts are on site, etc. will be performed while on site. If maintenance is required or recommended, the contractor will prepare a list of recommended maintenance with cost for authorization by the City.

At each site the need for bypass pumping will be evaluated and if bypass piping is not present, BJEa will prepare details for installation of bypass connections by the contractor. The extent of design and construction for bypass connections are not known at this time.

This task will include solicitation assistance and engineering oversight of mechanical contractor services. The cost of mechanical contractor services will be determined at the time of solicitation of those services.

Schedule

Task 1 – Based on the scope of services for engineering/capacity evaluation of approximately 31 lift stations, outlined above, a schedule of 6-months is recommended to complete the work. We understand that a portion of the work associated with the Liberty Road-Poole Road area needs to be initiated immediately. That portion of the work can be completed with 3 weeks following authorization.

Task 2 – Solicitation and Oversight of mechanical contractor services is anticipated to run concurrent with Task 1 services. We anticipate that contractor services can be solicited within 3 weeks and the work can proceed thereafter. Mechanical contractor services are anticipated to require 6-months to complete. The schedule for construction of bypass connections, where required will be determined during the implementation of this task.

Fee:

Payment shall be amended by a not to exceed time and expense contract amount as indicated below:

Task 1 - Engineering/capacity evaluation of approximately 31 lift stations. \$62,651.00.

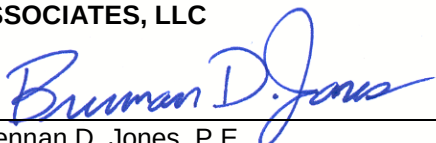
Tasks 2 – Solicitation and oversight of a mechanical contractor evaluation of each station pumps and controls. \$18,600.00.

NOTE: if time and expense contract, work order will be accompanied by CONSULTANT's most current schedule of charges.

OWNER and CONSULTANT have caused this Agreement to be amended by representatives duly authorized to act, all as of the effective date of March 22, 2018.

PREPARED BY: _____ Date _____
(OWNER's REPRESENTATIVE)

CONSULTANT
**BRENNANJONES ENGINEERING
ASSOCIATES, LLC**



Brennan D. Jones, P.E.
Principal

Date March 22, 2018

OWNER
CITY OF VILLA RICA, GEORGIA

Tom Barber
City Manager

Date _____

Engineering Budget

SANITARY SEWER SYSTEM PUMP STATION CAPACITY INVESTIGATION

City of Villa Rica, GA

571 W. Bankhead Highway

Villa Rica, GA 30180

Hourly Rate

155 135 85 60

Task Description	Personnel Hours					Budget			
	Principal (PE)	Sr. Engineer (PE)	Staff Professional / CADD Technician	Admin Assist / Clerical	Total Hours	Labor	SubConsultants	Reimbursable Expenses (Travel, Copies, etc.)	Total
Task 1 - Engineering/capacity evaluation of approximately 31 lift stations (Hourly)									
Field Investigation, Documentation	90	72			162	\$ 23,670.00	\$ 8,100.00	\$ 766.00	\$ 32,536.00
Engineering Evaluation	116	24			140	\$ 21,220.00			\$ 21,220.00
Report Preparation	44	6			50	\$ 7,630.00			\$ 7,630.00
Meetings Owner Representatives	8				8	\$ 1,240.00		\$ 25.00	\$ 1,265.00
Subtotal	258	102	-	-	360	\$ 53,760.00	\$ 8,100.00	\$ 791.00	\$ 62,651.00
Task 2 - Solicitation and oversight of a mechanical contractor for evaluation of each pump station pumps and controls (Hourly)									
Contractor Solicitation Services	16				16	\$ 2,480.00			\$ 2,480.00
Contractor Field Oversight	50	33			83	\$ 12,205.00		\$ 170.00	\$ 12,375.00
Miscellaneous Engineering Design (Bypass Connections, etc.)	20				20	\$ 3,100.00			\$ 3,100.00
Meetings Owner Representatives	4				4	\$ 620.00		\$ 25.00	\$ 645.00
Subtotal	90	33	-	-	123	\$ 18,405.00	\$ -	\$ 195.00	\$ 18,600.00
Grand Total	348	135	-	-	483				\$ 81,251.00



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Halloween Train at Pine Mountain Gold Museum
AGENDA DATE: April 3, 2018

DATE PREPARED: March 22, 2018
PREPARED BY: Vicki D. Coleman, AICP, Director

AMOUNT:
GL ACCOUNT #: 100-6172-523880

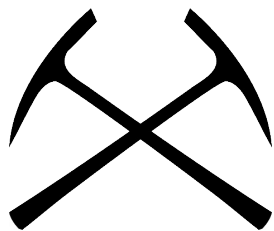
PURPOSE: The Department of Parks, Recreation, and Leisure Services is presenting for consideration the contract between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.

BACKGROUND: The Pine Mountain Gold Museum hosts an annual Halloween Train event at Pine Mountain Gold Museum. The City has partnered with Supernatural Productions, LLC for this event since its inception. The contract as presented is for 2018 with an option for renewal in 2019. Pricing for the event includes \$13.00 plus tax for an adult and \$10.00 plus tax for children. The City shares revenue with the vendor at a rate of 45% per ticket used.

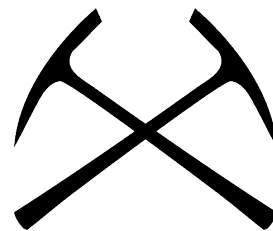
STAFF RECOMMENDATION: Approval

IMPACT:

MOTION: To approve the contract between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.



PINE MOUNTAIN GOLD MUSEUM



1881 Stockmar Road, Villa Rica, Georgia 30180. Mine Office: 678.840.1445

SERVICE AGREEMENT

This agreement is made and entered into by and between: CITY OF VILLA RICA, “City” and Supernatural Productions LLC, “SPLLC,” or “Provider.”

For and in consideration of the mutual promises and obligation herein the parties agree as follows:

1. The Provider will maintain adequate insurance for event/activity performed.
2. The Provider will supply all equipment and materials needed to ensure proper programming of event/activity performed, unless otherwise agreed upon.
3. The City shall have the right to approve all fees charged in connection with event/activity. It is the responsibility of the City to pay the amount agreed upon by both parties at the end of each event/activity.
4. The City shall have the right to cancel the event/activity upon notification to the Provider. Cancellations due to inclement weather, technical, or mechanical issues will result in non-payment

EVENT/ACTIVITY:

HALLOWEEN TRAIN 2018

LOCATION: City of Villa Rica. Pine Mountain Gold Museum. 1881 Stockmar Road, Villa Rica, Georgia 30180

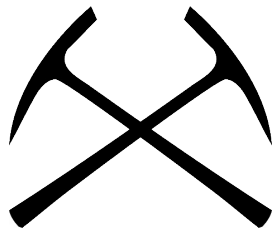
TIMES: Varies, see Service Agreement Addendum

DATES: Varies, see Service Agreement Addendum

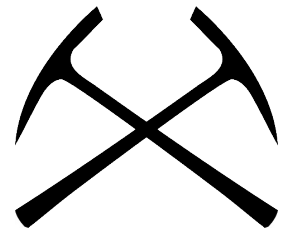
FEES TO BE PAID: 45% of used Halloween Train tickets. The Provider to be paid weekly via check after all of the receipts are processed, unless otherwise agreed upon.

City Representative/Date

Provider/Date



PINE MOUNTAIN GOLD MUSEUM



SERVICE AGREEMENT ADDENDUM

This service agreement does not include provision for the proposed 2018 Haunted House and/or 2018 Ghost Tours. The proposed 2018 Haunted House and/or Ghost Tour attractions will be administered under separate service agreements.

HALLOWEEN TRAIN 2018 with a renewal option for 2019

The Halloween Train will operate outside of normal hours every Thursday, Friday & Saturday night between **[see Train Schedule Addendum]** and **[see Train Schedule Addendum]** during the month of November and October 2018. The Halloween train will not run on Halloween (October 31, 2018 .) Halloween Train operations will include queue line entertainment in addition to the train ride.

Family Time: A “family-friendly” train will operate between 6:00pm and 7:15pm on all nights indicated above. There will be a break in train operations beginning after the 7:15 pm train and ending at 7:30pm to allow for a final check of the train, tracks, displays, and actors. During the 15 minutes between 7:15 pm and 7:30 pm all actors will take their assigned positions on the track and in the Queue.

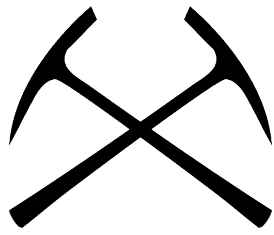
Scare Time: “Scare Time” will be from 7:30pm to 9:00, 9:30 or 12:00pm. The Provider must maintain constant and adequate communication with all actors, and volunteers during Scare Time.

Trains will run on a set schedule, departing the Pinetown Depot every 15 minutes beginning at 6:00pm and ending at 9:00, 9:30, or 12:00pm. Tickets will be provided and managed by Pine Mountain Gold Museum (PMGM) or their designee. All tickets are non-transferable and are only valid for the date and time indicated on each ticket. PMGM staff or designee will provide an advanced reservation system for ticketing and processing. PMGM staff will process, maintain, and collect all ticket stubs during boarding and unloading. Ticket pricing is set as follows: Family Time - \$10.00. Scare Time - \$13.00. Children under age TWO (2) are free with a ticketed adult. There is no discount for annual pass holders. City of Villa Rica employees receive no special discount per City of Villa Rica Municipal Code Article VI Section 2-183. Only tickets issued for the above event may be used and no one without a ticket will be allowed to board the train.

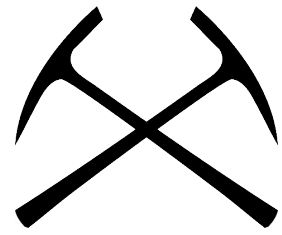
Ticket sales will continue during Family Time, and Scare Time until all available times and seats for that day have been sold. Then the Museum Store will begin to sell the next available ticket for the next available day's train and so forth until all seats are sold and season is sold out. Additional trains beyond those set in the master schedule will not be added, even if a date is sold out.

Rain, inclement weather, technical, or mechanical issues will result in cancellation. The decision to cancel due to weather will be made by the PMGM Manager in conjunction with the PMGM Engineer no less than ONE (1) hour before the beginning of any given day's train schedule. Notice of a cancellation will be published on the PMGM Facebook. PMGM will be responsible for contacting cancelled reservations by phone and or email.

PMGM Engineer & Conductor are exclusively responsible for boarding and unloading each train on the set schedule while enforcing all established safety routines. To ensure the safety of the public, actors and PMGM staff during boarding, unloading and all other operations the entire train platform past the chain barricades will be closed to all individuals except the PMGM Engineer, Conductor, and staff. The PMGM



PINE MOUNTAIN GOLD MUSEUM



Engineer & Conductor will have final authority on all decisions concerning safety, boarding & unloading during all operations. Failure to abide by safety regulations, or to follow instructions of any PMGM staff, volunteers, PMGM Engineer or Conductor will result in expulsion from the PMGM site.

Operation of any PMGM vehicle including train, golf-carts and ATVs is limited exclusively to properly trained PMGM staff. Use of the train to transport any material on the site is limited to regular operating hours and must not conflict with regular operations. The train will be operated by properly trained and certified PMGM staff only. Use of the train to transport materials on the site is at the discretion and convenience of the Engineer in charge and may be revoked at any time or any reason.

PMGM golf-carts are to be used to provide ADA accessibility only and are to be operated by properly trained and certified PMGM staff only. No PMGM vehicles other than the train may be operated on, over, or across the rail line. Authority to operate PMGM vehicles may be revoked by the Director, Engineer, or Museum Manager at any time, for any reason.

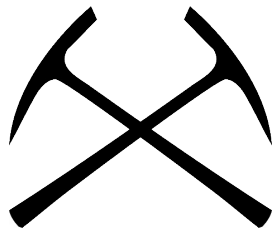
FIFTEEN (15) large bags of candy will be provided by the Department for distribution to the public and guests. The Provider will be responsible for managing the distribution of candy to guests in the queue line *before* guests board the train. FIFTEEN (15) cases of bottled water will be provided by the Department for distribution to Provider, and Provider's staff. The Provider will be responsible for managing the distribution of water. Any materials provided by the City for distribution for and or to the Provider, actors, volunteers, public, or Provider's staff is for consumption and not for resale.

The Department will award all volunteer actors and support staff with FOUR (4) complimentary tickets for their use. All complimentary tickets must be processed and scheduled by PMGM staff before their use. Provider must provide a complete list of volunteers and actors for PMGM staff to verify eligibility of complimentary tickets. No one is allowed to board the train without a valid ticket.

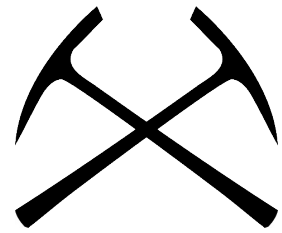
PMGM will report ticketing and financial information to the City on a weekly basis.

Supernatural Productions, LLC and or designee will provide the additional services/supplies:

- Queue line decorations, and entertainment. A minimum of FOUR (4) roving costumed queue line actors, a minimum of EIGHT (8) costumed track actors and any necessary support staff. Queue line decorations to be provided as predetermined;
- Yearly theme is to be maintained along 80% of timed train travel route. 2018 Ghost Train theme to be determined by separate agreement.
- All costumes, props, and lighting unless otherwise specified. PMGM Manager reserves final decision on disposition, suitability of specific costumes, scenes, and lighting.
- A minimum of 15 scenes around the track. Decorations must remain covered during normal operating hours, and during Family Time. All decorations must look presentable for normal operations as well as nighttime operations. All PMGM buildings must remain accessible for normal operations as well as nighttime operations;
- Train music. Music must be in CD *and* MP3 format to work with PMGM audio equipment. The Provider is responsible for all licensing and copyrighting of music and audio used on the Halloween Train;
- Assisting PMGM staff with marketing by promotion on social media, the Provider's website and the distribution of printed marketing materials;



PINE MOUNTAIN GOLD MUSEUM



- Issue a copy of the “*Ghost Train Safety Rules & General Regulations*” to all actors, volunteers, staff or designees. A form with signatures acknowledging receipt and understanding of the “*Ghost Train Safety Rules & General Regulations*” is to be returned to PMGM. The Provider is to emphasize with all actors, volunteers, and SPLLC staff that failure to abide by safety regulations, or instructions from any PGMG staff, volunteer, the PMGM Engineer, or Conductor will result in immediate removal from the PMGM site. PMGM staff will file a “*Ghost Train Safety Rules & General Regulations*” acknowledgement form with the Department. Form attached;
- Provider must have complete program, including all lights, special effects and related matter in place, tested, and ready for operations no later than the Wednesday prior to the season opening.

Supernatural Productions, LLC’s employees, actors, volunteers, staff or designees will observe the following requirements:

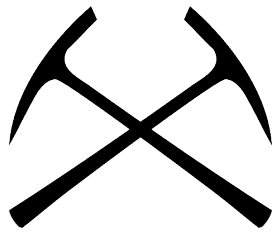
- All actors, volunteers, and Provider’s staff must fill out and submit the “*Ghost Train Volunteer/Actor Information*” form to PMGM. PMGM staff will file all “*Ghost Train Volunteer/Actor Information*” forms with the Department. Form attached;
- All actors, volunteers, and Provider staff are required to fill out and submit the “*Ghost Train General Release and Waiver*” form to PMGM. PMGM staff will file all “*Ghost Train General Release and Waiver*” forms with the Department. Form attached;
- All actors, volunteers, and Provider’s staff must remain until nightly closing times as specified by **[see train schedule addendum]** or by prior agreement with PMGM and SPLLC.

Supernatural Productions, LLC and or designees will observe the following special restrictions:

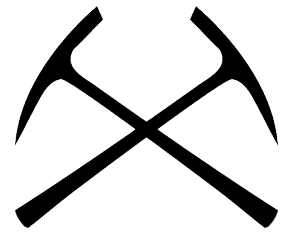
- ALL metal staples must be removed.
- Setup and break down is not considered complete until all metal staples, nails, clips, zip-ties, staples, and related matter are removed.
- Setup and break down is not considered complete until all trash is removed and PMGM facilities, including restrooms are returned to their pre-event condition. Unless otherwise agreed upon.
- The Museum must be returned to pre-event condition no later than Tuesday October 30th, 2018. Unless otherwise agreed upon.
- Ghost Train decorations, lights, and electronics must be removed and the grounds returned to pre-event condition no later than Monday November 5th, 2018. Unless otherwise agreed upon.
- Break down is not considered complete until inspected and signed off by PMGM staff or designee.
- The Provider’s final check will be held until written inspection report by PMGM staff or designee is filed with the Department.

City of Villa Rica or designee will provide the additional services/supplies:

- Trained and certified PMGM Engineer *and* Conductor for the duration of the Halloween Season;
- Museum attendants for the duration of the Halloween Season;
- Credit card processing for ticket sales during Halloween Season;
- Marketing materials, including posters, banners, flyers, and other matter. Marketing materials to include social media as well;
- Print ads before the event in the following publications: *Villa Rica News and Views*, *Chapel Hill News and Views*, *The West Georgia Shopper/Neighbor to Neighbor*;



PINE MOUNTAIN GOLD MUSEUM



- Extant fog machines, chillers, snow machines, bubble machines, and air compressors. All fog machines, chillers, snow machines, air compressors and similar materials are to be returned to PMGM at the end of the event;
- Fog Juice, EIGHT (8) bags of ice per day, snow fluid. The Provider is responsible for the distribution of any fog juice, ice, bubble formula, and snow fluid. Any unused fog juice, bubble formula, or snow fluid is to be returned to PMGM at the end of the event;
- Decorations as previously purchased by City of Villa Rica, including lights, Christmas lights, extension cords and props. All decorations, lights, extension cords, and props are to be returned to PMGM at the end of the event.
- Use of the PMGM theater and audio/visual equipment for the Provider's wrap party following event. Date and time of the Provider's wrap party to be determined by separate agreement;
- PMGM final inspection to take place no later than the morning of November 6th 2018. Unless otherwise agreed upon.



PINE MOUNTAIN GOLD MUSEUM



1881 Stockmar Road, Villa Rica, Georgia 30180. Mine Office: 678.840.1445

Addendum to “SERVICE AGREEMENT” Halloween Train Schedule 2018/2019

Halloween Train 2018

15 total dates, 3-days/week, 5-week season

DATE	TIMES
28 SEPTEMBER 2018	6:00 TO 9:00 PM
29 SEPTEMBER 2018	6:00 TO 9:30 PM
30 SEPTEMBER 2018	6:00 TO 9:30 PM
4 OCTOBER 2018	6:00 TO 9:30 PM
5 OCTOBER 2018	6:00 TO 10:00 PM
6 OCTOBER 2018	6:00 TO 10:00 PM
11 OCTOBER 2018	6:00 TO 10:00 PM
12 OCTOBER 2018	6:00 TO 12:00 PM
13 OCTOBER 2018	6:00 TO 12:00 PM
18 OCTOBER 2018	6:00 TO 10:00 PM
19 OCTOBER 2018	6:00 TO 12:00 PM
20 OCTOBER 2018	6:00 TO 12:00 PM
25 OCTOBER 2018	6:00 TO 10:00 PM
26 OCTOBER 2018	6:00 TO 12:00 PM
27 OCTOBER 2018	6:00 TO 12:00 PM

Halloween Train 2019

15 total dates, 3-days/week, 5-week season

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27 SEPTEMBER 2018	6:00 TO 9:00 PM
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Our Mission:

To preserve and interpret the unique history of Georgia's first gold rush while providing nature-based recreation and interactive education.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Halloween Train at Pine Mountain Gold Museum

AGENDA DATE: April 3, 2018

DATE PREPARED: March 22, 2018

PREPARED BY: Vicki D. Coleman, AICP, Director

AMOUNT:

GL ACCOUNT #: 100-6172-523880

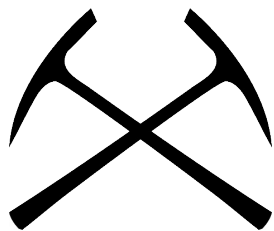
PURPOSE: The Department of Parks, Recreation, and Leisure Services is presenting for consideration the contract between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.

BACKGROUND: The Pine Mountain Gold Museum hosts an annual Halloween Train event at Pine Mountain Gold Museum. The City has partnered with Supernatural Productions, LLC for this event since its inception. The contract as presented is for 2018 with an option for renewal in 2019. Pricing for the event includes \$13.00 plus tax for an adult and \$10.00 plus tax for children. The City shares revenue with the vendor at a rate of 45% per ticket used.

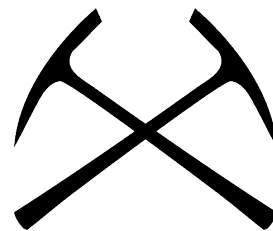
STAFF RECOMMENDATION: Approval

IMPACT:

MOTION: To approve the contract between the City and Supernatural Productions, LLC for the Halloween Train event at Pine Mountain Gold Museum.



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EVENT/ACTIVITY:

HALLOWEEN TRAIN 2018

LOCATION: City of Villa Rica. Pine Mountain Gold Museum. 1881 Stockmar Road, Villa Rica, Georgia 30180

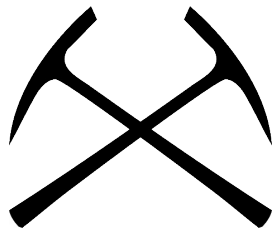
TIMES: Varies, see Service Agreement Addendum

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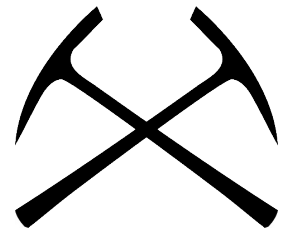
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City Representative/Date

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PINE MOUNTAIN GOLD MUSEUM



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Family Time: A “family-friendly” train will operate between 6:00pm and 7:15pm on all nights indicated above. There will be a break in train operations beginning after the 7:15 pm train and ending at 7:30pm to allow for a final check of the train, tracks, displays, and actors. During the 15 minutes between 7:15 pm and 7:30 pm all actors will take their assigned positions on the track and in the Queue.

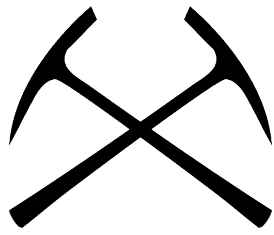
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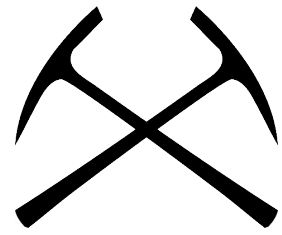
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PINE MOUNTAIN GOLD MUSEUM



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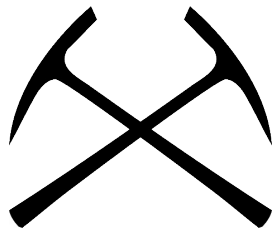
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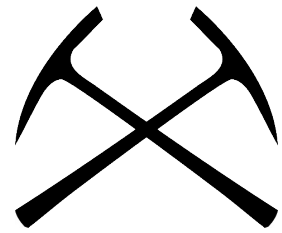
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PINE MOUNTAIN GOLD MUSEUM



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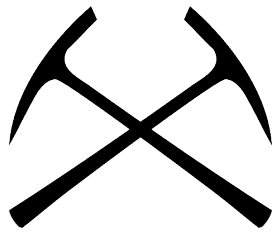
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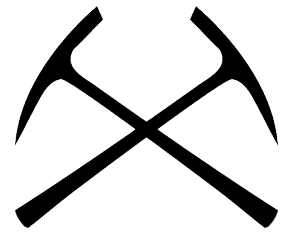
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- The Museum must be returned to pre-event condition no later than Tuesday October 30th, 2018. Unless otherwise agreed upon.
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- Break down is not considered complete until inspected and signed off by PMGM staff or designee.
- The Provider’s final check will be held until written inspection report by PMGM staff or designee is filed with the Department.

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- Museum attendants for the duration of the Halloween Season;
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- Marketing materials, including posters, banners, flyers, and other matter. Marketing materials to include social media as well;
- Print ads before the event in the following publications: *Villa Rica News and Views*, *Chapel Hill News and Views*, *The West Georgia Shopper/Neighbor to Neighbor*;



PINE MOUNTAIN GOLD MUSEUM



- Extant fog machines, chillers, snow machines, bubble machines, and air compressors. All fog machines, chillers, snow machines, air compressors and similar materials are to be returned to PMGM at the end of the event;
- Fog Juice, EIGHT (8) bags of ice per day, snow fluid. The Provider is responsible for the distribution of any fog juice, ice, bubble formula, and snow fluid. Any unused fog juice, bubble formula, or snow fluid is to be returned to PMGM at the end of the event;
- Decorations as previously purchased by City of Villa Rica, including lights, Christmas lights, extension cords and props. All decorations, lights, extension cords, and props are to be returned to PMGM at the end of the event.
- Use of the PMGM theater and audio/visual equipment for the Provider's wrap party following event. Date and time of the Provider's wrap party to be determined by separate agreement;
- PMGM final inspection to take place no later than the morning of November 6th 2018. Unless otherwise agreed upon.



PINE MOUNTAIN GOLD MUSEUM



1881 Stockmar Road, Villa Rica, Georgia 30180. Mine Office: 678.840.1445

Addendum to “SERVICE AGREEMENT” Halloween Train Schedule 2018/2019

Halloween Train 2018

15 total dates, 3-days/week, 5-week season

DATE	TIMES
28 SEPTEMBER 2018	6:00 TO 9:00 PM
29 SEPTEMBER 2018	6:00 TO 9:30 PM
30 SEPTEMBER 2018	6:00 TO 9:30 PM
4 OCTOBER 2018	6:00 TO 9:30 PM
5 OCTOBER 2018	6:00 TO 10:00 PM
6 OCTOBER 2018	6:00 TO 10:00 PM
11 OCTOBER 2018	6:00 TO 10:00 PM
12 OCTOBER 2018	6:00 TO 12:00 PM
13 OCTOBER 2018	6:00 TO 12:00 PM
18 OCTOBER 2018	6:00 TO 10:00 PM
19 OCTOBER 2018	6:00 TO 12:00 PM
20 OCTOBER 2018	6:00 TO 12:00 PM
25 OCTOBER 2018	6:00 TO 10:00 PM
26 OCTOBER 2018	6:00 TO 12:00 PM
27 OCTOBER 2018	6:00 TO 12:00 PM

Halloween Train 2019

15 total dates, 3-days/week, 5-week season

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Our Mission:

To preserve and interpret the unique history of Georgia's first gold rush while providing nature-based recreation and interactive education.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Tree Removal at the Library
AGENDA DATE: March 29, 2018

DATE PREPARED: March 29, 2018
PREPARED BY: Vicki Coleman

AMOUNT: N/A
GL ACCOUNT #: N/A

PURPOSE: To present for consideration removal of tree and limb debris at the library site and that requires consent of an adjacent private property owner.

BACKGROUND: A severe storm on Monday, February 19, 2018 cause several down trees at the Villa Rica Public Library. Clean up is underway, however, there are several large trees on city property that require heavy equipment for removal. The heavy equipment would impact private property. Additionally, several of the large trees have fallen across the property line leaving the adjacent property owner responsible for a significant portion of the tree removal.

STAFF RECOMMENDATION: Approval

IMPACT: Removal of tree and limb debris requires on private property owner's permission and a release.

MOTION: To approve the removal of the trees and limb debris from City property with the consent and release of the property owner.

Alternative: To approve the removal of the trees and limb debris originating from City property and/or potentially impacting City property with the consent and release of the property owner.







Prepared by:
C. David Mecklin, Jr.
Tisinger Vance, P.C.
100 Wagon Yard Plaza
Carrollton, GA 30117

TEMPORARY EASEMENT

This Easement made this ____ day of _____, 2018, by and between **GARRY GENTRY and KIMBERLY GENTRY** ("Grantors") and **CITY OF VILLA RICA, GEORGIA, a body politic of the State of Georgia** ("Grantee").

WITNESSETH:

The Grantors, in consideration of the sum of One Dollar (\$1.00), the receipt of which is hereby acknowledged, do hereby grant unto the Grantee a temporary easement over that property of the Grantors, situated at 885 Dallas Road, Villa Rica, Carroll County, Georgia. This property is adjacent to the Villa Rica Library.

Grantors and Grantee acknowledge that storm damage occurred on the property of Grantors and Grantee. Grantee intends to clean up storm damage occurring to trees on its property. In the course of that clean-up Grantee may clean up trees and storm debris that fell onto Grantors' property from Grantee's property. Grantors acknowledge that Grantee's efforts to remove said trees shall serve as partial consideration for this easement.

Grantee, its agents or assigns shall have the right to enter upon the lands of the Grantors within the Easement Area with men and equipment to remove storm debris from the property of Grantors and Grantee.

All activities shall be completed within _____ after the date hereof. The Easement shall terminate automatically without any further action or writings by either party upon the completion of the clean-up.

Grantors retain the full use and enjoyment of said Easement Area, subject to the rights and privileges of Grantee granted herein.

Grantors agrees that they release Grantee from any liability associated with Grantee's efforts to clean up storm damage on Grantors' property.

The Grantors do covenant to Grantee that they are lawfully seized in the land upon which the Easement Area are granted and have good and lawful right to grant said easement.

Grantors acknowledge that Grantee shall have no responsibility to clean up downed trees or storm debris that originated on Grantors' property.

IN WITNESS WHEREOF the Grantors have hereunto set their hands and seals the day and year first above written.

GRANTORS:

_____(SEAL)
Garry Gentry

_____(SEAL)
Kimberly Gentry

Signed, sealed and delivered
in the presence of:

Witness

Notary Public

My Commission Expires: _____

[Notary Seal]

GRANTEE:

CITY OF VILLA RICA, GEORGIA

By: _____(SEAL)

Attest: _____(SEAL)

Signed, sealed and delivered
in the presence of:

Witness

Notary Public

My Commission Expires: _____

[Notary Seal]