CITY COUNCIL
JEFF REESE, MAYOR
GIL MCDOUGAL, MAYOR PRO-TEM
VERLAND BEST
DANNY CARTER
SHIRLEY MARCHMAN
LESLIE MCPHERSON

City of Villa Rica

CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

MAYOR & COUNCIL MONTHLY MEETING AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
November 13, 2018 | 6:00 PM

Meeting Call to Order (Mayor Jeff Reese)

Invocation (Councilwoman Shirley Marchman)

Pledge of Allegiance (IMayor Jeff Reese)

Ceremonial Presentations (Mayor & Council)

- Vicki Anderson, Carroll County Commissioner, District 2
- Conner Poe, Norfolk Southern Check Presentation

Adoption of the Agenda (Mayor Jeff Reese)

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Council Updates (Subjects of General Interest and Concern)

A. Governing Body (Mayor Jeff Reese)

1. Approval of the Minutes:
   a. Meeting Minutes of October 9, 2018.
   b. Meeting Minutes of October 23, 2018.
2. Proposed 2019 Council Meetings
3. Proposed 2019 Holiday Schedule
4. City of Villa Rica Fee Schedule
5. Ward 2 Qualifying Dates & Early Voting Dates

B. Finance (Sarah Hefty, CFO)

1. Continuation of Administration Services for Collection of Hotel-Motel Tax from Online Travel Companies
2. Write off Uncollectible Customer Receivables
3. Clear out old Community Greenspace Fund
4. Salary Study Implementation Changes

5. Salary Correction and Backpay

6. Proposed 2019 Budget Amendments

C. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. Gold Dust Tennis Court Light Pole Replacement

2. Athletic Equipment Purchase - John Deere Bunker and Field Rake 1200A

D. Police (Michael Mansour, Chief)

1. Purchase 10 APX4000 Radios From Motorola Solutions

E. City Manager (Tom Barber)

1. Amended Agreement For Douglas County Property Tax

City Manager's Report (Tom Barber)

Adjournment

CITY OF VILLA RICA

City Council Packet

SUBJECT: Proposed 2019 Council Meetings

CITY COUNCIL AGENDA DATE: November 13, 2018

DATE: October 29, 2018

PREPARED BY: Alisa Doyal, City Clerk

FISCAL IMPACT: NA
ANNUAL –
CAPITAL –
OTHER –

FUNDING SOURCE: NA

PURPOSE: Approval of the Proposed 2019 Council Meetings.

BACKGROUND: Council voted to have two meetings per month on the 2nd and 4th Tuesday with No Work Session. This schedule began in September 2018. The second meeting in January (Jan 22) would be cancelled due to the absence of Councilwoman Leslie McPherson and Councilman Gil McDougal. Both of them will be out of town, and there will not be enough councilmembers at the meeting to constitute a quorum. The last meeting of 2019 falls on Christmas Eve and that meeting will also be cancelled.

STAFF RECOMMENDATION: Motion to approve the Proposed 2019 Council Meetings.

IMPACT: NA

PROPOSED 2019 COUNCIL MEETINGS

Tuesday, January 8	6:00 pm
Tuesday, January 22	CANCELLED
Tuesday, February 12	6:00 pm
Tuesday, February 26	6:00 pm
Tuesday, March 12	6:00 pm
Tuesday, March 26	6:00 pm
Tuesday, April 9	6:00 pm
Tuesday, April 23	6:00 pm
Tuesday, May 14	6:00 pm
Tuesday, May 28	6:00 pm
Tuesday, June 11	6:00 pm
Tuesday, June 25	6:00 pm
Tuesday, July 9	6:00 pm
Tuesday, July 23	6:00 pm
Tuesday, August 13	6:00 pm
Tuesday, August 27	6:00 pm
Tuesday, September 10	6:00 pm
Tuesday, September 24	6:00 pm
Tuesday, October 8	6:00 pm
Tuesday, October 22	6:00 pm
Tuesday, November 12	6:00 pm
Tuesday, November 26	6:00 pm
Tuesday, December 10	6:00 pm
Tuesday, December 24	CANCELLED

CITY OF VILLA RICA

City Council Packet

SUBJECT: Proposed 2019 Holiday Schedule

CITY COUNCIL AGENDA DATE: November 13, 2018

DATE: October 29, 2018

PREPARED BY: Alisa Doyal, City Clerk

FISCAL IMPACT: NA
ANNUAL –
CAPITAL –
OTHER –

FUNDING SOURCE: NA

PURPOSE: Approval of the Proposed 2019 Holiday Schedule

BACKGROUND: Staff would like to continue the same holidays as previous years. The only federal holiday that is not on the City's Holiday Schedule is Columbus Day, Monday, October 14, 2018. The City has not been observing this holiday.

STAFF RECOMMENDATION: Motion to approve the Proposed 2019 Holiday Schedule

IMPACT: NA

PROPOSED 2019 HOLIDAY SCHEDULE

New Year's Day	Tuesday	January 1
Martin Luther King, Jr. Day	Monday	January 21
President's Day	Monday	February 18
Good Friday	Friday	April 19
Memorial Day	Monday	May 27
Independence Day	Thursday	July 4
Labor Day	Monday	September 2
Veterans Day	Monday	November 11
Thanksgiving	Thursday Friday	November 28 November 29
Christmas Eve	Tuesday	December 24
Christmas Day	Wednesday	December 25

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: City of Villa Rica Fee Schedule

AGENDA DATE: November 13, 2018

DATE PREPARED: November 2, 2018

PREPARED BY: Alisa Doyal

AMOUNT:
GL ACCOUNT #:
FUNDING SOURCE:
BUDGETED ITEM?

PURPOSE: To create a complete listing of fees charged by each department in one document.

BACKGROUND: Each department's fee schedule is currently posted on the city's website on various web pages and not accessible in one location. This can make it rather difficult for someone researching fees before application or registration.

The fee schedule will be updated each time department fees are taken to the Council for approval. The City of Villa Rica Fee Schedule will be available to staff and the public on the "I WANT TO…" section on the website and can be posted on each department's web page if needed.

STAFF RECOMMENDATION: Approval of the City of Villa Rica Fee Schedule dated November 1, 2018.

IMPACT: NA

MOTION: Motion to approve the City of Villa Rica Fee Schedule dated November 1, 2018.

11/1/2018

CITY OF VILLA RICA

FEE SCHEDULE

Alisa Doyal, City Clerk

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A. ALCOHOL LICENSE

Non-Refundable New Application Fee

Package Beer	$100	Wholesale Dealer	$500
Package Wine	$100	Wine & Craft Beer Boutique	$100
Wine Tasting	$100	Pouring Supper Club	$500
Growler	$100	Supper Club Wine & Beer	$500
Pouring Restaurant - All	$100	Alcohol Catering	$100
Pouring Beer & Wine	$100	Special Event	$100

Annual Renewal of Alcohol License Fee

Retail Package Malt Beverage & Wine - $300
Retail Package Malt Beverage - $200
Pouring License Restaurant - $3,500
Pouring License Supper Club - $5,000
Pouring License Private Club - $3,500
Retail Package Wine - $100
Limited Pouring License Restaurant - $500
Limited Pouring License Supper Club - $3,000
Limited Pouring License Private Club - $500
Wine & Craft Beer Boutique - $500
Growler License (in conjunction with Retail Package Malt Beverage License) - $200
Alcohol Catering (in conjunction with Limited Pouring License – Restaurant) - $500
Wine Tasting (in conjunction with Retail Package Wine License) - $100

B. ATHLETICS

SPRING SPORTS

Spring Baseball & Softball

City	$65.00
County	$75.00
Out of County	$110.00

Spring Soccer

City	$75.00
County	$85.00
Out of County	$120.00

Spring Tot Shot Soccer

City	$30.00
County	$40.00
Out of County	$75.00

FALL SPORTS

Fall Football

City	$60.00
County	$70.00
Out of County	$105.00

Fall Soccer

City	$75.00
County	$85.00
Out of County	$120.00

Fall Cheerleading (without uniform)

City	$95.00
County	$105.00
Out of County	$140.00

Fall Cheerleading (with uniform)

City	$30.00
County	$40.00
Out of County	$75.00

Fall Tot Shot Soccer

City	$30.00
County	$40.00
Out of County	$75.00

Fall Baseball & Softball

City	$50.00
County	$60.00
Out of County	$85.00

Fall Basketball

City	$45.00
County	$55.00
Out of County	$90.00

C. Business License (Occupational Tax License)

The Occupational Tax License fee is calculated based on your anticipated gross receipts multiplied by the tax rate for your tax class. Please contact or visit the Permitting & Licensing Specialist at City Hall.

D. CLASSES

Fitness

Cardio Plus	$20.00 per month or $5.00 drop-in per class
Stretch & Tone	$10.00 per month or $5.00 drop-in with prior registration
Zumba Fitness	$20.00 per month or $5.00 drop-in per class
Tabata Bootcamp	$20.00 per 8-week session or $5.00 drop-in per class
Yoga	$45.00 per month or $15.00 drop-in per class
Bootcamp	$20.00 per month per 8-week session or $5.00 drop-in per class

Dance

Line Dance	$20.00 per month
U Can Dance	$30.00 per 6-week session

Karate

Karate	Beginner - $65.00 per month Intermediate - $70.00 per month Advanced - $75.00

Tennis

Tennis	Beginner Children - $40.00 per month Beginner Youth & Adult - $40.00 per month Beginner and Intermediate Drills - $5.00 per week

E. Facility Rentals

Gold Dust Park	Capacity	Rental Fee-Base Fee/Duration	Notes
Gymnasium	1,246	$300/day	Must be approved by park director
Senior Dining room	120	$200/all day $25/ per hr. up to 4 hrs.	$100 deposit Does not include kitchen use
Aerobics room	80	$100/day	
Pavilion	120	$50/day	Under 4 hours-free
Athletic Fields		$150/day	Per field
Stage Outdoor		$50/day	Under 4 hours-free
Gymnastics room	240	Posted rate	Dept. supervision required
Powell Park	**Capacity**	**Rental Fee**	**Notes**
Powell Park Center	235	$150/day $25 per hr./up to 4 hrs.	$100 security deposit
Athletic Fields		$50/day	Per field
Villa Rica Civic Center & Sports Complex	**Capacity**	**Rental Fee**	**Notes**
Civic Center	300	$300/day	No half-day rate $200 security deposit
Athletic Fields		$150/day	Per Field
Concession Stands		$50/day	Must be approved by parks director
Fullerville Soccer Complex	**Capacity**	**Rental Fee**	**Notes**
Athletic Fields		$150/day	Per Field
The Mill Amphitheater	**Capacity**	**Rental Fee**	**Notes**
Call for amphitheater, ticket booth rental and hospitality suite pricing	1200	Please contact the Main Street Office for rental rates	$200 security deposit-some events may require security as determined by city
Prospector Park	**Capacity**	**Rental Fee**	**Notes**
Outdoor concert venue with stage	150	$100/day $50/half-day	9am-9pm rental 4-hr rental

F. LIBRARY

Library Card	
New Library card	FREE
Replacement card	$ 2.00
Out-of-state resident card	$25.00 Annual Fee
Temporary out-of-state resident card	$12.50 Fee valid for 6 months

Checkouts	
Books and Audio Books	Free for 14 days + 2 renewals if no active hold
Music CD's	Free for 14 days + 2 renewals if no active hold
VHS, DVD, Blu-Ray	Free for 7 days, No renewals, 15 limit per account
Video Games	Free for 7 days, No renewals, 5 limit per account
Overhead Projector	Free for 1 day, No renewals

Late Fees	
Books and Audio Books	$0.20 per day late
Music CD's	$0.20 per day late
VHS, DVD, Blue-Ray	$0.50 per day late
Video Games	$0.50 per day late
Overhead projector	$3.00 per day late

G. NOTARY SERVICES

Notary Fee: $2.00 per notary page

Notary Publics are on staff at City Hall, Villa Rica Public Library, and the Villa Rica Police Department. A photo ID must be presented prior to signing the document. We cannot notarize a document that has already been signed.

H. OPEN RECORDS REQUEST

Actual time of record preparation _________ Hours x $

*The requestor is not charged for the first fifteen minutes of time.

*Record preparation is the administration charges for research and retrieval not to exceed the salary of the lowest paid full-time employee who, in the discretion of the custodian of the records, has the necessary skill and training to perform the request.

$0.10 per page copy (Black & White) _________ Pages x $.10

Other Fees that may be charged:

Large Drawings	The cost to the city for having copies made
Cost of Disc	$ .44
Copying DVD/Disc	$15.50 per hour
Court Records	$15.63 per hour
Accident Report	$ 5.00

Additional Fees may be assessed depending on the location of the records

I. Pine Mountain Gold Museum

Pine Mountain Gold Museum Admission (including 18-minute documentary)

- $5.00 Individual adult (ages 12 to 55)
- $4.00 Seniors (ages 55 & up)
- $4.00 Children (ages 3 to 12)
- $4.00 Military, First-Responders (with ID)
- FREE Children (ages 2 and under)
- $4.00 Student (with college ID)

Pine Mountain Scenic Railroad (train departs Pinetown Depot for all points.)

- $5.00 All riders, per ticket
- FREE Children (ages 2 and under)

Panning for Gold, or Gemstones (includes instruction and assistance from one of our miners!)

- $5.00 Per gold pan
- $5.00 Per gemstone pan
- $15.00 Per pan of “Gemstone Jackpot”

Annual Pass (non-transferable, valid for ONE (1) year)

- $50.00 Each pass covers one family.
- Unlimited museum admission
- $3.00 Per gold pan
- $3.00 Per gemstone pan
- $3.00 Per person train rides (Special event trains excluded)
- 10% Discount in the Museum Store
- Advanced access to special event and after-hours tickets

J. Planning & Zoning

Rezoning Application Fee

Acreage	Residential	Commercial	Industrial	PUD
0-5	$300	$600	$750	$800
5.1 to 10	$400	$700	$850	$1000
10.0 to 20	$600	$1100	$1100	$1200
20.0 to 30	$800	$1200	$1300	$1500
30.1 to 40	$900	$1200	$1400	$1600
40.1 to 50	$1000	$1400	$1600	$1800
50.1 to 60	$1100	$1500	$1700	$1900
60.01 +	$1200+25/acre Max. of $2500	$1600+25/acre Max. of $4000	$1800+25/acre Max. of $5000	$2000+25.99/acre Max. of $6000

Other Application Fees

Conditional Use	$250
Zoning Verification Letter	$10
Certificate of Occupancy	$10
Administrative Variance	$150
Variance	$300

Subdivision Review & Inspection Fees

Preliminary Subdivision Plan Review	$100
Final Subdivision Plan Review	$300
Each Resubmittal	$150
Street & Utility Inspection	$25 or $.02 per linear foot of a combination of streets water and sewer lines.

Record Filing Fee	$5 per lot or $10 per gross acreage (whichever greater)

K. Police Department Services

Server's Permit:	$25
Fingerprints:	$5
Background Checks:	$15
Golf Cart Registration:	$15
Yard Sale Permit:	$2
Accident Reports	$5
Peddler's Permit:	$25 daily
Notary Service:	$3

L. SENIOR SERVICES

Annual membership is $15.00 per person per year.

Lunch	Members - $1.00 Guests - $3.00
Senior Dance	$6.00

M. Sign Permit

Temporary Sign	$35
1 to 50 sq. ft.	$50
51 to 100 sq. ft.	$100
101 to 151 sq. ft.	$150
151 to 200 sq. ft.	$200
200 to 250 sq. ft.	$250

251 and above $1 per square foot

N. WATER

Base Fee	**Water**		**Sewer**	
Meter Sizes	Inside	Outside	Inside	Outside
Senior (Low Income)	$5.00	$15.00	$5.00	$15.00
3/4 & 5/8	$12.00	$18.00	$12.00	$18.00
1”	$20.04	$30.06	$20.04	$30.06
1 ½”	$39.96	$59.94	$39.96	$59.94
2”	$63.96	$95.94	$63.96	$95.94
3”	$120.00	$180.00	$120.00	$180.00
4”	$200.04	$300.06	$200.04	$300.06
6”	$399.96	$599.94	$399.96	$599.94
8”	$639.96	$959.94	$639.96	$959.94

Residential

Water Rate Schedule per 1,000 gallons of usage per month				
Meter Class & Size	Tier 1	Tier 2	Tier 3**	Tier 4
Inside City Limits	$3.30	$4.03	$5.04	$8.05
Outside City Limits	$4.95	$6.04	$7.56	$12.07
Senior (Low Income)	0-2,000	2,001-10,000	10,001-20,000	Over 20,000
Residential 3/4 & 5/8	0-2,000	2,001-10,000	10,001-20,000	Over 20,000

Non-Residential

Water Rate Schedule per 1,000 gallons of usage per month			
Meter Class & Size	Tier 1***	Tier 2	Tier 3**
Inside City Limits	$4.03	$5.04	$8.05
Outside City Limits	$6.04	$7.56	$12.07
Commercial 3/4 & 5/8	0-5,100	5,101–27,150K	Over 27,150K
1” or 1 ½” water meter	0-16,000	16,00–45K	Over 45k
2” water meter	0-40,000	40,001-100k	Over 100k
3” or 4” water meter	0-70,000	70,001-150k	Over 150k
6” water meter	0-500,000	500,001-750k	Over 750k
8” water meter	0-600,000	600,001-1.5m	Over 1.5m

** All irrigation and hydrant usage will be calculated at Tier 3 rates regardless of consumption. No sewer charges or fees will be applied.
(ORD-10-02-CCO 4-6-10)
***All Industrial usage will be calculated at Tier 1 rates regardless of consumption.
(ORD-12-10-CCO 12/4/2012 will effective date of January 1, 2013)

Water Tap Fees

Residential

Tap Fees	**Water**		**Sewer***
Meter Sizes	Inside	Outside	
Residential	$1,500	$2,000	$4,000

Non Residential

Tap Fees	Water		Sewer*
Meter Sizes	Inside	Outside	
5/8 or 3/4”	$1,500	$2,000	$4,000
1”	$2,800	$3,300	$8,250
1 1/2"	$6,000	$6,000	$15,000
2”	$10,000	$10,000	$25,000
3”	$20,000	$20,000	$45,000
4”	$30,000	$30,000	$75,000
6”	$60,000	$60,000	$150,000
8”	$90,000	$90,000	$250,000

Charges for Initial Water and Sewer Service: Each consumer subscribing to use the water and sewer service of
the City of Villa Rica at a location which has not previously been served by those utilities shall pay a tapping fee
unless otherwise specified. No new water or sewer lines will be run outside the City unless the entity requesting
the tap-on agrees to be annexed.

**Sewer Tap Fee Calculation*: Sewer tap fees are determined based on water meter size.
Apartments: $5,000 plus $12,00 each unit over three.
Hotels: $5,000 plus $600 each room over.

Sewer

Residential & Non-Residential

Sewer Rate Schedule per 1,000 gallons of usage per month		
Inside City Limits	$6.89	
Outside City Limits	$10.20	

Sanitation and Solid Waste

Effective January 1, 2019

Sanitation / Solid Waste				
RESIDENTIAL				
Sanitation & Solid Waste				
Curbside/Solid Waste Pickup				
Residential Customers	$ 7.50			
Bulk Limb Rate Schedule (by limb pile size)				
0 to 4 cu. Yd.	Covered with $7.50 charge			
> 4 to 6 cu. Yd. (8'X6'X3.5')	$15.00			
> 6 to 8 cu. Yd. (8'X6'X4.5')	$25.00			
> 8 to 10 cu. Yd. (8'X8'X4.5')	$40.00			
> 10 to 12 cu. Yd. (10'X8'X4')	$50.00			
> 12 cu. Yd.	Priced on case by case basis			
Bulk Leaf Collection				
0 to 10 bags per week	FREE			
Each additional 10 bags per week	$5.00			
Garbage		**Recycling**		
First Cart	$ 12.50	First Cart	FREE	
Additional Carts	$ 12.50	Additional Carts	$ 3.50	
Low-Income Senior	$ 9.38			

Fireline

Fireline Schedule	
Connection Size	Monthly Charge
4”	$7.17
6”	$20.83
8”	$44.40
10”	$79.85
12”	$128.94

For non-metered connections with booster fire pumps, the monthly charge shall be $20.83 per 500 gpm of pump capacity or the charge based on connection size, whichever is greater. (ORD 12-10-CCO 12/4/2012 with effective date of January 1, 2013)

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Ward 2 Special Election 2019 – Qualifying Dates & Early Voting Dates

AGENDA DATE: November 13, 2018

DATE PREPARED: November 2, 2018

PREPARED BY: Alisa Doyal

AMOUNT:
GL ACCOUNT #:
FUNDING SOURCE:
BUDGETED ITEM?

PURPOSE: To establish the qualifying dates and the early votes dates for the Ward 2 Special Election to be held on Tuesday, March 19, 2019.

BACKGROUND: In September 2018, Councilman Verland Best resigned from his Ward 2 Council seat making a vacancy. Therefore, a Special Election will be held on Tuesday, March 19, 2019. I have discussed staff's proposed qualifying dates and early voting dates with Carroll County Election Supervisor Greg Rigby and City Attorney David Mecklin and both of them are okay with the dates.

Qualifying Dates (2 ½ Days):	Monday, January 7, 2019	8:00 am – 5:00 pm
	Tuesday, January 8, 2019	8:00 am – 5:00 pm
	Wednesday, January 9, 2019	8:00 am – 12 pm
	Qualifying at City Hall	

Early Voting Dates (3 Weeks):

1. February 25 - March 1, 2019 8:00 am – 6:00 pm
2. March 4 - 8, 2019 8:00 am – 6:00 pm
3. March 11-15, 2019 8:00 am – 6:00 pm

Early Voting at Powell Park

STAFF RECOMMENDATION: Approval of the Qualifying Dates and Early Voting Dates for the Ward 2 Special Election.

IMPACT:

MOTION: Motion to approve the Qualifying Dates and Early Voting Dates for the Ward 2 Special Election.

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Continuation of Administration for Lawsuit with Online Travel Companies
AGENDA DATE: 11-13-2018

DATE PREPARED: 11-1-2018
PREPARED BY: Sarah Hefty

AMOUNT: n/a
GL ACCOUNT #: n/a
FUNDING SOURCE: Hotel-Motel Tax Revenue
BUDGETED ITEM? n/a

PURPOSE: To continue with the administrative services of Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP for the collection and distribution of hotel-motel tax revenue from online travel companies.

BACKGROUND: Over a decade ago there was a class action lawsuit by the City of Rome and other Georgia municipalities against Hotels.com and other online travel companies for not remitting hotel-motel tax. The administration of the tax proceeds is handled by J. Anderson Davis of Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP. The city receives a check quarterly for our share.

STAFF RECOMMENDATION: To continue with the services provided by Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP.

IMPACT: The city would not be responsible to collect hotel-motel tax revenue from various online travel companies.

MOTION: I make a motion to approve the continuation of administration handled by J. Anderson Davis of Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP for the collection of hotel-motel tax from various online travel companies.

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF GEORGIA
ROME DIVISION

CITY OF ROME, GEORGIA, et al. **Plaintiffs,** **v.** **HOTELS.COM, L.P., et al.** **Defendants.**	**CIVIL ACTION FILE NO.: 4:05-CV-249-HLM**

CONTINUATION OF ADMINISTRATION AFTER DECEMBER 2020

☐ On behalf of the undersigned City or County, the local government agrees to continue with the administration handled by J. Anderson Davis of Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP, of Rome, Georgia.

This ____ day of ____________________, 2018.

____________________________(City/County)

By:____________________________________
Printed Name:_________________________
Title:_________________________________

☐ On behalf of the undersigned City or County, the local government does not agree to continue with the administration handled by J. Anderson Davis of Brinson, Askew, Berry, Seigler, Richardson & Davis, LLP, of Rome, Georgia, and wishes to collect the taxes on its own.

This ____ day of ____________________, 2018.

____________________________(City/County)

By:____________________________________
Printed Name:_________________________
Title:_________________________________

Brinson Askew Berry

BRINSON, ASKEW, BERRY, SEIGLER, RICHARDSON & DAVIS, LLP

Attorneys at Law

J. Anderson Davis
706.295.0566
adavis@brinson-askew.com

October 2, 2018

TO: CITIES and COUNTIES of the STATE of GEORGIA

Re: ROME CLASS HOTEL INCREMENTAL TAX FUND/PARTIAL SETTLEMENT
City of Rome, et al v. Hotels.com, et al
United States District Court, Northern District of Georgia
Rome Division, Civil Action File No.: 4:05-CV-249-HLM

Dear Madams and Messieurs:

We have received the payments from the Online Travel Companies (Expedia, Orbitz, Priceline, Travelocity, and their affiliates) for the months of May 2018, June 2018, and July 2018. For everyone's convenience, we are holding checks less than $5.00 this quarter. We are enclosing:

1. A check payable to your city or county written from the Rome Class Hotel Incremental Tax Fund in the pro-rated amount for the months of May 2018 through July 2018, less expenses (if over $5.00 or more).

2. A Spread Sheet with columns identifying: each City and County, the amounts received from Orbitz, Priceline, Travelocity, and Expedia (and its other company Hotwire), the total amount received, the expenses deducted, any carryover from prior period (less than $5.00), and the amount of the enclosed check.

3. **Reminder: if you have updates to hotels or tax rates, please send any changes to me at adavis@brinson-askew.com with a copy to Celia Robinson at crobinson@brinson-askew.com. Please confirm the current hotel-motel tax rate, and effective date of any changes.**

4. **We are in the process of updating our ordinance notebooks. If you have not already done so, please forward a copy of your current city/county hotel-motel ordinance to me via email at adavis@brinson-askew.com with a copy to Celia Robinson at crobinson@brinson-askew.com.**

It has been our pleasure to represent and serve you during this litigation to collect the taxes that were being held by the Online Travel Companies. We appreciate your confidence in allowing us to administer the Class funds. According to the Court's Order in granting attorneys' fees and expenses, we are to continue to administer the Class funds through December 2020.

However, many of you have indicated your preference that our Firm and Team continue to administer handling the collection of the hotel-motel taxes from the Online Travel Companies past December 2020. We would be honored to do so.

Re: Rome Class Hotel Incremental Tax Fund/Partial Settlement

The accountants that we retained to assist in us in distributing the funds are also willing to continue to remain as part of our Team. Accounting fees have not exceeded $8,000 in any year. While we have administered the funds as part of our attorneys' fees, we would propose that we continue to administer the funds past December 2020 for a fee of 12 ½ % of funds received, processed and distributed, plus expenses, which is substantially less than the rate for the current attorneys' fees and administration.

Each month the online travel companies send us data for the rooms rented during the previous months. We review the information, comparing hotel/motel rates with what is paid and what each city or county reports; we review the thousands of transactions, and send to the CPAs to allocate the payments to the cities and counties. Every three (3) months, the CPAs prepare a spreadsheet, checks and report. We co-sign the checks, and our office mails the checks to over 183 cities and counties quarterly. This is a tedious process. The administrative fee is to offset the time for doing so.

Expenses generally run $1,500 to $2,000 per quarter. Without our administrative system, each City and County will be subject to the individual service of the Online Travel Companies. With our continued administration through the Class Action, should a problem arise, we have the power of contempt and enforcement provisions of the U.S. District Court.

Please advise us as to whether this is or is not acceptable to your jurisdiction. Enclosed is a self-addressed, stamped envelope along with a ballot to return with your City or County's decision as to whether you wish for us to proceed as outlined herein, after December 2020.

We are very pleased that we are able to provide you with this information and these checks. Should you have any questions or need any additional information, please do not hesitate to contact us.

Kind regards.

Very truly yours,

J. ANDERSON DAVIS
Class Administrator and
Attorneys for Plaintiffs in the Class Action

JAD/cmr
Enclosures

299853.1

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Clear out old Community Greenspace Fund
AGENDA DATE: 11-13-2018

DATE PREPARED: 11-1-2018
PREPARED BY: Sarah Hefty

AMOUNT: $99.84
GL ACCOUNT #: 252-134155
FUNDING SOURCE: Community Greenspace Fund
BUDGETED ITEM? No

PURPOSE: To clear out an old fund that is no longer used.

BACKGROUND: The Community Greenspace Fund was created and used in the past; however, it has not been used in years. The balance remains the same and causes a comment in the audit when a budget is not created.

STAFF RECOMMENDATION: To transfer the balance of $99.84 to general fund.

IMPACT: To clean out old fund that is no longer used, eliminating the need to budget for transactions that do not occur.

MOTION: I make a motion to authorize staff to transfer the balance of $99.84 from the Community Greenspace Fund to the General Fund in the 2018 fiscal year.

CITY OF VILLA RICA
BALANCE SHEET
SEPTEMBER 30, 2018

COMMUNITY GREENSPACE FUND

	ASSETS				
252-111110	POOLED CASH ALLOCATION			99.84	
	TOTAL ASSETS				99.84
	LIABILITIES AND EQUITY				
	FUND EQUITY				
	UNAPPROPRIATED FUND BALANCE:				
252-134155	COMMUNITY GREENSPACE FUND		99.84		
	REVENUE OVER EXPENDITURES - YTD				
	BALANCE - CURRENT DATE			99.84	
	TOTAL FUND EQUITY				99.84
	TOTAL LIABILITIES AND EQUITY				99.84

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Salary Study Implementation Changes
AGENDA DATE: 11-13-2018

DATE PREPARED: 11-1-2018
PREPARED BY: Sarah Hefty

AMOUNT: $3,510 (for salary, taxes, etc.)
GL ACCOUNT #: Various personnel line items in 505-4440
FUNDING SOURCE: Water and Sewer Fund
BUDGETED ITEM? No

PURPOSE: To make one additional change to the salary study implementation.

BACKGROUND: The pay increase for the promotion of the crew leaders in the 2019 budget was calculated before the change in the pay for the rest of the department's employees. The crew leader pay that was proposed was not higher than the employees that will be supervised in the new position. Staff has recalculated what the individual's pay would have been if they had been included in the normal salary study implementation first and then adjusted for the promotion.

STAFF RECOMMENDATION: To increase the crew leader's salary in order to correct the compression that resulted after the salary study implementation.

IMPACT: To pay the crew leaders appropriately and specifically, more than the employees they will be supervising.

MOTION: I make a motion to approve the increase in the crew leader position pay, taxes, and benefits by $3,510.

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Salary Correction and Backpay
AGENDA DATE: 11-13-2018

DATE PREPARED: 11-1-2018
PREPARED BY: Sarah Hefty

AMOUNT: $9,159.73
GL ACCOUNT #: Various personnel line items (salary, taxes, benefits, etc.)
FUNDING SOURCE: General Fund
BUDGETED ITEM? No

PURPOSE: To correct the salary of the Director of Parks, Recreation and Leisure Services back to January 1, 2017.

BACKGROUND: In April 2017, Council approved pay parity increases for employees that were below the pay matrix calculated pay – with a cap of 5% per employee. Every employee was put into the matrix and all employees that were above the matrix pay were removed and not considered for an increase. The Director of Parks, Recreation and Leisure Services had been given a temporary adjustment of 10% in August 2016 for the added duties of acting as the interim Community Development Director. This put the employee above the calculated pay so an increase was not calculated at that time.

The employee's pay should have been analyzed without the temporary increase and should have received a 4.11% increase to their base pay. This would have impacted future increases as well as the latest salary study implementation.

STAFF RECOMMENDATION: To correct the current salary by $3,088.16 effective November 12, 2018 and remit the backpay of $5,597.91 for the period of January 1, 2017 to November 11, 2018.

IMPACT: To correct the current salary of the Director of Parks, Recreation and Leisure Services.

MOTION: I make a motion to approve increasing the salary of the Director of Parks, Recreation and Leisure Services by $3,088.16 effective November 12, 2018 and to remit the backpay of $5,597.91.

City of Villa Rica
Exhibit A
Proposed 2019 Budget Amendments

November 13, 2018

GENERAL FUND

	Item		Account Type		Notes	Amount
3	100-6120-511100	Salaries	Expense	Increase	Increase in salary and backpay for Director of Parks, Rec & Leisure Servi	9,159.73
4	100-323120	Building Permits	Revenue	Increase	Increase in salary and backpay for Director of Parks, Rec & Leisure Servi	9,159.73

Total Change	
Expenditures	9,159.73
Revenues	9,159.73
	-

WATER & SEWER FUND

	Item		Account Type		Notes	Amount
5	505-4440-511100	Salaries	Expense	Increase	Increase in salary for Crew Leader position	3,510.00
6	505-344231	Sewer Taps	Revenue	Increase	Increase in salary for Crew Leader position	3,510.00

Total Change	
Expenditures	3,510.00
Revenues	3,510.00
	-

FEDERAL SEIZURES FUND

	Item		Account Type		Notes	Amount
7	210-3210-531600	Small Equipment	Expense	Increase	Set up initial budget	100.00
8	210-351320	Federal Seizure Funds	Revenue	Increase	Set up initial budget	100.00

Total Change	
Expenditures	100.00
Revenues	100.00
	-

STATE SEIZURES FUND

	Item		Account Type		Notes	Amount
9	212-3210-531600	Small Equipment	Expense	Increase	Set up initial budget	100.00
10	212-351120	State Seizure Funds	Revenue	Increase	Set up initial budget	100.00

Total Change	
Expenditures	100.00
Revenues	100.00
	-

STATE OF GEORGIA **ORDINANCE NO. ____________**

CITY OF VILLA RICA

AN ORDINANCE TO APPROVE AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2019 FOR THE CITY PURSUANT TO SECTION ____ OF THE CITY CHARTER

WHEREAS, the Mayor and City Council adopted the 2019 Budget on _September 13, 2018__, which incorporated all of the various funds of the City; and

WHEREAS, the Mayor and Council have determined it appropriate to amend the budget for the reasons set forth herein.

WHEREAS, the Mayor and Council have reviewed the proposed budget; and

WHEREAS, each of the funds, as amended, has a balanced budget, such that anticipated revenues equal or exceed proposed expenditures.

NOW, THEREFORE, the Mayor and City Council of the City of Villa Rica, Georgia, hereby ordain as follows:

Section 1. That the City of Villa Rica, Georgia, hereby amends the Budget for Fiscal Year 2019, said budget amendment being described as Amendment No. _3-10____, attached hereto and incorporated as Exhibit A.

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those expectations provided for herein, shall require approval of the City Council.

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations and policies to ensure that this Budget Amendment Ordinance is followed.

Section 4. This Resolution shall be effective immediately upon its adoption.

1. It is hereby declared to be the intention of the Mayor and City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the Mayor and City Council to be fully valid, enforceable and constitutional.

2. It is hereby declared to be the intention of the Mayor and City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence,

clause or phrase of same. It is hereby further declared to be the intention of the Mayor and City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of same.

3. In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and City Council that such invalidity, unconstitutionality, or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the same and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

4. All ordinances or resolutions and parts of ordinances or resolutions in conflict herewith are expressly repealed.

5. The within ordinance shall become effective upon its adoption.

SO ORDAINED AND EFFECTIVE this the ______ day of ______________, 2018.

Approved:

____
Jeff Reese, Mayor

As to form:

____
C. David Mecklin, Jr., City Attorney

Attest:

____
Alisa Doyal, City Clerk

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Gold Dust Tennis Court Lights
AGENDA DATE: November 13, 2018

DATE PREPARED: November 1, 2018
PREPARED BY: Vicki D. Coleman, AICP

AMOUNT: $18,079.00
GL ACCOUNT #:
FUNDING SOURCE: Carroll County SPLOST
BUDGETED ITEM? Yes

PURPOSE: The Parks, Recreation, and Leisure Services department is requesting approval of West Georgia Lighting, Design & Services, Inc to replace the wooden poles at the tennis courts with concrete poles.

BACKGROUND: Last year the tennis courts at Gold Dust were reconstructed. The wood light poles that surround the court are original to the court and were not replaced. To ensure long term safety and eliminate maintenance related to external/internal decay, the wood poles are to be converted to concrete poles.

The requested item is priced within the approved budget.

STAFF RECOMMENDATION: Approval

IMPACT: Installing concrete poles will enhance overall safety by eliminating concerns over decaying wood.

MOTION: To approve West Georgia Lighting, Design & Services, Inc to replace the wood light poles with concrete poles at the Gold Dust Tennis Courts.

West Georgia Lighting, Design & Service, Inc.
P.O. Box 1026 Villa Rica, Georgia 30180
Phone Number 770-459-6266 Fax Number 770-459-2895
Email Address: wglighting@msn

Nov 2nd, 2018
Tara Ivey
City of Villa Rica
Parks and Recreation

Tennis Courts
Gold Dust Park

Mrs. Ivey,
We offer our proposal on the above referenced project as follows:

1. Disconnect existing circuits to existing poles.
2. Remove poles, remove fixtures and cross arms for new poles. Pile old poles for City removal.
3. Furnish new 48' concrete poles for 40' mounting height.
4. Receive and Off load poles.
5. Install existing fixtures and cross arms on new concrete poles.
6. Fabricate new poles
7. Dig holes and stand poles.
8. Reconnect existing circuits to new pole wiring.
9. Aim when finished

Lum Sum Price **$18,079.00**

Items not included in this proposal:

1. Replace or replacement of existing unmarked utilities.
2. Rock or Rock removal/trench rock
3. Preparation to access areas for equipment. (fences etc.)
4. Repair or replacement of paving, landscaping or sodding.
5. This proposal does not include refurbishing existing fixtures.

If you have any questions concerning this proposal, please do not hesitate to call me.
Toby Shadix

This proposal is based on normal soil conditions of 2000/PFS and do not allow, and are not limited to, the excavation of any unforeseen obstacles such as rock, asphalt, concrete, fluid soil conditions, buried debris, or excessive mud. Execution of such excavation shall be through a Change Order in addition to any existing contract or agreement.

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Athletic Equipment – John Deere Bunker and Field Rake 1200A
AGENDA DATE: November 13, 2018

DATE PREPARED: November 1, 2018
PREPARED BY: Vicki D. Coleman, AICP, Director

AMOUNT: $13,161.72
GL ACCOUNT #: 100-6120-542100
FUNDING SOURCE: General Fund
BUDGETED ITEM? Yes

PURPOSE: The Parks, Recreation, and Leisure Services department is requesting approval of the purchase of a John Deere Bunker and Field Rake through John Deere Governmental on Georgia State Contract.

BACKGROUND: Parks, Recreation, and Leisure Services currently has a field rake in use at Gold Dust park that is over 12 years old. The department seeks to replace this ageing field rake. The field rake is used to drag the infields on the ballfields. By doing so, the rake removes the imperfections in the field from previous game play by smoothing the infield mix and making for an improved playing surface.

STAFF RECOMMENDATION: Approval

IMPACT: Allows for the replacement of ageing equipment

MOTION: To approve the purchase of a bunker and field rake through John Deere Governmental on Georgia State Contract.

Quote Id: 17781598

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):	**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**
Deere & Company 2000 John Deere Run Cary, NC 27513 FED ID: 36-2382580; DUNS#: 60-7690989	Greenville Turf & Tractor 7526 Old Nashville Hwy Murfreesboro, TN 37129 615-220-0403 jim.roberts@greenvilleturf.com

10 July 2018

City Of Villa Rica
GA

Prices are based on Georgia State Contract Discounts through John Deere Governmental.

Allen Weed
615-220-0403
Greenville Turf & Tractor

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Greenville Turf & Tractor
7526 Old Nashville Hwy
Murfreesboro, TN 37129
615-220-0403
jim.roberts@greenvilleturf.com

Quote Summary

Prepared For:
City Of Villa Rica
GA

Delivering Dealer:
Greenville Turf & Tractor
Allen Weed
7526 Old Nashville Hwy
Murfreesboro, TN 37129
Phone: 615-220-0403
allen.weed@greenvilleturf.com

Quote ID:	17781598
Created On:	10 July 2018
Last Modified On:	10 July 2018
Expiration Date:	17 July 2018

Equipment Summary	Selling Price		Qty		Extended
JOHN DEERE MY17 1200A Bunker and Field Rake	$ 13,161.72	X	1	=	$ 13,161.72

Contract: GA Tractors & Mowers 99999-001-SPD0000102 (PG 2M CG 22)
Price Effective Date: July 10, 2018

Equipment Total	**$ 13,161.72**

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	$ 13,161.72
Trade In	
SubTotal	**$ 13,161.72**
Est. Service Agreement Tax	$ 0.00
Total	$ 13,161.72
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 13,161.72**

Salesperson : X _______________

Accepted By : X _______________

Selling Equipment

Quote Id: 17781598 **Customer Name:**

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Greenville Turf & Tractor
7526 Old Nashville Hwy
Murfreesboro, TN 37129
615-220-0403
jim.roberts@greenvilleturf.com

JOHN DEERE MY17 1200A Bunker and Field Rake

Hours:
Stock Number:
Contract: GA Tractors & Mowers 99999-001-SPD0000102 (PG 2M CG 22)

Selling Price *
$ 13,161.72

Price Effective Date: July 10, 2018

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
430AM	MY16 1200A Bunker and Field Rake	1	$ 14,879.00	22.00	$ 3,273.38	$ 11,605.62	$ 11,605.62
	Standard Options - Per Unit						
001A	US/Canada	1	$ 0.00	22.00	$ 0.00	$ 0.00	$ 0.00
0443	OM Non CE English/ Spanish	1	$ 0.00	22.00	$ 0.00	$ 0.00	$ 0.00
1001	Rear Frame	1	$ 0.00	22.00	$ 0.00	$ 0.00	$ 0.00
2001	Field Rake (Smooth Blades)	1	$ 22.00	22.00	$ 4.84	$ 17.16	$ 17.16
3001	(3) Sports Turf Tires and Wheels	1	$ 0.00	22.00	$ 0.00	$ 0.00	$ 0.00
9011	Mid-Mount Base	1	$ 510.00	22.00	$ 112.20	$ 397.80	$ 397.80
9013	Narrow Scarifier (Interval) Tines	1	$ 617.00	22.00	$ 135.74	$ 481.26	$ 481.26
9020	40 In. Front Blade	1	$ 605.00	22.00	$ 133.10	$ 471.90	$ 471.90
9030	60 In. Front Aluminum Blade	1	$ 241.00	22.00	$ 53.02	$ 187.98	$ 187.98
	Standard Options Total		**$ 1,995.00**		**$ 438.90**	**$ 1,556.10**	**$ 1,556.10**
	Value Added Services Total		**$ 0.00**			**$ 0.00**	**$ 0.00**
	Suggested Price						**$ 13,161.72**
Total Selling Price			**$ 16,874.00**		**$ 3,712.28**	**$ 13,161.72**	**$ 13,161.72**

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: Motorola APX4000 800 MHZ portable radios

AGENDA DATE:

DATE PREPARED:

PREPARED BY: Chief Michael P. Mansour

AMOUNT: $29,015.50

GL ACCOUNT #: CSPLOST - $28,275.00
$740.50

PURPOSE: To upgrade existing portable radios. Motorola will cease to warranty or repair the current portable radios we carry in late 2019.

BACKGROUND: Our current plan is to purchase 10 radios per year, every year, until our current radios (44) are replaced, and any added position has a new radio.

STAFF RECOMMENDATION: Purchase the equipment through Motorola Solutions. We have been using Motorola equipment for over 20 years and have been satisfied with their product. Motorola is also the only equipment we can use on our current radio system.

IMPACT: Motorola will cease to warranty or repair the current portable radios we carry in late 2019. We need to replace the current radios to continue uninterrupted service and radio contact with officers and dispatch.

MOTION: I make a motion that the we allow the police department to purchase the 10 APX4000 radios from Motorola Solutions for the amount of $29,015.50.

Quote Number: QU0000456917
Effective: 25 OCT 2018
Effective To: 24 DEC 2018

Bill-To:
VILLA RICA POLICE DEPT
101 MAIN ST
VILLA RICA, GA 30180
United States

Ultimate Destination:
VILLA RICA POLICE DEPT
101 MAIN ST
VILLA RICA, GA 30180
United States

Attention:
Name: EVAN Buford
Phone: 7707800884

Sales Contact:
Name: EVAN Buford
Email: e.buford@metrocomms.net
Phone: 7708347704

Contract Number: 980-280008
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	10	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORTABLE	$1,963.00	$1,472.25	$14,722.50
1a	10	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SIN	$1,570.00	$1,177.50	$11,775.00
1b	10	QA04865AA	ADD: TWO KNOB CONFIGURATION	-	-	-
1c	10	QA05100AA	ENH:STD WARRANTY APPLIES-NO SFS	-	-	-
1d	10	H842BJ	ADD: SINGLE UNIT PACKAGING	-	-	-
2	10	PMPN4174A	CHGR DESKTOP SINGLE UNIT IMPRES, US/NA	$69.25	$55.40	$554.00
3	10	PMMN4046A	MICROPHONE,IMPRES SPEAKER MIC W/VOL, IP57	$103.00	$82.40	$824.00
4	1000	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	$1.00	$1.00	$1,000.00

Estimated Freight Amount	$140.00
Total Quote in USD	$29,015.50

1. Terms subject to ITT57 as modified by the clarifications and terms/conditions. For a full list of terms/conditions please contact you Motorola representative.

2. PO Issued to Motorola Solutions Inc. must:

>Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
>Have a PO Number/Contract Number & Date
>Identify "Motorola Solutions Inc." as the Vendor
>Have Payment Terms or Contract Number
>Be issued in the Legal Entity's Name
>Include a Bill-To Address with a Contact Name and Phone Number
>Include a Ship-To Address with a Contact Name and Phone Number
>Include an Ultimate Address (only if different than the Ship-To)
>Be Greater than or Equal to the Value of the Order
>Be in a Non-Editable Format
>Identify Tax Exemption Status (where applicable)
>Include a Signature (as Required)

3. Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

4. Prices quoted are valid for thirty(30) days from the date of this quote.

5. Unless otherwise stated, payment will be due within forty five day of invoice. Invoicing will occur concurrently with shipping. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

Agenda Item:_______

CITY OF VILLA RICA

City Council Meeting
Agenda Item Cover Sheet

SUBJECT: AMENDED AGREEMENT FOR DOUGLAS COUNTY PROPERTY TAX COLLECTIONS
AGENDA DATE: 11/13/18

DATE PREPARED: 11/02/18 **PREPARED BY: Tom Barber**

AMOUNT: **GL ACCOUNT #:**
FUNDING SOURCE: **BUDGETED ITEM?**

PURPOSE: To approve an amended agreement for the collection of property taxes in the Douglas County portion of Villa Rica.

BACKGROUND: The City of Villa Rica and Douglas County entered into a four-year agreement for the collection of property taxes in January of 2017. The City was required to pay the County $4.00 per bill. The proposed amended agreement will change the payment structure, requiring the City to pay the County $2.00 per bill and to pay the Tax Commissioner $2.00 per bill.

STAFF RECOMMENDATION: To approve the amended agreement as presented.

IMPACT: There is no financial impact to the City.

MOTION: I move that we approve the amended agreement with Douglas County for the collection of property taxes, effective January 1, 2019.

STATE OF GEORGIA
COUNTY OF DOUGLAS

AMENDED AGREEMENT

THIS AGREEMENT made and entered into this _____ day of ______________, 2018, by and between the City of Villa Rica, Georgia, a Georgia Municipal Corporation (hereinafter referred to in this Agreement as "City"); Douglas County, Georgia, (hereinafter referred to in this agreement as "County"), pursuant to the authority granted in the Georgia Constitution, Article IX, Subsection 3, Paragraph I and O.C.G.A. 48-4-359.1; and the Douglas County (GA) Tax Commissioner (hereafter "Tax Commissioner"), a duly elected constitutional officer.

WITNESSETH THAT:

WHEREAS, City has need for billing and collecting of municipal ad valorem taxes and desires that such service of billing and collecting of municipal ad valorem tax payments be done through the County Tax Commissioner's Office in the same manner as the County ad valorem taxes are billed and collected;

WHEREAS, the Tax Commissioner is empowered by the Georgia Constitution and the laws of the State of Georgia to collect County ad valorem property taxes and fees and assessments associated therewith and is engaged in the billing and the collection of same, and he is agreeable to performing these services for the City as hereinafter outlined and upon the terms and conditions herein set forth; and

WHEREAS, by law the County provides the resources, personnel and equipment to facilitate the billing and collection of ad valorem taxes and has the legal right to enter into this agreement with the City together with concurrence by the Tax Commissioner;

NOW, THEREFORE, in consideration of one ($1.00) dollar, the receipt of which is hereby acknowledged and other valuable consideration, it is hereby agreed between the parties as follows:

1. Covenants and Agreements of County

A. The Tax Commissioner and County agree that the Tax Commissioner will, beginning January 1, 2019, and for a period of Two years thereafter, ending December 31, 2020, assess, bill and collect municipal ad valorem taxes owed to the City.

B. City shall pay directly to Douglas County a fee of Two dollars ($2.00) for each bill sent to an owner of property within the City of Villa Rica ("Billing Rate") by the Tax Commissioner's Office. City shall simultaneously pay directly to the Tax Commissioner a fee of Two dollars ($2.00) for each bill sent to an owner of property within the City of Villa

Rica (“Billing Rate”) by the Tax Commissioner’s Office. The payment to Douglas County is intended to be substantially approximate to the cost to the County of providing this service. The payment to the Tax Commissioner is intended to be compensation to the Tax Commissioner for the additional responsibility associated with said duties. The payments described above shall be rendered to Douglas County and Tax Commissioner annually at the time the Tax Commissioner compiles the tax digest for the City and the digest is approved by the State of Georgia.

C. The Tax Commissioner shall bill each owner of property located within the City of Villa Rica, Georgia for ad valorem taxes in accordance with the millage rate as may be determined by the City Council. The Tax Commissioner shall supply to the City and Douglas County a list of all property owners billed and the amount billed at the time the tax digest is prepared; and further, the Tax Commissioner shall remit to the City all amounts collected on a weekly basis.

D. The Tax Commissioner shall have the authority to invoke any remedy permitted to the City for collection of said taxes.

E. The County shall furnish and the Tax Commissioner shall maintain adequate and competent equipment to generate and store necessary billing documents.

F. County shall employ and equip adequate staff capable of performing the duties assigned to them by the Tax Commissioner.

G. Any subcontracted portion of this agreement by the Tax Commissioner or the County shall be done at no further cost to the City, but nothing shall prohibit the County via the Tax Commissioner from recovering from a delinquent taxpayer its reasonable and necessary attorney fees and expenses associated with collection of same as authorized by law

2. Mutual Agreements:

A. The Tax Commissioner shall maintain adequate records showing each billed person’s address and the amount of billing and collection and shall make the same available to the City and Douglas County for it to determine the accuracy of billing and collection.

B. In addition to all other rights and powers pertaining to the City by virtue of this contract or otherwise, the City reserves the right to terminate and cancel this contract and all rights and privileges of the Tax Commissioner hereunder in the event that the Tax Commissioner violates any provision of this contract or any rule, order or determination of the City Mayor and

City Council made pursuant to this Contract, except where such violation is without fault or through excusable neglect.

Such notice of termination and cancellation to the Tax Commissioner and Douglas County shall in no way affect any of the City's rights already accrued under this contract or any provision of the law.

The Tax Commissioner and the County each reserve the right to terminate this Agreement in the event of a default by the City of any of the terms hereunder. Such notice of termination and cancellation shall not prejudice the rights of the Tax Commissioner or County accrued hereunder or any provision of the law.

C. Mayor and Council of the City of Villa Rica shall have the sole authority to set the millage rate for ad valorem taxes for the City of Villa Rica. However, the yearly millage rate must be provided the Tax Commissioner on a timely basis so as to not delay the mailing of tax notices.

This agreement supersedes all prior agreements related to the subject matter hereof. Notwithstanding anything herein to the contrary, this Agreement shall not affect the parties' Service Delivery Agreement, except as specifically provided herein. The parties acknowledge that the County will be allowed to change the Billing Rate during the term hereof only by mutual written agreement by the parties hereto.

IN WITNESS WHEREOF the City; County; and Tax Commissioner have caused these presents to be signed by their proper authorities and the City and County seals to be affixed hereto as of the day and year first above written.

Board of Commissioners:	City Council:
______________________________	______________________________
Chairman, Board of Commissioners	Mayor
______________________________	______________________________
Commissioner	Councilmember
______________________________	______________________________
Commissioner	Councilmember
______________________________	______________________________
Commissioner	Councilmember
______________________________	______________________________
Commissioner	Councilmember

COUNTY TAX COMMISSIONER:

____

Attest:

____
County Clerk

County Seal

____
Councilmember

____
Councilmember

____
Councilmember

Attest:

____
City Clerk

City Seal