

CITY COUNCIL
JEFF REESE, MAYOR
SHIRLEY MARCHMAN, MAYOR PRO-TEM
DANNY CARTER
LESLIE MCPHERSON
MATTHEW MOMTAHAN

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

MAYOR & COUNCIL MONTHLY MEETING AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street

September 24, 2019 | 6:00 PM

Meeting Call to Order (Mayor Jeff Reese)

Invocation (Councilwoman Shirley Marchman)

Pledge of Allegiance (Mayor Jeff Reese)

Presentations (Mayor & Council)

- Carroll County Mental Health Advocates Program - Betty Cason, Chairperson for Carroll Mental Health Advocates

Adoption of the Agenda (Mayor Jeff Reese)

Public Comment (We ask that you sign in for Public Comment before the meeting begins. Please state your Name and Address for the record and limit your comments to three minutes)

Council Updates (Subjects of General Interest and Concern)

A. Governing Body (Mayor Jeff Reese)

1. Approval of Minutes:
 1. Council Meeting of September 10, 2019.

B. Finance (Sarah Hefty, CFO)

1. Financial Update: August 2019
2. 2019 Budget Amendments
3. 2020 Budget Public Hearing
4. 2020 Budget Adoption

C. Community Development (Bobby Elliott, Director)

1. Zoning Ordinance Introduction and Presentation (Chris Montesinos, Deputy Director)

D. Parks, Recreation & Leisure Services (Vicki Coleman, Director)

1. Gold Dust Park Playground Equipment Vendor Recommendation

E. Economic Development (Janet Chumley, Main Street Manager)

1. Multi-Purpose Space at The MILL Amphitheater

F. Information Technology (Jim Chambers, Manager)

1. Connection for West Plant Annex
2. City Hall Network Re-Cable

G. City Manager (Tom Barber)

1. Request for Temporary Signage for 2019 E Recycling by Southwire
2. Proposal to Create a Concept Plan for Utilities Along the North Bypass

H. City Manager's Report (Tom Barber)

Adjournment



CARROLL COUNTY
MENTAL HEALTH ADVOCATES
THE MISSING LINK TO MENTAL HEALTH

Program Overview

- **What does Mental Illness Look Like in Carroll County Jail?**

Carroll County data for 2017, as reported by Carroll County Sheriff's Office- Courtesy, Anna Garmon

CC Sheriff's Office transported 493 people to mental health facilities from either involuntary-commitments from Probate Court or from the ER. This constituted more than 1,070 manhours and more than 37,000 miles traveled by our sheriff deputies.

CC Sheriff's Office identified **226 clients with serious mental illness/co-occurring disorders**.

1143 mental health assessments were conducted at the jail.

53 inmates were identified as being high risk upon discharge from the jail.

Carroll County Jail-**Total beds=682**

Average daily inmate population ~450 inmates. Annual Estimated Cost \$7,869,217.50

Annual estimated cost to house one inmate = \$17,487.15

Cost of housing on average a day **\$45 per inmate**

Cost per meal **.97 cents X 3 Meals per Day.**

Total estimated cost of \$47.91 cost per day per inmate.

Serious Mental Illness (SMI)/Co-Occurring Disorders (COD) inmates cost 35% more to house than other inmates due to security and medical requirements, which equates to about **\$6,121.00 annually, per inmate, for a total cost of an additional \$1,383,233.57 for the 226 identified inmates in 2017 alone.**

Intake & Release – over 7,060 each per year

- **What Does Addiction and Substance Abuse Look Like in Our Community?**

As reported by the Center for Disease Control and Prevention in **2016**, Carroll County...

-had a **rate of more than 17 opioid involved overdose deaths per 100,000 of population**, which was more than **100% higher than the state average of 8.95 deaths**.

-had a rate of more than 35 opioid involved emergency department visits or hospitalizations per 100,000 of population.

-Carroll County had an **opioid prescribing rate of more than 116 per 100 persons, which was more than 40% higher than the national average.**

-From **2014 to 2015 Georgia had a 64% increase in deaths by synthetic opioids** (tramadol and fentanyl) and a 37.5% increase in Heroin deaths.

- **What Does Suicide Look Like In Our Community?**

As reported by the Carroll County Coroner's Office the number of suicide deaths for years 2017 and 2018 are as follows:

2017- Suicide deaths: 7% of calls worked

Age Ranges of Suicides

0-17	1
18-30	7
31-50	6
51-80	8
Total:	22

2018- Suicide deaths: 11% of calls worked

Age Ranges of Suicides

0-17	1
18-30	8
31-50	10
51-80	8
Total:	27

Services Provided by CMHA Director:

-Provide oversight, recruitment, case management, and coordination of services for Mental Health Pre-Trial Diversion Program.

-Work with multiple agencies, to include Carroll County Sheriff's Office, Carrollton Police Department, Carroll County Solicitor's Office, Pathways, Willowbrooke, School Systems, Probation/Parole, Carroll County DFCS, Carroll County Re-Entry, local churches, non-profits, and other local agencies and programs to assist with referrals, services, and clients in need and/or in mental health/addiction crisis. **Average monthly in/take ~41 clients**

-Recruitment/train/retain volunteers to become Mental Health Advocates to be paired with clients participating in the MH Pre-Trial Diversion Program. **Currently have 22 trained Advocates.**

-Oversee and manage **two, weekly support groups** for citizens residing in Carroll County living with mental illness. **Average weekly attendance ranges from 15-22 attendees.**

-Serve as liaison for families and law enforcement and treatment providers. On-going support is provided to families in crisis and after crisis dealing with law enforcement, thru treatment, after discharge, and if necessary, thru the judicial system. CMHA serves as a source of resource and advocacy for families and clients. Not only do we help with mental illness and addiction, we also serve as a resource for food, shelter, clothing, emergency assistance, medication assistance and other necessary needs.

-**Crisis Intervention Training for Law Enforcement and First Responders:** CMHA has **trained 54 LEO and First Responders** over the past year and is dedicated to continue to increase that number each year so that all LEO in Carroll County have the tools they need when responding to calls.

-**Community Outreach and Education:** It is our goal to help spread awareness and community education. Through our social media pages, **two Carroll County citizens reached out to us with suicidal thoughts**, and we were able to immediately connect them with services, one of which led them to being hospitalized for treatment.

- **Mental Health Pre-Trial Diversion Program**

Currently operates in **four courts in Carroll County**: Carrollton City Municipal Court, Family Treatment Court, Probate Court, and State Court.

Provides an alternative to prosecuting individuals for qualifying offenses, at the discretion of the solicitor and/or prosecutor.

The program is designed for individuals that have a SMI or COD who have committed misdemeanor crimes.

Successful completion of all requirements of the program results in **dismissal** of the charge for which the individual entered the program under.

Participants must have a valid treatment plan (conducted within the past 30 days) by one of two partnering treatment providers to include, Pathways Behavioral Health or Willowbrooke at Tanner, prior to program entry.

Period of enrollment is no less **12 month minimum**.

Participants are required to fully comply with treatment requirements outlined in their individual treatment plan, as well as, commit to working with their assigned CMHA Advocate and attending NAMI Carroll Support Group Meetings, and if applicable, completing CETPA Telecounseling Program for Substance and Alcohol Abuse.

YTD Clients Served:

- **46 Clients Served to Date**

- **37 Active Clients**
- **1 Carroll County Family Treatment Court Participant**
- **2 Carrollton City Municipal Court Participant**
- **29 Carroll County State Court Participants**
- **5 Active MH-Non-diversion Participants**
- **4 Clients Successfully Completed/Graduated twelve-month program**
- **4 Pending Diversion Referrals**
- **5 Diversion Participants Dismissed due to non-compliance**

CARROLL COUNTY MENTAL HEALTH ADVOCATES

THE MISSING LINK TO MENTAL HEALTH

2018-2019 Annual Report

Reporting Period February 1, 2018 - June 30, 2019

Mental Health Awareness Activities 2018

Self Care Event at UWG

Mayfest Booth

Mental Health Professional Appreciation Days:
Willowbrooke and Pathways

Awareness ROCKS Community Event: Rock Garden
Dedication

Crisis Intervention Training (CIT)

of First Responders/Law
Enforcement Officers
trained in 2018-2019 = 54

Speaking
Engagements: 9

Booths/ Educational
Events: 10

Average Monthly Intake
of Referrals/Walk
Ins/Calls: 41

Current Number
of Trained
Mental Health
Advocates: 21

Clients Served
since May 2018:
46

of Clients
Successfully
Completed twelve
month program:
4

Mental Health
Pre-Trial
Diversion
Program

of
Active/Current
Clients: 37

Total # of Clients
Dismissed due to
Non-Compliance:
5

NAMI Support Group At A Glance

Family and Friends Support
Group Average Weekly
Attendance: 4

Total # of NAMI
Trained Facilitators:
2

2019 Connections
Support Group
Average Weekly
Attendance: 15

Mental Health Awareness Activities 2019

Suicide Awareness Community Conversation
Attendees: 78

Brain 101 Training Attendees: 17

Trauma 101 Training Attendees: 21

Mayfest Booth

Miles 4 Mental Health 5K/Fun Run/Memory Walk:
79 Runners/Walkers

#shinegreencarroll Mental Health Awareness
Community Initiative Partners: 18

Total Funding Received:

Community
Foundation of
West Georgia
2017-2018
Community
Impact Grant
Award \$22,000
Carroll EMC
Foundation
Grant \$3,500

Community
Foundation of
West Georgia
2018-2020
Innovation
Grant Three
Award
\$25,000
Annually

Other Funding Sources

Carroll County
Sherrif's Office
\$5,000
Dawnbreakers
Rotary Club Gift
\$1,700
City of
Carrollton
\$10,000



Masquerade Ball Signature
Fundraising Event Inaugural
2018: \$42,395.14 (Profit)



Miles 4 Mental Health 5K/Fun
Run/Memory Walk Fundraising
Event for Families Impacted by
Suicide and NAMI Support Group
2019: \$4,552.67 (Profit)

Fundraising Activities

RESOURCES:



Text GA to 741741

A free, 24/7 text line for people in crisis.



Carroll Mental Health Advocates operates all programs and services by private funding, donations and foundation grant funding. Tax deductible donations can be made on behalf of CMHA, made payable to Carroll County Family Connection. CMHA Thanks you for your support!



#breakthestigmacarroll
#bethechangecarroll



Carroll County Mental Health Advocates



carrollmentalhealth



@carrollmental

CARROLL COUNTY MENTAL HEALTH ADVOCATES

**306B Bradley Street
Carrollton, Georgia 30117**

**Office Phone: 770-830-2048
Cell Phone: 678-390-4529
Fax: 770-830-5995
Email: cmhadvocacy@gmail.com**

CARROLL COUNTY
MENTAL HEALTH ADVOCATES
THE MISSING LINK TO MENTAL HEALTH



Carroll County Mental Health Advocates is the missing link for individuals and their families impacted by mental illness and addiction.

***Support Services.
Resources.
Education.***

#breakthestigmacarroll



HISTORY OF CARROLL COUNTY MENTAL HEALTH ADVOCATES



The mission of the Carroll County Mental Health Advocates (CMHA) is to be the missing link for individuals and their families impacted by mental illness and addiction. In 2008, a group of con-

cerned citizens came together under the leadership of Judge Betty Cason, Probate Court Judge at that time, to have a conversation about the ever growing mental health crisis that was happening in our county. This informal stakeholders meeting led to the creation of what is now known as Carroll County Mental Health Advocates.

It was determined from that meeting that there was a “Missing Link” in the mental health treatment plan, an ADVOCATE. Having a trained advocate to work with the individual facing mental illness to understand the disease and the treatment, as well as, connecting them with other available resources is what we identified as the missing link.

Until 2018, CMHA acted as volunteer board with no paid staff. Since that time, the organization has been governed by a seventeen member board, of which fourteen of those members are voting members. Presently, CMHA is employed by one part-time staff, CMHA Director.



SERVICES AND PROGRAMS



***The CMHA Advocate:** Four week training program for community volunteers to become certified, mental, health advocates. Advocates are then paired with mental health clients to help them on their path to treatment and self-sufficiency.

***Mental Health Pre-Trial Diversion Program:** Currently operating in multiple Carroll County Courts providing opportunities for individuals with a serious mental health diagnosis or co-occurring disorder, who have been charged with a qualifying misdemeanor, to choose twelve month, intensive mental health treatment program in lieu of sentencing.

Crisis Intervention Training (CIT): Hosts training for Law Enforcement and First Responders in Carroll County to be equipped with information and tools to better handle situations involving persons with mental illness in efforts to avoid more serious conflict or crisis.



***NAMI (National Alliance for Mental Illness)
Carroll Support Groups are peer led and
confidential and meet at the CMHA office at
306B Bradley Street Carrollton, GA 30117**

***Connection Recovery Support Group:** Open to individuals living with mental illness meets **weekly, every Wednesday from 1-2:30PM**

***Family Support Group:** Open to family and friends of those living with mental illness, meets **1st and 3rd Wednesday of each month from 11:30am-1pm.**



***Community Education and Outreach:**

CMHA promotes mental health education and community outreach to help break the stigma associated with mental illness.

The program hosts festivities and events during Mental Health Awareness Month in May and an annual fundraising event, Masquerade Ball- “Unmasking Mental Illness” in October.

Carroll County Mental Health Advocates
presents its 2nd Annual Signature Event



Masquerade Ball

"Unmasking Mental Illness"

Honoring Carroll County Sheriff Terry Langley

Saturday, Oct. 5 | 7 p.m. until...

at The Venue on Cedar

809 Cedar Street | Carrollton, Georgia 30117

Heavy hors d'oeuvres | Drinks | Cash bar

Live band | Dancing

Silent auction | Cocktail attire

Masks are requested for mask contest
(can be purchased on site)

Table sponsorships available

Patron ticket: \$100



Proceeds to benefit
Carroll County Mental Health Advocates programs and services.

To purchase tickets visit <https://cmhamaskball2019.cbo.io>,
contact Jodie Goodman at cmhadvocacy@gmail.com or call 770-830-2048.



CITY OF VILLA RICA
FINANCIAL UPDATE
August 2019

CASH			SELF-FUNDED INSURANCE			TOTAL SAVINGS	\$ 736,213
	08-31-2018	08-31-2019	Contributions		Expenses		Savings
Total Cash & CD	\$ 9,452,316	\$ 13,985,196	Employer + Employee		Admin + Claims Paid		Difference
General Fund	\$ 4,393,091	\$ 5,688,639	Oct-Mar '19	804,215	Oct-Mar '19	642,535	161,679
Water/Sewer Fund	\$ 1,491,235	\$ 2,895,462	Apr-Jun '19	397,898	Apr-Jun '19	368,518	29,380
Sanitation/Solid Waste	\$ (48,650)	\$ (75,820)	Jul '19	136,630	Jul '19	147,095	(10,465)
2008 Carroll SPLOST	\$ 376,640	\$ 262,662	Aug '19	138,378	Aug '19	142,840	(4,462)
2015 Carroll SPLOST	\$ 443,412	\$ 1,174,088					
2016 Douglas SPLOST	\$ 154,949	\$ 650,352					
			TOTALS	\$1,477,120		\$ 1,300,988	\$ 176,132

OTHER HIGHLIGHTS			GROWTH			
	Aug 2018	Aug 2019	Aug 2018		Aug 2019	
Carroll Co LOST	\$ 1,009,541	\$ 1,278,146	Residential		Residential	
Douglas Co LOST	\$ 933,274	\$ 1,159,181	# Amount		# Amount	
			Building Permits	149 \$ 314,189	248 \$	542,033
			Water Taps	153 \$ 229,500	241 \$	361,500
			Sewer Taps	156 \$ 624,000	243 \$	972,000
			Commercial		Commercial	
			# Amount		# Amount	
Total # of Employees	156	169	Building Permits	8 \$ 89,806	2 \$	2,813
(Excludes Seasonal)			Water Taps	6 \$ 23,200	2 \$	9,950
			Sewer Taps	5 \$ 71,500	- \$	-

BUSINESS ACTIVITY			SANITATION/ SOLID WASTE		
	Aug 2018	Aug 2019		Aug 2018	Aug 2019
WATER/SEWER			Sanitation Revenue	\$ 722,818	\$ 778,668
Water Revenue	\$ 2,659,196	\$ 2,819,808	Solid Waste Revenue	234,810	375,470
Sewer Revenue	2,714,198	3,642,111	Misc. Revenue	68,889	-
Misc. Revenue	1,090,587	1,538,139	Total Revenue	\$ 1,026,517	\$ 1,154,138
Total Revenue	\$ 6,463,980	\$ 8,000,058			
Utility Administrator	\$ -	\$ 421,693	Sanitation Expenses	\$ 608,934	\$ 659,527
Water Expenses	1,165,596	1,270,899	Solid Waste Expenses	471,689	395,207
Sewer Expenses	1,405,648	1,505,138	Depreciation	53,379	59,321
Dist./Coll. Expenses	1,146,126	1,086,596	Total Expenses	\$ 1,134,003	\$ 1,114,056
Debt Expense	1,660,746	1,707,287			
Depreciation	1,402,119	1,430,917			
Total Expenses	\$ 6,780,234	\$ 7,422,529			
Net Income (Loss)	\$ (316,254)	\$ 577,529	Net Income (Loss)	\$ (107,485)	\$ 40,082



Agenda Item:_____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: 2019 Budget Amendment
AGENDA DATE: 9-24-2019

DATE PREPARED: 9-12-2019
PREPARED BY: Sarah Hefty

AMOUNT: See Exhibit A
GL ACCOUNT #:
FUNDING SOURCE:
BUDGETED ITEM?

PURPOSE: To adopt ordinance amending the 2019 budget.

MOTION: I make a motion to adopt the ordinance to approve an amendment to the budget for the fiscal year 2019 for the City pursuant to Section 2-71 of the City Charter.

City of Villa Rica
Exhibit A
Proposed 2019 Budget Amendments

September 24, 2019

GENERAL FUND

<i>Item</i>	<i>Account Name</i>	<i>Account Type</i>		<i>Notes</i>	<i>Amount</i>
88 100-1535-521300	Technical	Expenditure	Increase	Recabling for City Hall	14,500.00
89 100-313110	LOST - Carroll	Revenue	Increase	Use of increased Sales Tax for offset	14,500.00
Total Change					
Expenditures					14,500.00
Revenues					14,500.00
					-

WATER/SEWER FUND

<i>Item</i>	<i>Account Name</i>	<i>Account Type</i>		<i>Notes</i>	<i>Amount</i>
90 505-4440-541450	Water & Sewer Pipeline	Expense	Increase	Engineering for 8" line from Dairy Queen to Dollar Tree	27,000.00
91 505-344231	Sewer tap fee	Revenue	Increase	Use increased sewer tap fees for offset	27,000.00
92 505-4440-541210	Site Improvement	Expense	Increase	Trailer for new Distribution/Collection office	35,000.00
93 505-344231	Sewer tap fee	Revenue	Increase	Use increased sewer tap fees for offset	35,000.00
Total Change					
Expenditures					62,000.00
Revenues					62,000.00
					-

STATE OF GEORGIA

ORDINANCE NO. _____

CITY OF VILLA RICA

**AN ORDINANCE TO APPROVE AN AMENDMENT TO THE BUDGET
FOR THE FISCAL YEAR 2019 FOR THE CITY
PURSUANT TO SECTION 2-71 OF THE CITY CHARTER**

WHEREAS, the Mayor and City Council adopted the 2019 Budget on September 13, 2018, which incorporated all of the various funds of the City; and

WHEREAS, the Mayor and Council have determined it appropriate to amend the budget for the reasons set forth herein.

WHEREAS, the Mayor and Council have reviewed the proposed budget; and

WHEREAS, each of the funds, as amended, has a balanced budget, such that anticipated revenues equal or exceed proposed expenditures.

NOW, THEREFORE, the Mayor and City Council of the City of Villa Rica, Georgia, hereby ordain as follows:

Section 1. That the City of Villa Rica, Georgia, hereby amends the Budget for Fiscal Year 2019, said budget amendment being described as Amendment No. 88-93, attached hereto and incorporated as Exhibit A.

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those expectations provided for herein, shall require approval of the City Council.

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations and policies to ensure that this Budget Amendment Ordinance is followed.

Section 4. This Resolution shall be effective immediately upon its adoption.

1. It is hereby declared to be the intention of the Mayor and City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the Mayor and City Council to be fully valid, enforceable and constitutional.

2. It is hereby declared to be the intention of the Mayor and City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence,

clause or phrase of same. It is hereby further declared to be the intention of the Mayor and City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of same.

3. In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and City Council that such invalidity, unconstitutionality, or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the same and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

4. All ordinances or resolutions and parts of ordinances or resolutions in conflict herewith are expressly repealed.

5. The within ordinance shall become effective upon its adoption.

SO ORDAINED AND EFFECTIVE this the _____ day of _____, 2019.

Approved:

Jeff Reese, Mayor

Attest:

Alisa Doyal, City Clerk

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2020 FOR THE CITY OF VILLA RICA; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, the City of Villa Rica ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

WHEREAS, City Manager Tom Barber has submitted to the City Council a proposed operating budget for fiscal year 2020 as required by Section 6.32 of the City Charter; and

WHEREAS, the City Council has had an opportunity to examine the City Manager's proposed budget; and

WHEREAS, the City Council has complied with Chapter 81 of Title 36 of the Georgia Code by holding the properly noticed public hearings on the City budget; and

WHEREAS, Section 6.33 (b) of the City Charter provides that after the conducting of a budget hearing the City Council shall adopt the final operating budget for the ensuing fiscal year not later than September 30th of each year; and

WHEREAS, Section 6.33 (b) of the City Charter provides that the adoption of the budget shall take the form of an appropriations ordinance setting out the estimated revenues in detail by sources making appropriations according to fund, and by organizational unit, purpose, or activity; and

WHEREAS, having complied with all necessary legal requirements, the City Council wishes to adopt as its 2020 budget the attached budget document entitled "City of Villa Rica 2020 Adopted Operating & Capital Budget" comprised of the General Fund, the Capital Projects Funds, the Enterprise Funds, and the Trust Funds, and attached hereto; and

WHEREAS, the City Council of the City of Villa Rica, Georgia, in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare of the citizens of the City, have determined it to be in the best interest of the citizens of the City that this ordinance and the document attached hereto be adopted as the 2020 adopted budget in accordance with Section 6.33 of the City Charter.

THEREFORE, THE CITY COUNCIL OF THE CITY OF VILLA RICA HEREBY ORDAINS:

SECTION 1. Adoption by Reference. The document entitled "City of Villa Rica Operating & Capital Budget," comprised of the General Fund, the Capital Project Funds, the Enterprise Funds, and Trust Funds, and attached hereto, are incorporated herein by reference and are hereby adopted as the Budget for Fiscal Year 2020 for the City of Villa Rica, Georgia, beginning October 1, 2019.

SECTION 2. Special Authorization. The Chief Financial Officer as the city's Accountant and Budget Officer shall be authorized to reallocate departmental appropriations among various line item expenditures of that department as said officer believes necessary. The Chief Financial Officer shall also be authorized to effect interdepartmental transfers, in the same fund, not to exceed \$25,000.00. Any such transfers shall be reported to the governing authority at its next regular meeting and shall be entered in the minutes.

SECTION 3. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Villa Rica.

SECTION 4. Approval of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

SECTION 5. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 6. Codification and Severability.

(a) It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment believed by the City Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the City Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause or phrase of this ordinance is severable from every other section, paragraph, sentence, clause or phrase of this ordinance. It is hereby further declared to be the intention of the City Council that to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the ordinance and that to the greatest extent allowed by law all remaining Sections, paragraphs, sentences, clauses, or phrases of the ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 5. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and City Council of the City of Villa Rica as provided in the City Charter.

SO ORDAINED this _____ day of _____, 2019.

JEFF REESE, MAYOR

ATTEST:

ALISA DOYAL, CITY CLERK (SEAL)

APPROVED AS TO FORM:

DAVID MECKLIN, CITY ATTORNEY



CITY OF VILLA RICA

City Council Packet

SUBJECT: Zoning Ordinance Introduction and Presentation

CITY COUNCIL AGENDA DATE: September 24, 2019

PREPARED BY: Chris Montesinos, AICP
Deputy Director of Community Development

FISCAL IMPACT:
ANNUAL – N/A
CAPITAL – N/A
OTHER – N/A

FUNDING SOURCE: N/A

PURPOSE: The Zoning Ordinance for the City of Villa Rica is being redrafted in its entirety. The current ordinance has numerous flaws and the application of zoning districts has been applied haphazardly at best. The Ordinance and zoning map is being redrafted and new zoning classifications are being applied based on current use and densities. This introduction of the new Zoning Ordinance is for presentation purposes only and to initiate public engagement in the review process.

BACKGROUND: We present to you a copy of the draft Villa Rica Zoning Ordinance. This effort was initiated in February 2019, and represents over four months of focused effort and articulation. The project was kicked off with the Forensic Audit of the Villa Rica Zoning Ordinance in March of 2019. Critical findings of the Audit revealed several prominent flaws in the existing code, including:

- Nonconforming residential lots: 36% citywide
- Misapplication of zoning onto incompatible land uses
- Lack of flexibility in applying non-residential uses to the appropriate zoning districts
- Lack of modernization with respect to new illustrations, land use trends, and updated development standards.

The accompanying Villa Rica Zoning Ordinance as presented attempts to bring the City's Zoning Ordinance into the 21st Century. The zoning audit contains an ideal adoption timeline which we hope we can adhere to. There are a number of development projects which are counting on the new zoning to be adopted in the first quarter of 2020. I expect many of you will have comments and suggested edits. I ask that during your review you assemble your comments in written or electronic format so that the working draft can be redlined as the project moves forward for all to see.

STAFF RECOMMENDATION: No recommendation at this time. This is an introduction of the Draft Zoning Ordinance for the City Council and public.

IMPACT: The impact of the Zoning Ordinance will be citywide. All properties within the city will be reclassified into a zoning district suited to their current use. Properties currently zoned PD (Planned Development) will be reclassified as PUD (Planned Unit Development). Single-family residential properties will go from R14 to R-1 and R-2 based on the area's development pattern. A new medium-density multifamily district will be created, but not yet applied onto the zoning map. Commercial Mixed Use and Central Business District will replace the current Downtown Overlay. Other commercial and industrial properties will be reclassified as reflected by their current use and intensity. Other sections of the ordinance are intended to modernize and address specific uses neglected by the current code.

MOTION: No motion at this time – for discussion purposes only.



Agenda Item: _____

CITY OF VILLA RICA

City Council Packet

SUBJECT: Gold Dust Park Playground Equipment
CITY COUNCIL AGENDA DATE: September 24, 2019

DATE: September 11, 2019
PREPARED BY: Vicki D. Coleman, AICP

FISCAL IMPACT:
ANNUAL –
CAPITAL – \$81,879.53
OTHER –

FUNDING SOURCE: 321-6120-541204

PURPOSE: The Parks, Recreation, and Leisure Services department is presenting recommendation on a playground vendor to replacing the existing equipment at Gold Dust Park.

BACKGROUND: The current playground at Gold Dust Park was constructed in 1991. The ageing equipment has outlived its useful life and is in need of replacement. The request is currently a budgeted item.

In February 2019, the City Council approved a master plan for Gold Dust Park. The masterplan relocated the playground equipment from its current location approximately 130 feet to the south. The new playground equipment will be located in the area as identified on the recently adopted Gold Dust masterplan. Currently, the grading plans are under staff review. Once approved, in-house staff will be performing the grading work. The older structure will remain in place during site grading and will be demolished upon the installation of the newer equipment.

The City requested proposals for the Gold Dust park playground equipment. The City received three proposals and two proposers were most responsive and fully matched the requirements of the specifications. Additionally, the companies' products are available through state cooperative purchasing agreements through U.S. Communities.

STAFF RECOMMENDATION: Approval of Bliss Products (local-Douglas County company)

IMPACT: Approval of a playground vendor will allow the City to replace outdated equipment.

MOTION: To approve Bliss Products as the vendor to install new playground equipment at Gold Dust Park.

GENERAL OVERVIEW

Company Name	Playground & Shade Equipment	Equipment Installation		Mulch	Accessible Curb	Border	Installation		Freight		Grand Total		Labor Warranty
GameTime	\$61,026.01	\$20,080.00		\$3,555.40	\$372.00	\$3,551.00	\$2,000.00		\$5,486.05		\$96,070.46		3 Years
Bliss Products	\$43,948.55	\$21,489.00		\$2,915.00	\$392.00	\$1,560.00	\$3,328.90		\$6,776.73		\$81,879.53		1 Year

Current Playground Location



New Playground Location





Bliss Products and Services, Inc
6831 S. Sweetwater Rd.
Lithia Springs, GA 30122
(800) 248-2547
(770) 920-1915 Fax

Quote # **49087**

Sales Rep: Adam Schmansky
adam@blissproducts.com
C: (248) 882-0567

City of Villa Rica

Date 9/9/2019

Project Revised Playground Equipment

Bill To

City of Villa Rica
571 W Bankhead Hwy
Villa Rica, GA, 30180

Ship To

City of Villa Rica

Contact

Vicki Coleman
Phone: (770) 459-7013

Approximate Ship Date

Ship Via

Terms

Net 30

Vendor	Part #	Description	Qty	Unit Price	Extended Price
PPS	645-129075	Playground equipment matching the units specified by customer. See attached 2D and 3D renderings. 2-5 Unit 5-12 Unit Spinning Seat Whirl with Me	1	\$69,665.00	\$69,665.00
PPS		Discount on Structures and Freestanding Equipment	1	\$-34,832.50	\$-34,832.50
PPS		Swing Set with 4 Belt Seats and 2 Tot Seats	1	\$4,343.00	\$4,343.00
ZEA		200 Cubic Yards of Mulch for Safety Surfacing	1	\$2,915.00	\$2,915.00
APS	APS-Border12	12" Playground Border to Contain Safety Surfacing Materials	65	\$24.00	\$1,560.00
APS		ADA Half Ramp	1	\$395.00	\$395.00
PPS	SF-126	6' Bench, In Ground Mount	2	\$597.00	\$1,194.00
PPS	66763	Cantilever Umbrella with Glide, Embedded Mount	2	\$2,803.00	\$5,606.00
PPS		Discount on Shades	2	\$-280.30	\$-560.60
INS		Installation of Mulch (Per SF)	4,106	\$0.65	\$2,668.90
INS		Installation of Borders and Ramp	66	\$10.00	\$660.00
INS		Installation of Playground Equipment, Shades and Benches	1	\$21,489.00	\$21,489.00
Note:		Quote does not include concrete pads under the benches/shades. This can be provided at \$10 per square foot.			

Sub Total \$75,102.80
Freight 6,776.73
Tax 0.00

Taxable Subtotal \$81,879.53

Financing as low as **\$1,899.61** / month may be available pending credit approval.

Grand Total \$81,879.53

Quote valid for 30 days unless otherwise noted.

Installation prices are based on truck access to the site and normal soil conditions. Any buried rock or debris may be cause for additional charges. Any Site preparation or demolition not specified above must

be completed prior to installation of the equipment. Site restoration, unless otherwise noted, is not included. Please refer to your installation agreement for further details. Sales tax if applicable is not included. Sales tax exempt certificate will be required for exemption. All orders are subject to approval and acceptance by the manufacturer.

Complete Terms and Conditions can be found at <https://blissproducts.com/terms-conditions/>

Note: As this Quote is over \$500 it must be signed on the full form which includes the Terms and Conditions



ADVENTURE

City of Villa Rica
Villa Rica GA

645-129075

play&park
structures®
A PLAYCORE Company

544 Chestnut Street
Chattanooga, TN 37402
800.727.1907
playandpark.com



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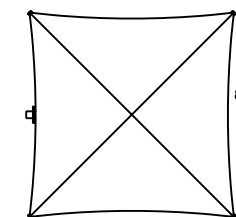
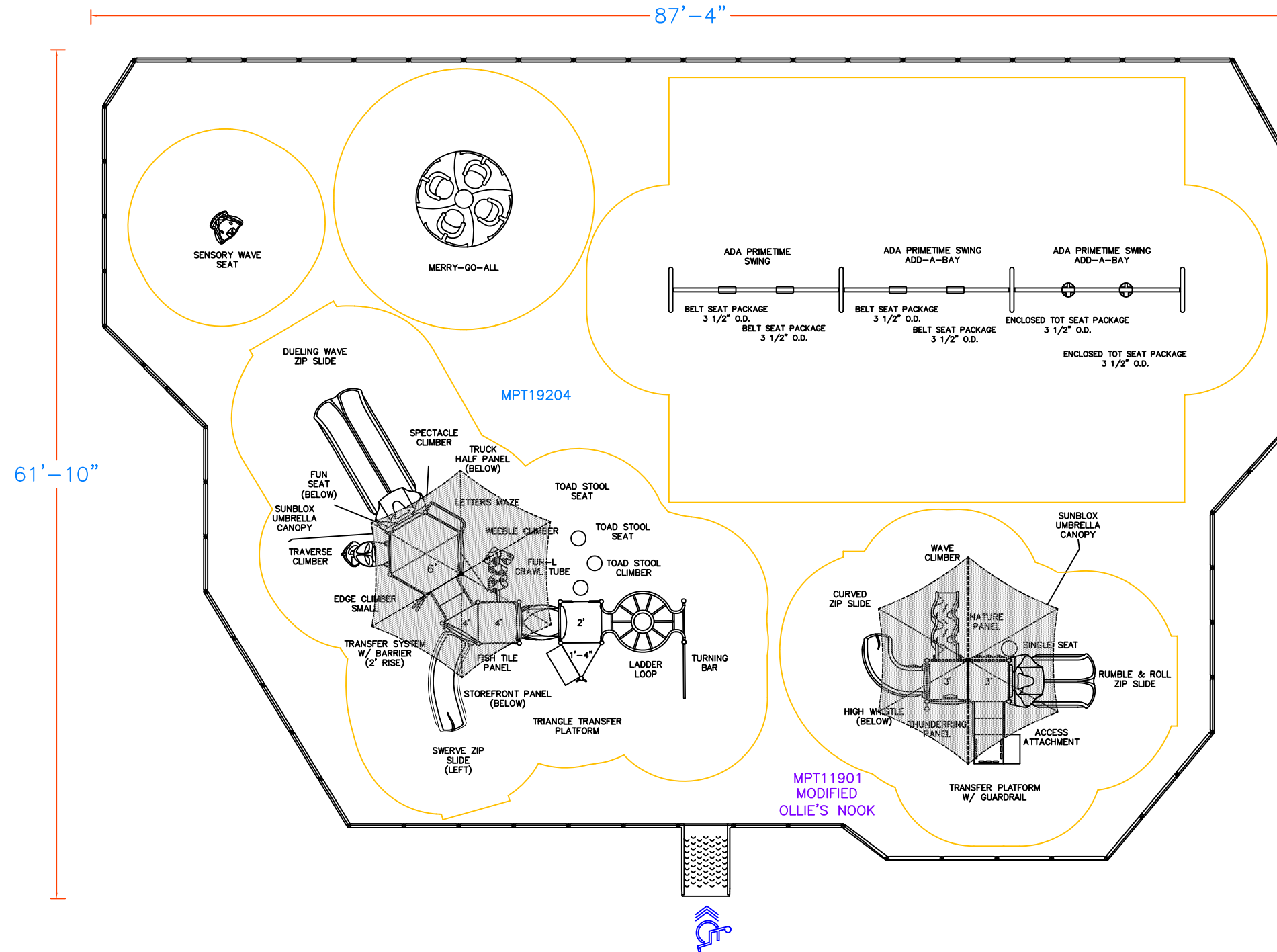
ADVENTURE

City of Villa Rica
Villa Rica GA

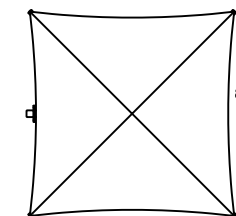
645-129075

play&park
structures®
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544 Chestnut Street
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800.727.1907
playandpark.com



8' CANTILEVER UMBRELLA
10' x 10'
CU101008IG



8' CANTILEVER UMBRELLA
10' x 10'
CU101008IG

Above Grade Installation:

- ~ 4,340 sq/ft GTImpax Engineered Wood Fiber
- ~ 70 Plastic PlayCurb Borders (includes ADA Curb)

Scope of Work by Others:

- Site preparation including grading and removal and disposal of existing play equipment (including concrete footings)
- ADA Access to site



150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

Villa Rica Parks & Recreation ~ Revised
Villa Rica, Georgia

Representative
Dominica Recreation Products

This play equipment is recommended for children ages
2-5 & 5-12

Minimum Area Required:
See Above
Scale: NTS
This drawing can be scaled only when in an 18" x 24" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
CMR
Date:
9/10/2019
Drawing Name:
Villa Rica P&R



GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

09/10/2019
Quote #100403-01-03

Villa Rica Playground (Revised)

Villa Rica Parks & Recreation Department
Attn: Vicki Coleman
646 Industrial Blvd.
Villa Rica, GA 30180
Phone: 770-459-7011
Fax: 770-459-7009
vcoleman@villarica.org

Ship to Zip 30180

Qty	Part #	Description	List \$	Selling \$	Ext. Selling \$
1	178749	GameTime - Owner's Kit	\$55.00	\$55.00	\$55.00
1	RDU	GameTime - MPT19204- *** Grant Funding \$13,522	\$40,567.00	\$27,045.00	\$27,045.00
1	RDU	GameTime - MPT11901 MODIFIED OLLIE'S NOOK- ** Grant Funding: \$6,545	\$19,635.00	\$13,090.01	\$13,090.01
1	12583	GameTime - Ada Primetime Swing Frame, 3 1/2" Od	\$1,215.00	\$1,215.00	\$1,215.00
2	12584	GameTime - Ada Primetime Swing Aab, 3 1/2" Od	\$752.00	\$752.00	\$1,504.00
4	8910	GameTime - Belt Seat 3 1/2"Od(8910)	\$246.00	\$246.00	\$984.00
2	8696	GameTime - Encl Seat 3 1/2"(8696)	\$307.00	\$307.00	\$614.00
1	5055	GameTime - Merry-Go-All	\$5,466.00	\$5,466.00	\$5,466.00
2	QRI182	GT-Shade - CU101008IG 8' IN-GE-CTU	\$3,084.00	\$3,084.00	\$6,168.00
2	SF1	5-Star Plus - Shade Footer Size 1 (each) - Small	\$285.00	\$285.00	\$570.00
1	Shade	5-Star Plus - Freestanding Shade Installation - Shade Framing- Shade Structure installation - Performed by a Certified Installer, includes meeting and unloading delivery truck and signed completion forms.	\$4,315.00	\$4,315.00	\$4,315.00
1	Install	5-Star Plus - Five Star Plus Playground Installation Services- Performed by a Certified Installer, includes meeting and unloading delivery truck, signed completion forms, site walkthrough, 90 day site revisit by installation foreman, and 3-Year Labor Warranty!	\$20,080.00	\$20,080.00	\$20,080.00
				Sub Total	\$81,106.01
				Freight	\$2,933.53
				Total	\$84,039.54

Comments

*** Scope of work NOT included and to be done by others: Removal & disposal of existing play structure (including concrete footings) + site grading/leveling

*** Pricing valid until October 30, 2019 ***

*** Safety Surfacing and Borders on SEPARATE QUOTE ***

This quote was prepared by Cindy Robinson, Project Manager.
For questions or to order please call - 800-432-0162 ext. 110 cindy@gametime.com



GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

09/10/2019
Quote #100403-01-03

Villa Rica Playground (Revised)

Permits are not included in cost, unless specifically listed in pricing. If permits are required Signed/Sealed drawings are usually needed and are also not included unless specifically listed in pricing. Any costs for municipal permits, paid by installer, will be charged back to the owner. Adding permits to any job will increase the length of completion, expect total time to be about **120 days**, after receipt of Site Plan from owner/customer (this is not due to manufacturing but rather the permit process at the municipality level). It is expected that the **owner will provide approved site plans** of the area for the permit office, and will help and assist in the securing of all required approvals before assembly of equipment can begin. Installer cannot provide site plans. The permit process can not begin until the site plans are available. If additional permitting requirements are needed during the process, those will be added and billed accordingly, i.e. soil density test, formed footers, etc.

Payment Terms: Governmental Purchase Order.

Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GameTime.

Net 30 days subject to approval by GameTime Credit Manager. A completed Credit Application and Bank Reference Authorization, must be received with the order. The decision on credit is the sole discretion of GameTime/PlayCore. A 1.5% per month finance charge will be imposed on all past due accounts.

Multiple Invoices: Invoices will be generated upon services rendered. When equipment ships it will be invoiced separately from installation and/or other services. Terms are Net 30 for each individual invoice.

This Quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.

Pricing: Firm for 60 days from date of quotation.

Shipment: F.O.B. factory, order shall ship within 45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of payment.

Taxes: State and local taxes will be added at time of invoicing, if not already included, unless a tax exempt certificate is provided at the time of order entry.

Exclusions: Unless specifically discussed, this quotation excludes all sitework and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; security of equipment (on site and at night); equipment assembly and installation; safety surfacing; borders; drainage; signed/sealed drawings; or permits.

Installation Terms: Shall be by a Certified Installer. The installer is an independent installer and not part of PlayCore, GameTime, nor Dominica Recreation Products. If playground equipment, installer will be NPSI and Factory Trained and Certified. Unless otherwise noted, installation is based on a standard installation consistent with GameTime installation sheets and in suitable soil with a sub-base that will allow proper playground installation. Drainage is not part of our scope of work unless otherwise noted. Customer shall be responsible for scheduling and coordination with the installer. Site should be level and allow for unrestricted access of trucks and machinery. Customer shall also provide a staging and construction area. Installer not responsible for sod replacement or damage to access path and staging area. Customer shall be responsible for unknown conditions such as buried utilities, tree stumps, rock, or any concealed materials or conditions that may result in additional labor or material costs. Customer will be billed hourly or per job directly by the installer for any additional costs that were not previously included.

ORDER INFORMATION

Bill To: _____ Ship To: _____

Contact: _____ Contact: _____

Address: _____ Address: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Tel: _____ Fax: _____ Tel: _____ Fax: _____

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

E-Mail: _____ Purchase Amount: **\$84,039.54**



GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

09/10/2019
Quote #100403-01-04

Villa Rica Playground (Borders + Surfacing) Revised

Villa Rica Parks & Recreation Department
Attn: Vicki Coleman
646 Industrial Blvd.
Villa Rica, GA 30180
Phone: 770-459-7011
Fax: 770-459-7009
vcoleman@villarica.org

Ship to Zip 30180

Qty	Part #	Description	List \$	Selling \$	Ext. Selling \$
145	EWf-8	GT-Impax - Engineered Wood Fiber - 4,340 sq/ft @ 8" Compacted Depth- per cubic yard- ADA Compliant - IPEMA Certified - ASTM F1292 & F1951 Compliant	\$29.90	\$24.52	\$3,555.40
67	4850	GameTime - 8" Playcurb Pkg	\$53.00	\$53.00	\$3,551.00
1	4854	GameTime - Accessible Playcurb	\$372.00	\$372.00	\$372.00
1	INSTALL	GameTime - Installation of Wood Fiber & Borders above	\$2,000.00	\$2,000.00	\$2,000.00
				Sub Total	\$9,478.40
				Freight	\$2,552.52
				Total	\$12,030.92

Comments

*** Scope of work NOT included and to be done by others: Removal & disposal of existing play structure (including concrete footings) + site grading/leveling

This quote was prepared by Cindy Robinson, Project Manager.
For questions or to order please call - 800-432-0162 ext. 110 cindy@gametime.com

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P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

09/10/2019
Quote #100403-01-04

Villa Rica Playground (Borders + Surfacing) Revised

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Contact: _____ Contact: _____
Address: _____ Address: _____
Address: _____ Address: _____
City, State, Zip: _____ City, State, Zip: _____
Tel: _____ Fax: _____ Tel: _____ Fax: _____

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____
Signature: _____ Date: _____
Title: _____ Phone: _____
E-Mail: _____ Purchase Amount: **\$12,030.92**



Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

Villa Rica Option 1

Parks & Recreation



www.gametime.com



www.playdrp.com



Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

Villa Rica Option 1

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Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Design of Multi-Purpose Building at The Mill Amphitheater

AGENDA DATE: 9/24/19

DATE PREPARED: 9/12/2019

PREPARED BY: Janet Chumley

AMOUNT: N/A

GL ACCOUNT #: N/A

FUNDING SOURCE: Product Development

BUDGETED ITEM? Yes

PURPOSE: To approve an agreement with Rickman Architecture & Design to develop documents for the construction of a multi-purpose building at The Mill Amphitheater.

BACKGROUND: The City currently allows entertainers at The Mill Amphitheater to use the Main Street/Tourism offices as a green room prior to their performance. This is less than ideal. Staff would therefore like to use Product Development funds (Hotel/Motel Tax) to construct a building between the Amphitheater's restroom and the Avanti building for this purpose.

In addition, this space could serve as the office for our Community Service program on Monday through Saturday of each week. They currently use a trailer behind the Police Department offices that has long needed to be replaced.

During the day or in the evenings the facility could host committee and board meetings and be used as a small public event space.

STAFF RECOMMENDATION: Staff recommends we approve the agreement with Michael Rickman Architecture & Design to design a multi-purpose building at The MILL Amphitheater.

IMPACT: Staff estimates the cost of construction will exceed \$100,000 and require more than two years of product development funds.

MOTION: I move that we authorize the City Manager to engage Rickman Architecture & Design to perform the attached scope of work to provide design and construction documents for a new multi-purpose building for a fee not to exceed \$6,200.00.

224 W MONTGOMERY ST
VILLA RICA GA 30180
radga.com
770 365 1967

ATTN:

**JANET CHUMLEY
CITY OF VILLA RICA
106 TEMPLE STREET
VILLA RICA GA 30180
678 785 1092**

RE:

**PROPOSAL FOR PROFESSIONAL
ARCHITECTURE DESIGN &
DOCUMENTATION SERVICES:
MULTI-PURPOSE BUILDING**

Janet,

Thanks for the opportunity to possibly work with you all and the City of Villa Rica. Please review everything in this proposal and let me know if you have any questions or clarifications.

PROJECT LOCATION & DESCRIPTION

The project is located at the Mill Amphitheater in downtown Villa Rica, Georgia. It will be an addition to the east side of the existing restrooms and will be approximately +/- 800 SF. The addition will include the following spaces: Multi-Purpose Room, Kitchennette, Restrooms and any other utility spaces to support the facility.

PROJECT PHASING, SCOPE OF WORK & BASIC SERVICES

The project will be broken out into the following phases for ease of communication and tracking. Billing will also be done on a monthly basis and billed at the percentage of phase completed at that time. The following scope of work will be considered RAD's basic services. Anything beyond what is outlined shall be considered additional services. RAD will make every effort to ensure final design aligns with client anticipated budget and will work to modify / change the necessary documents needed in order to deliver a final design that reflects the expected quality of design.

SCHEMATIC DESIGN

If the project has an existing building, RAD will measure and document the existing conditions to base all additions upon. Based on information, RAD will develop schematic drawings that reflect the requirements by the client for each project. Deliverables for this phase include:

- Floor Plans
- Building Elevations
- Interior & Exterior 3D Views (Multiple)
- 3D Views

CONSTRUCTION DOCUMENTATION

Once the Schematic Design Phase has been approved we will prepare a drawing & specification set required for permitting and construction. This submittal requires fully detailed working drawings at a level of completion representing 95%, or better, for full permit & construction documents.

This phase will also include:

- Creation of permit and construction set of drawings including plans, sections, details, project notes, finish schedules, and consultant drawings or any documents required for permitting.
- Coordination of architectural details and specifications with other trades and consultants.
- Attendance & coordination for all necessary bidding meetings and distribution of documents to potential contractors.
- Deliverables to include final full size drawings with proper stamps & signatures with the purpose of being used for Construction Documents.

CONSTRUCTION ADMINISTRATION

Once a contractor is engaged, they should provide a construction schedule. We anticipate being involved as needed by client and contractor during the construction phase. In order to reduce the fee for this phase, RAD proposes to bill this scope at the typical hourly rates outlined in this proposal. Only time requested by client will be billed, and required to be pre-approved by the owner.

CONSULTANT SERVICES

We will solicit bids from and manage a series of consultants required to complete the work. We anticipate requiring the following consultant services:

<i>Mechanical, Electrical, and Plumbing Engineering</i>	<i>(Not included at this time)</i>
<i>Structural Engineering</i>	<i>(Not included at this time)</i>
<i>Civil Engineering</i>	<i>(Not included at this time)</i>

COST OF SERVICES

We will provide the services listed above as basic services billed as follows:

Architectural

SCHEMATIC DESIGN	\$ 2,400
CONSTRUCTION DOCUMENTATION	\$ 3,800
CONSTRUCTION ADMINISTRATION	Hourly at Rates Below
<i>Mechanical, Electrical & Plumbing Engineering</i> (Can be added if needed)	Not Included
<i>Structural Engineering</i> (Can be added if needed)	Not Included
<i>Civil Engineering</i> (Can be added if needed)	Not Included
TOTAL COST OF PROFESSIONAL SERVICES	\$6,200

Construction Administration & additional services hours will be billed at the following rates:

Principal, Architect	\$175
Intern Architect, Designer	\$105
Interior Designer	\$105
Admin	\$85

SCHEDULE

Upon execution of this contract we anticipate the following schedule:

Schematic Design	2 Weeks
Permit & Construction Documents	2 Weeks

BILLING TERMS

Payments are due 30 days after receipt. Amounts unpaid after sixty (60) days after the date of invoice shall bear an interest rate of one and one-half percent (1.5%) per month until paid in full. Standard reimbursable expenses such as shipping, courier, mileage, printing and out of house printing will be billed to you at cost. Billing will be done on a monthly basis and reflect the percentage of work done for phase currently working on.

CONSTRUCTION COST

No fixed limit of construction cost shall be established as a condition of this agreement and RAD does not warrant or represent that bids or negotiated prices will vary from preliminary estimates of construction cost provided by owner's independent cost estimates or General Contractor.

SUSPENSION OR CANCELLATION

Either party shall have the right at any time to suspend or cancel the Agreement effective upon seven (7) days written notice to the other. In the event of project suspension or cancellation for any reason, RAD shall receive full payment for services performed and expenses incurred to date. If the project is suspended or abandoned in part or in whole for a period of more than thirty (30) days, RAD shall be paid reasonable expenses incurred from resulting from such suspension or cancellation. If the project is resumed after being suspended, compensation rates shall be subject to renegotiation for increase.

ADDITIONAL SERVICES

Additional Services are those not included under Basic Services and will be performed only when authorized by the CLIENT in writing. Compensation shall be in accordance with hourly rates schedule.

The following are Additional Services:

- Revisions to scope of work due to changes in project scope, concept, or CLIENTS requirements that occur after CLIENTS approval.
- Additional Consultant Site Visits due to CLIENT requirement changes.
- Coordination of CLIENTS Consultants other than Civil Engineering.
- Providing services made necessary by the impact of hidden existing conditions.
- Providing Structural Engineering services beyond basic services.
- Providing Site Survey & Civil Engineering services
- Providing Geotechnical services
- Providing LEED services
- Providing custom signage design.
- Providing landscape architecture.
- Providing Furniture, Fixtures & Equipment coordination & selections.
- Providing Enhanced CA beyond basic CA outlined in this proposal.

REIMBURSABLE EXPENSES

The following items of expense, if incurred in connection with the project, are to be reimbursed as identified below. Overall reimbursable cost not to exceed \$5,000 unless approved by owner for additional funds.

- Printing and Reproduction cost, for media furnished by RAD's Team or other parties as directed by RAD.
- Courier and shipping costs.
- Permits and other required zoning documents that may be required.
- Mileage at \$0.55 per mile

REPRESENTATION OF DESIGN

RAD shall have the right to include representations of the design of the project, including but not limited to, renderings, progress photography and photographs of the exterior and interior spaces, among promotional and professional materials.

LIMITATION OF LIABILITY

Rickman Architecture & Design liability to the CLIENT and to all Contractors and Subcontractors on the project, due to RAD's negligent acts, errors, or omission, shall in the aggregate not exceed RAD's total professional liability insurance coverage for services rendered pursuant to this Agreement. Current proof of insurance document available upon request.

OWNERSHIP OF DOCUMENTS

Drawings, specifications and all written documentation for the scope of services prepared by RAD under this Agreement are the property and design of Rickman Architecture & Design for use by written consent by the Owner as required for marketing and procurement for building usage which includes final record drawings. Owner may retain drawings for this specific building use only.

PROJECT SUSPENSION / ABANDONMENT

If the project is suspended for more than two (2) months or abandoned in whole or in part, RAD shall be paid its compensation for services properly performed prior to receipt of written notice from the CLIENT of such suspension or abandonment, together with Reimbursable Expenses then due. If the project is resumed after being suspended for more than three (3) months, RAD's compensation shall be subject to renegotiation. Should the project be abandoned after the documents have been completed and approved by the CLIENT, RAD shall be paid in full for services properly rendered.

SUMMATION

We look forward to working with you on this project. Please let us know if you require anything else to consider this proposal. This letter agreement contains the entire agreement of the parties. You may not assign this letter agreement without the consent of RAD. Any amendment to this letter agreement must be in writing and signed by both parties.

If you are in agreement with the terms, please make a copy, sign both and return one copy via email . When both parties have signed the proposal, it will serve as this project 's Letter of Agreement for Design Services.

Sincerely,

MICHAEL RICKMAN
Owner, RAD

Agreed to and accepted by:

Name

Signature

Date



CITY OF VILLA RICA

City Council Packet

SUBJECT: Connection for West Plant Annex
AGENDA DATE: 9/24/2019

DATE PREPARED: 9/12/2019
PREPARED BY: Jim Chambers

AMOUNT: \$5,600
GL ACCOUNT #: 505-4440-541210
FUNDING SOURCE: Water/Sewer Fund
BUDGETED ITEM? Budget Amendment on 9/24/19

PURPOSE: To connect West Plant Annex to our network with line of sight (LOS) wireless.

BACKGROUND: Currently, there is not a network connection to the old west plant facility. To establish one, a \$15,000 fiber build-out would be required with a recurring \$409 per month charge to utilize Syncglobal.

STAFF RECOMMENDATION: I recommend we use LOS from the west plant to bring the West Plant Annex online. We have had success with this connection so far at our Customer Service building for almost a year now.

Software Effect Enterprises - \$5,600.00

IMPACT: Utilizing this connection will save us the one-time connection fee of \$15,000.00 as well as \$409 a month.

MOTION: I make the motion to have Software Effect Enterprises, in association with Coopsons LLC, implement the line of sight wireless connection at the West Plant Annex for \$5,600.00.



P.O. Box 1514

Newnan, Georgia 30264

<http://www.softwareeffect.com>

770-328-0882

September 11, 2019

Proposal for City of Villa Rica Water Plant Connectivity

The City of Villa Rica needs to connect the network at the Water Plant to an annex that is down the street. We propose the following:

Construct a point to point wireless system that connects the wiring closet on the site of the water plant office to the new office at the annex. The system will consist of:

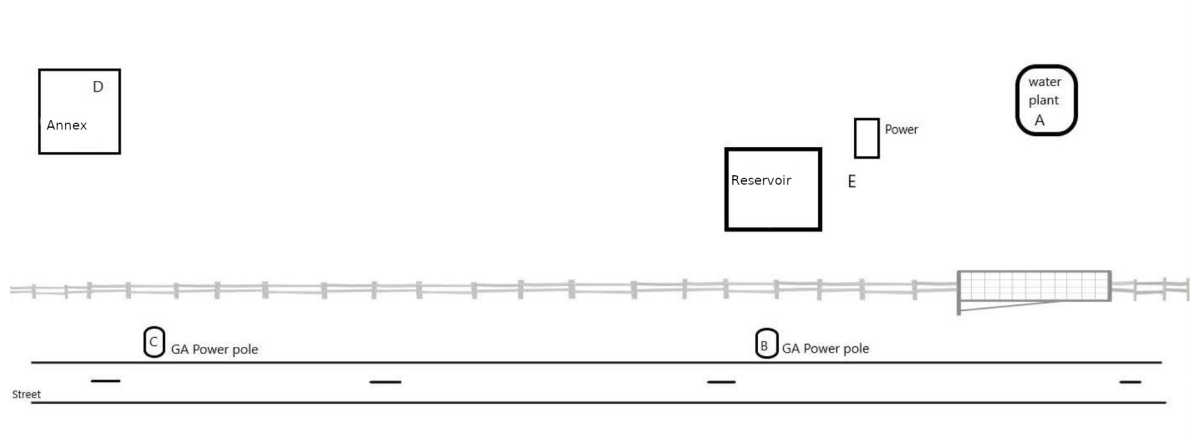
- A wireless transceiver installed on the roof of the water plant above the wiring closet, pointed toward the street and connected into the existing network (item A in Drawing 1)
- A wireless transceiver mounted on a pole near the street pointing back toward the water plant (Item B in Drawing 1)
- Another wireless transceiver mounted on the same pole pointing down the street
- A wireless transceiver mounted on a pole near the road next to the annex (Item C)
- Termination of connection from the last wireless transceiver to the office at the annex (Item D)

Software Effect will provide

- the electronics needed for each transceiver and connect them to the network
- Electrical to service equipment and circuit to equipment location conduit and power from location on top of hill by water processing plant around 100feet. Includes disconnect and outlet installed at the equipment with grounding isolation and protection as required at point E using $\frac{3}{4}$ conduit Junction boxes and cable and Installation.
- Connect the last wireless transceiver (item C) to the annex (item D) about 300 feet from last pole to building – trenching power and low voltage cable cat-6 using $\frac{3}{4}$ conduit Junction boxes and cable and Installation
- Permits as needed

The City of Villa Rica will permit access to their facilities and provide and install the poles needed or arrange for access to the Georgia Power poles per our earlier discussions.

Drawing 1



Cost for project \$6600.00

Note: we can reduce the cost of the project if the City of Villa Rica can supply the trenching machine and a person to operate it.

Cost for project if Villa Rica digs the two needed trenches: \$5600.00

Thank you for your attention

Charles H Deling
Software Effect Enterprises, Inc



CITY OF VILLA RICA

City Council Packet

SUBJECT: City Hall Network Re-Cable
AGENDA DATE: 9/24/2019

DATE PREPARED: 9/12/2019
PREPARED BY: Jim Chambers

AMOUNT: \$14,500
GL ACCOUNT #: 100-1535-521300
FUNDING SOURCE: General Fund Operating Budget
BUDGETED ITEM? Budget Amendment on 9/24/19

PURPOSE: To re-terminate and replace CAT 5 cabling at city hall, as needed, to increase bandwidth.

BACKGROUND: Current cabling has been run over ballasts and various electrical components causing interference in lines. The majority of pin-outs for current terminations are incorrect and/or degraded.

STAFF RECOMMENDATION: Since I have come on board I have fought bandwidth issues at City Hall. This will get our lines repaired/replaced where needed tested and certified by a licensed electrician that is a licensed Master Electrician both in high and low voltage applications

- Coopsons LLC \$14,500.00

IMPACT: This will help alleviate our network bottleneck issues so I can focus on where VLANs are needed or where other network changes are needed.

MOTION: I make the motion to have Coopsons LLC re-cable City Hall network lines for an amount not to exceed \$14,500.

Coopsons LLC



P.O. Box 1515
Newnan GA 30264
770-502-1889
Coopsons.com/
electric@coopsons.com

Scope of work : Villa Rica : City Hall

discovery of existing cat-5 network performed per quote: we located and labelled with site discovery legend 64 drops, discovery results showed at least half of the drops in use had speeds less than 10/100 and heavy packet loss – the rest varied in open pairs and some cables not in use right next to ones in use had direct fails of basic network map, explaining why there were probably not in use.

Proposal :

- First take every drop that are located on the surface of the walls. And fish them inside the walls. Cables that have visible damage will be replaced. The difficulty and expense of this installation will be due to blocking in the walls as well as fishing wires down walls that are unfriendly due to framing and or time period of construction. The perimeter discussed with IT admin Jim to lower the cost and risk to the installer we will communicate and seek approval from Jim for locations where installation of network drop is not the fiscally responsible choice we will opt to install an aesthetically pleasing and industry rated raceway solution that provides protection from physical damage.

- all drops must test out at Gig Speed with low to no packet loss or be re-pulled if we can't fix by just terminating each end properly.
 - Install new plates and jacks
 - Add new drops where requested
 - Clean up the Equipment Room – removing equipment that is no longer in use and create room for new equipment and practical lay out for accessibility.
 - take network drop that goes outside of the building to the radio that aims to old Ga Power building to be reworked into conduit or protected from the elements in most practical way.
 - Network will remain up at all times for business, work will be performed after hours and we will turn off parts of the network that are being fished into walls and then terminated and deployed for the next working day.
- Additional disclosure to scope guidelines are
re-pulling up to 5 drops.
And adding 4 new drops.

8,000 to begin balance upon sign off by Villa Rica IT admin

Total Price \$ 14,500.00



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Request for Temporary Signage for 2019 E Recycling by Southwire

AGENDA DATE: September 24, 2019

DATE PREPARED: September 12, 2019

PREPARED BY: Tom Barber

AMOUNT: n/a

GL ACCOUNT #: n/a

FUNDING SOURCE: n/a

BUDGETED ITEM? n/a

PURPOSE: To approve the temporary placement of signage for the Southwire E Recycling event at Midway Church on October 5.

BACKGROUND: Kersha Cartwright with Southwire's Project GIFT has asked the City for permission to place temporary signs in Villa Rica to publicize their E Recycling event at Midway Church on October 5.

STAFF RECOMMENDATION: Approval

IMPACT:

MOTION: I move that we allow Southwire to place several temporary signs within the City limits to publicize their E Recycling event to be held on October 5 at Midway Church.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Proposal to Create a Concept Plan for Utilities Along the North Bypass

AGENDA DATE: September 24, 2019

DATE PREPARED: September 12, 2019

PREPARED BY: Tom Barber

AMOUNT: \$17,500

GL ACCOUNT #: 505-411551400

FUNDING SOURCE: Water & Sewer Fund

BUDGETED ITEM? Yes

PURPOSE: To approve a proposal from Keck & Wood to generate a conceptual design and cost estimate for the improvements to be constructed by the City along the North Bypass.

BACKGROUND: Keck & Wood was engaged by the City to design the North Bypass. Now that funding for the project has been moved up to 2022, the City needs to create a conceptual layout for the adjacent utility improvements, inter-parcel road, and walking trail. This will allow the City to develop rough cost estimates, schedule funding, and minimize implementation conflicts. A proposed scope of services is attached.

STAFF RECOMMENDATION: Staff recommends that we engage Keck & Wood to create plans for the improvements that the City will be responsible for adjacent to the North Bypass to allow for the commercial development of the area after the road has been built.

IMPACT:

MOTION: I move that we authorize the City Manager to engage Keck & Wood to perform the attached scope of services for an amount not to exceed \$17,500.00.

September 11, 2019

Tom Barber, City Manager
City of Villa Rica
571 West Bankhead Highway
Villa Rica, Georgia 30180
Sent via email: tbarber@villarica.org

Subject: Proposal for Utility and Roadway Improvements at Villa Rica Bypass

Dear Mr. Barber:

Keck & Wood, Inc. ("Engineer") appreciates this opportunity of presenting a proposal to provide professional engineering services for the City of Villa Rica ("City"). We propose to provide the following scope of services:

Scope of Services

1. The Engineer will prepare concept layout of inter-parcel roads south of the proposed Villa Rica Bypass; including a north-south roadway from the Villa Rica bypass to Pate Drive, and a road connecting this north-south road to McCurdy Road. The Engineer will determine a preferred alignment of these roads based on available field survey and GIS data. The Engineer will prepare a concept level cost estimate for these roads.
2. The Engineer will prepare a concept layout of a multi-use trail in the vicinity of the proposed Villa Rica Bypass and proposed inter-parcel roads.
3. The Engineer will prepare a concept layout of water and sanitary sewer lines along the inter-parcel roads as an alternative to constructing water and sewer lines along the proposed Villa Rica bypass. The Engineer will prepare a concept level cost estimate for these water and sanitary sewer lines.
4. The Engineer will prepare a cost estimate for previously designed water and sanitary sewer improvements at the intersection of SR 101/Industrial Boulevard and SR 101/Rockmart Road.
5. The Engineer will update the Utility Aid request that was previously prepared in 2017 per any revisions to utility scope of work and associated cost estimates.

Compensation

Compensation for work performed shall be lump sum fee of \$17,500. Once per month during the existence of this contract, the Engineer shall submit to the City an invoice for payment based on percent complete of the work performed for the Project through the invoice period.

Sincerely,



Robert Renwick, PE
Associate Vice President

Accepted by City of Villa Rica

Date