

CITY COUNCIL
GIL MCDOUGAL, MAYOR
DANNY CARTER, MAYOR PRO-TEM
SHIRLEY MARCHMAN
LESLIE MCPHERSON
MATTHEW MOMTAHAN
MICHAEL YOUNG

City of Villa Rica



CITY MANAGER: TOM BARBER
CITY CLERK: ALISA DOYAL
CITY ATTORNEY: C. DAVID MECKLIN

571 W BANKHEAD HWY
VILLA RICA, GA. 30180
770.459.7000 | VILLARICA.ORG

MAYOR & COUNCIL WORK SESSION AGENDA

Holt-Bishop Justice Center, Municipal Courtroom, 101 Main Street
April 14, 2020 | 5:00 PM

Due to the current Shelter-in-Place orders in effect in the State of Georgia at the time of this notice, the public will not be permitted to attend the Work Session or Regular Meeting in person. All interested persons are invited and encouraged to observe the live stream of the meeting which may be found at www.villarica.tv.

Review of the Agenda (Mayor Gil McDougal)

A. Community Development (Bobby Elliott, Director)

1. Wide Format Plotter/Scanner

B. Police (Michael Mansour, Chief)

1. Vigilant Solutions Tag Reader Upgrade

C. City Manager (Tom Barber)

1. Carroll County Road Construction Proposal - McCurdy Road
2. Carroll County Road Construction Proposal - Daniel Road

D. Finance (Sarah Andrews, CFO)

1. Write off Customer Receivables
2. Rate Adjustments with GFL (Waste Industries)

E. Adjournment



CITY OF VILLA RICA

City Council Packet

SUBJECT: Wide Format Plotter/Scanner

CITY COUNCIL AGENDA DATE: April 14, 2010

DATE: April 6, 2020

PREPARED BY: Bobby C. Elliott, P.E.

FISCAL IMPACT:

ANNUAL –

CAPITAL – \$15,250.00

OTHER –

FUNDING SOURCE: Carroll County SPLOST

PURPOSE: The purpose of this purchase is to digitize all approved drawings including Commercial and Residential construction projects as well as Water and Sewer as-built drawing records. This purchase will allow all permanent drawings to be added to the network eliminating the need to keep paper drawings.

BACKGROUND: Over the last several years due to inadequate space to keep paper drawings, several record drawings have been lost. This makes it difficult trying to find Water and Sewer tap locations especially in the partially built out subdivisions that have been a by-product of the downturn of the economy. We have also looked for several drawings of commercial projects approved in the past to no avail. We even had several records destroyed due to a flooding situation at one of our buildings. Scanning all documents onto the network is a permanent fix to our record keeping problem.

We have solicited price quotes from five vendors but only received one quote. ARC Document Solutions located at 640 10th Street NW, Atlanta, Georgia 30318 quoted an Océ Plotwave 365 2-roll MFP (Multifunctional Printer) with scanner for a total price of \$15,250.00.

This purchase was scheduled to happen a little later in the summer and the install to occur into the remodeled office at Avanti, but we can scan a considerable amount of paper until then. It will be installed inside the Community Development office for now and re-located once the remodel is complete.

STAFF RECOMMENDATION: Staff recommendation is to approve the model quoted. There are several engineering firms that utilize this model and the service and the output quality is excellent.

IMPACT: Presently, there is \$50,000.00 allocated in the Carroll County SPLOST capital for this plotter and the renovation of the office in Avanti building (Water Distribution Office to be moved to the Old West Plant). \$15,250.00 for the printer/scanner unit and the remainder toward renovation.

MOTION: I make a motion to purchase the Océ Plotwave 365 Printer/Scanner unit from ARC Document Solutions for the total price including delivery and setup for \$15,250.00. Funding to come from Carroll County SPLOST.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Vigilant Solutions tag reader upgrade (SSI)

AGENDA DATE: 03/24/2020

DATE PREPARED: 03/19/2020

PREPARED BY: Chief Michael P. Mansour

AMOUNT: \$11,637.00

GL ACCOUNT #:

FUNDING SOURCE: State seizure account

BUDGETED ITEM? Yes

PURPOSE: To upgrade our current Vigilant Solutions license plate reader (LPR) system.

BACKGROUND: Our current Vigilant LPR is outdated and running slow. One of the cameras has completely stopped working. New cameras are not an option for the old system as the configuration is different. (Old system has the processor separate from the camera; the new system has the processor built in to the camera.)

STAFF RECOMMENDATION: We recommend that you allow the police department to trade in their old Vigilant LPR and purchase a new Vigilant mobile LPR reaper system for \$11,637.00. The local Vigilant dealer is Synergistic Software Inc. in Temple, Ga., our current reporting software vendor.

IMPACT: We have used the old system for several years to great success. An updated unit with faster cameras will improve our success rate. A new system normally costs \$16,000.00 but currently Vigilant is offering a “buy back” trade in

program until 03/31/2020 allowing us to trade in our old system for a new one at a discounted price of \$11,637.00.

MOTION: I make a motion that we allow the police department to trade in their old Vigilant LPR and purchase a new Vigilant mobile LPR reaper system for \$11,637.00.



Quote For:

**Villa Rica Police Department
Attn: Chief Mansour**

Reference:

**(1) 2-Camera ReaperHD LPR System Upgrade
SUV Roof Mount**

Quote By:

**Synergistic Software Inc.
Shawn Witmer**

Date: 02-19-20



Be Smart. Be Safe. Be Vigilant.



Vigilant Solutions is about protecting officers, families and communities. Vigilant is about saving lives – creating innovative and essential intelligence solutions for law enforcement that enhance policing efforts. Intelligence can solve crimes, prevent crimes before they occur, and improve safety for officers and the public that they serve and protect. Vigilant's solutions are designed to collect, organize and share data to credentialed law enforcement personnel, making intelligence actionable and readily accessible.

WHAT WE DO:



**REDUCE
CRIME RATES**



**OFFICER
SAFETY**



**INCREASE
EFFICIENCY &
PRODUCTIVITY**



**REVENUE
DISCOVERY/
RECOVERY**

OUR PRODUCTS:

- License Plate Recognition (LPR) Data and Analytics
- Fixed and Mobile LPR Cameras
- Facial Recognition
- Ballistics Analysis
- Crime Mapping and Analytics
- Campus Safety Solutions
- Parking Enforcement Solutions
- Corporate Security Solutions

BE SAFE. BE SMART. BE VIGILANT.

VIGILANTSOLUTIONS.COM • 925-398-2079

		Synergistic Software Inc. 251 Villa Rosa Rd Temple, Georgia 30179 (P) 678-756-5066 (F) 678-606-5520			
Issued To:	Villa Rica Police Department - Attention: Chief Mansour			Date:	02-19-20
Project Name:	(1) 2-Camera ReaperHD LPR System Upgrade			Quote ID:	C-R-0752-01

PROJECT QUOTATION

We at Synergistic Software Inc. are pleased to quote the following systems for the above referenced project:

Qty	Item #	Description
(1)	Mobile LPR SYS-1 CDM-2-55--RHD	Mobile LPR 2-Camera Reaper High-Definition System (Expandable to 4 Cams) <u>Hardware:</u> - Qty=2 25mm lens package - VLP-5200 Processing Unit - Wiring harness w/ ignition control (Direct to Battery) - Single point power connection - Field installed GPS antenna <u>Software:</u> - CarDetector Mobile LPR software application for MDC unit - LPR vehicle license plate scanning / real time alerting - Full suite of LPR tools including video tool set
(1)	SSUPSYS-COM	Vigilant System Start Up & Commissioning of 'In Field' LPR system - Vigilant technician to visit customer site - Includes system start up, configuration and commissioning of LPR system - Applies to mobile (1 System) and fixed (1 Camera) LPR systems
(1)	VSPTRNG	Vigilant End User Training for LPR Systems - End user training for Vigilant products - Covers all client purchased applications - Includes classroom and field operation training - Vigilant certified technician to visit site and perform one training class
(2)	K-U-R-INTSUV-SET	LPR Camera Mounting Kit for Interceptor SUV Roof Roof Mount Single LPR Camera Mounting Bracket - One per camera
(1)	VS-SHP-01	Vigilant Shipping Charges - Applies to each Mobile LPR System - Shipping Method is FOB Shipping
(1)	1	Installation of LPR system - 2-Cam SUV Roof Brackets

(1)	VSBSCSVC-01	Vigilant LPR Basic Service Package for Hosted/Managed LPR Deployments - Managed/hosted server account services by Vigilant - Includes access to all LEARN or Client Portal and CarDetector software updates - Priced per camera per year for up to 14 total camera units registered - Requires new/existing Enterprise Service Agreement (ESA)
Subtotal Price (Excluding sales tax)		\$11,637.00

Quote Notes:

1. All prices are quoted in USD and will remain firm and in effect for 60 days.
2. Returns or exchanges will incur a 15% restocking fee.
3. Orders requiring immediate shipment may be subject to a 15% QuickShip fee.
4. All hardware components to have standard One (1) year hardware warranty.
5. All software to have standard one (1) year warranty for manufacturer defects.
6. This Quote does not include anything outside the above stated bill of materials.
7. This proposal is for one (1) 2-Camera ReaperHD LPR System - Upgrade Offer-
8. Discounted pricing - **must receive PO by 3/31/2020** to receive discounted pricing
9. Requires agency to turn in current Raptor LPR system to receive discounted pricing
10. Installation on SUV roof - will require roof brackets - will need vehicle information prior to ordering brackets

Quoted by: Shawn Witmer - 678-756-5066 - switmer@getssi.com

Total Price (Excluding sales tax)	\$11,637.00
--	--------------------



Agenda Item: _____

CITY OF VILLA RICA

City Council Special Called Meeting

Agenda Item Cover Sheet

SUBJECT: Carroll County Road Construction Proposal – McCurdy Road

AGENDA DATE: March 24, 2020

DATE PREPARED: March 09, 2020

PREPARED BY: Tom Barber

AMOUNT: \$44,560.25

GL ACCOUNT #: 321-4210-541410

FUNDING SOURCE: Carroll SPLOST

BUDGETED ITEM? Yes

PURPOSE: To approve a proposal from Carroll County to remove and replace part of McCurdy Road.

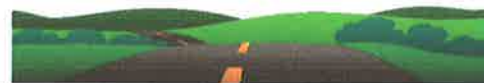
BACKGROUND: McCurdy Road is in need of repair, both inside our City limits and in the unincorporated County. Carroll County has agreed to provide the labor and equipment for the project. The County's Public Works Department estimates that Villa Rica's cost for materials and labor will be \$44,560.25. The scope of work for Villa Rica's portion will include repaving one-half mile of existing pavement, two lanes wide, plus deep patching as needed. Striping will be the City's responsibility.

STAFF RECOMMENDATION: Staff recommends approval of the attached proposal.

IMPACT: McCurdy Road connects Hwy 61 to Harlan Lane Road on the north side of town. Repaving is sorely needed to provide a reliable driving surface.

MOTION: I move that we authorize the City Manager to execute the attached proposal with Carroll County to repave McCurdy Road for an amount not to exceed \$44,560.25.

CARROLL COUNTY PUBLIC WORKS



Charles Pope, Director of Public Works and Solid Waste
34 Horsley Mill Road (zip 30117)
Post Office Box 338 (zip 30112)
Carrollton, Georgia

cpope@carrollcountyga.com

(770)-830-5901

830-5898

830-5899

FAX 830-5900

ESTIMATE

March 2nd, 2020

City of Villa Rica

McCurdy Rd: Resurfacing .50 miles

Material	Quantity	Cost		TOTAL
Asphalt	645 tons	\$64.55	\$	41,634.75
Deep Patching	10 tons	\$64.55	\$	645.50
Tack	200 gallons	\$2.60	\$	650.00
Fuel	250 gallons	\$1.72	\$	430.00
Labor			\$	1,200.00
TOTAL:			\$	<u>44,560.25</u>

CARROLL COUNTY PUBLIC WORKS

Charles Pope, Director of Public Works and Solid Waste
34 Horsley Mill Road (zip 30117)
Post Office Box 338 (zip 30112)
Carrollton, Georgia



cpope@carrollcountyga.com

(770)-830-5901

830-5898

830-5899

FAX 830-5900

ESTIMATE

March 2nd, 2020

City of Villa Rica

DANIEL RD: Grading & paving .50 miles

Material	Quantity	Cost		TOTAL
Gravel Base	2000 tons	\$14.40	\$	28,800.00
Asphalt	806 tons	\$63.60	\$	51,261.60
15" X 30' Pipe	30 feet	\$9.38	\$	281.40
18" X 130' Pipe	130 feet	\$11.20	\$	1,456.00
Fuel	200 gallons	\$1.72	\$	344.00
Labor			\$	3,600.00
TOTAL:			\$	<u>85,743.00</u>

* Labor will include installing pipe, setting up base, and putting down asphalt.



Agenda Item: _____

CITY OF VILLA RICA

City Council Special Called Meeting

Agenda Item Cover Sheet

SUBJECT: Carroll County Road Construction Proposal – Daniel Road

AGENDA DATE: March 24, 2020

DATE PREPARED: March 09, 2020

PREPARED BY: Tom Barber

AMOUNT: \$85,743.00

GL ACCOUNT #: 321-4210-541410

FUNDING SOURCE: Carroll SPLOST

BUDGETED ITEM? Yes

PURPOSE: To approve a proposal from Carroll County to pave part of Daniel Road.

BACKGROUND: The southern end of Daniel Road below our City limits is unpaved. The County Commission has previously voted to work with the City to have us annex and take over maintenance responsibilities for that section of the road. Carroll County has further agreed to provide the labor and equipment to pave the gravel portion of the road. The County's Public Works Department estimates that Villa Rica's cost for materials and labor will be \$85,743.00. The scope of work for Villa Rica's portion will include paving one-half mile of existing gravel road, two lanes wide. Striping will be the City's responsibility.

STAFF RECOMMENDATION: Staff recommends approval of the attached proposal.

IMPACT: Daniel Road connects Thomas Dorsey Drive to Reed Road on the south side of town. Paving is needed to provide a safer, more reliable driving surface.

MOTION: I move that we authorize the City Manager to execute the attached proposal with Carroll County to pave the southern portion of Daniel Road for an amount not to exceed \$85,743.00.

Customer WriteOffs
FY 2019

Account #	Balance	30 days	60 days	90 days	120 days	last payment amount	status	final date
2.203900.15	60.80	0	0	0	60.8	11/20/2019 30.35-	Final	3/29/2018
1.339132.17	138.00	0	0	0	138	4/15/2019 137.29-	Final	9/19/2018
4.103000.15	50.85	0	0	0	50.85	9/18/2018 283.24-	Final	10/1/2018
5.206000.33	91.86	0	0	0	91.86	8/23/2018 89.50-	Final	10/4/2018
9.300102.06	83.65	0	0	0	83.65	8/6/2018 165.71-	Final	10/11/2018
9.200056.07	107.33	0	0	0	107.33	9/1/2018 172.00-	Final	10/16/2018
1.313100.03	48.44	0	0	0	48.44	7/27/2018 76.91-	Final	10/17/2018
3.117800.29	25.18	0	0	0	25.18	9/18/2018 60.00-	Final	10/19/2018
1.339052.20	29.34	0	0	0	29.34	7/19/2018 147.03-	Final	10/23/2018
1.104600.25	157.91	0	0	0	157.91	8/1/2018 68.00-	Final	10/23/2018
9.200154.05	222.88	0	0	0	222.88	8/17/2018 93.00-	Final	10/24/2018
2.203100.19	271.75	0	0	0	271.75	9/17/2018 325.31-	Final	10/29/2018
9.000158.27	173.73	0	0	0	173.73	8/18/2018 105.55-	Final	10/31/2018
1.339071.18	66.70	0	0	0	66.7	9/19/2018 130.00-	Final	11/1/2018
2.240172.08	118.80	0	0	0	118.8	10/9/2018 93.01-	Final	11/1/2018
1.327656.21	290.16	0	0	0	290.16	8/17/2018 190.00-	Final	11/9/2018
9.270164.07	148.49	0	0	0	148.49	9/21/2018 323.68-	Final	11/14/2018
9.605010.03	11.73	0	0	0	11.73	9/23/2018 38.00-	Final	11/16/2018
8.110467.12	167.69	0	0	0	167.69	11/5/2018 88.00-	Final	11/19/2018
9.230031.08	422.66	0	0	0	422.66	9/4/2018 116.25	Final	11/19/2018
1.339098.14	40.10	0	0	0	40.1	11/27/2018 2.26-	Final	11/20/2018
2.240004.05	116.11	0	0	0	116.11	10/31/2018 191.18-	Final	11/20/2018
9.270150.06	1.33	0	0	0	1.33	11/19/2018 22.49-	Final	11/21/2018
5.208100.12	14.57	0	0	0	14.57	7/23/2018 36.83-	Final	11/21/2018
1.320700.20	22.21	0	0	0	22.21	7/10/2018 82.36-	Final	11/21/2018
2.240175.03	167.63	0	0	0	167.63	1/4/2019 15.00-	Final	11/21/2018
1.312920.16	366.82	0	0	0	366.82	7/10/2018 50.00-	Final	11/21/2018
5.205600.15	62.05	0	0	0	62.05	8/13/2018 68.00-	Final	11/26/2018
1.339076.12	32.78	0	0	0	32.78	1/5/2019 20.00-	Final	11/28/2018
2.203800.30	292.80	0	0	0	292.8	10/21/2018 203.15-	Final	11/28/2018
9.150077.28	30.59	0	0	0	30.59	11/7/2018 72.00-	Final	11/29/2018
5.107410.19	79.56	0	0	0	79.56	10/12/2018 145.00-	Final	12/5/2018
9.000177.05	2.50	0	0	0	2.5	3/17/2020 95.00-	Final	12/12/2018
2.205100.14	62.78	0	0	0	62.78	10/2/2018 45.02-	Final	12/12/2018
2.202200.18	284.64	0	0	0	284.64	10/11/2018 54.00-	Final	12/14/2018
1.404000.11	455.92	0	0	0	455.92	8/21/2018 18.86-	Final	12/21/2018
9.000146.20	337.01	0	0	0	337.01	9/28/2018 166.35-	Final	12/26/2018
4.201300.25	339.78	0	0	0	339.78	10/30/2018 138.03-	Final	12/27/2018
5.407900.13	193.99	0	0	0	193.99	12/11/2018 144.10-	Final	1/2/2019
6.000024.00	505.06	0	0	0	505.06	8/2/2018 40.00-	Final	1/3/2019
4.107900.07	280.20	0	0	0	280.2	9/13/2018 75.00-	Final	1/4/2019
9.000133.11	123.56	0	0	0	123.56	12/31/2018 113.01-	Final	1/8/2019
8.800080.19	345.18	0	0	0	345.18	9/14/2018 116.74-	Final	1/8/2019
2.104100.12	31.68	0	0	0	31.68	0	Final	1/9/2019
2.220053.02	197.70	0	0	0	197.7	12/31/2018 145.00-	Final	1/9/2019
5.400500.08	3.60	0	0	0	3.6	12/11/2018 43.61-	Final	1/15/2019

Customer WriteOffs
FY 2019

Account #	Balance	30 days	60 days	90 days	120 days	last payment amount	status	final date
9.300016.10	136.87	0	0	0	136.87	12/21/2018 115.37-	Final	1/18/2019
9.260001.04	822.95	0	0	0	822.95	12/12/2018 300	Final	1/18/2019
4.103800.05	56.14	0	0	0	56.14	1/16/2019 200.00-	Final	1/25/2019
2.207600.11	35.42	0	0	0	35.42	12/19/2018 215.71-	Final	1/29/2019
1.402401.22	194.13	0	0	0	194.13	12/28/2018 400	Final	1/31/2019
8.190047.13	356.82	0	0	0	356.82	11/15/2018 12.94-	Final	1/31/2019
8.150639.10	191.82	0	0	0	191.82	11/21/2018 87.00-	Final	2/1/2019
5.209801.28	261.30	0	0	0	261.3	9/20/2018 204.87-	Final	2/1/2019
1.339009.14	74.26	0	0	0	74.26	1/4/2019 77.78-	Final	2/4/2019
1.339010.20	50.16	0	0	0	50.16	12/26/2018 100.03-	Final	2/5/2019
9.000165.04	70.75	0	0	0	70.75	1/18/2019 250.01-	Final	2/5/2019
8.800038.18	126.17	0	0	0	126.17	1/7/2019 192.00-	Final	2/5/2019
3.404600.10	148.10	0	0	0	148.1	1/15/2019 81.31-	Final	2/6/2019
9.230032.02	259.11	0	0	0	259.11	11/29/2018 116.00-	Final	2/6/2019
1.206300.03	210.19	0	0	0	210.19	1/16/2019 318.00-	Final	2/11/2019
3.203100.18	8.00	0	0	0	8	1/11/2019 59.26-	Final	2/12/2019
1.339043.24	142.45	0	0	0	142.45	1/11/2019 125.39-	Final	2/14/2019
2.220014.04	161.64	0	0	0	161.64	12/31/2018 140.00-	Final	2/15/2019
4.500008.07	590.07	0	0	0	590.07	1/8/2019 180.00-	Final	2/15/2019
9.300005.06	117.50	0	0	0	117.5	1/18/2019 105.33-	Final	2/19/2019
1.339125.26	27.71	0	0	0	27.71	1/20/2019 100.00-	Final	2/20/2019
1.339110.25	110.35	0	0	0	110.35	2/21/2019 130.00-	Final	2/21/2019
9.310052.07	138.66	0	0	0	138.66	2/4/2019 108.00-	Final	2/27/2019
9.220079.07	4.78	0	0	0	4.78	4/4/2019 54.56-	Final	3/1/2019
4.206400.21	252.97	0	0	0	252.97	11/29/2018 202.73-	Final	3/1/2019
2.103300.19	160.25	0	0	0	160.25	11/29/2018 227.53-	Final	3/4/2019
1.339058.20	269.18	0	0	0	269.18	12/4/2018 137.54-	Final	3/5/2019
6.102600.00	153.14	0	0	0	153.14	11/26/2018 57.98-	Final	3/8/2019
1.224105.05	91.26	0	0	0	91.26	1/30/2019 262.40-	Final	3/11/2019
9.300080.08	398.30	0	0	0	398.3	12/12/2018 110.25-	Final	3/13/2019
5.407450.17	119.31	0	0	0	119.31	1/9/2019 390.00-	Final	3/15/2019
9.000157.18	173.33	0	0	0	173.33	11/14/2018 140.83-	Final	3/18/2019
8.200280.10	0.25	0	0	0	0.25	3/15/2019 63.59-	Final	3/26/2019
2.309800.15	40.04	0	0	0	40.04	2/8/2019 31.98-	Final	4/1/2019
1.306905.13	53.30	0	0	0	53.3	2/4/2019 90.00-	Final	4/5/2019
2.220065.11	7.45	.27-	0	0	7.72	3/1/2019 183.23-	Final	4/9/2019
1.339021.16	102.64	0	0	0	102.64	2/1/2019 71.02-	Final	4/9/2019
5.102250.05	8.47	0	0	0	8.47	3/25/2019 60.00-	Final	4/11/2019
2.230049.07	406.28	0	0	0	406.28	1/3/2019 180.00-	Final	4/15/2019
4.300820.16	281.09	0	0	0	281.09	1/16/2019 100.00-	Final	4/17/2019
4.304630.02	434.26	0	0	0	434.26	2/11/2019 120.00-	Final	4/17/2019
9.200068.08	411.34	0	0	0	411.34	3/4/2019 187.12-	Final	4/22/2019
9.310001.11	33.39	0	0	0	33.39	4/15/2019 80.00-	Final	4/24/2019
1.312200.07	339.91	0	0	0	339.91	3/6/2019 194.76-	Final	4/29/2019
9.000031.12	184.89	0	0	0	184.89	1/24/2019 186.10-	Final	4/30/2019
9.300021.05	70.71	0	0	0	70.71	4/1/2019 96.00-	Final	5/1/2019

Customer WriteOffs
FY 2019

Account #	Balance	30 days	60 days	90 days	120 days	last payment amount	status	final date
8.800089.08	231.61	0	0	0	231.61	4/25/2019 181.46-	Final	5/1/2019
9.120051.03	93.46	0	0	0	93.46	4/17/2019 88.00-	Final	5/2/2019
1.339026.33	100.20	0	0	0	100.2	3/13/2019 144.00-	Final	5/2/2019
1.327622.21	115.40	0	0	0	115.4	5/1/2019 126.94-	Final	5/7/2019
2.204400.05	296.20	0	0	0	296.2	2/28/2019 63.14-	Final	5/7/2019
9.270160.14	303.95	0	0	0	303.95	3/31/2019 135.00-	Final	5/7/2019
6.602700.04	198.85	0	0	0	198.85	4/13/2019 150.66-	Final	5/9/2019
3.104600.20	47.62	0	0	0	47.62	1/10/2019 74.20-	Final	5/10/2019
8.270015.06	46.82	0	0	0	46.82	4/8/2019 75.00-	Final	5/13/2019
5.999223.02	55.86	0	0	0	55.86	2/27/2019 16.47-	Final	5/21/2019
1.312961.16	803.27	0	0	0	803.27	2/14/2019 156.00-	Final	5/28/2019
1.328205.13	2.19	148.32-	0	0	150.51	0	Final	5/29/2019
2.203200.12	140.55	0	0	0	140.55	5/4/2019 116.36-	Final	5/31/2019
2.230009.04	13.87	0	0	0	13.87	5/15/2019 97.42-	Final	6/3/2019
8.150577.11	28.91	0	0	0	28.91	4/23/2019 284.65-	Final	6/3/2019
9.310162.04	39.99	0	0	0	39.99	5/17/2019 124.40-	Final	6/3/2019
9.200110.05	383.08	0	0	0	383.08	3/11/2019 180.00-	Final	6/3/2019
4.107300.16	26.13	0	0	0	26.13	5/3/2019 71.79-	Final	6/4/2019
5.408200.15	89.73	0	0	0	89.73	4/6/2019 100.00-	Final	6/4/2019
3.403100.10	260.49	0	0	0	260.49	3/5/2019 61.94-	Final	6/4/2019
5.101100.23	11.37	0	0	0	11.37	4/4/2019 38.68-	Final	6/5/2019
5.207300.05	119.30	0	0	0	119.3	4/24/2019 62.78-	Final	6/5/2019
2.309900.24	160.47	0	0	0	160.47	4/10/2019 125.00-	Final	6/6/2019
2.103605.22	138.26	0	0	0	138.26	3/19/2019 120.16-	Final	6/7/2019
1.339084.16	168.88	0	0	0	168.88	3/22/2019 100.00-	Final	6/7/2019
5.209600.27	250.91	0	0	0	250.91	3/1/2019 202.53-	Final	6/7/2019
8.190028.11	73.74	0	0	0	73.74	6/2/2019 330.04-	Final	6/13/2019
2.200800.27	60.06	0	0	0	60.06	5/25/2019 59.00-	Final	6/14/2019
1.328215.07	223.47	0	0	0	223.47	5/28/2019 237.6	Final	6/14/2019
6.603600.20	584.48	0	0	0	584.48	2/8/2019 225.73-	Final	6/14/2019
8.170525.12	69.73	0	0	0	69.73	2/26/2020 10.00-	Final	6/17/2019
8.300014.04	152.18	.05-	0	0	152.23	3/1/2019 173.81-	Final	6/17/2019
8.150645.05	463.66	0	0	0	463.66	3/14/2019 60.00-	Final	6/17/2019
5.209806.14	263.50	0	0	0	263.5	4/5/2019 130.00-	Final	6/19/2019
8.140701.15	225.15	0	0	0	225.15	4/23/2019 118.65-	Final	6/25/2019
3.117600.33	104.44	0	0	0	104.44	4/15/2019 47.00-	Final	6/27/2019
8.250001.09	124.08	0	0	0	124.08	6/3/2019 134.17-	Final	7/1/2019
6.117400.24	30.97	0	0	0	30.97	0	Final	7/2/2019
9.270194.17	124.80	0	0	0	124.8	6/26/2019 161.00-	Final	7/2/2019
5.209803.15	142.87	0	0	0	142.87	4/24/2019 72.03-	Final	7/2/2019
9.200174.05	95.24	0	0	0	95.24	7/1/2019 311.51-	Final	7/3/2019
3.308400.00	11.17	0	0	0	11.17	7/3/2019 127.64-	Final	7/8/2019
6.606600.07	82.90	0	0	0	82.9	6/26/2019 89.42-	Final	7/8/2019
5.509022.17	202.59	0	0	0	202.59	2/27/2019 135.25-	Final	7/8/2019
2.208422.07	132.96	0	0	0	132.96	2/28/2019 378.51-	Final	7/10/2019
9.200062.13	134.79	0	0	0	134.79	5/13/2019 78.34-	Final	7/15/2019

Customer WriteOffs
FY 2019

Account #	Balance	30 days	60 days	90 days	120 days	last payment amount	status	final date
1.210200.09	181.13	0	0	0	181.13	3/28/2019 163.36-	Final	7/17/2019
5.400600.25	28.79	0	0	0	28.79	6/21/2019 60.00-	Final	7/19/2019
9.270234.10	62.66	0	0	0	62.66	5/31/2019 74.16-	Final	7/22/2019
5.408700.31	192.67	0	0	0	192.67	4/1/2019 89.96-	Final	7/22/2019
1.339046.23	10.63	0	0	0	10.63	5/30/2019 83.26-	Final	7/23/2019
9.100126.01	66.48	0	0	0	66.48	6/11/2019 48.98-	Final	7/23/2019
6.500200.05	128.21	0	0	0	128.21	5/10/2019 97.10-	Final	7/23/2019
9.220051.03	169.60	0	0	0	169.6	6/19/2019 120.00-	Final	7/23/2019
9.200032.09	264.42	0	0	0	264.42	5/9/2019 414.47-	Final	7/23/2019
1.329750.14	129.80	0	0	0	129.8	5/31/2019 60.00-	Final	7/24/2019
9.000193.22	154.97	0	0	0	154.97	6/27/2019 116.80-	Final	7/30/2019
6.502600.16	0.93	0	0	0	0.93	8/2/2019 41.86-	Final	8/2/2019
2.220042.12	373.77	.65-	0	0	374.42	7/29/2019 100.00-	Final	8/2/2019
5.200200.34	81.56	0	0	0	81.56	6/10/2019 70.25-	Final	8/5/2019
3.201300.21	92.23	0	0	0	92.23	5/13/2019 135.00-	Final	8/7/2019
9.310890.01	310.54	0	0	0	310.54	7/12/2019 125.91-	Final	8/8/2019
2.220093.12	333.32	0	0	0	333.32	7/23/2019 364.27-	Final	8/9/2019
9.200022.08	900.28	.14-	0	0	900.42	5/8/2019 165.00-	Final	8/12/2019
6.119000.05	56.19	0	0	0	56.19	5/3/2019 41.33-	Final	8/14/2019
6.606000.14	206.05	0	0	0	206.05	5/29/2019 100.00-	Final	8/14/2019
1.210300.10	536.72	0	0	0	536.72	7/30/2019 100.00-	Final	8/14/2019
9.000191.03	968.74	0	0	0	968.74	4/15/2019 106.00-	Final	8/14/2019
2.300400.24	440.93	0	0	0	440.93	6/10/2019 169.95-	Final	8/15/2019
5.209900.26	359.62	0	0	0	359.62	4/1/2019 208.83-	Final	8/16/2019
8.150609.13	131.23	0	0	0	131.23	6/25/2019 119.01-	Final	8/19/2019
2.230064.08	147.27	.11-	0	0	147.38	8/21/2019 70.72-	Final	8/21/2019
1.339096.18	126.87	0	0	0	126.87	5/31/2019 186.88-	Final	8/27/2019
1.404120.01	118.36	0	0	0	118.36		0 Final	8/28/2019
4.201850.21	471.21	0	0	0	471.21	6/28/2019 459.00-	Final	8/28/2019
5.209809.28	336.84	0	0	0	336.84	5/31/2019 118.35-	Final	8/29/2019
8.250047.13	343.17	0	0	0	343.17	7/1/2019 80.00-	Final	8/29/2019
1.328213.13	72.97	0	0	0	72.97	6/20/2019 80.00-	Final	9/3/2019
1.329300.26	211.78	0	0	0	211.78	7/1/2019 80.00-	Final	9/3/2019
2.220083.06	228.25	0	0	0	228.25	7/24/2019 222.86-	Final	9/4/2019
9.000180.04	3.07	0	0	0	3.07		0 Final	9/6/2019
1.110450.04	910.18	0	0	0	910.18	2/5/2020 75.00-	Final	9/10/2019
9.000174.09	202.90	0	0	0	202.9	7/9/2019 154.84-	Final	9/12/2019
6.100200.10	389.52	0	0	0	389.52	3/21/2019 257.45-	Final	9/13/2019
9.210001.01	78.09	0	0	0	78.09	7/17/2019 53.42-	Final	9/17/2019
1.339003.19	109.64	0	0	0	109.64	6/18/2019 123.67-	Final	9/17/2019
1.322900.08	168.11	0	0	0	168.11	5/9/2019 17.16-	Final	9/17/2019
9.200117.21	373.57	0	0	0	373.57	6/7/2019 107.00-	Final	9/17/2019
2.206400.24	376.82	0	0	0	376.82	5/14/2019 499.79-	Final	9/17/2019
1.328201.20	217.47	0	0	0	217.47	6/25/2019 48.46-	Final	9/18/2019
1.324023.04	906.34	0	0	0	906.34	8/16/2019 126.50-	Final	9/24/2019
9.270118.02	56.95	0	0	0	56.95	9/17/2019 156.27	Final	9/26/2019

Customer WriteOffs**FY 2019**

Account #	Balance	30 days	60 days	90 days	120 days	last payment amount		status	final date
1.339052.21	64.86	0	0	0	64.86	9/20/2019	157.15-	Final	9/27/2019
5.205800.15	104.99	0	0	0	104.99	9/20/2019	100.00-	Final	9/30/2019
	<u>34,996.06</u>								



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Write off Customer Receivables
AGENDA DATE: 4-13-2020

DATE PREPARED: 4-6-2020
PREPARED BY: Sarah Andrews

AMOUNT: \$34,996.06
GL ACCOUNT #: 100-1590-574000
FUNDING SOURCE: General Fund Operating Budget
BUDGETED ITEM? Yes

PURPOSE: To write-off uncollectible customer accounts from October 2018 through September 2019. There are 186 accounts totaling \$34,996.06.

BACKGROUND: The City has been trying to improve collection methods for Customer Receivables. Cycle billing was implemented in October 2017 and the delinquent time allowed was shortened significantly. Another major impact on reducing uncollectible accounts was increasing the required deposit amounts, which was done in April 2018.

- Nov 2017 – Sept 2018 (11 months) – write offs were \$31,850 (0.5% of Revenue)
- Oct 2018 – Sept 2019 (12 months) – write offs are \$34,996 (0.4% of Revenue)

STAFF RECOMMENDATION: To write off the uncollectible amounts as part of the year-end procedures.

IMPACT: To clean up the customer receivables as part of the year-end procedures.

MOTION: I make a motion to authorize staff to write off the 186 uncollectible accounts totaling \$34,996.06, as presented.



Agenda Item: _____

CITY OF VILLA RICA

City Council Meeting Agenda Item Cover Sheet

SUBJECT: Rate Adjustments with GFL (Waste Industries)

AGENDA DATE: April 14, 2020

DATE PREPARED: April 8, 2020

PREPARED BY: Sarah Andrews

AMOUNT: \$28,600 (5 months)

GL ACCOUNT #: 540-4500-522110

FUNDING SOURCE: Solid Waste Fund Operating Budget

BUDGETED ITEM? No

PURPOSE: To discuss the rate adjustments by GFL Environmental (formerly Waste Industries) to be effective May 1, 2020.

BACKGROUND: GFL Environmental presented a letter to staff on March 17, 2020 detailing that the annual rate adjustment would be 8.6%. The current rate per cart is \$12.23 and the proposed rate per cart would be \$13.28. Currently, the City pays for more than 5,400 carts per month.

GFL Environmental cites the recent increase to their recycling disposal cost from \$0 to \$60 per ton as the reason for the larger than normal increase. Historically, our increase has been around 3% each year. This rate increase would require us to increase rates for the customers.

An alternative would be to cancel the recycling service provided to customers through GFL and look to partner with the county for a possible convenience center.

STAFF RECOMMENDATION: Staff recommends cancelling the recycling service that has been provided by GFL.

MOTION: I make a motion to cancel the recycling service with GFL effective May 1, 2020.



March 16, 2020

Tom Barber
City of Villa Rica
571 Bankhead Hwy
Villa Rica, GA 30180

RE: Solid Waste Collection, Recycling, and Disposal Services – Adjustments to Rates

Dear Mr. Barber,

Thank you for allowing GFL the opportunity to provide solid waste and recycling disposal services to your community. We sincerely enjoy providing this service to your residents and value our relationship with the you and the City of Villa Rica. As a result of our recycling disposal cost increasing from \$0.00 to \$60.00 per ton effective 1/1/20 from Pratt Recycling we have calculated your price increase based on the below contract terms below in section 6a.

6. Adjustments: The Service Fee will be increased annually every April 1st beginning on April 1st, 2020 to reflect the annual adjustment based on Table 1 of the Consumer Price Index for All Urban Consumers (CPI-U): U.S. City Average, by expenditure category and commodity and service group, Water and Sewer and Trash Collection Services(2).
 - a. In the event CONTRACTOR's direct operational costs related to providing the Services increase due to factors which are out of the control of the CONTRACTOR, CONTRACTOR will notify CUSTOMER that it desires a rate adjustment due to factors not subject to control of the CONTRACTOR. CUSTOMER agrees to negotiate with the CONTRACTOR on an adjustment to the Service Fee established, but only on an annual basis and only at time of the annual CPI adjustment.

The new rate effective May 1, 2020 will be \$13.28 per cart, per month for Curbside Collection.

Thank you again for the opportunity to support the solid waste program in your community. We thank you for your business and we look forward to continuing our relationship with the City of Villa Rica. In the meantime, if you have any questions or concerns, please do not hesitate to call me.

Best Regards,

Mandy Renova

Mandy Renova
Government Contracts Manager
770-856-4634